

# Room 117

## Federal Program Directors Summer Institute

*Federal Program Monitoring and Support Division*

*July 26-28, 2022*



# Today's Presenters & Information:

## **Julie Higdon**

*West ESSER Program Administrator*

*Julie.Higdon@dpi.nc.gov*

## **Erin Lewis**

*North-Central ESSER Program Administrator*

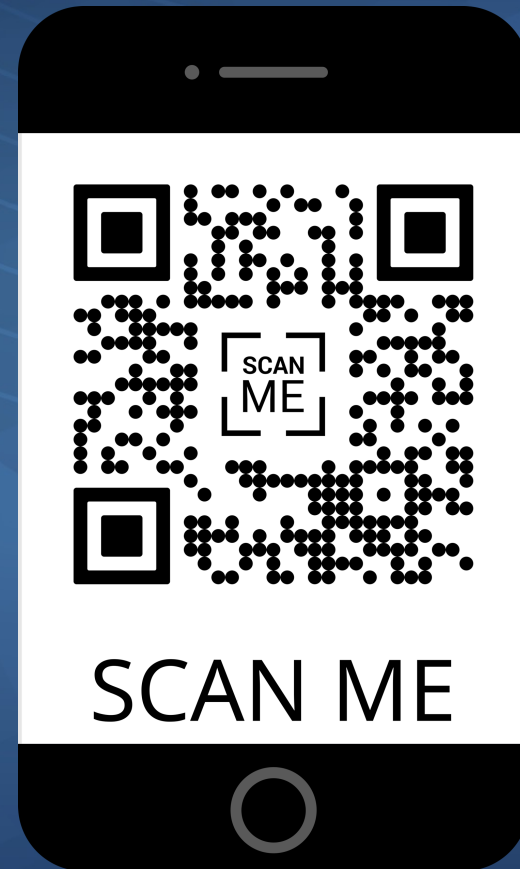
*Erin.Lewis@dpi.nc.gov*

## **Dylan McNeilly**

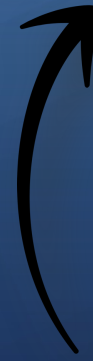
*Sandhills ESSER Program Administrator*

*Dylan.McNeilly@dpi.nc.gov*

# Sign In Form



# Move & Talk Poll



*SCAN ME*



# At the end of this session:

The participant will:

- Understand closing out ESSER I procedures
- Understand differences between ESSER budget-only PRCs and carryover application PRCs
- Copy forward continuation application for PRC 171
- Analyze your PSU's status on ESSER I and II spending
- Document purposeful impact measures of strategies
- Leave with resources and workbooks to organize documentation
- Discuss ESSER planning and spending with other PSU's

# **Office of Federal Programs Handbook ESSER Section:**

## **Page 90**

# Wrapping Up ESSER I

***DUE SEPTEMBER 30, 2022***

# ESSER I PRC Review



# ESSER I

PRC	Source	Purpose	Initial Application	Continuation Application	BAAS Budget
163	CARES-ESSER I Encumbrance by 9/30/22	COVID Response	FY20 CCIP Entitlement	No	Carryover Budget due August 15, 2022
164	CARES-ESSER I Encumbrance by 9/30/22	COVID Response Supplemental	FY20 CCIP Entitlement	No	Carryover Budget due August 15, 2022
165	CARES-ESSER I Encumbrance by 9/30/22	Digital Curricula	FY21 Digital Application	No	Carryover Budget due August 15, 2022
166	CARES-ESSER I Encumbrance by 9/30/22	Digital Curricula CANVAS	FY21 Digital Application	No	Carryover Budget due August 15, 2022
167	CARES-ESSER I Encumbrance by 9/30/22	EC Instructional Support	FY21 CCIP	No	Carryover Budget due August 15, 2022
168	CARES-ESSER I Encumbrance by 9/30/22	iCARES	FY21 CCIP Competition	No	Carryover Budget due August 15, 2022
169	GEER I Encumbrance by 9/30/22	Health Support	FY21 CCIP Entitlement	No	Carryover Budget due August 15, 2022
170	GEER I Encumbrance by 9/30/22	Instructional Support	FY21 CCIP Entitlement	No	Carryover Budget due August 15, 2022

# Encumbered Funds

- Funds that have already been obligated during a given fiscal year
- There is an existing purchase order, or alternate formal agreement that is enforceable as a contract for disbursement of those funds
- Salaries and personnel contracts cannot be encumbered
- Encumbered funds for ESSER I must be liquidated by December 31, 2022.

# Final Revisions to ESSER I

How to make final changes and submit for approval

# Responsibilities for Closing Out ESSER I:

For all PRCs in which your PSU still has remaining funds:

## ☐ Finance Officer:

- Submit Carryover Budget by August 15
- Ensure that the September 30<sup>th</sup> spending / encumbrance deadline is met.

## ☐ Federal Program Directors:

- Email the assigned PRC's Program Administrator if you need approval for a new activity and document changes in your plans in the History Log.
- Ensure that the September 30<sup>th</sup> deadline is met.



# ESSER I:

## Revising or Adding New Activities

PRC	Name of grant	Purposes	Location of narrative describing the planned activities	How to revise the grant details in FY23
<b>163 ESSER I</b>	K-12 Emergency Relief Fund	Very broad set of allowable uses; to assist eligible public school units during the novel coronavirus pandemic	Uploaded document in CCIP FY20 Consolidated Related Documents section	Do not edit existing narrative. Instead, email a brief description of changes in activities and measures of effectiveness to: <a href="mailto:Talbot.Troy@dpi.nc.gov">Talbot.Troy@dpi.nc.gov</a> <i>This PRC ends on September 30, 2022</i>
<b>164 ESSER I</b>	K-12 Emergency Relief Fund (Supplementary for charter schools)	Very broad set of allowable uses; to assist eligible public school units during the novel coronavirus pandemic	Uploaded document in CCIP FY20 or FY21 Consolidated Related Documents section	Do not edit existing narrative. Instead, email a brief description of changes in activities and measures of effectiveness to: <a href="mailto:Freda.Lee@dpi.nc.gov">Freda.Lee@dpi.nc.gov</a> <i>This PRC ends on September 30, 2022</i>
<b>165 ESSER I</b>	Digital Curricula	For subscriptions to high quality, NC standards aligned digital curriculum packages	Text was entered in Google platform and reviewed by Digital Teaching and Learning.	Do not edit existing narrative. Instead, email a brief description of changes in activities and measures of effectiveness to: <a href="mailto:Jill.Darrough@dpi.nc.gov">Jill.Darrough@dpi.nc.gov</a> <i>This PRC ends on September 30, 2022</i>
<b>166 ESSER I</b>	Learning Management System	For the purchase of Canvas software licenses	Text was entered in Google platform and reviewed by Digital Teaching and Learning.	Do not edit existing narrative. Instead, email a brief description of changes in activities and measures of effectiveness to: <a href="mailto:Jill.Darrough@dpi.nc.gov">Jill.Darrough@dpi.nc.gov</a> <i>This PRC ends on September 30, 2022</i>
<b>168 ESSER I</b>	Innovative Childcare and Remote Extended Support (ICARES)	Partnerships with community organizations to provide supervised care for Pre-K-8 students without at-home supervision available on remote learning days	CCIP FY21 Shell, Grant Details	Contact <a href="mailto:Melissa.Eddy@dpi.nc.gov">Melissa.Eddy@dpi.nc.gov</a> <i>This PRC ends on September 30, 2022</i>
<b>169 GEER</b>	Specialized Instructional Support Personnel	Employing or contracting with specialized instructional support personnel to provide physical and mental health support services for students in response to COVID-19	CCIP FY21 Shell, Grant Details	Do not edit existing narrative. Instead, email a brief description of changes in activities and measures of effectiveness to: <a href="mailto:Talbot.Troy@dpi.nc.gov">Talbot.Troy@dpi.nc.gov</a> <i>This PRC ends on September 30, 2022</i>
<b>170 GEER</b>	Supplemental Instructional Services	To provide funding for supplemental instructional services for supporting the academic needs of at-risk students, students in poverty and students with disabilities through additional in-school instructional support	CCIP FY21 Shell, Grant Details	Do not edit existing narrative. Instead, email a brief description of changes in activities and measures of effectiveness to: <a href="mailto:Talbot.Troy@dpi.nc.gov">Talbot.Troy@dpi.nc.gov</a> <i>This PRC ends on September 30, 2022</i>

# Salaries and Sustainability After ESSER I

## Salaries

1. Who is being paid?
2. How many positions
3. Impact of the position on achievement

## Contingency Plans


1. Is the position one that you plan to keep after funds expire?
2. How will the position be funded when ESSER I funds expire? (Moving to II or III?)
3. Are those in the position aware that the position may be ending (if applicable)?

