

Budget and Allotments

July 22, 2025

Amanda Fratrik and Quatia Snipes

Budget

- Federal Budget Update
- State Budget Status Update
- Comparison of Budget Proposals
 - Technical Adjustments
 - Significant Reductions
 - New Funds/Policy
- Mini-budgets

Allotments

- Key Terms and Acronyms
- State-Funded Public School Allotments
- Allotment Workflow for Federal Funding
- Allotment-Related Systems
- Allotment Information Resources and Contacts

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Federal Budget Update

Historically, the federal government provides a Grant Award Notification (GAN) for federal grants on July 1st. This releases 50% of the funds for the federal fiscal year that begins on October 1st.

No Grant Award

On June 30th, NC DPI (and every other State Education Agency) received the following message about several expected GANs:

Given the change in Administrations, the Department is reviewing the FY 2025 funding for the [Title I-C, II-A, III-A, IV-A, IV-B] grant program(s), and decisions have not yet been made concerning submissions and awards for this upcoming academic year. Accordingly, the Department will not be issuing Grant Award Notifications obligating funds for these programs on July 1 prior to completing that review. The Department remains committed to ensuring taxpayer resources are spent in accordance with the President's priorities and the Department's statutory responsibilities.

Affected PRCs

- Title I-C (PRC 0051) Migrant Education Program
- Title II (PRC 0103) Supporting Effective Instruction
- Title III (PRC 0104) English Language Acquisition
- Title IV-A (PRC 0108) Student Support and Academic Enrichment Grants
- Title IV-B (PRC 0110) 21st Century Community Learning Centers*

At this time...

- Planning allotments for these grants have been pulled.
- Prior grant years (GY 24 and GY 25) have not been affected. We have posted these beginning balances and cash is available in the cash app.
- There has NOT been a change in federal law. As far as DPI knows, both DPI and the PSUs are still responsible for providing these services under federal law.
- We do not know when or if these funds will be released
- The NC Superintendent of Public Instruction and NC Attorney General joined with 23 other states in a lawsuit filed July 14

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G.S. 143C-5-4(a)

“The General Assembly shall enact the Current Operations Appropriations Act by June 15 of odd-numbered years and by June 30 of even-numbered years in which a Current Operations Appropriations Act is enacted.”

G.S. 143C-5-4(b)

“If a fiscal year begins for which no Current Operations Appropriations Act... has become law...

The Director of the Budget may continue to allocate funds from all funds for expenditures ... at a level not to exceed the level of those funds in the recurring certified budget for the prior fiscal year.”

Operating under a Continuation Budget

- No increase in recurring funding
- No funding from the prior year that was nonrecurring
- Any budget passed by the General Assembly is likely to be retroactive to the start of the fiscal year (July 1)

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NC House and Senate Budget Proposals

- Senate Bill 257
- Senate version passed April 16, 2025
- House version passed May 22, 2025

NC DPI Analysis

Under “What’s New” on our website:

Legislative Updates

- [SB257 - Senate Budget](#) 
- [Comparison File](#)  - May 22, 2025
- [Senate Budget Summary](#)  - April 25, 2025



Comparison File

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Technical Adjustments - \$104 Million

Item	Amount	Description
Average Salary Adjustment	\$9,202,754	Based on the actual observed average salary from the previous year, in this case 2025 5 th pay period
Non-ADM Adjustments	\$26,336,581	Includes transportation, testing, and other statewide allotments not driven directly by ADM
Average Daily Membership (ADM) Adjustment	\$35,364,287	For increases in ADM experienced between FY 2023-24 and FY 2024-25 (best 1 of 2)
Exceptional Children and LEP Headcounts	\$20,589,306	For the December 2025 headcount increases that were under the cap of each respective formula

Technical Adjustments – Growth (PRC 0094)

Base	Senate	House
\$97,818,500	+\$3,984,491	+\$0

- Request based on projections
- If the growth amount is short, \$97.8 M will be prorated between growing units
- Because the \$97.8 M is in the base, it can be allotted after Best 1 of 2 regardless of whether a budget has passed at that point in time

Technical Adjustments – Low Wealth (PRC 0031)

Senate	House
<ul style="list-style-type: none">• \$12,755,696• Based on FY 2025-26 formula• Sec. 7.10 would require DPI to study a way to stabilize allotments under the formula	<ul style="list-style-type: none">• \$0• Would freeze funding at the FY 2024-25 level

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Reductions in Both Budgets

Item	Amount	Note
NCASBO	\$2,225,000	Eliminates the finance officer mentor program
Plasma Games	\$1,800,000	Would eliminate the Plasma Games grant program
Mobile Coding Grant Program	\$800,000	Eliminates the grant program
Schools that Lead	\$350,000	Eliminates the partnership

Reductions – Senate Budget Proposal

Item	Amount	Note
AP and IB Test Fees	\$15,800,000	New policy would be that the State would cover fees for economically disadvantaged students. Other students would have to pay directly or the unit would have to cover the cost.
Child and Family Support Teams (PRCs 0042 and 0043)	\$13,917,965	The program would end and the nurse positions would be redistributed to PRC 007 across the State.
Masters of School Administration Internship	\$6,236,038	The Senate proposes removing both the funding and the legal requirement for these internships.
Central Office Allotment (PRC 0002)	\$5,524,010	The Senate would take a 5% cut to PRC 002.

