

Add Experience

Use this application to add relevant work/experience to your North Carolina professional educator's license. The educator's license must be current in order to open this application.

Instructions:

1. Enter the experience dates to add to your license, if not previously submitted to the North Carolina Department of Public Instruction.
2. Attach documentation of your teaching experience: [Form CE](#) - Post Secondary Experience, and/or [Form E](#) - K-12 Teaching Experience.
3. Attach documentation of any non teaching experience, only if it has been approved by your NC employing school system, who must provide you with a Form RN: Recommendation to Add Non Teaching Experience. You must also provide [Form NE](#) for Non Teaching Experience, which must be signed by your former employer and an official job description for each position worked.
4. Review and complete the online application information and "Statement of Applicant" questions.
5. Submit the application and pay the nonrefundable and nontransferable processing fee.