

SBS Salary Management Support

Presented by the Office of School Business

Salary Management & Compliance

- Policy Requirements
- Data Quality
- Position Management/Compliance
- Salary Placement Compliance
- Reports and DPI's Support
- Reports and LEA's Role and Vendor Support

Policies to know

- SBE Policy ALOT-002 related to LEAs cannot overdrafts allotments, including position allotments.
- Various Statutes surrounding salaries:
 - 115C-12 (9) (a): powers of SBE...”to certify and regulate the grade and salary of teachers and other school employees.”
 - 114C-316 (a) (6): “each local board of education shall sustain any loss by reason of an overpayment to any school official or other employee paid from State funds.”
- Budget statutes are equally vague but require local boards of education to pay staff in accordance with the salary schedules.

Data Quality from LEAs and Complexity of LEA Payroll

LEA Payroll Complexities/Variations

Calendar
Variations

Employment
Contract
Variations
(start/end dates)

Types of
Employee
Position
Variations

Movement of
Employees
during the year

Absence Code
Variations

Best Data from LEAs

- **DAYS EMPLOYED** by Person
 - “employed” = they are eligible for state benefits so that counts against the budget
- **PERCENT (%) EMPLOYED** by Person
 - Allows for assessment against various budget/account codes
- **ACCOUNT/BUDGET Code** by Person

Key Data Sources

- **Payroll Summary File (PRSF)** – Monthly from LEA Financial Systems
 - Account/Budget Code
 - YTD Days Employed (by account code)
 - Percent (%) Employed (by account code)
- **Licensure System**
 - Licensure Code (by person aligned with account code)
 - Years Experience (by person)
- **Allotment System**
 - Days Allotted by PRC

DPI Limitations

- Our systems cannot be programmed to capture all the variations in the LEAs payroll/positions.
- Our systems can no longer track changes by period or effect changes per period – this ended in 2023-2024 when BUD 202's went offline due to NCFS conversion at the state level.

Position Allotment Compliance

Positions by YTD Days Employed

- **Best Data from the LEAs is YTD Days Employed**
- DPI does not have the ability to program back from the Days into various months/positions due to all the complexities in the current LEA Payroll/Position options.
- As such, we are converting the budget (Allotments) into DAYs for the purpose of tracking the budget for the Guaranteed Position PRCs. That data is loaded from Allotments into LICCSAL.
- YTD Days Employed will be updated each month with the new Payroll Summary File. All Data is replaced and updated in LICCSAL.
- This will capture any movement of positions as this was the most consistent piece of data received from the LEA software systems.

Positions to DAYS Conversion Formulas

PRC	Personnel	Current Months	Days for 1 position	Legal authority
0001	Classroom Teacher	10	215	G.S. 115C-84.2 School Calendar – States that the school calendar will consist of 215 days, including 185 instructional days, 10 annual vacation leave days, the legal holidays that fall within the school calendar as defined by OSHR, and teacher work days. G.S. 115C-302.1 Salary – “The daily rate of pay for teachers shall equal midway between one twenty-first and one twenty-second of the monthly rate of pay.”
0004	Program Enhancement Teachers	10	215	G.S. 115C-84.2 School Calendar G.S. 115C-302.1 Salary (same as teachers above)
0005	Principals	12	260	G.S. 115C-285 Salary – Principals will have the same legal holidays as State employees (OSHR). State Human Resource Manual – “normal workday schedule is five days per week.”
0005	Assistant Principals	Varies	1 month = 21.5 days	G.S. 115C-285 – “An assistant principal shall be paid, on a monthly basis, at least as much as he or she would earn as a teacher employed by that local school administrative unit.”
0006	School Health Personnel	10	215	G.S. 115C-325 defines an instructional support personnel as a “teacher,” so the same rules need to apply.
0007	Instructional Support	10	215	G.S. 115C-325 defines an instructional support personnel as a “teacher,” so the same rules need to apply.
0013	CTE Months of Employment	Varies	1 month = 21.5 days	G.S. 115C-302.1 specifically states that teacher days apply to career and technical education teachers.
0042	Child and Family Support Teams – Nurses	10	215	G.S. 115C-325 defines an instructional support personnel as a “teacher,” so the same rules need to apply.