Reductions – House Budget Proposal

Item	Amount	Note
Low Wealth/Small County Recruitment Bonus (PRC 0062)	\$2,000,000	Would leave \$2,300,000 in the program. The Senate proposal would decrease the local matching requirement.
Transportation* (PRC 0056)	\$28,290,095	In the second year of the biennium (FY 2026-27) would reduce the 10% buffer in efficiency ratings to about 6%.

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Salaries

- Under the continuation budget, salaries are flat and teachers and other school personnel do not receive a step increase
- All personnel on a salary schedule have received a bump
- Salary schedules in LicSal have been updated so that no one received a step increase
- Need to check personnel who were not entitled to a step bump

Senate Salary Package

- Average state increase of 1.25% in FY 2025-26
- Teacher schedule increases from 1.25% to 5.14%
 - Greatest increase at Step 25 (5.14%)
 - Otherwise, generally larger increases on Step 1- Step 15 (average of 3.1%)

House Salary Package

- Average state increase of 2.5% in FY 2025-26
- Teacher salary increases from 2.06% to 17.68%
 - Greatest increase on Step 1
 - Average increase is about 6.5%
- Reinstates Master's Pay for teachers

New Funding in Both Budgets

Item	Amount	Notes
Middle Grades Literacy	\$10,000,000 in House \$1,670,000 in Senate	Would expand professional development in the science of reading to middle school
Diagnostic Reading Assessments Gr. 4 & 5	\$2,357,308	DIBELS reading assessments in 4 th and 5 th grade

New Funding in Senate Budget

Item	Amount	Notes
Teacher Supplemental Assistance (PRC 071)	\$30,000,000	Would allow Buncombe County, Asheville City, Durham County, Forsyth County, Guilford County, and New Hanover County to receive funds
Advanced Teaching Roles Salary Supplements	\$16,200,000	Without additional funds for the salary supplements, the amounts will be prorated between participating districts
Cooperative Innovative High Schools (CIHSs)	\$1,110,000	Provides funds for Dare Early College, Rockingham County CTE Innovation High School, Hawthorne Academy of Health Science, Martin Innovative Early College of Health Sciences, and Moore County CIHS
Artificial Intelligence Academic Support Grant	\$5,000,000	A new grant program for using AI in the classroom
Competency Based Grant Program	\$5,300,000	A new grant program for competency-based education programs

New Funding in House Budget

Item	Amount	Notes
Exceptional Children (PRC 032)	\$10,600,000	Would raise the cap from 13% to 13.25%
Responsible Fatherhood Grants to nonprofits	\$3,000,000	New grant program for nonprofits supporting fathers
CTE Modernization and Expansion	\$2,000,000	Additional funds for the grant program to purchase a digital CTE platform
After School Robotics	\$1,000,000	Additional funds for the expiring robotics program
Agriculture Technology Grants	\$1,000,000	A new grant program for agricultural technology
Speech and Debate Grant Program	\$500,000	New grant program for competitive speech and debate teams

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Mini-budgets

Before leaving for vacation on June 26th, both chambers passed a mini-budget.

Senate (HB 125)	House (HB 192)
Included technical adjustments of \$104,248,624	Technical adjustments of \$104,248,624
Additional growth funds of \$3,984,491	No additional growth funding
Teachers and other personnel can receive a step increase, but no additional raises	Includes statewide salary raise of 2.5% and teacher raises of 2.06% to 17.68% (including reinstating Master's pay)
	Includes cuts to NCASBO and Plasma Games

Takeaways

- Federal funds for PRCs 051, 103, 104, 108, and 110 are frozen with no known end date
- State operating on a continuing resolution – basically last year's funding with some items removed
- Both the House and Senate budget proposals contained significant cuts in funding for public schools
- Without a State budget, there is no pay increase for teachers and other school personnel – essentially everyone is paid the same as last year

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SBS School Allotment Section

Megan Blalock

Lillian Hatton

Susan Holly

Derek Pryor

Quatia Snipes

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Key Elements of Budget Build

- **Long Sheet**

- Helps project the continuation needs for the PSUs for students (ADM changes) and Salary/Benefit estimates.
- Uses **5th Pay Period Average** Salaries and a **1% Sheet**.
- Includes Technical Adjustments for increases in ADM, average salary, and other changes

- **Short Sheet**

- Also known as the **Charter & Lab School (IPS) Reserve**
- Estimated calculations for the cost of funding the charter schools from applicable PRC items (creates the budget for IPSs).
- These amounts will adjust the starting budget for the LEA allotments so changes in the ADM trends affect the starting budget amounts.

Key Elements of Budget Build

- **ADM – Average Daily Membership**
 - The sum of the number of days in membership for all students in an individual public-school unit, divided by the number of school days in the term.
- **Allotted ADM**
 - The higher of the previous year actual first two months average daily membership by grade by school, totaled by public school unit.
- **APM – Allotment Policy Manual**
 - The Allotment Policy provides the basics on how the various PRCs are allocated.
 - It includes formulas, governing legislation, special provisions, etc.

Key Elements of Budget Build

- **Planning Allotment**

- The calculated allocation of state and federal funds to LEAs based on the base budget information for budgeting purposes.
- The State Planning Allotment utilizes current budgets and benefit rates along with 5th pay period LEA-average salaries.
- This year, planning allotments included technical adjustments. Next year they will NOT include those adjustments.

