

Guaranteed Position Allotments- Conversion to Days

The following are the formulas used to convert the current allocations of the “position allotment PRCs” into “Days” for the purposes of tracking the “spend” by the LEAs.

The data coming from the LEAs is keyed off of “DAYS EMPLOYEED” by employee and this conversion will enable the LICSAL systems and the LEA Payroll Summary file data to best align with the allocation of these “positions” for accounting and compliance purposes.

PRC	Personnel	Current Months	Days for 1 position	Legal authority
0001	Classroom Teacher ¹	10	215	G.S. 115C-84.2 School Calendar – States that the school calendar will consist of 215 days, including 185 instructional days, 10 annual vacation leave days, the legal holidays that fall within the school calendar as defined by OSHR, and teacher work days. G.S. 115C-302.1 Salary – “The daily rate of pay for teachers shall equal midway between one twenty-first and one twenty-second of the monthly rate of pay.”
0004	Program Enhancement Teachers	10	215	G.S. 115C-84.2 School Calendar G.S. 115C-302.1 Salary (same as teachers above)
0005	Principals	12	Weekdays in the year (260-262 depending on calendar)	G.S. 115C-285 Salary – Principals will have the same legal holidays as State employees (OSHR). State Human Resource Manual – “normal workday schedule is five days per week.”
0005	Assistant Principals	Varies	1 month = 21.5 days	G.S. 115C-285 – “An assistant principal shall be paid, on a monthly basis, at least as much as he or she would earn as a teacher employed by that local school administrative unit.”

¹ Formula means that New Teacher Orientation (NTO) will now be paid at 1 day = 1/215th of a position or 0.0046512 positions. This is a change from the previous policy of 1 day of NTO = 0.005 positions.

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0006	School Health Personnel	10	215	G.S. 115C-325 defines an instructional support personnel as a “teacher,” so the same rules need to apply.
0007	Instructional Support	10	215	G.S. 115C-325 defines an instructional support personnel as a “teacher,” so the same rules need to apply.
0013	CTE Months of Employment	Varies	1 month = 21.5 days	G.S. 115C-302.1 specifically states that teacher days apply to career and technical education teachers.
0042	Child and Family Support Teams – Nurses	10	215	G.S. 115C-325 defines an instructional support personnel as a “teacher,” so the same rules need to apply.