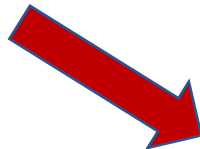
# To Find ESSER I...

## APPROVED BUDGETS:

1. Log in to CCIP
2. Select 2022 in the dropdown menu
3. Select the PRC
4. Click "budget"

To view the activities that are included in the budget:

View	Type	Funding	Purpose	Object	Local	503	Budget Amount
	Other	3	7200	183	000	25	\$15,754.51

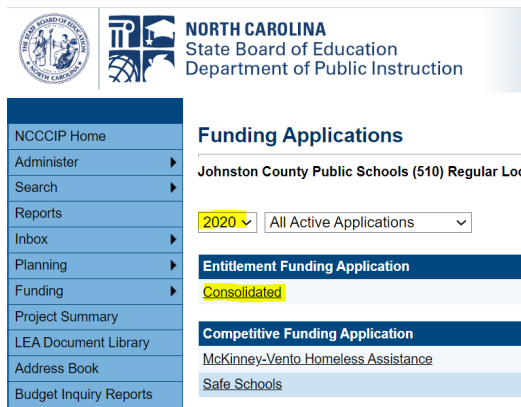


Fund Code	Purpose Code	Object Code	Site Code	Local Code	Field 503 Code	COA Title
3	7200	183	000	000	25	Nutrition Services - Bonus Pay

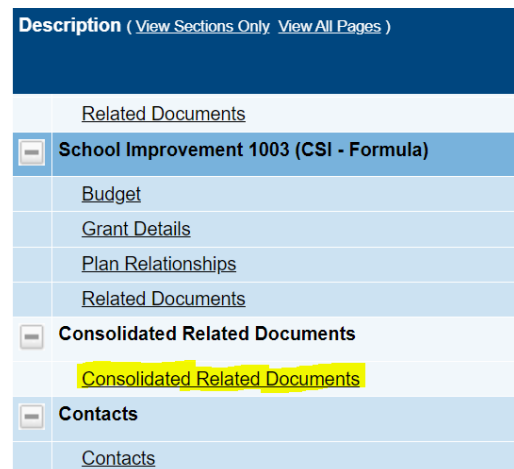
# To Find ESSER I Approved Applications...

## PRC 163 and 164:





1. Select 2020  
(or 2021)
2. “Consolidated”
3. “Consolidated  
Related Documents”
4. Click the document / link  
next to “Elementary and  
Secondary Emergency  
Relief (ESSER) Application







The screenshot shows the NCCIP Home page. On the left is a navigation menu with links: NCCIP Home, Administer, Search, Reports, Inbox, Planning, Funding, Project Summary, LEA Document Library, Address Book, and Budget Inquiry Reports. The main content area is titled 'Funding Applications' and shows 'Johnston County Public Schools (510) Regular Loc'. Below this, there are filters for '2020' and 'All Active Applications'. The 'Entitlement Funding Application' section is expanded, showing 'Consolidated' and 'Competitive Funding Application' with sub-links for 'McKinney-Vento Homeless Assistance' and 'Safe Schools'.



The screenshot shows the 'Consolidated Related Documents' section. It has a header 'Description ( View Sections Only View All Pages )'. Below this, there are links for 'Related Documents', 'School Improvement 1003 (CSI - Formula)', 'Budget', 'Grant Details', 'Plan Relationships', and 'Related Documents'. The 'Consolidated Related Documents' link is highlighted in yellow. Below this, there are links for 'Contacts' and 'Contacts'.

Required Documents	
Document Template	Document/Link
 <a href="#">2019-20 Debarment Certification</a>	 <a href="#">Debarment Certification (PDF)</a>
 <a href="#">NC Prayer Certification and Single Set of Assurances</a>	 <a href="#">NC Prayer Certification and Single Set of Assurances</a>

Optional Documents	
Document Template	Document/Link
 <a href="#">Affirmation of Consultation and Agreement with Private School Officials</a>	 <a href="#">Affirmation of Consultation and Agreement with Private School Officials</a>
 <a href="#">Elementary and Secondary School Emergency Relief (ESSER) Application</a>	 <a href="#">ESSER Fund Application for CCIP - K12 Emergency Relief Fund</a>



# To Find ESSER I Approved Applications...

## PRC 165 and 166

PRC 165 and 166 **applications** were submitted directly to Digital Teaching and Learning for approval.

*The PRC 166 **budget** can be found in “Funding Applications”. It is titled “ESSERF-Learning Management System”.*

If you are unable to locate your PSU’s application, contact your program administrator for a copy.

# To Find ESSER I Approved Applications...



## PRC 168, 169, 170

2021 ▾	All Active Applications ▾
<b>Entitlement Funding Application</b>	
<a href="#">American Rescue Plan Act-ESSER III PRC 181</a>	
<a href="#">CARES Act - ESSERF- Exceptional Children Grant</a>	
<a href="#">Consolidated</a>	
<a href="#">CRRSA-ESSER II PRC 171</a>	
<a href="#">CTE Local Application (PRC 13, PRC 14, PRC 17)</a>	
<a href="#">Governor's Emergency Education Relief (GEER)</a>	
<a href="#">IDEA</a>	
<b>Competitive Funding Application</b>	
<a href="#">21st CCLC Summer Mini-Grant 2021</a>	
<a href="#">21st Century Community Learning Centers - New</a>	
<a href="#">Behavior Support</a>	
<a href="#">Community Residential Center Funds</a>	
<a href="#">Developmental Day Center Funds</a>	
<a href="#">Group Foster Home Funds</a>	
<a href="#">Innovative Childcare and Remote Extended Support (ICARES)</a>	
<a href="#">McKinney-Vento Homeless Assistance</a>	

☐ Select 2021

☐ PRC 168: Innovative  
Childcare and Remote  
Extended Support  
(iCARES)

☐ PRC 169 and 170:  
Governor's Emergency  
Education Relief (GEER)

Lewis, Erin

Production

# ESSER I: Work Session

- ESSER I Closing Activity
  - Find your ESSER I applications. Will you be able to complete the approved activities?
  - Will all your ESSER I funds be spent or encumbered by the deadline of September 30th, 2022?



[tinyurl.com/NCESSERI](https://tinyurl.com/NCESSERI)

# ESSER I Closing

ESSER-GEER I PRC Funds Closing Worksheet				
2021-22 Reporting Year				

LEA/Charter School Name:

		Remaining Balance to spend by September 30, 2022	Activities: Completed (Fully Spent)	Activities: New / In Process / Remaining (Still Need to Spend)
<b>CARES-ESSER I</b>				
PRC 163	COVID Response			
PRC 164	Charter Supplemental			
PRC 165	Digital Curricula			
PRC 166	Digital Curricula - CANVAS			
PRC 167	EC Instructional Support Services			
PRC 168	iCARES			
<b>Total Remaining CARES-ESSER I</b>				
<b>GEER I</b>				
PRC 169	Health Support			
PRC 170	Instructional Support			
<b>Total Remaining GEER I</b>				



# As ESSER I closes, consider:

1. What is your PSU's plan to spend or encumber the remaining funds by September 30, 2022?
2. Are there any activities that have been cancelled? If so, what else could you use the funds for?
3. Are there any activities for which you are still planning to use ESSER I funds for that have not been approved? If so, contact the Program Administrator as soon as possible.
4. Are there any activities that will not be completed in time? If so, how can ESSER II or III funds be used for that activity?