Allotment 101C Screen

State Allotment - 101c. YTD Allocations by Year, PRC, incl days allocated

▶ [How to build your own customized report.](#)

1. Primary Report 15

1 - 15 of 3,677 >

Fiscal Year ↓	PRC	PRC Description	LEA	LEA Name	Position	Month	Day	Amount
2025-26	001	Classroom Teachers	010	Alamance-Burlington	1,002.27		215,488.05	76,990,922.00
2025-26	001	Classroom Teachers	020	Alexander County	189.06		40,647.90	15,090,710.00
2025-26	001	Classroom Teachers	030	Alleghany County	58.86		12,654.90	4,744,565.00
2025-26	001	Classroom Teachers	040	Anson County	132.67		28,524.05	10,004,733.00
2025-26	001	Classroom Teachers	050	Ashe County	115.61		24,856.15	9,473,109.00
2025-26	001	Classroom Teachers	060	Avery County	77.83		16,733.45	6,314,953.00
2025-26	001	Classroom Teachers	070	Beaufort County	245.61		52,806.15	19,348,562.00
2025-26	001	Classroom Teachers	080	Bertie County	73.77		15,860.55	5,767,276.00
2025-26	001	Classroom Teachers	090	Bladen County	169.93		36,534.95	13,348,654.00
2025-26	001	Classroom Teachers	100	Brunswick County	604.66		130,001.90	47,291,479.00
2025-26	001	Classroom Teachers	110	Buncombe County	954.58		205,234.70	77,807,950.00
2025-26	001	Classroom Teachers	111	Asheville City	172.26		37,035.90	14,028,758.00
2025-26	001	Classroom Teachers	120	Burke County	493.59		106,121.85	38,812,600.00
2025-26	001	Classroom Teachers	130	Cabarrus County	1,570.01		337,552.15	124,617,440.00
2025-26	001	Classroom Teachers	132	Kannapolis City	230.45		49,546.75	17,443,586.00

1 - 15 of 3,677 >

New & Added Screens in LICCSAL

- Allotment Reports
 - Days Allocated vs Days Employed Used (**New**)
 - Days Allocated vs Days Employed Used Details (**New**)
- Salary Reports
 - Annualized Inquiry
 - YTD Gross % of Projected Annual Salary (**Added**)
- Salary Management Reports
 - Salary Schedule Table View (**New**)
- Licensure Reports updates
 - NBPTS Expiration (**Added**)
 - Experience Change (**Added**)

New LicSal Home Screen

**Welcome to the *Salary Registration Administration***

2026 and later Data and Reports
If you would like to see other data and reports, please click a button below.

 Classic only

 up to 2025

Welcome to the **Announcement** board which will be populated with important information.

Allotment Reports

Days Allocated vs Days Employed Used

Days Allocated vs Days Employed Used Details

Salary Reports

Employed Roster

Employment Inquiry

Annualized Inquiry

Voucher Inquiry

Exception Reports

Overpayments

All Others

Negative YTD Days Used

Negative YTD Gross

Salary Management

Salary Schedule Table View

Salary Calculator

Projected YTD Salary Calculator

Salary Admin Reports

Principal Legislated Salary

Principal Bonus

License Area Graduate Pay Flag

FormG Approval List

Licensure

No Bump Report

License Inquiry

Licensure

New LicSal Allotment Reports

You are logged in as **licsal_preprod2**, from unit **230**. Role: LEA User



Welcome to the *Salary Registration Administration*

2026 and later Data and Reports

If you would like to see other data and reports, please click a button below.



Classic only



up to 2025

Welcome to the **Announcement Board** where important information will be posted frequently.