- **Initial Allotment**

- This is the PSU budget or Authority to Draw (ATD) for each PRC.
- Special situations may require a Preliminary Initial Allotment which could be supplied in multiple revisions throughout the fiscal year.
 - State Initial – the goal is to allot the Initial within 10 days of July 1 or of the Budget passing, whichever is sooner
 - Federal Initial – most are allotted in September/October but some, such as PRC 017 could be as early as July or August

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State Initial Allotments & Others

Initial Allotments (Base):

- PRC 0001 Classroom Teachers
- PRC 0002 Central Office Administration
- PRC 0003 Noninstructional Support
- PRC 0004 Program Enhancement Teachers
- PRC 0005 School Building Administration
- PRC 0006 School Health Support
- PRC 0007 Instructional Support
- PRC 0009 Non-Contributory Employee Benefits
- PRC 0013 Career Technical Education Positions
- PRC 0014 Career Technical Education Support
- PRC 0019 Small County Supplemental Funding
- PRC 0024 Disadvantaged Student Supp. Funding
- PRC 0027 Teacher Assistants
- PRC 0031 Low Wealth County Supp. Funding
- PRC 0034 Academically and Intellectually Gifted
- PRC 0056 Transportation
- PRC 0061 Instructional Supplies
- PRC 0069 At Risk Students
- PRC 0071 Supplemental Funds for Teacher Compensation
- PRC 0131 Textbooks

Categorical Allotments (Non-Base):

- PRC 0012 Drivers Training
- PRC 0015 School Technology
- PRC 0032 Children with Disabilities
- PRC 0054 Limited English Proficiency

State Initial Allotments & Others

Initial Allotments (BASE):

- PRC 0001 Classroom Teachers
- PRC 0002 Central Office
- PRC 0003 Noninstructional Support
- PRC 0004 Program Enhancement Teachers
- PRC 0005 School Building Administration
- PRC 0006 School Health Support
- PRC 0007 Instructional Support
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Categorical Allotments (Non-BASE):

- PRC 0012 Drivers Training
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- PRC 0054 Limited English Proficiency

PRC 0009: Non-Contributory Employee Benefits include:

- State Social Security
- State Retirement
- Longevity
- Annual Leave
- Short-term Disability
- Workers Compensation
- Unemployment

State Initial Allotments & Others

Initial Allotments (BASE):

- PRC 0001 Classroom Teachers
- PRC 0002 Central Office
- PRC 0003 Noninstructional Support
- PRC 0004 Program Enhancement Teachers
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Categorical Allotments (Non-BASE):

- PRC 0012 Drivers Training
- PRC 0015 School Technology
- PRC 0032 Children with Disabilities
- PRC 0054 Limited English Proficiency

“Kitchen Sink” Allotments & Grants:

- Specialty Schools (HS Reform)
- Treatment Centers
- Burroughs Wellcome
- Teachers and Educators on Loan
- Teacher of the Year (and past TOY)
- Special Small Schools
- Geographically Isolated
- Child & Family Support Teams
- Cooperative Innovative High Schools
- State grants and any remaining special provision state allotments.

State Initial Allotments & Others

- **Dollars Per ADM**

- LEA's State Planning/Initial Allotments divided by the allotted ADM for that LEA.
- The Independent Public Schools (Charter and Lab Schools) receive an amount equal to the state funded dollars per ADM for the LEA in which the public-school unit is located.

State Planning/Initial Allotments for dollars per ADM include the following allocations:

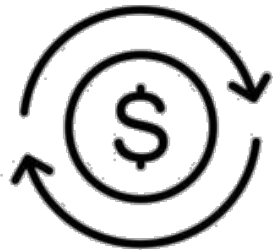
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FY 2025-26 Preliminary Initial Allotments

- Represent a FLOOR based on the budget we have now
 - Do not include technical adjustments - \$104 M
 - Do not include items that were cut in the Senate or House budget proposals
- All allotments were calculated based on the formulas including the technical adjustments. If an allotment was short because there was no new budget, the preliminary initial allotment was prorated.
- If legislation becomes law that appropriates additional funds or ends the uncertainty about funds in question, we will allot additional amounts within 10 days.

Initial Dollars per ADM

- **Dollars Per ADM**
 - LEA's State Initial Allotments divided by the allotted ADM for that LEA.



- The Independent Public Schools (Charter and Lab Schools) receive an amount equal to the state funded dollars per ADM for the LEA in which the public-school unit is located.

Dollars per ADM (\$/ADM) **Sample: LEA 000**

FY26 Base Allotment = \$1,000,000

FY26 Allotted ADM for LEA 000 = 200

FY26 \$/ADM (allotted) = $1,000,000 / 200 = \$5,000$

FY26 Unallotted \$/ADM = \$50

(Total PRC 009 Non-Contributory Employee Benefits / Total Allotted ADM for the State)

LEA 000's \$/ADM = \$5,050

Therefore, the Charter and Lab Schools located within LEA 000's area will receive a Base funding of \$5,050 per ADM.