# Next Steps: ESSER II

PRCs, Continuation Application, & Carryover Budgets

# ESSER II



PRC	Source	Purpose	Initial Application	Continuation Application	BAAS Budget
171	CRRSA-ESSER II Encumbrance by 9/30/23	COVID Response	FY21 or FY22 CCIP for Initial Entitlement	Yes, must be submitted by August 15, 2022, in FY23	Carryover Budget due August 15, 2022
172	CRRSA-ESSER II Encumbrance by 9/30/23	COVID Response Supplemental	FY21 CCIP Entitlement	Yes, must be submitted by August 15, 2022, in FY23	Carryover Budget due August 15, 2022
173	CRRSA-ESSER II Encumbrance by 9/30/23	Contracted Health Support	FY22 CCIP Entitlement	No	Carryover Budget due August 15, 2022
174	CRRSA-ESSER II Encumbrance by 9/30/23	School Nutrition	FY22 CCIP Entitlement	No	Carryover Budget due August 15, 2022
175	CRRSA-ESSER II Encumbrance by 9/30/23	ELISS	FY22 CCIP Competitive	No	Competition Deadlines
176	CRRSA-ESSER II Encumbrance by 9/30/23	OLR-Summer Support	FY22 CCIP Entitlement	No	Carryover Budget due August 15, 2022
177	CRRSA-ESSER II Encumbrance by 9/30/23	OLR-Summer Support	FY22 CCIP Entitlement	No	Carryover Budget due August 15, 2022
178	CRRSA-ESSER II Encumbrance by 9/30/23	OLR-Competency Based Assessment	FY21 CCIP Entitlement	No	Carryover Budget due August 15, 2022

# To Find ESSER II...

1. Log in to CCIP
2. Select 2022 to view the previously approved applications.
3. Select 2023 to view the current year's ESSER grants.

**Fiscal Year:**

**Funding Application:**   
FP-Budget Only PRC 177 ESSER II  
FP-Budget Only PRC 178 ESSER II  
FP-Budget Only PRC 183 ESSER III  
FP-Budget Only PRC 184 ESSER III  
FP-Budget Only PRC 191 ESSER III  
FP-Budget Only PRC 192 ESSER III  
FP-Budget Only PRC 193 ESSER III

# ESSER II

## Revising or Adding New Activities

<b>171 ESSER II</b>	K-12 Emergency Relief Fund	Very broad set of allowable uses; to assist eligible <u>public school</u> units during the novel coronavirus pandemic	CCIP shell is annually updated to accommodate a continuation application.	Contact DPI program administrator identified in CCIP <u>prior to making changes</u> directly in the application / grant details.
<b>172 ESSER II</b>	K-12 Emergency Relief Fund (Supplementary for charter schools)	Very broad set of allowable uses; to assist eligible <u>public school</u> units during the novel coronavirus pandemic	CCIP shell is annually updated to accommodate a continuation application.	Contact <a href="mailto:Robin.Roberson@dpi.nc.gov">Robin.Roberson@dpi.nc.gov</a> <u>prior to making changes</u> directly in the application / grant details.
<b>173 ESSER II</b>	Supplemental Contracted Instructional Support Funding	For contracted services for school health support personnel to provide additional physical and mental health support services for students in response to COVID-19	CCIP FY22 Shell, Grant Details	Contact DPI program administrator identified in CCIP <u>prior to making changes</u> in the History Log
<b>174 ESSER II</b>	School Nutrition COVID Support	Non-recurring recruitment and retention bonuses for nutrition personnel	CCIP FY22 Shell, Grant Details	Contact <a href="mailto:Erin.Lewis@dpi.nc.gov">Erin.Lewis@dpi.nc.gov</a> prior to making changes directly in the History Log.
<b>176 ESSER II</b>	Learning Loss Funding	In-person K-12 Summer Bridge Programs to address learning loss and provide enrichment activities in the summer	CCIP FY22 Summer Programs Shell, Grant Details	Contact DPI program administrator identified in CCIP <u>prior to making changes</u> directly in the History Log.
<b>177 ESSER II</b>	Summer Career Accelerator	Summer Career Accelerator programs for students in grades 6-12 to address COVID_19-related learning loss	CCIP FY22 Summer Programs Shell, Grant Details	Contact DPI program administrator identified in CCIP <u>prior to making changes</u> directly in the History Log.
<b>178 ESSER II</b>	Competency-Based Assessment	Licenses for the State approved competency-based assessment tool, IReady or an alternative per approval of DPI Office of Learning Recovery	Uploaded document in CCIP FY21 Consolidated Related Documents section	Contact <a href="mailto:Robin.Roberson@dpi.nc.gov">Robin.Roberson@dpi.nc.gov</a> . ( <i>Changes are <u>not</u> made in the uploaded document.</i> )

# ESSER II: Work Session

- ESSER II Continuation Work Page
  - Examine Existing Balances
  - Deadlines
  - Planning
  - Summer Learning

[tinyurl.com/NCESSERII](https://tinyurl.com/NCESSERII)



## ESSER II PRC Funds Reporting Summary

2022-23 Reporting Year

LEA/Charter School Name:

Director/Contact Person:

		Remaining Balance	If applicable, which activities will continue from ESSER I into ESSER II?	What new activities still need approval, and to be added to the carryover budget and/or continuation application?	For any new activities, what is the COVID justification? ( <u>prevention</u> , reduction, response)
<b>ESSER II PRC Funds</b>					
PRC 171/172	COVID Response				
PRC 173	Contracted Services				
PRC 174	Child Nutrition Bonus				
PRC 176	Summer Learning				
PRC 177	CTE Summer Programs				
PRC 178	Digital Competency				
<b>Total ESSER II</b>					

## In addition to the worksheet, consider:

1. What is your PSU's plan to spend or encumber the remaining funds by September 30, 2023?
2. Are there any activities that will be cancelled? If so, what else could you use the funds for?
3. Are there any activities you are planning to use ESSER II funds for that have not been approved? If so, contact the Program Administrator as soon as possible.
4. Are there any activities that will not be completed in time? If so, how can ESSER III (PRC 181) funds be used for that activity?



# Contacts By PRC

ESSER II	Federal Programs Contacts East	Federal Programs Contacts West
PRC 171	<b>North Central</b> Erin Lewis <a href="mailto:Erin.Lewis@dpi.nc.gov">Erin.Lewis@dpi.nc.gov</a> <b>Northeast</b> Allie Evans <a href="mailto:Allie.Evans@dpi.nc.gov">Allie.Evans@dpi.nc.gov</a> <b>Southeast</b> Damesha Smith <a href="mailto:Damesha.Smith@dpi.nc.gov">Damesha.Smith@dpi.nc.gov</a> <b>Sandhills</b> Dylan McNeilly <a href="mailto:Dylan.McNeilly@dpi.nc.gov">Dylan.McNeilly@dpi.nc.gov</a>	<b>Piedmont-Triad</b> Jessica Duncan <a href="mailto:Jessica.Duncan@dpi.nc.gov">Jessica.Duncan@dpi.nc.gov</a> <b>Southwest</b> Cindy Hogston <a href="mailto:Cindy.Hogston@dpi.nc.gov">Cindy.Hogston@dpi.nc.gov</a> <b>Northwest</b> Nick Anderson <a href="mailto:Nick.Anderson@dpi.nc.gov">Nick.Anderson@dpi.nc.gov</a> <b>Western</b> Julie Higdon <a href="mailto:Julie.Higdon@dpi.nc.gov">Julie.Higdon@dpi.nc.gov</a>
PRC 172	Robin Roberson <a href="mailto:Robin.Roberson@dpi.nc.gov">Robin.Roberson@dpi.nc.gov</a>	Robin Roberson <a href="mailto:Robin.Roberson@dpi.nc.gov">Robin.Roberson@dpi.nc.gov</a>
PRC 173	Sandy Carlaccini <a href="mailto:Sandy.Carlaccini@dpi.nc.gov">Sandy.Carlaccini@dpi.nc.gov</a>	Sandy Carlaccini <a href="mailto:Sandy.Carlaccini@dpi.nc.gov">Sandy.Carlaccini@dpi.nc.gov</a>
	Judi Godfrey <a href="mailto:Judi.Godfrey@dpi.nc.gov">Judi.Godfrey@dpi.nc.gov</a> Sue Hatley <a href="mailto:Sue.Hatley@dpi.nc.gov">Sue.Hatley@dpi.nc.gov</a> Melanie Rhoads <a href="mailto:Melanie.Rhoads@dpi.nc.gov">Melanie.Rhoads@dpi.nc.gov</a> Robin Roberson <a href="mailto:Robin.Roberson@dpi.nc.gov">Robin.Roberson@dpi.nc.gov</a>	Judi Godfrey <a href="mailto:Judi.Godfrey@dpi.nc.gov">Judi.Godfrey@dpi.nc.gov</a> Sue Hatley <a href="mailto:Sue.Hatley@dpi.nc.gov">Sue.Hatley@dpi.nc.gov</a> Melanie Rhoads <a href="mailto:Melanie.Rhoads@dpi.nc.gov">Melanie.Rhoads@dpi.nc.gov</a> Robin Roberson <a href="mailto:Robin.Roberson@dpi.nc.gov">Robin.Roberson@dpi.nc.gov</a>
PRC 174	Erin Lewis <a href="mailto:Erin.Lewis@dpi.nc.gov">Erin.Lewis@dpi.nc.gov</a>	Erin Lewis <a href="mailto:Erin.Lewis@dpi.nc.gov">Erin.Lewis@dpi.nc.gov</a>
PRC 175	Megan Orleans <a href="mailto:Megan.Orleans@dpi.nc.gov">Megan.Orleans@dpi.nc.gov</a> Eric Rainey <a href="mailto:Eric.Rainey@dpi.nc.gov">Eric.Rainey@dpi.nc.gov</a>	Megan Orleans <a href="mailto:Megan.Orleans@dpi.nc.gov">Megan.Orleans@dpi.nc.gov</a> Eric Rainey <a href="mailto:Eric.Rainey@dpi.nc.gov">Eric.Rainey@dpi.nc.gov</a>
PRC 176 PRC 177	Damesha Smith <a href="mailto:Damesha.Smith@dpi.nc.gov">Damesha.Smith@dpi.nc.gov</a>	Julie Higdon <a href="mailto:Julie.Higdon@dpi.nc.gov">Julie.Higdon@dpi.nc.gov</a>
PRC 178	Robin Roberson <a href="mailto:Robin.Roberson@dpi.nc.gov">Robin.Roberson@dpi.nc.gov</a>	Robin Roberson <a href="mailto:Robin.Roberson@dpi.nc.gov">Robin.Roberson@dpi.nc.gov</a>