Allotment Reports



Days Allocated vs Days Employed Used



Days Allocated vs Days Employed Used Details

Days Allocated vs Days Employed Used

Fiscal Year

2026

Search

Days Allocated vs Days Employed Used - August FY 2026 for LEA 230

Months to Days Conversion

Export to Excel

Details

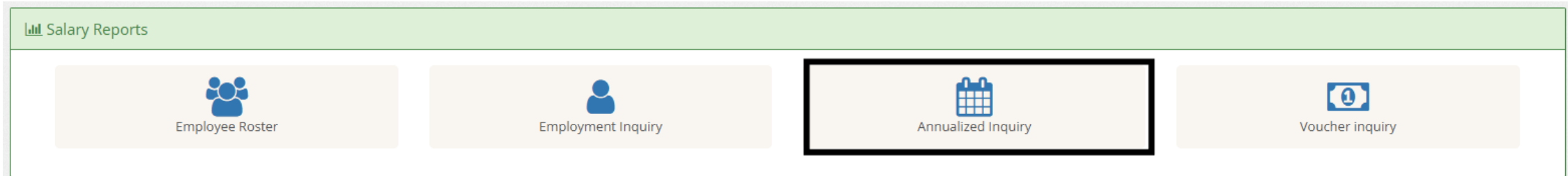
6 Records

PSU	PRC	Category	Days Allotted	Days Employed Used	Days Allotted Remaining	Percent Used	Percent Remaining
23000	001	Classroom Teachers	135,907.95	12,031.00	123,876.95	8.85%	91.15%
23000	004	Program Enhancement Teachers	7,095.00	800.50	6,294.50	11.28%	88.72%
23000	005	School Bldg Administration	10,333.00	1,469.00	8,864.00	14.22%	85.78%
23000	006	School Health Personnel Position	7,095.00	774.00	6,321.00	10.91%	89.09%
23000	007	Instructional Support	7,095.00	946.00	6,149.00	13.33%	86.67%
23000	013	Career Technical Education Months of Employment	14,104.00	1,782.00	12,322.00	12.63%	87.37%

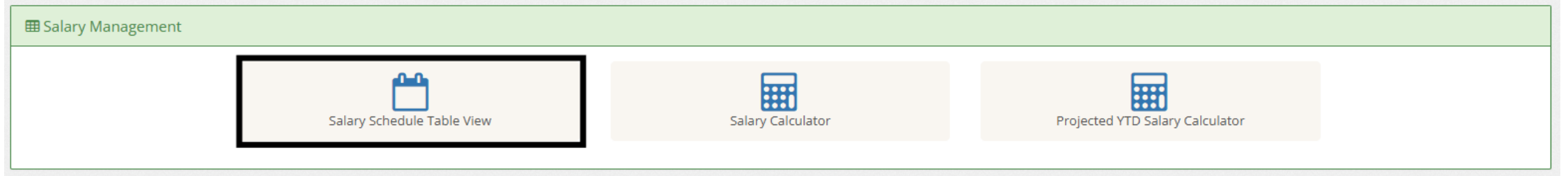
Days Allocated vs Days Employed Used Details

Fiscal Year 2026						Search
Days Allocated vs Days Employed Used Details (230)						Months to Days Conversion Export to Excel
Classroom Teachers (539) ▶						772 Records
PSU	Category	PRC	School	SSN	YTD Days Employed Used	
					Total:	12031.00
Program Enhancement Teachers (38) ▶						
PSU	Category	PRC	School	SSN	YTD Days Employed Used	
					Total:	800.50
School Bldg Administration (44) ▶						
PSU	Category	PRC	School	SSN	YTD Days Employed Used	
					Total:	1469.00
School Health Personnel Position (36) ▶						
PSU	Category	PRC	School	SSN	YTD Days Employed Used	
					Total:	774.00
Instructional Support (41) ▶						
PSU	Category	PRC	School	SSN	YTD Days Employed Used	
					Total:	946.00
Career Technical Education Months of Employment (74) ▶						
PSU	Category	PRC	School	SSN	YTD Days Employed Used	
					Total:	1782.00

