

North Carolina Migrant Education Program (NCMEP)

Priority for Services (PFS) Worksheet



The Priority for Services (PFS) Worksheet assists local Migrant Education Programs (MEP) in determining migratory children and youth that meet the PFS criteria and should receive MEP services first. Completed worksheets and supporting documentation for each child and youth identified as PFS should be kept on file in a central location designated by the local MEP director. Achievement data used in making the PFS determination must be less than one year old.

Part I: Student Information

Student's Name: _____ Today's Date: _____

Date of Birth: _____ Qualifying Arrival Date (QAD): _____

MSIX ID: _____ PS UID: _____

District: _____ Grade Enrolled: _____

Part II: PFS Eligibility

Criterion #1: Child Mobility [1304(d)]

☐ Child's Qualifying Move (QM) within the previous 1-year period

Move From and Move To (City, State)	Date of Child's QM

Criterion #2: Academic Risk [1304(d)(1)] (Select *only one*: 2a, 2b, or 2c)

☐ **Criteria 2a:** Student has NC Assessment Scores (EOG, EOC, and/or W-APT/ACCESS Scores) within one year of qualifying move.

Subject Area Assessment	Date (mm/yy)	Scores(s)

☐ **Criteria 2b:** Student does not have NC Assessment Scores (Select one risk factor)

☐ Retained at least once during K-12 educational career

☐ Grade/Age Compatible

☐ Credit Deficiency/Not on-track to graduate

☐ Attendance

☐ Receiving Exceptional Children's Services (EC)

☐ Homeless

☐ Non- NC State Assessment Scores

☐ Other risk factor not listed: _____

If other is check, please contact a MEP Administrator to confirm other risk factor

Date communicated with MEP Administrator to confirm other: _____

☐ **Criteria 2c:** Student dropped out of school during or after 9th grade

Note the dropout date _____ (mm/yyyy)

Grade level at time of dropout _____

Part III: PFS Services

Below, please indicate which services the student will be receiving both from the MEP and from other district and local programs/organizations. If you need additional space to describe services, please use an additional page.

Title I, Part C (MEP) Services

☐ Reading Instructional Services

☐ Math Instructional Services

☐ Other Instructional Services: _____

☐ Credit Accrual Services

☐ Mentoring

☐ HSED/GED/HEP Assistance

☐ Referred Service(s): _____

☐ Supportive Services: _____

Other District Services

☐ Title I, Part A: _____

☐ Title III: _____

☐ Title III, Immigrant: _____

☐ McKinney-Vento (Homeless)

☐ Food and Nutrition Services

☐ MTSS: _____

☐ Other: _____

PFS Worksheet Prepared By: _____ Date: _____

Date of PFS Designation on Supplemental Service Report (SSR): _____

Date of Principal and Teacher Notification: _____

MEP Director/Coordinator Signature: _____ Date: _____

Date PFS Status Reported in New Program Year: _____