# **PRC 171: Continuation Application**

***DUE AUGUST 15, 2022***

# PRC 171 Continuation Application

PRC 171 – to complete by August 15<sup>th</sup>:

- ☐ Finance Officer: Submits Carryover Budget
- ☐ Federal Programs Directors: Submits Continuation Application (Narrative / Grant Details)

# PRC 171 Continuation Applications

- What should I edit in the application?
  - DO NOT delete activities from the application
  - DO modify, cancel, and add activities to application by making notes in the application.
  - DO make edits to the funding sections within the grant application.
- Reminder: ESSER II Funds End Next Fiscal year!
  - Can I get the ESSER II activities accomplished by the end of next fiscal year (Sept. 2023)?
  - Do I need to switch activities from 171 to 181?



Total Amount for Each Allowable Use Area	
\$	2,333,203.00
\$	391,000.00

# Is the new activity allowable?

1. Is the activity already included in one of the allowable use categories (found in Part C of the grant details)?



Allowable Use
<b>FACILITY REPAIRS/IMPROVEMENTS TO MINIMIZE VIRUS TRANSMISSION:</b> School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.
<b>IMPROVE AIR QUALITY:</b> Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems; filtering, purifications and other air cleaning; fans, control systems, and window and door repair and replacement.

2. If not, does it follow...



It may fit into the “Other” category in the application.

Allowable Use
<b>OTHER ESSA ELIGIBLE ACTIVITIES:</b> Other activities that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency. Any activity authorized by the ESEA of 1965, including the Native Hawaiian Education Act and the Alaska Native Educational Equity, Support, and Assistance Act; the Individuals with Disabilities Education Act; the Adult Education and Family Literacy Act; the Carl D. Perkins Career and Technical Education Act of 2006; or subtitle B of title VII of the McKinney-Vento Homeless Assistance Act.



3. Contact the DPI program administrator assigned to the PRC. Share a description of the proposed activity and the COVID-related justification. The PA will then assist you with determining allowability.

# Locating Continuation Applications in CCIP

[View NCDPI History Log](#)

[View Change Log](#)

Description ( <a href="#">View Sections Only</a> <a href="#">View All Pages</a> )		Changes	Validation	Print Select Items
<b>All</b>		<a href="#">Changes</a>	<a href="#">Messages</a>	<a href="#">Print</a>
<input type="checkbox"/> <b>History Log</b>				<a href="#">Print</a>
	<a href="#">History Log</a>			<a href="#">Print</a>
	<a href="#">Create Comment</a>			
<input type="checkbox"/> <b>Allotments</b>		<a href="#">Changes</a>		<a href="#">Print</a>
	<a href="#">Allotments</a>	<a href="#">Changes</a>		<a href="#">Print</a>
<input type="checkbox"/> <b>FPMS-CRRSA ESSER II PRC 171</b>		<a href="#">Changes</a>	<a href="#">Messages</a>	<a href="#">Print</a>
	<a href="#">Budget</a>	<a href="#">Changes</a>	<a href="#">Messages</a>	<a href="#">Print</a>
	<a href="#">Grant Details</a>		<a href="#">Messages</a>	<a href="#">Print</a>
	<a href="#">Related Documents</a>		<a href="#">Messages</a>	
	<a href="#">Grant Award Notification (GAN)</a>			<a href="#">Print</a>
<input type="checkbox"/> <b>Contacts</b>				<a href="#">Print</a>
	<a href="#">Contacts</a>			<a href="#">Print</a>
<input type="checkbox"/> <b>Substantially Approved Dates</b>				<a href="#">Print</a>
	<a href="#">Substantially Approved Dates</a>			<a href="#">Print</a>
<input type="checkbox"/> <b>New Applicant Summary</b>				<a href="#">Print</a>
	<a href="#">New Applicant Summary.</a>			<a href="#">Print</a>
<input type="checkbox"/> <b>Grant Award Notification (GAN)</b>				<a href="#">Print</a>
	<a href="#">GAN Information</a>			<a href="#">Print</a>
	<a href="#">GAN Organization Data</a>			<a href="#">Print</a>



# "Copy Over"



NORTH CAROLINA  
State Board of Education  
Department of Public Instruction

NCCIP Home
Administer
Search
Inbox
Planning
Funding
Project Summary
LEA Document Library
Address Book
Budget Inquiry Reports

## Grant Details

[Redacted] School District - FY 2022 - FPMS-CRRSA ESSER II PRC 171 - Rev 5 - FPMS-CRRSA ESSER II PRC 171

Save And Go To

[Copy Previous Fiscal Year Details](#)



**DIRECTIONS:** To ensure that the organization's plan for the use of the Elementary and Secondary School Emergency Relief II (ESSER II) funds (PRC 171) as provided in the Elementary and Secondary School Emergency Relief Act, 2021 is data-based and is reflective of needs that have emerged as a result of COVID-19, please provide answers to each section below:

### Part A: Needs Assessment-PSU Data

\* In the space below provide data the PSU will use to determine its most important educational needs as a result of the disruption in educational services and subse

1. Ensure that you are looking at 2023
2. Find PRC 171
3. Move the application to "Draft Started"
4. Click on "Grant Details"
5. The "Copy Previous Fiscal Year Details" will appear at the top.

## PRC 171 – Sections to Update in the Application

Part A:	Needs Assessment
Part B:	Data Analysis
Part C:	Allowable Use Narratives Timelines Impact Measures
Funds:	Adjust and update the funding amounts in each applicable section of the application





# Documenting Changes in the Grant Details

When you edit the continuation applications, please do not delete anything from the narrative. Instead, make note of any changes along with a date in the application.