New LicSal Salary Report updates



New LicSal Salary Management updates



Salary Schedule Table View

Salary Schedule Table View

Fiscal Year: 2026

School Based Administrator Schedule - Assistant Principal ▶ 171

School Counselor ▶ 333

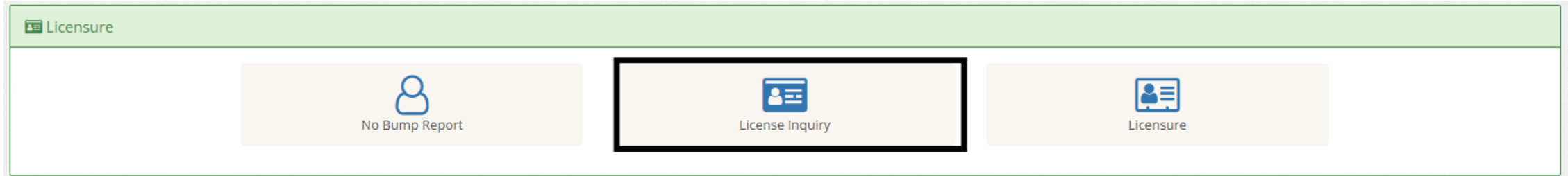
Psychologist Schedule ▶ 171

Teacher Schedule ▶ 444

School Based Administrator Schedule - Principal ▼ 18

Pay Level	Certified Salary	Daily Rate Of Pay	Effective From	Effective To
B0	\$6,482.67	\$299.20	2025-07-01	2026-08-31
B1	\$6,806.75	\$314.16	2025-07-01	2026-08-31
B2	\$7,130.83	\$329.12	2025-07-01	2026-08-31
B3	\$7,455.08	\$344.08	2025-07-01	2026-08-31
B4	\$7,779.17	\$359.04	2025-07-01	2026-08-31
B5	\$8,103.25	\$374.00	2025-07-01	2026-08-31
E0	\$7,779.17	\$359.04	2025-07-01	2026-08-31
E1	\$8,168.08	\$376.99	2025-07-01	2026-08-31
E2	\$8,557.08	\$394.94	2025-07-01	2026-08-31
E3	\$8,946.08	\$412.90	2025-07-01	2026-08-31
E4	\$9,335.00	\$430.85	2025-07-01	2026-08-31
E5	\$9,723.92	\$448.80	2025-07-01	2026-08-31
G0	\$7,130.83	\$329.12	2025-07-01	2026-08-31
G1	\$7,487.42	\$345.57	2025-07-01	2026-08-31
G2	\$7,844.00	\$362.03	2025-07-01	2026-08-31
G3	\$8,200.50	\$378.48	2025-07-01	2026-08-31
G4	\$8,557.08	\$394.94	2025-07-01	2026-08-31
G5	\$8,913.58	\$411.40	2025-07-01	2026-08-31

New LicSal Licensure screen updates



New LicSal Licensure Inquiry Updates

Licensure Inquiry					
SSN	[REDACTED]				
License	[REDACTED]				

General Information					
FullName	[REDACTED] MICHELLE				
DOB	[REDACTED]				
Gender					
Ethnic	[REDACTED]				

License Status Dates					
Initial Date	[REDACTED]				
Last Issue Date	[REDACTED]				
Effective Date	[REDACTED]				
Expire Date	[REDACTED]				
Begin Renew Date	[REDACTED]				
End Renew Date	[REDACTED]				

Certification					
Prg	HQ	Area	Class	Yrs	Eff
04	87	00025	A	18	07/01/2016
22	89	78200	A	18	08/08/2022

Education		
Level	Graduation Date	Institution
Bachelors	[REDACTED]	[REDACTED]

NBPTS Expirations	
Desc	Exp

Experience Change				
Effective	K-12	NT	OT	Change
07/01/2025	Y	N	N	07/06/2025
07/01/2024	Y	N	N	07/04/2024

Salary Calculator Screen Update

Certified Salary Calculator

Fiscal Year: 2026

SSN

PSU

School

Pay Period

3

Fund

1

Purpose

5260

PRC

001

Object

121

Calculate

calculation succeeded (7)

Pay Level:	M 29 N
Certified Salary:	\$6,826.00
Daily Rate of Pay:	\$317.49

Projected Salary Calculator Screen Update

Projected YTD Salary Calculator

Fiscal Year: 2026

SSN

Employee Type

PSU

School

Year-Round School

Fund

Purpose

PRC

Object

Percent Employed

Calendar Type

Employment Start Date

Employment End Date

Days in the First Month

Days in the Last Month

Calculate

This tool enables the LEA to ESTIMATE the annual certified salary for their staff.

School districts are responsible for ensuring that they pay their staff in accordance with all applicable State, Federal, Local laws and applicable policies. These are school district employees, and these tools are an AID to help the districts in determining the estimated salaries. There are always going to be unique situations that this calculator is not intended to handle. The LEA may need to adjust for the unique locally determined situations. DPI has no capacity to create tools or audit processes that can handle all the unique characteristics that are used in the LEAs when staffing their districts for their own unique needs.

Based on the provided inputs, the projected Year-to-Date (YTD) salary is **\$61,550.00**, corresponding to pay level **M 29** and **\$286.28** daily rate of pay ←

Detailed calculations are available in the grid below.

