LEA Payroll Summary Record Layout

General Statute: GS115C-12 (18) (b)

Please Note: NCDPI's financial systems are changing as part of the School Business Systems Modernization initiative; therefore, these requirements are subject to change.

Overview:

Summary payroll activity throughout the fiscal year. Payroll information is collected from Public School Systems for reporting, analysis and compliance. Data is interfaced into NCDPI's Salary Compliance System to validate employees are paid in compliance with State and Federal laws. LEAs can review the results via reports on DPI's Licensure/Salary website.

File Characteristics:

File Name: UERN-CCYYMMDDHHMMSS–00-4214-SumXX-LEApaysum.txt

Where: Date and Time stamp = CCYYMMDDHHMMSS

XX = Processing Period (01 = July……12 = June 29, 13 = June 30)
LEA = LEA #

Frequency: Monthly
File Type: Text, Pipe (|) delimited
Bytes: 235
Formatting Notes: Negative amounts are designated with the '-' preceding the amount.
Example: -150000 for credit balance of $1,500.00

Example:
1|87000|123456789|HEATH|MARIA|C||1X|51100|0010|01230|31400|000|00|000|00000|10750|21500|||10000|400000|1850000|06|9876543210|123456789|2000|1000||Y|11|2024

1|87000|123456789|GRAY|KATHLEEN|C||1X|51100|0010|01230|31400|000|00|000|00000|10750|21500|||10000|400000|1850000|06|9876543210|123456789|2000|1000|||Y|10|2024