**Part D: Other Allowable Uses**

In the table that follows, please indicate which other allowable uses from the law you intend to support funds, timeline for usage of funds, impact measures and the total amount from ESSER III funds for each

Allowable Use	ESSER III Formula Funds will be used to support this Allowable Use area	Briefly describe ESSER III Formula Funds will be used to support the Allowable Use area (10,000 characters or less and use of bullet points is acceptable)
<b>FACILITY REPAIRS/IMPROVEMENTS TO MINIMIZE VIRUS TRANSMISSION:</b> School facility repairs and improvements to enable operation of schools to reduce risk of virus transmission and exposure to environmental health hazards, and to support student health needs.	<input type="radio"/> Yes <input type="radio"/> No	
<b>IMPROVE AIR QUALITY:</b> Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and non-mechanical heating, ventilation, and air conditioning systems; filtering, purifications and other air cleaning; fans, control systems, and window and door repair and replacement.	<input type="radio"/> Yes <input type="radio"/> No	

# Amending Grant Details

Grant details = Application = Narrative

<p><b>COORDINATION OF PREPAREDNESS AND RESPONSE:</b> Coordination of preparedness and response efforts of local educational agencies with State, local, Tribal, and public health departments and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to Coronavirus.</p>	<p>* <input checked="" type="radio"/> Yes <input type="radio"/> No</p>	<p>Funds for this allowable use category will support [redacted] efforts to contract with a 3rd party vendor to collect, analyze, and report data related to the overall impacts of COVID.</p> <p>Workshops, advertisement, printing and distribution of material in coordination with local &amp; state agencies for support and training will also be provided.</p> <p>Specific Projects Include:</p> <ul style="list-style-type: none"><li>- To improve the ability of schools and the district to contact trace, cameras will be added to remaining buses without an existing camera.</li><li>- To improve the ability to route and transport students to meet unique learning needs and support additional student transportation needs; a Transportation Support Position will be added within our transportation department. 9.16.21</li><li>- To improve the ability to socially distance additional activity buses will be purchased to better separate students traveling on activity buses to and from sporting events and other school sponsored activities. 9.22.21</li><li>- Funds will be used to support the purchase of a delivery truck to mitigate the 500% increase to supply delivery needs to schools as a result of Covid-19. (Added 10.19.21)</li><li>- An additional Nurse Position added to support the increased need for contact tracing and parent communication (Added 10.19.21)</li><li>- Funds will support additional duty Saturday support of meal deliveries to schools as a result of supply chain challenges. Employees would work up to 5 hrs each and only as needed. (Added 11.2.21)</li><li>- Funds will be used to hire an additional nurse position, added to support the increased need for contact tracing and parent communication and general covid related needs. (Detail Added 1.13.22)</li></ul>
--	--	--

# Example: Adding New Activities

<b>Coordination of Preparedness &amp; Response</b>	<input type="radio"/> Yes <input type="radio"/> No	<b>Specific Projects Include:</b> - To improve the ability of the district and school to contact trace, etc.  * (6/13/22) McNeilly County Schools Will implement XYZ to XYZ.
--	---	--

# Example: Cancelling Activity

<b>Coordination of Preparedness &amp; Response</b>	<input type="radio"/> Yes <input type="radio"/> No	<b>Specific Projects Include:</b>  - To improve the ability of the district and school to contact trace, etc.  (*Canceled DATE) McNeilly County Will Update All HVAC Systems and Order New Digital Devices that will be delivered by XYZ
--	---	---

# Budget Only PRCs

# Responsibilities for ESSER I and II Budget Only PRCs

For all PRCs in which your PSU has remaining funds:

- ☐ Finance Officer: Submit Carryover Budgets
- ☐ Federal Program Directors: Email the assigned PRCs Program Administrator if you need approval for a new activity and document new activities and programmatic changes to your plans in the History Log.

# Budget Only PRCs:

## ESSER I

*(If funds are remaining)*

- PRC 163
- PRC 164
- PRC 165
- PRC 166
- PRC 167
- PRC 168
- PRC 169
- PRC 170

## ESSER II

- PRC 173
- PRC 174
- PRC 175
- PRC 176
- PRC 177
- PRC 178

# How do you know if a PRC is Budget Only in CCIP?

Once your PSU submits a carryover budget for a PRC, the name of the PRC will update to say “Budget Only”

Application Status: **NCDPI Budget Approved**

Change Status To: [Amendment Received](#)

[View NCDPI History Log](#)

[View Change Log](#)

Description ( <a href="#">View Sections Only</a> <a href="#">View All Pages</a> )		Validation	Print <input type="checkbox"/> Select Items
All			<a href="#">Print</a>
<input type="checkbox"/> History Log			<a href="#">Print</a>
	<a href="#">History Log</a>		<a href="#">Print</a>
	<a href="#">Create Comment</a>		
<input type="checkbox"/> Allotments			<a href="#">Print</a>
	<a href="#">Allotments</a>		<a href="#">Print</a>
<input type="checkbox"/> FPMS-CARES ESSER I PRC 163 Budget Only			<a href="#">Print</a>
	<a href="#">Budget</a>		<a href="#">Print</a>
All			<a href="#">Print</a>





# What is my balance?

Application Status: Revision Started

Change Status To: Revision Completed

View NCDPI History Log

View Change Log

Description ( View Sections Only View All Pages )

All



History Log

History Log

Create Comment



Allotments

Allotments



FPMS-CRRSA ESSER II PRC 171

Budget

Grant Details

Related Documents

Grant Award Notification (GAN)



Contacts

Contacts



Substantially Approved Dates

Substantially Approved Dates



New Applicant Summary

New Applicant Summary



Grant Award Notification (GAN)

GAN Information

GAN Organization Data

All


# Budget

Beaufort County Schools (070) Regular Local School District - FY 2022 - FPMS-CARES ESSER I PRC 163 Budget Only - Rev 2 - FPMS-CARES ESSER I PRC 163 Budget Only


Go To

LEA	PRC	Budget Number	Rounding Option	Change To Plan	Indirect Cost
070	163	2	No	No	2.91 %

Fiscal Information		
	NCDPI Finance	LEA Budget
Allotment Type:	LEA Allotment	
Allotment Amount:	\$0.00	\$0.00
Carryover Amount:	\$1,480,781.54	\$1,480,781.54
Allotment Plus Carryover:	\$1,480,781.54	\$1,480,781.54
Total Budgeted:		\$1,480,781.54
Total Remaining:	\$0.00	\$0.00



# Line Items from Amended Budgets



Purpose	Object	Local	503	Budget Amount	Amendment Amount	Revised Amount	Change Justification
5110	143	000	00	\$0.00	\$13,052.52	\$13,052.52	decided to have tutoring program - budget funds for tutor pay within the school day

This line item (yellow) indicates spending in a new activity.

When amending the budget, Finance Officers should include change justifications for each new line item.

Directors should communicate with the assigned DPI contact in order to receive official approval of a change in plan.

# Budget Only Amendment

☒ Highlight Amended Rows

All

## 000 - School Level Expenditures

View	Type	Funding	Purpose	Object	Local	503	Budget Amount	Amendment Amount	Revised Amount	Change Justification	CPI
i	Salary	3	5350	121	725	00	\$64,014.60	\$8,829.60	\$72,844.20	Budgeting additional allotment funds into more teacher positions for Summer Bridge Program.	
i	Salary	3	5350	131	725	00	\$20,715.60	\$0.00	\$20,715.60		
i	Salary	3	5350	144	725	00	\$320.00	\$5,680.00	\$6,000.00	Increasing budget due to possible increase in number of newcomers interested in program.	
i	Other	3	5350	192	725	00	\$0.00	\$1,698.00	\$1,698.00	Budgeting for summer bridge lead facilitator additional work that may be needed before program starts for the months of April-June.	
i	Other	3	5350	211	725	00	\$6,506.49	\$1,239.90	\$7,746.39		
i	Other	3	5350	221	725	00	\$20,726.63	\$3,949.78	\$24,676.41		
i	Other	3	5350	311	725	00	\$36,000.00	\$0.00	\$36,000.00		
i	Other	3	5350	333	725	00	\$25,253.00	\$0.00	\$25,253.00		
i	Other	3	5350	411	725	00	\$165,446.57	(\$2,966.25)	\$162,480.32	Moving some budget to teacher salary lines.	
i	Salary	3	6550	171	725	00	\$1,134.00	\$0.00	\$1,134.00		
i	Other	3	6550	211	725	00	\$86.75	\$0.00	\$86.75		
i	Other	3	6550	221	725	00	\$276.36	\$0.00	\$276.36		
i	Other	3	8100	392	000	00	\$9,515.00	\$575.97	\$10,090.97		
Total:							\$349,995.00	\$19,007.00	\$369,002.00		

# Documenting Changes with Comments in the History Log

Application Status: NCDPI Budget Approved

Change Status To: [Amendment Received](#)

[View NCDPI History Log](#)

[View Change Log](#)

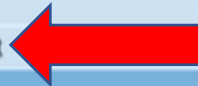
Description ( [View Sections Only](#) [View All Pages](#) )

All

☐ History Log

[History Log](#)

[Create Comment](#)