[Export to Excel](#)

Salary Schedule Compliance

Complexities with Salary Audit

- As stated earlier there are too many variances applied in the LEAs that prohibit DPI from validating, thru its systems, the accuracy of a person's total NET PAY or Total Pay.
- Policies require DPI to monitor if the LEA is placing the employee on the correct Step and Scale for their position.
- DPI has decreasing FTE available for this work so we have to automate and take away these complexities.
- DPI also wants to meet the LEA Data where it is most accurate.
- As such we will be providing the LEAs with Salary Management tools related to this placement and ensuring that State funds are not OVERPAID for this “base” salary placement.

Data Elements Required by Person

- Account/Budget Code (PRSF)
- Percent (%) Employed (PRSF)
- \$ Daily Rate of Pay (DPI published certified salary schedules)
- YTD Days Employed (PRSF)
- Licensure Code (DPI Licensure System)
- Years Experience (DPI Licensure System)

Licensure Check (by Person & Account Code)

- Licensure Check process is intact and DPI will continue to issue a warning and exception should the employee not be paid from a code that matches their allowable License.
 - DPI can only provide this monthly.
- Vendors should be helping LEAs in using the Attach A file available in BAAS to set-up a pre-check for this in their payroll systems.
 - This is OPTIONAL
 - However, the data is available should a vendor want to help their users by doing a pre-check of this.

YTD Salary Check (by Person & Account Code)

DPI Calculates using PRSF:

Percent (%) Employed x **Daily Rate of Pay** x YTD Days
Employed = **Calculated YTD Gross Pay**

Compared to

Actual YTD Gross Pay (from PRSF)

If Actual is Less than or Equal to Calculated the GOOD
If greater than Calculated then BAD (exception).

GOOD Example

Payroll Summary for August FY 2026

SSN	[REDACTED]	
Name	[REDACTED]	
Employee Type	10.0	
PSU	[REDACTED]	
Fiscal Year	2026	Search

State Results

Action	PSU	School	Pay Period	Budget Code	Pay Level	Certified Salary	Payline Gross	Reported YTD Gross	Daily Rate of Pay	YTD Days Employed Used	Percent Employed	Calculated YTD Gross	Salary Compliance Check
	[REDACTED]	31200	2	1X.51100.0001.01210.31200.000.00.000.00000	M 31 N	\$6,826.00	\$6,826.00	\$6,826.00	\$317.49	21.50	100.00%	\$6,826.00	
Total:						\$6,826.00							

Local Results

Action	PSU	School	Pay Period	Budget Code	Pay Level	Certified Salary	Payline Gross	Reported YTD Gross	Daily Rate of Pay	YTD Days Employed Used	Percent Employed	Calculated YTD Gross	Salary Compliance Check
	[REDACTED]	31200	2	2X.51100.0001.01810.31200.000.00.000.00000		\$0.00	\$0.00	\$1,756.79	\$0.00	0.00	100.00%	\$0.00	N/A
Total:						\$1,756.79							

BAD Example

Payroll Summary for August FY 2026

SSN

2 [REDACTED]

Name

[REDACTED]

Employee Type

10.0

PSU

[REDACTED]

Fiscal Year

2026

▼

Search

State Results

Action	PSU	School	Pay Period	Budget Code	Pay Level	Certified Salary	Payline Gross	Reported YTD Gross	Daily Rate of Pay	YTD Days Employed Used	Percent Employed	Calculated YTD Gross	Salary Compliance Check
	[REDACTED]	33800	2	1X.51100.0001.01210.33800.000.00.000.00000	A 07	\$4,663.00	\$4,663.00	\$4,663.00	\$216.88	21.00	100.00%	\$4,554.56	You might owe \$108.44
						Total:	\$4,663.00						

Local Results

Action	PSU	School	Pay Period	Budget Code	Pay Level	Certified Salary	Payline Gross	Reported YTD Gross	Daily Rate of Pay	YTD Days Employed Used	Percent Employed	Calculated YTD Gross	Salary Compliance Check
	[REDACTED]	33800	2	2X.51100.0009.01810.33800.000.00.000.00000		\$0.00	\$0.00	\$406.09	\$0.00	21.00	100.00%	\$0.00	N/A
						Total:	\$406.09						