IPS Base Funding Determination

Dollars per ADM (\$/ADM) **Sample: LEA 000**

FY26 Base Allotment = \$1,000,000

FY26 Allotted ADM for LEA 000 = 200

FY26 \$/ADM (allotted) = $1,000,000 / 200 = \$5,000$

FY26 Unallotted \$/ADM = \$50

(Total PRC 009 Non-Contributory Employee Benefits / Total Allotted ADM for the State)

LEA 000's \$/ADM = \$5,050

- When allotting funds to charter and lab schools, the Department will allot any funds for which independent public-school units are entitled to a per pupil share (aka dollars per ADM) which comprises the base funding.
- Base funding is allotted in:
 - PRC 0036 (Charters)
 - PRC 0038 (Labs)

Therefore, the Charter and Lab Schools located within LEA 000's area will receive a Base funding of \$5,050 per ADM. Reminder, the allotted ADM is the higher ADM of month 1 and 2 from the previous year.

FY 2025-26 Base Funding

- IPS Base Funding is based on preliminary initial allotments for LEAs
- Any proration due to the late State budget is the same for IPS units
- If legislation becomes law that appropriates additional funds or ends the uncertainty about funds in question, IPSs will receive a per-pupil share of additional base allotments

LEA & IPS Growth Funding

Dollars per ADM (\$/ADM) **Sample: LEA 000**

FY26 Base Allotment = \$1,000,000

FY26 Allotted ADM for LEA 000 = 200

FY26 \$/ADM (allotted) = $1,000,000 / 200 = \$5,000$

FY26 Unallotted \$/ADM = \$50

(Total PRC 009 Non-Contributory Employee Benefits / Total Allotted ADM for the State)

LEA 000's \$/ADM = \$5,050

Therefore, the Charter and Lab Schools located within LEA 000's area will receive a Base funding of \$5,050 per ADM.

In FY 2025-26, growth funding will be allocated based on the per-pupil amount that has been allotted by November 1, 2025.

- Growth funding is based on Higher ADM of 1st and 2nd Month of the current year and disbursed around November or December.
 - PSUs that decline in ADM (from Allotted ADM to current year B1of2) are held harmless; no base funding is reduced.
 - Those that have an increase in ADM are provided growth funding of Dollars per ADM X the increase in ADM.
 - **Sample: LEA 000** grew by 10 ADM and therefore would receive (10 X \$5,050) \$50,500 in their respective PRC.
- Growth funding is allotted in:
 - PRC 0094 (LEAs)
 - PRC 0036 (CS)
 - PRC 0037 (RSD)
 - PRC 0038 (Labs)

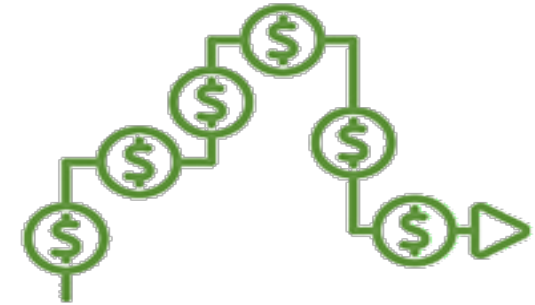
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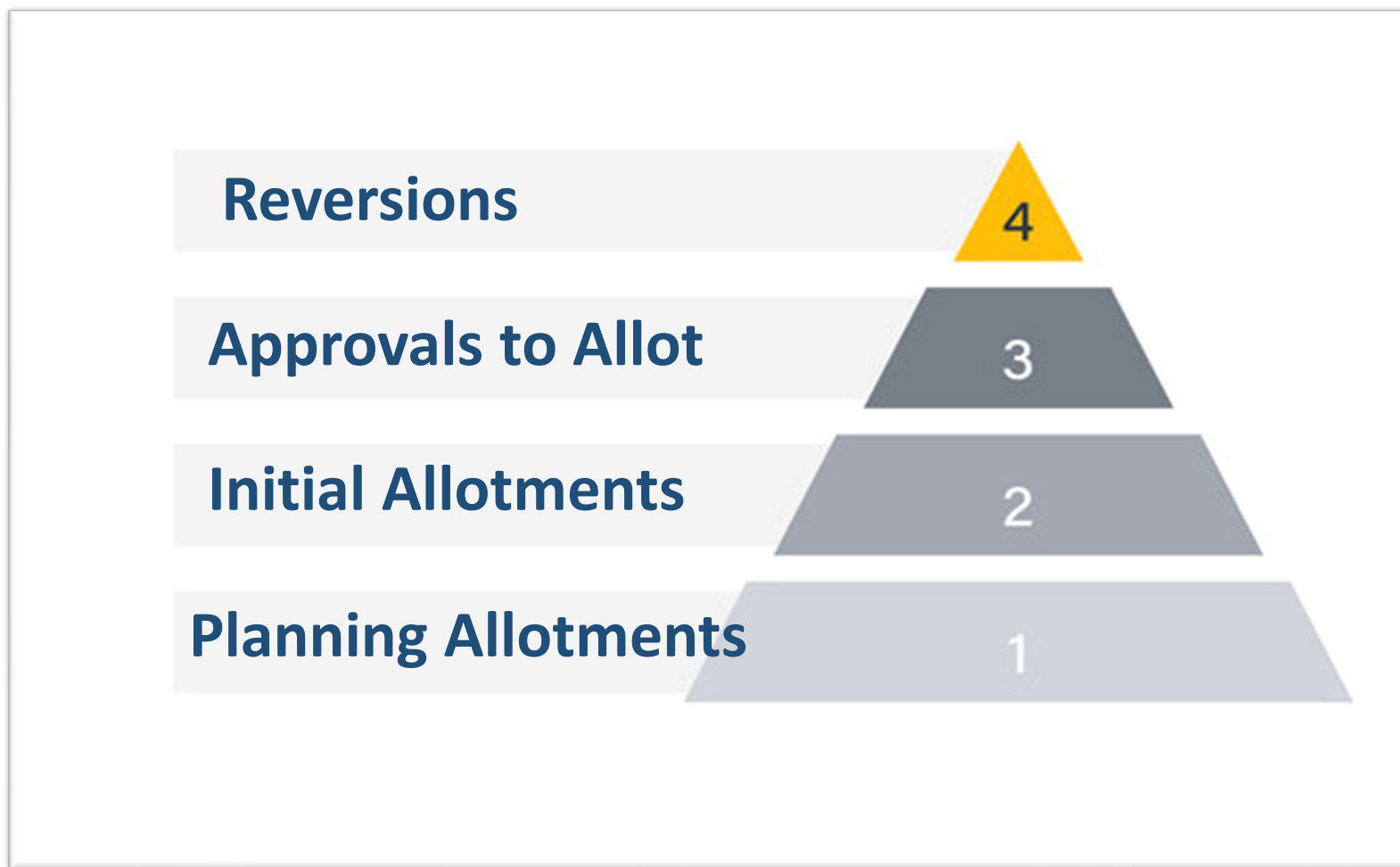
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Federal Funding Workflow