☐ Allotments

[Allotments](#)

☐ FPMS-CARES ESSER I PRC 163 Budget Only

[Budget](#)

Save And Go To ▶

Create Comment

Comment



Document changes here

# Impact Measures

Strengthening your Application and Monitoring Preparation

# What are Impact Measures?

- Purpose
- Element II
- Accountability
- Growth

## Element 1 Activity



## Element 2 Impact Measures



Allowable Use	ESSER II Formula Funds will be used to support this Allowable Use area	Briefly describe ESSER II Formula Funds will be used to support the Allowable Use area (10,000 characters or less and use of bullet points is acceptable)	Timeline (100 characters)	Impact Measures (500 characters)	Total Amount for Each Allowable Use Area
<b>ADDRESSING LEARNING LOSS:</b> (NEW) Addressing learning loss among students, including low-income students, children with disabilities, English Learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care, of the local educational agency, including by: (A) Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiating instruction; (B) implementing evidence-based activities to meet the comprehensive needs of students; (C) Providing information and assistance to parents and families on	* <input checked="" type="radio"/> Yes <input type="radio"/> No	Imagine Learning addresses learning loss through a variety of ways. Our literacy platform is ESSA evidenced based (Promising). Through the Action Areas Tool the platform pinpoints specific deficits and provides teachers with retracting pathways and printable intervention materials. Imagine Language and Literacy also provides students with first language support in 15 languages. Imagine Learning measures learning loss with Lesson Progress Reporting and teacher's also have access to each student's Oral Fluency Student Portfolio. Imagine Learning measures learning loss throughout the year as students take 3 adaptive benchmark assessments and a Reading Lexile Assessment.  *Amendment: Imagine Learning will be covered with another PRC. These funds will be used to cover a portion of the cost for I-Ready.	2021-2022 School year	CCS leaders are concerned about students' learning loss as a result of the constraints the pandemic has placed on teachers and students. Through the use of Imagine Learning we expect to see and increase in proficiency and growth across the district. Data sources that will be explored are but not limited to:  Surveys  Academic data  Formal and informal assessments	\$ 10,000.00

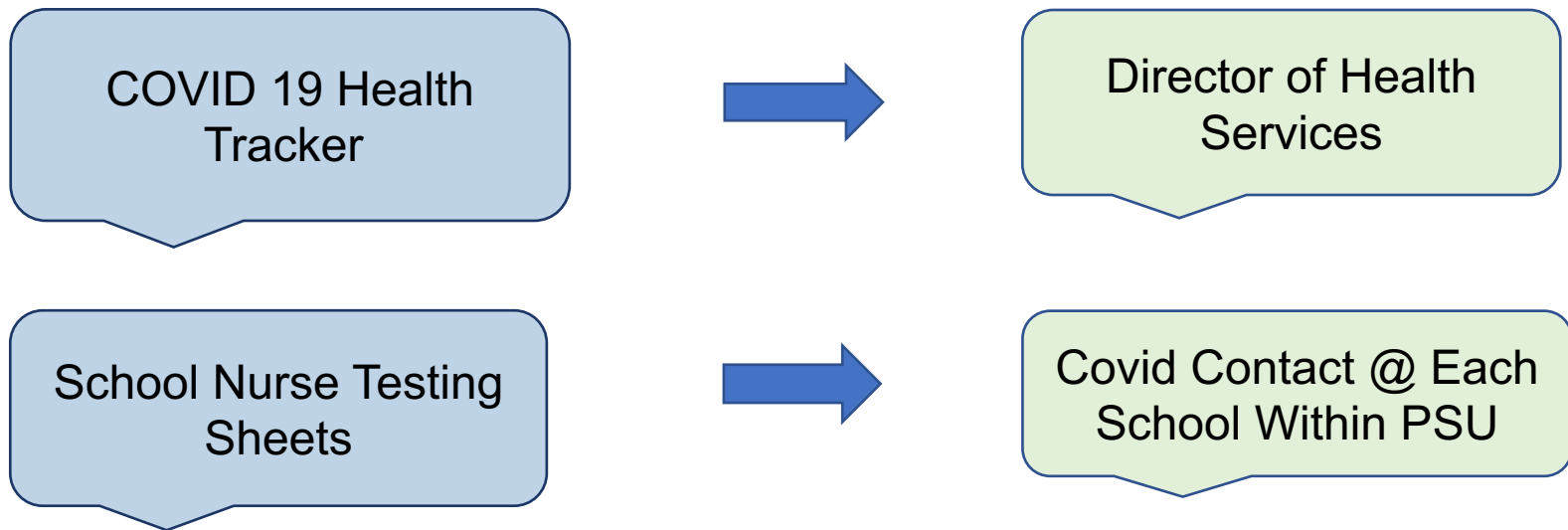


# Strengthening Applications

- How to Access Application & Impact Measure
  - Note\* Do any of these need to be amended or changed?
  - Does this impact measure seem appropriate?
  - Is the data obtainable? (Do you Have it?)
  - If not, what do we do?

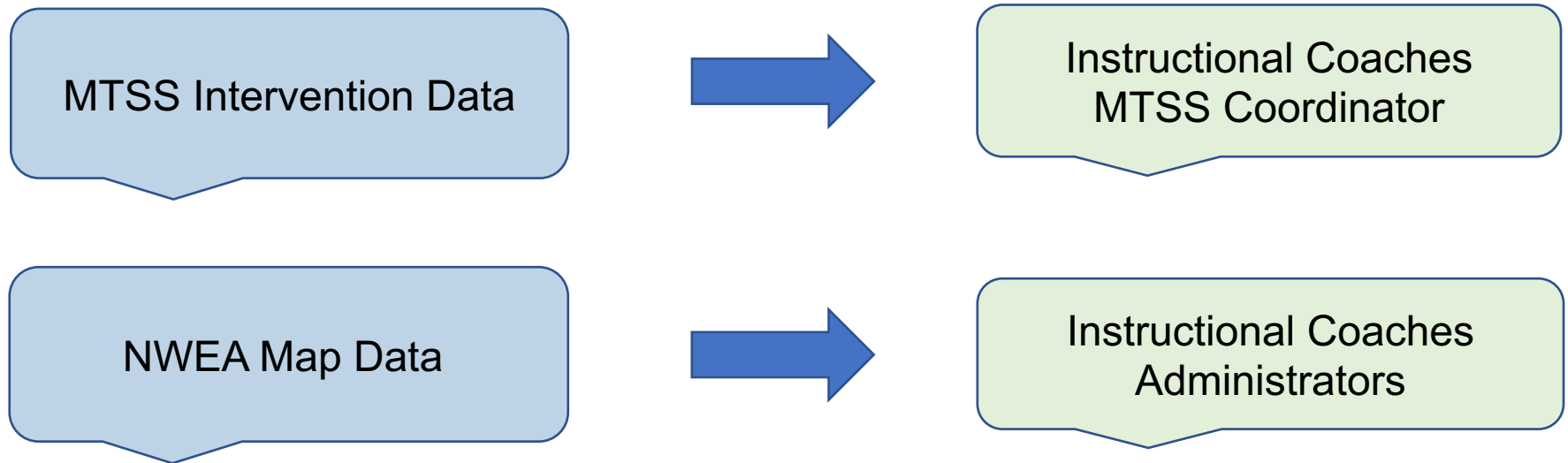
# Impact Measures 101:

- PRC 171 Employing School Nurse



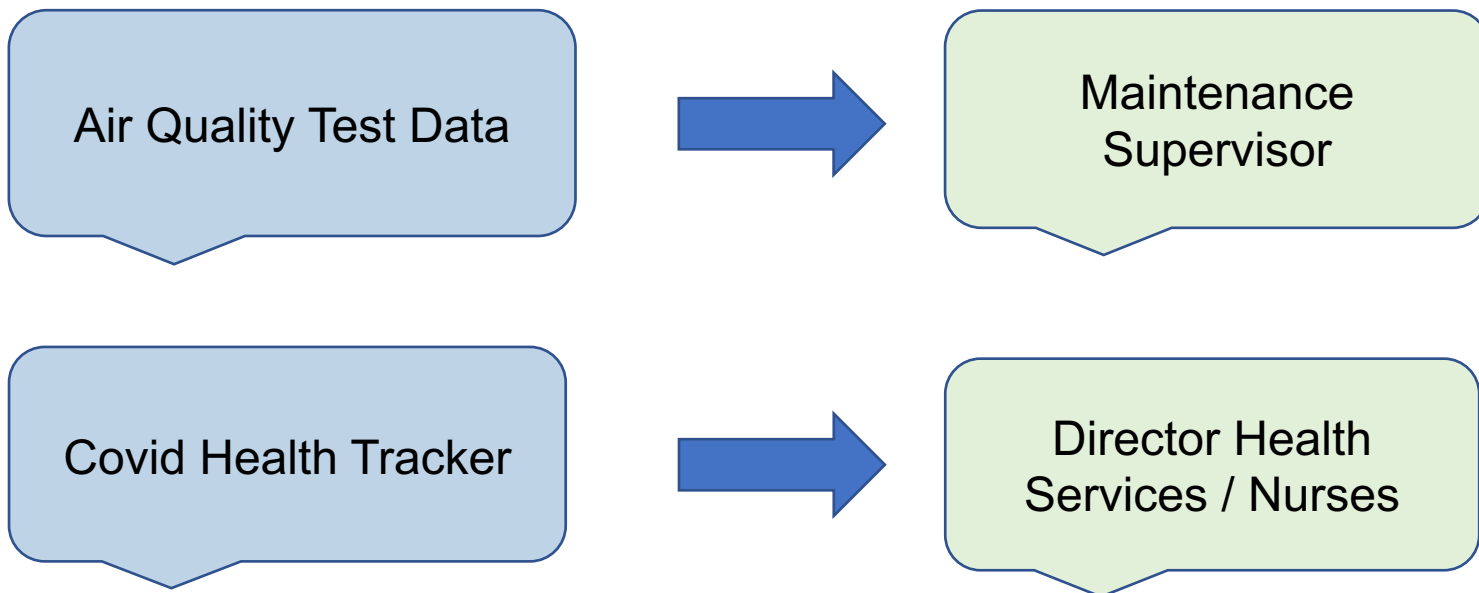
# Impact Measures 101:

- Teacher Assistant / Intervention Tutors



# Impact Measures 101:

- PRC 171: HVAC System Updates



# Impact Measure Work Session

- Examining Your Application & Impact Measures
  - What have you Indicated that you will use to measure the impact of your activities?
  - Who will you include in this process?
  - Working Smarter: Who will you need to assist/assign to collect the data listed?
  - Who would you get your info from?
  - How will you organize it?
  - How will we use the impact measures for growth?



# Impact Measure Work Session

- Using 171 as an example, Examine Your Application, Specifically your Impact Measures.
  - What have you listed as your impact measures?
  - List who you will need to include in this process
  - Who will help you obtain the data?
  - How will you collect it?
  - How will you organize it?
    - Start building folders for each impact measure



# COVID Policy Manual



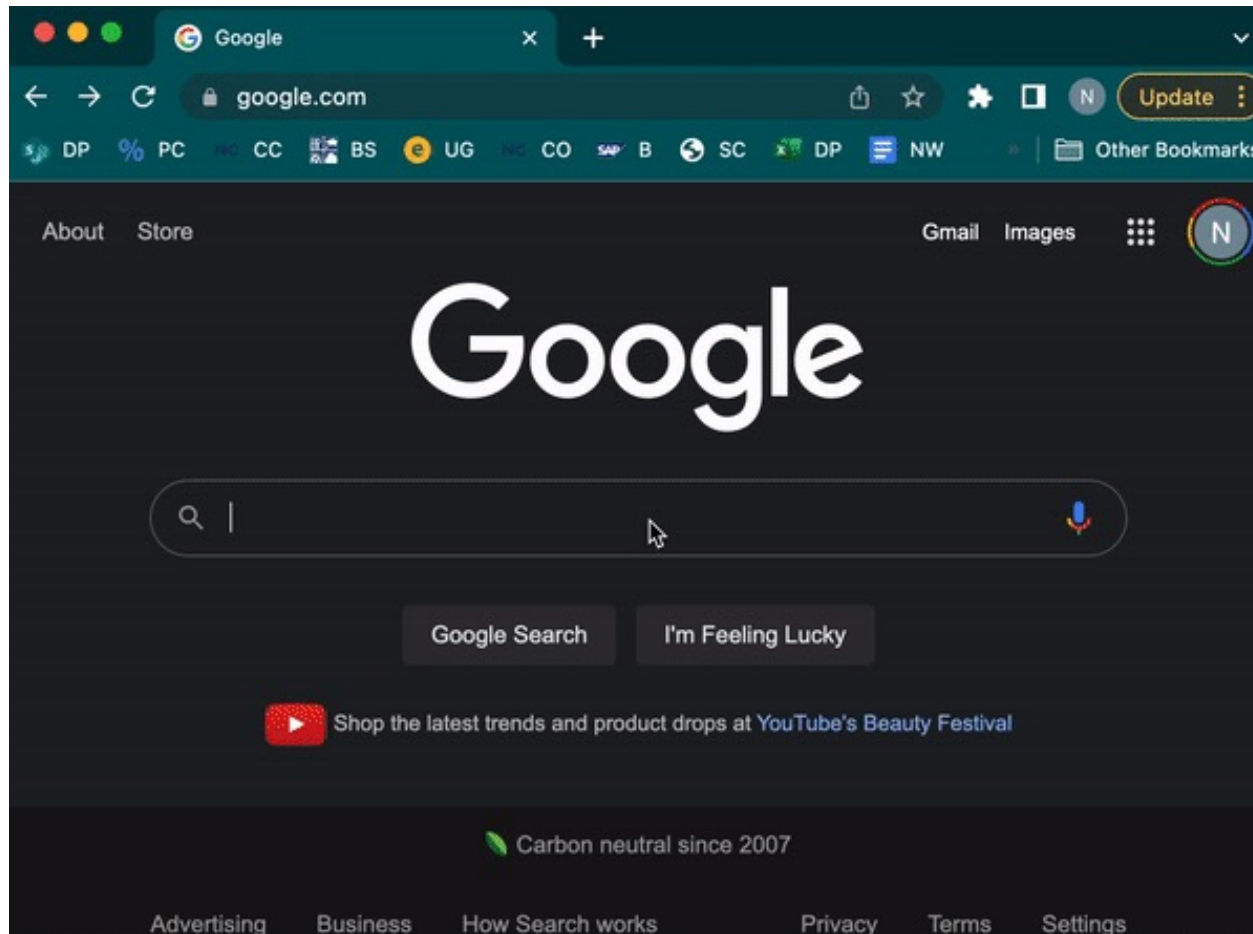
# 2019-2022 Allotment Policy Manual

*Click the link above to open the manual*

This manual is specifically for funds related to COVID-19



# Allotment Policy Manual



# Allotment Policy Elements

TERM:	Term of availability
PURPOSE:	What the funding is to provide
ELIGIBILITY:	Who is eligible to receive the funds
FORMULA:	How the amount allocated is determined



**SPECIAL PROVISION:** Details on allowability, assurances, attestations, and restrictions

# Page Numbers *(as of July 2022)*

## ESSER-GEER I

PRC 163: *Page 5*

PRC 164: *Page 7*

PRC 165: *Page 9*

PRC 166: *Page 10*

PRC 167: *Page 11*

PRC 168: *Page 12*

PRC 169: *Page 14*

PRC 170: *Page 16*

## ESSER II

PRC 171: *Page 54*

PRC 172: *Page 57*

PRC 173: *Page 60*

PRC 174: *Page 61*

PRC 175: *Page 62*

PRC 176: *Page 64*

PRC 177: *Page 65*

PRC 178: *Page 66*

# Reallocations of Funds

Funds are occasionally adjusted for the following reasons:

- New Charters
- ADM changes
- Waived funds are reallocated
- Reserves are allocated

For example, PRC 203 (funds are continuing to be added from leftover funds for qualifying staff bonuses)

# How do I know if my PSU has received an additional allotment?

- Finance Officers:
  - Check budgets frequently
- Federal Program Directors:
  - If you see an application move automatically back to “Revision Started” that usually indicates that a change in allotment has populated in CCIP

# Monitoring, Resources, and Tips



Preparation is key!