LICENSURE ISSUE Example

Payroll Summary for August FY 2026

SSN	██████
Name	██████████
Employee Type	12.0
PSU	████
Fiscal Year	2026 ▾ Search

State Results

Action	PSU	School	Pay Period	Budget Code	Pay Level	Certified Salary	Payline Gross	Reported YTD Gross	Daily Rate of Pay	YTD Days Employed Used	Percent Employed	Calculated YTD Gross	Salary Compliance Check
	████	35000	2	1X.51300.0001.01210.35000.000.00.000.000000		\$0.00	\$4,572.00	\$9,144.00	\$0.00	43.00	100.00%	\$0.00	You might owe \$9,144.00 due to: <u>license is expired</u>
						Total:	\$9,144.00						

BYPASS COMPLIANCE Example

Payroll Summary for August FY 2026

SSN	
Name	
Employee Type	12.0
PSU	
Fiscal Year	2026 Search

State Results													
Action	PSU	School	Pay Period	Budget Code	Pay Level	Certified Salary	Payline Gross	Reported YTD Gross	Daily Rate of Pay	YTD Days Employed Used	Percent Employed	Calculated YTD Gross	Salary Compliance Check
		40400	2	1X.54100.0037.01140.40400.000.00.000.000000	B4	\$7,779.17	\$17,114.16	\$17,114.16	\$359.04	44.00	100.00%	\$15,797.70	N/A
						Total:	\$17,114.16						

Local Results >													
Action	PSU	School	Pay Period	Budget Code	Pay Level	Certified Salary	Payline Gross	Reported YTD Gross	Daily Rate of Pay	YTD Days Employed Used	Percent Employed	 Calculated YTD Gross	 Salary Compliance Check
		40400	2	2X.54100.0037.01810.40400.000.00.000.000000		\$0.00	\$0.00	\$3,793.00	\$0.00	0.00	100.00%	\$0.00	N/A
							Total:	\$3,793.00					

NEGATIVE YTD DAYS EMPLOYED

Example

Payroll Summary for September FY 2026

SSN	
Name	
Employee Type	12.0
PSU	
Fiscal Year	2026 Search
License Number	

State Results

Action	PSU	School	Pay Period	Budget Code	Pay Level	Certified Salary	Payline Gross	Reported YTD Gross	Daily Rate of Pay	YTD Days Employed Used	Percent Employed	Calculated YTD Gross	Salary Compliance Check	Employee Type
		36200	1	1X.51100.0001.01210.36200.000.00.000.00000	A 12	\$5,116.00	(\$5,025.00)	(\$4,187.50)	\$237.95	-21.50	83.33%	(\$4,263.10)	ERROR	12.0
Total:							\$0.00							

NEGATIVE YTD GROSS Example

Payroll Summary for September FY 2026

SSN

Name

Employee Type

10.0

PSU

Fiscal Year

2026

Search

License Number

State Results

Action	PSU	School	Pay Period	Budget Code	Pay Level	Certified Salary	Payline Gross	Reported YTD Gross	Daily Rate of Pay	YTD Days Employed Used	Percent Employed	Calculated YTD Gross	Salary Compliance Check	Employee Type
		40000	2	1X.51300.0004.01210.40000.000.00.000.000000	A 02	\$4,250.00	(\$111.68)	(\$111.68)	\$197.67	21.50	100.00%	\$4,249.91	ERROR	10.0
		40000	3	1X.51300.0004.01210.40000.000.00.000.000000	A 02	\$4,250.00	\$4,175.00	\$5,010.00	\$197.67	43.00	60.00%	\$5,099.89		10.0
		42600	3	1X.51300.0004.01210.42600.000.00.000.000000	A 02	\$4,250.00	\$4,175.00	\$3,340.00	\$197.67	43.00	40.00%	\$3,399.92		10.0
							Total:	\$8,350.00						

New Exception Report

- Totals will be added to the reports.
 - In the meantime, the reports can be downloaded into excel and the exception amounts can be summed.
- The excel download has the exception amount and exception message (All Others Report Only) in separate columns for your convenience.
- There will not be an “exception” report for underpayments
 - *As we have discussed, DPI does not have the ability to accurately program for exact salaries due to LEA position complexities.*
 - *We are creating a report that would show the list of staff who are reflected as potentially underpaid/overpaid.*
 - *We are also creating a Licensure Audit type report that would show the licensure changes that occur (daily) and the impacts on years exp, licensure changes to help you monitor when those take place.*