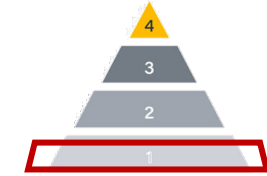


- The Main Players:
 - **USDE** – US Department of Education (aka USED)
 - **NCDPI Federal PRC Administrators**
 - **OFP** – Office of Federal Programs
 - **EC** – Office of Exceptional Children
 - **CTE** – Office of Career and Technical Education
 - **Budget Control**
 - **AFS** – Agency Finance Services
 - **Distribution of Funding**
 - SBS Allotment Section
 - **Monitoring & Compliance**
 - Federal Program Administrators and SBS Compliance Section

Key Elements of Federal Funding

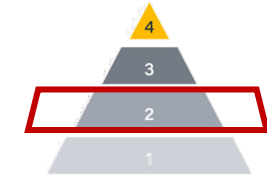


Planning Allotments



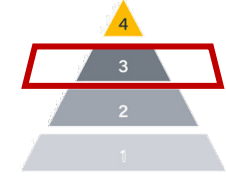
- **State Aid Budget**
 - The state aid amount is the portion of the grant award slated for PSU allocation per formula; the starting budget for allotments.
 - Awards amounts are usually preliminary or the same budget as the preceding year.
 - Starting budgets for Planning calculations are usually determined by the administrator and/or AFS and provided to Allotments to begin calculations.
- **Allotted ADM**
 - Unless otherwise stated in the formula, the Allotted ADM for the grant year is used for calculations.
- **Head Count**
 - December EC Head Counts are used for IDEA grants.
 - October EL Headcounts are used for ELA grants.

Initial Allotments



- **State Aid Budget**
 - **Final** Grant Award amounts are now available to States and often a new State Aid Amount (starting budget for allocations) is determined.
- **Allotted ADM & HC**
 - Allotted ADM & HC remain the same as planning unless an approved LEA adjustment is applied. IPSs that have closed since the Planning calculations are also removed before Initial is calculated.
- **Data Elements**
 - Several other data elements usually remain unchanged from Planning; such as:
 - Census Poverty Data
 - Free Lunch Counts
 - Other demographic and valuation data

Approval/Allotment Submissions



- **Initial Allocation Determination**

- For the majority of OFP, EC, and CTE federal PRCs, Initial Allocations are calculated but not released through allotments until an approval to allot has been received by Allotments from the administering office.

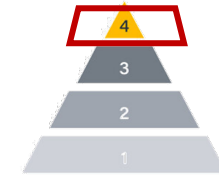
- **Allotments after Approval**

- Once approval is received, the actual allotment will usually be processed between 3 and 10 business days.
 - Current workload of Allotments, clarification/validity of the approval, and special federal-related circumstances can unexpectedly delay processing of the allotment.

- **Non-Initial Federal PRCs**

- Not all the federal PRCs are calculated by Allotments (and thus not part of the Federal Initial Process). These allocation are instead, determined by the administering office and provided to Allotments for processing via the allotment system.

Reversions



- **Notice**
 - 45-day notification is provided to PSUs with information regarding estimated balances that are at risk of reversion during the upcoming immediate reversion process.
- **Immediate Reversion**
 - Funds not obligated by the end of the period of performance (usually September 30th) are reverted in the Allotment System.
- **Obligation/ Encumbrance**
 - An obligation may be defined as a binding commitment for the use of Federal grant funds.
 - An encumbrance is the accounting transaction to indicate that obligation or commitment.
- **Liquidation Period**
 - The 90-day period, after the end of the period of performance, when the Uniform Guidance allows for grant recipients to liquidate all financial obligations in a federal PRC.
- **Final Reversion**
 - After the liquidation period has ended (recently extended to the end of January for most grants) any remaining balances are reverted in the Allotment System.