# Monitoring Timeline



**START NOW**

# Where do I go from here?

- Prepare!
  - Gather Documentation 2020 for life of the grant.
  - Reach out to your regional PA for assistance and support!
- Review resources and tips
  - [ESSER-GEER Monitoring Overview](#)
  - [Notes on Sharing Documents](#)
  - Four Year monitoring Schedule FPMS Handbook p. 38-40





# Documentation

- Thorough documentation = Successful monitoring interview.
- Elements 1-4 (HINT: The Monitoring Instrument provides sample interview questions for each Element!)

Element	Main Documentation
Element 1	Are you implementing the approved activities?
Element 2	Are you monitoring the impact of the activities?
Element 3	Do your budget and expenditures support your approved plans?
Element 4 (Charters N/A)	Did you notify private schools about Equitable Services and provide those as needed?

- Monitoring Documentation Video:  
<https://www.youtube.com/watch?v=GNlhMZdNecg>

# Resources

- Use [Monitoring Tool](#) to organize documents by PRC and then strategy (PSU preference platform)
- For each strategy have evidence for Elements 1-4
- Refer to [ESSER-GEER Monitoring Page](#) for guidance and videos for organizing files.
- **Start now** – documentation is needed for each PRC and strategy listed in approved plan and will be monitored for all years of the grant

FPMS Monitoring Documentation Progress - ESSER ☆ 📄 🔗

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A1	A	B	C	D	E	F	G
1	<b>Activity</b>	<b>Element 1 Documentation</b>		<b>Element 2 Documentation</b>		<b>Element 3 Documentation</b>	
2	PRC 203 ESSER3 - Covid Training Bonus	All plans for expenditure of ESSER-GEER funds have been approved by FPMS and are being or have been implemented by the PSU.	<a href="#">ESSER/GEER Element Examples</a>	The activities are being monitored by the PSU to measure effectiveness and allow for any needed adjustments	<a href="#">ESSER/GEER Element Examples</a>	The approved budgets and expenditures support the plans.	Kelda will provide a yearly copy of the Cook Spreadsheet for each grant.
3							
4	<b>FY22</b>						
5	<b>Legislated Bonus - Covid Training</b>	Copy of Employee Attestation		<a href="#">Bonus Decision Spreadsheet</a>		FY22 Cook Spreadsheet Copy	
6	3.xxxx.203.180.xxx.000.00						
7		<a href="#">Minutes of Board Meeting Approving Training - January 10, 2022 (item G under new business)</a>					
8		<a href="#">DPI eligibility/Statute</a>					
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PRC 203 PRC 193 PRC 192 PRC 184 PRC 183 PRC 181 PRC 178 PRC 177 PRC 176 PRC 174

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Activity		Element 1 Documentation	Element 2 Documentation	Element 3 Documentation
PRC 171 General ESSER2a Grant		All plans for expenditure of ESSER-GEER funds have been approved by FFMS and are being or have been implemented by the PSU.	The activities are being monitored by the PSU to measure effectiveness and allow for any needed adjustments.	The approved budgets and expenditures support the plans. Kelda will provide a yearly copy of the Cook Spreadsheets for each grant.
<b>FY21 &amp; FY22</b>				FY22 Cook Spreadsheet FY21 Cook Spreadsheet
Summer School 2021 SELREP	3.5260.171.XXX.XXX.000.XX	Employee Contract Example HCPS criteria	Hanover Survey Results Presentation of SL Results to Board (Ready performance, promotion and graduation etc)	
FY22 Retention Bonus (one time)	3.6620.171.183.810.000.00	<a href="#">Employee Signature Sheet</a>	HR Turnover Data	
<b>Additional Positions</b>				
Director of Student Engagement and Inclusion	3.6300.171.113.810.000.00	Job Description/Posting	MTSS/Summer Learning/Vertical Alignment evidences	
Payroll Technician	3.6610.171.181.810.000.00	Job Description/Posting		
Technology Manager/Tech III	3.6400.171.152.000.000.00	Job Description/Posting		
<b>Substitute Recruitment/Hires</b>				
Substitute Bonuses for Days Worked	3.5110.171.183.000.000.00	<a href="#">HR Communication</a>	<a href="#">Substitute Data Comparison Sheet</a>	
Recruitment costs - mailers	3.6622.171.314.810.705.00	Example of mailer	Hiring Rates	
Recruitment costs - video production	3.6622.171.311.810.705.00	<a href="#">Rhodes Branding Contract</a>		
Recruitment costs - ads	3.6622.171.313.810.705.00	<a href="#">Example of videos</a> <a href="#">Example of ads</a>		
Full-time Substitutes for LETRS Elementary	3.5110.171.164.XXX.704.00	<a href="#">Job Description/Posting</a>	Progression of Cohort work	
Subs for LETRS Elementary (not full-time)	3.5110.171.163.XXX.704.00	School Schedule for LETRS Sub Example		
<b>Bus Driver/Rider OT Issues</b>				

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# PLAY and LEARN!

Time to play and learn.

[Link to all Resources](#)



# Collaborative Discussion: Move & Talk





# Dream Vacation Spot...

1



2



3



4



# Favorite Summer Dessert

1



2



3



4





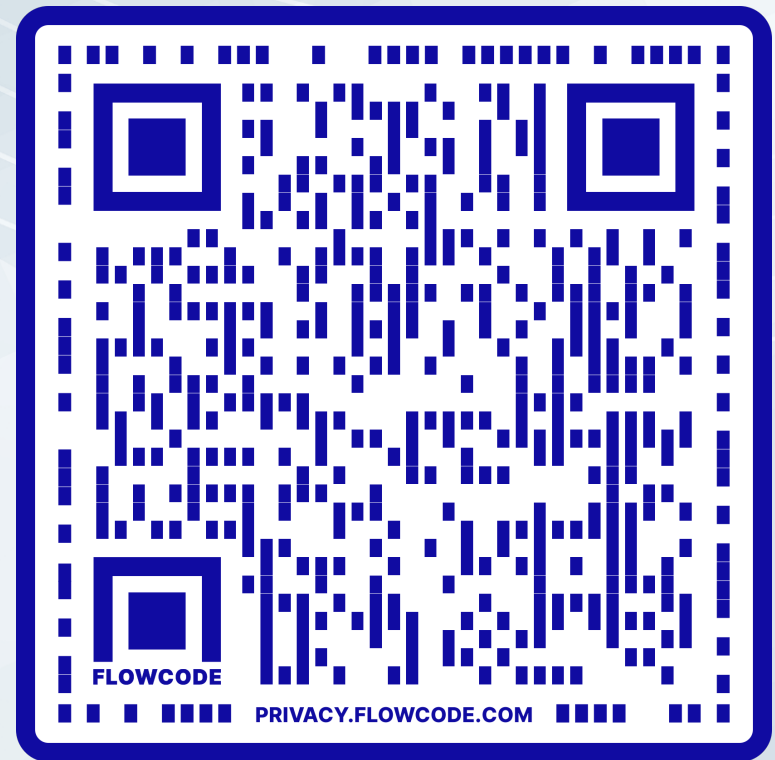
# Now.. Your Choice

1

2

3

4



# ESSER - West

- Julie Higdon – Program Administrator (Western)  
[Julie.Higdon@dpi.nc.gov](mailto:Julie.Higdon@dpi.nc.gov)
- Jessica Duncan – Program Administrator (Piedmont Triad)  
[Jessica.Duncan@dpi.nc.gov](mailto:Jessica.Duncan@dpi.nc.gov)
- Cindy Hogston – Program Administrator (Southwest)  
[Cindy.Hogston@dpi.nc.gov](mailto:Cindy.Hogston@dpi.nc.gov)
- Dr. Nick Anderson – Program Administrator (Northwest)  
[Nick.Anderson@dpi.nc.gov](mailto:Nick.Anderson@dpi.nc.gov)

# ESSER - East

- Dr. Damesha Smith – Program Administrator (Southeast)  
[Damesha.Smith@dpi.nc.gov](mailto:Damesha.Smith@dpi.nc.gov)
- Dylan McNeilly - Program Administrator (Sandhills)  
[Dylan.McNeilly@dpi.nc.gov](mailto:Dylan.McNeilly@dpi.nc.gov)
- Erin Lewis – Program Administrator (North Central)  
[Erin.Lewis@dpi.nc.gov](mailto:Erin.Lewis@dpi.nc.gov)
- Allie Evans – Program Administrator (Northeast)  
[Allie.Evans@dpi.nc.gov](mailto:Allie.Evans@dpi.nc.gov)