New Exception Reports

 Exception Reports


Overpayments


All Others


Negative YTD Days Used


Negative YTD Gross

Overpayment Exception Report

Fiscal Year

2026 ▼ Search

Exception Overpayments for September FY 2026 PSU ████ Export to Excel

362 Records

SSN	School	Budget Code	Percent Employed	Name	Exception Message	Summary
████	████	36.53300.0070.01350.52400.000.00.000.00000	25.00%	████████████████████	Total: \$164,019.83	
████	████	1X.51100.0001.01250.32700.000.00.000.00000	83.33%	████████████████████	You might owe \$24.76	
████	████	1X.53300.0001.01210.57200.000.00.000.00000	50.00%	████████████████████	You might owe \$95.36	
████	████			████████████████████	You might owe \$2,376.50	

Exception Overpayments for September FY 2026 PSU ████

PSU	School	SSN	Budget Code	Percent Employed	Last Name	First Name	Middle Name	Suffix	Exception Amount
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All Others Exception Report

Fiscal Year

2026

▼

Search

All Other Exceptions for September FY 2026 PSU ()

Export to Excel

517 Records

SSN	School	Budget Code	Percent Employed	Name	Exception Message	Summary
					Total: \$3,497,566.38	
		1X.51100.0001.01250.56100.000.00.000.00000	100.00%		You might owe \$572.09 due to: no license found	
		1X.51200.0013.01210.50200.000.00.000.00000	100.00%		You might owe \$8,200.00 due to: license is expired	

All Other Exceptions for September FY 2026 PSU ()

PSU	School	SSN	Budget Code	Percent Employed	Last Name	First Name	Middle Name	Suffix	Exception Message	Exception Amount
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Negative YTD Days Employed Used Report

This report shows records submitted in the payroll summary file with negative YTD days employed. These records must be corrected, as YTD days employed should be zero or positive.

The negative YTD days employed are NOT included in the Days Allocated vs. Days Employed Used Report or the Days Allocated vs. Days Employed Used Details Report.

Fiscal Year

2026

PSU

Search

⌵

Negative YTD Days Employed Used for September FY 2026 PSU ()

📄

Export to Excel

4 Records

Pay Period	SSN	School	Last Name	First Name	Middle Name	Suffix	Budget Code	Certified Salary	Payline Gross	YTD Gross	YTD Days Employed	Percent Employed
1							1X.51300.0001.01210.58700.000.00.000.00000	\$4,572.00	(\$4,475.00)	(\$4,475.00)	-21.50	100.00%

Negative YTD Gross Report

This report shows records submitted in the payroll summary file with negative YTD Gross. These records must be corrected, as YTD Gross should be zero or positive.

Fiscal Year

2026

PSU

Search

 Negative YTD Gross for September FY 2026 PSU ()

 [Export to Excel](#)

97 Records

Pay Period	SSN	School	Last Name	First Name	Middle Name	Suffix	Budget Code	Certified Salary	Payline Gross	YTD Gross	YTD Days Employed	Percent Employed
1							1X.51300.0001.01210.58700.000.00.000.00000	\$4,572.00	(\$4,475.00)	(\$4,475.00)	-21.50	100.00%

Next Steps

Final Monitoring Reports:

Roster that shows the Over and Under compared to the calculated Gross Pay
Licensure Audit Trail report that shows when license changes/years exp changes

Processing Time Frame:

IT has to evaluate the platform to ensure the files and processes can be automated for multiple files each month. We are aiming for a 10th/20th and then month end (with UERS data) time frame. However, they have to determine when the systems are able to process more than the current once a month.

Important to remember that we are doing a FULL REPLACEMENT FILE with each submission and there is no mechanism for us to track any changes between those file submissions.

Vendor Meetings

- We met with all the vendors related to these updates (that webinar was recorded and is posted on our website).
- We provided them our formulas, data, and how we are using the various data elements from the PRSF.
- The expectation is for them to provide their customers (YOU) with any detailed reconciliation reports and other information within your financial software and systems.
- DPI does not have the capacity to provide reconciliations between the details and the summary data or review per period changes.

Timing

- We know this took longer than expected.
- We are hopeful that meeting the LEAs where they have the most accurate data will help streamline this process for everyone.
- We also want your energy spent on effective resource management and other fiscal operations for your district and not in the weeds related to salary compliance.
- We have completed our formal webinars and have posted the recording of the one we had with the vendors.

We hope this helps to streamline this work for everyone.

Questions?

