

LEA Calendar Waiver Request Form

Per [N.C.G.S. 115C-84.2](#), the first school day for students shall not be earlier than the Monday closest to August 26, and the closing date shall not be after the Friday closest to June 11. LEAs with calendar waivers may open one week earlier, on the Monday closest to August 19.

To be eligible for a calendar waiver, all schools within an LEA must have been closed at least eight full days per year during any four of the last ten years due to severe weather conditions, energy shortages, power failures, or other emergency situations.

A list of exempt school types may be found in the [School Attendance and Student Accounting \(SASA\) Manual](#).

Complete this form to request an LEA calendar waiver.

School Year: _____

Date of Request: _____

LEA Name and Number: _____

Requested Start Date (no earlier than the Monday closest to August 19): _____

Requested End Date: _____

Date of Local Board Approval: _____

Superintendent Signature: _____

LEA Contact Person: _____

LEA Contact Email Address: _____

Email questions and completed forms to [Student Accounting](#).