Budget

- Federal Budget Update
- State Budget Status Update
- Comparison of Budget Proposals
 - Technical Adjustments
 - Significant Reductions
 - New Funds/Policy
- Mini-budgets

Allotments

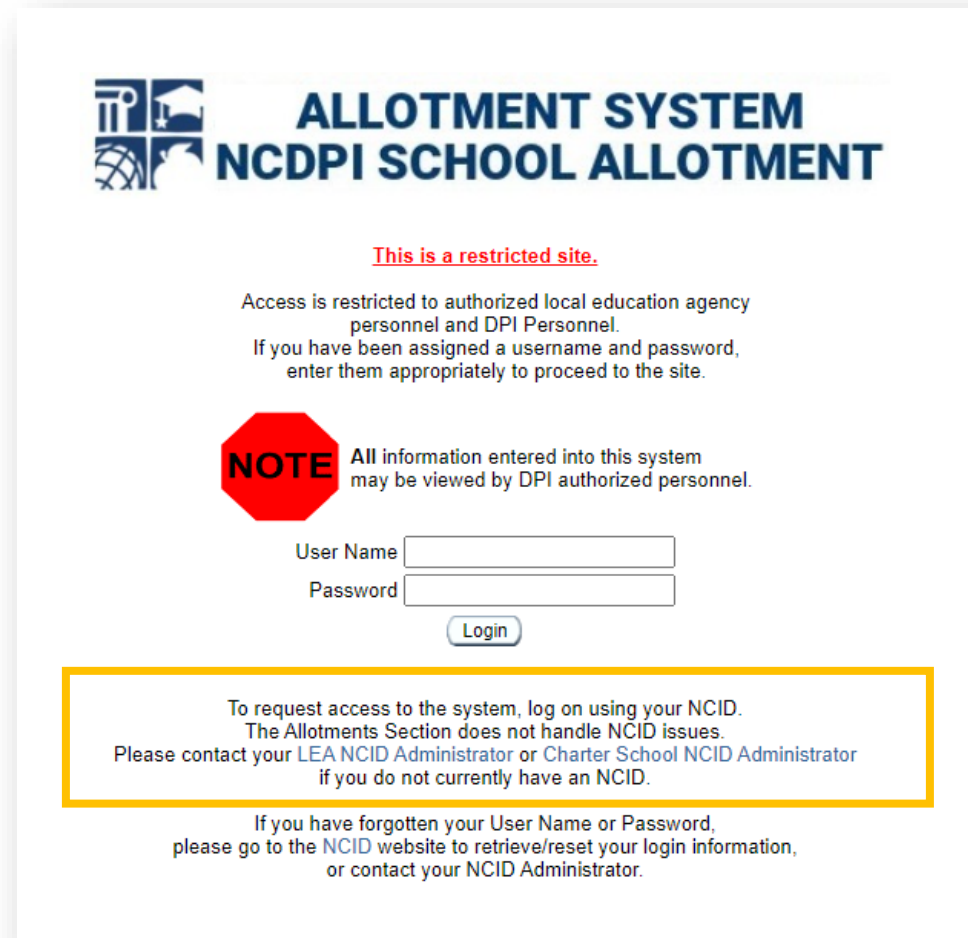
- Key Terms and Acronyms
- State-Funded Public School Allotments
- Allotment Workflow for Federal Funding
- **Allotment-Related Systems**
- Allotment Information Resources and Contacts

What is the Allotment System?

- The “Allotment System” is an Apex-Oracle platform used by DPI to create the funding to be distributed to the PSUs by each PRC (program) based on the approved/legislated formulas.
- The system then posts that data through various other DPI systems (CCIP, Cash, etc.) to reflect the Allotment for each PSU.
- The Allotment is the Budget or Authority to Spend for each Program.
- The Allotment system does not reflect any expenditure data.

The PSU Allotment Site

- To get to your specific PSU information you must have an ID & Password.
 - Request access (with your NCID).
 - It is recommended that more than 1 person at the PSU have access to the PSU site within the allotment system.



The screenshot shows the login interface for the NCDPI School Allotment System. At the top left is a logo with icons of a building, a graduation cap, and a globe. To its right is the title "ALLOTMENT SYSTEM" in large blue letters, with "NCDPI SCHOOL ALLOTMENT" in smaller blue letters below it. A red warning line states "This is a restricted site." Below this, a paragraph explains that access is restricted to authorized personnel and provides instructions for users with credentials. A red octagonal "NOTE" icon is followed by a warning that all system information may be viewed by DPI authorized personnel. The login section includes fields for "User Name" and "Password", and a "Login" button. A yellow-bordered box contains instructions on how to request access using an NCID and where to contact for assistance. At the bottom, there is a link to the NCID website for forgotten credentials.

ALLOTMENT SYSTEM
NCDPI SCHOOL ALLOTMENT

This is a restricted site.

Access is restricted to authorized local education agency personnel and DPI Personnel.
If you have been assigned a username and password, enter them appropriately to proceed to the site.

NOTE All information entered into this system may be viewed by DPI authorized personnel.

