

Add Area by Test or 24 Credits

Use this application to add new teaching areas to your existing North Carolina professional teaching license based on completion of NC SBE approved test(s) or 24 semester hours of coursework with a grade of C or better. Your educator license must be clear and current in order to add additional areas.

Please note that Elementary and Exceptional Children can only be added by passing NC SBE approved content tests.

A clear teaching license is either a continuing professional license (CPL) or an initial professional license (IPL) with coursework requirements completed.

A teaching license may not be added to any of the following license types: Permit to Teach, Emergency, Limited, Provisional, Residency, CTE-Restricted (except as allowed by the CTE Licensure Manual), JROTC, or International Faculty.

A teaching license may not be added to an instructional support license or an administrative license unless the licensee also holds an IPL or CPL in a teaching area.

Instructions:

1. Select the License area(s) to add to your license.
2. Attach documentation (e.g. transcripts and/or test scores) for the selected license areas.
3. Review and complete the online application information and "Statement of Applicant" questions.
4. Submit the application and pay the nonrefundable and nontransferable processing fee.