**North Carolina Equitable Services Complaint Form**

**for Title I-A, Title I-C, Title II-A, Title III-A, Title IV-A, Title IV-B and CARES Act Grants**

Please read the *Equitable Services Complaint, Resolution and Appeal Process for Title I-A, Title II-A, Title III-A, Title IV-A, Title IV-B and CARES Act Grants* prior to completing this form. More information is available at the [DPI Equitable Services web page](https://www.dpi.nc.gov/districts-schools/federal-program-monitoring/equitable-services-private-schools).

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| **Complainant** | |
| First and last name: |  |
| Title/position at the private school: |  |
| Phone: |  |
| Email: |  |

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| **District** | |
| District name: |  |
| Contact name (if available): |  |
| Email (if available): |  |

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| 1) In what ways to you feel the district did not engage in consultation that was meaningful and timely, did not give due consideration to the views of the private school official or did not make a decision that treats private school or its students equitably? (Please attach any supporting documentation.) |
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| 2) Please describe the issue(s), including dates and any steps you have taken and people you have contacted from the district to resolve the issue and their response(s). Please attach any supporting documentation. |
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| 3) Please describe the solution or the action you feel would resolve this problem. |
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Are you willing to participate in the mediation process to try to resolve your concerns? (Circle one.)

Yes – I would like to learn more about this option.

No

Signature of complainant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Please submit this form to Talbot Troy at [talbot.troy@dpi.nc.gov](mailto:talbot.troy@dpi.nc.gov).