User Name

Password

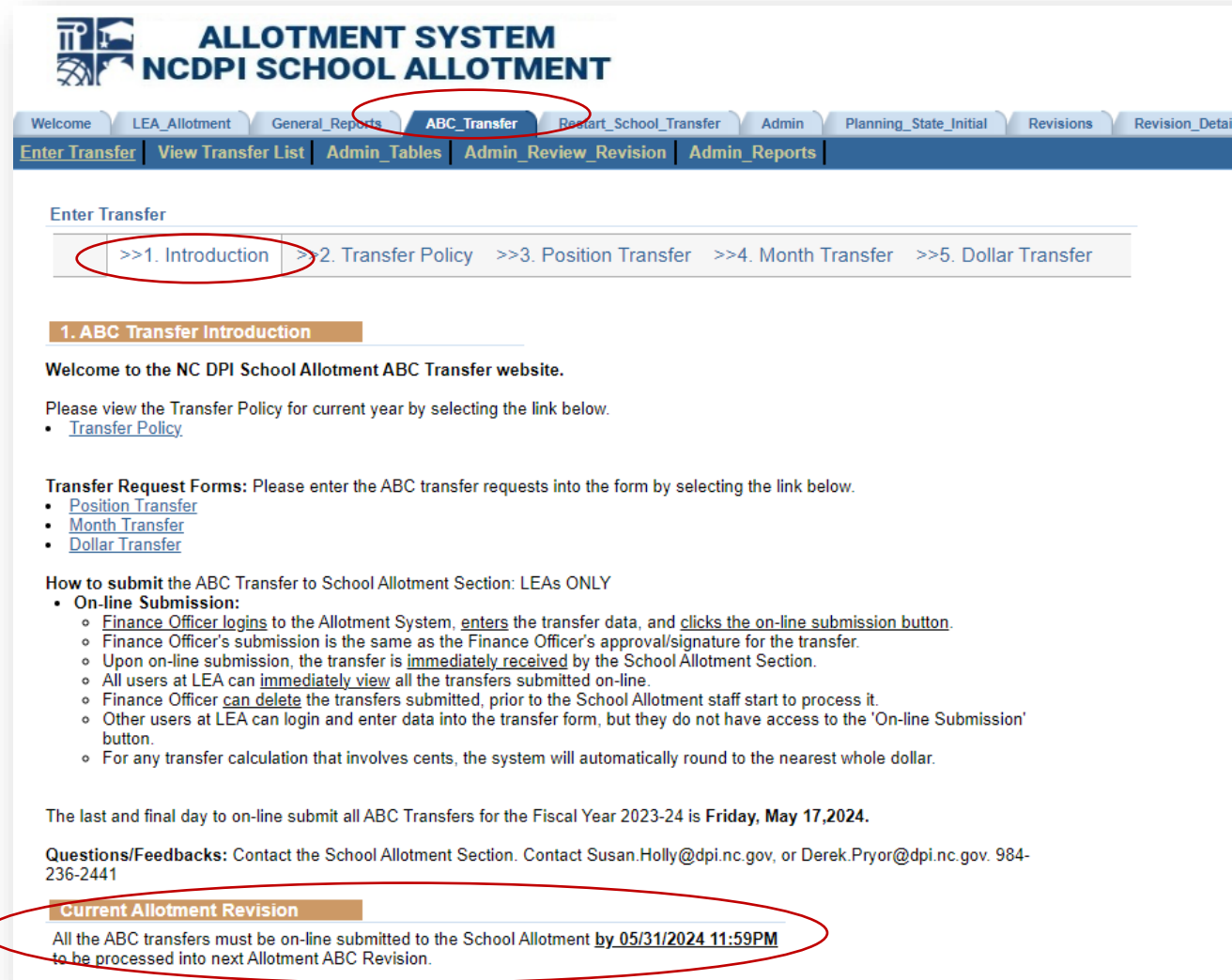
Login

To request access to the system, log on using your NCID.
The Allotments Section does not handle NCID issues.
Please contact your [LEA NCID Administrator](#) or [Charter School NCID Administrator](#) if you do not currently have an NCID.

If you have forgotten your User Name or Password, please go to the [NCID website](#) to retrieve/reset your login information, or contact your NCID Administrator.

The PSU Allotment Site – ABC Transfers

The LEA must be logged in to submit ABC Transfers



ALLOTMENT SYSTEM
NCDPI SCHOOL ALLOTMENT

Welcome LEA_Allotment General_Reports **ABC_Transfer** Restart_School_Transfer Admin Planning_State_Initial Revisions Revision_Detail

Enter Transfer View Transfer List Admin_Tables Admin_Review_Revision Admin_Reports

Enter Transfer

>>1. Introduction >>2. Transfer Policy >>3. Position Transfer >>4. Month Transfer >>5. Dollar Transfer

1. ABC Transfer Introduction

Welcome to the NC DPI School Allotment ABC Transfer website.

Please view the Transfer Policy for current year by selecting the link below.

- [Transfer Policy](#)

Transfer Request Forms: Please enter the ABC transfer requests into the form by selecting the link below.

- [Position Transfer](#)
- [Month Transfer](#)
- [Dollar Transfer](#)

How to submit the ABC Transfer to School Allotment Section: LEAs ONLY

- On-line Submission:**
 - Finance Officer logs in to the Allotment System, enters the transfer data, and clicks the on-line submission button.
 - Finance Officer's submission is the same as the Finance Officer's approval/signature for the transfer.
 - Upon on-line submission, the transfer is immediately received by the School Allotment Section.
 - All users at LEA can immediately view all the transfers submitted on-line.
 - Finance Officer can delete the transfers submitted, prior to the School Allotment staff start to process it.
 - Other users at LEA can login and enter data into the transfer form, but they do not have access to the 'On-line Submission' button.
 - For any transfer calculation that involves cents, the system will automatically round to the nearest whole dollar.


