

Add Area by Program Completion

Use this application only when adding a new area to your existing North Carolina professional educator's license based on completion of an approved education program. This application requires verification by the dean of education or licensure officer where you completed your program. Your educator's license must be current in order to open this application.

Instructions:

1. Select the License area(s) to add to your license.
2. Attach documentary evidence (e.g. transcripts, test scores, training certificates or credentials, Form-V: Verification of Teacher Education Program) for the selected license areas. If you have completed an approved education program at a North Carolina college or university, you must indicate this on the License Area Verification page of the application and you are not required to upload a Form V.
3. Review and complete the online application information and "Statement of Applicant" questions.
4. Submit the application and pay the nonrefundable and nontransferable processing fee.