The last and final day to on-line submit all ABC Transfers for the Fiscal Year 2023-24 is **Friday, May 17, 2024**.

Questions/Feedbacks: Contact the School Allotment Section. Contact Susan.Holly@dpi.nc.gov, or Derek.Pryor@dpi.nc.gov. 984-236-2441

Current Allotment Revision

All the ABC transfers must be on-line submitted to the School Allotment by **05/31/2024 11:59PM** to be processed into next Allotment ABC Revision.

ABC Transfer Policies

**ALLOTMENT SYSTEM
NCDPI SCHOOL ALLOTMENT**

WelcomeLEA_AllotmentGeneral_Reports**ABC_Transfer**Restart_School_TransferAdminPlanning_State_InitialRevisionsRevision_DetailAdmin_CharterPermissionsTo_Do_List

Enter TransferView Transfer ListAdmin_TablesAdmin_Review_RevisionAdmin_Reports

Enter Transfer

>>1. Introduction>>2. Transfer Policy>>3. Position Transfer>>4. Month Transfer>>5. Dollar Transfer

2. Transfer Policy

General Policy

General Statute 115C-105.25

- ABC Transfer Form is required for all transfers.
- Local boards of education may transfer and may approve transfers of funds between funding allotment categories except for the limitations below.


Transfer Policy by PRC

GoRowsAllActions

1 - 43

PRC	PRC Description	Transfer Policy
000	Textbooks	This PRC is for historical purposes only. All Transfers into and out of Textbooks will be done through PRC 131. Please look at PRC 131 for the transfer policy.
001	Classroom Teachers	No transfers allowed in or out of this category through ABC Transfer Module. Classroom teacher positions may be converted to dollars at the Statewide teacher allotments@dpi.nc.gov.
002	Central Office Administration	Transfers out of central office administration are allowable. Transfers into this category are not allowed.
003	Non-Instructional Support	Transfers are allowed in and out of this category.
004	K-5 Program Enhancement Teachers	No transfers allowed in or out of this category through ABC Transfer Module. Positions may only be transferred out of this PRC to PRC001 Classroom Teachers
005	School Building Admin - Principal	Principal positions: The salary transferred shall be based on the first step of the Base Column of the Principal Salary Schedule (B0). For the purpose of paying for a different certified position from that being transferred into PRC 010 (Certified Positions converted to dollars), the dollar amounts of certified position allotments to dollars for the purpose of hiring the same type position is not allowable.
005	School Building Admin - Assistant Principal	Assistant Principals Months: The salary transferred shall be based on the first step of the "A" Teacher Salary Schedule at the salary level of an Assistant Principal

ABC Transfer Submission Pages

**ALLOTMENT SYSTEM
NCDPI SCHOOL ALLOTMENT**

WelcomeLEA_AllocationGeneral_Reports**ABC_Transfer**Restart_School_TransferAdminPlanning_State_InitialRevisionsRevision_Detail

[Enter Transfer](#)[View Transfer List](#)[Admin_Tables](#)[Admin_Review_Revision](#)[Admin_Reports](#)

Enter Transfer

>>1. Introduction >>2. Transfer Policy >>3. Position Transfer >>4. Month Transfer >>5. Dollar Transfer

5. Dollar Transfer

- ABC Transfer Module is closed for FY23-24

STEP 1: Enter Dollar Transfer

Clear Data

Select LEA010 Alamance-Burlington

Select Which PRC Transfer FromPRC 002 Central Office Administration

Select Which PRC Transfer ToPRC 003 Non-Instructional Support

Enter Transferred Dollars123,456.00

Select School(s) for this Transfer-- Select School(s) Below --
All Elementary Schools
All High Schools
All Middle Schools
All Middle and High Schools

(You can select/highlight multiple schools while pressing down Ctrl key on your keyboard)

Click Button to Calculate Transfer Dollar Amount

Calculate

Allotted 1,317,994 Pending Transfers: 0

- Questions: Call School Allotment 984-236-2441

▶ Report - Only for DPI Admin Staff

ABC Transfer Submission Pages

- After hitting the **Calculate** button follow the steps to properly submit the request.
- **Tip:** Pre-calculate your intended transfers in an Excel workbook or other document for an accurate reconciliation and compare before submitting the transfer request.
- Allotment analysts will not be processing **manual adjustment requests**, errors or unintended transfers will need to be addressed in a subsequent ABC transfer submission.

5. Dollar Transfer

• ABC Module is Closed for FY22.

STEP 1: Enter Dollar Transfer

Clear Data

Select LEA: 010 Alamance-Burlington

Select Which PRC Transfer From: PRC 024 Disadvantage Student Supplemental

Select Which PRC Transfer To: PRC 034 Academically/Intellectually Gifted

Enter Transferred Dollars: 100.00

Select School(s) for this Transfer: All Elementary Schools, All Middle Schools, All High Schools

Click Button to Calculate Transfer Dollar Amount: Calculate

STEP 2: Display Transfer Amounts Calculation

Date: 10/09/2022

LEA 010 Alamance-Burlington

Transfer From: PRC 024 CAT#024 Disadvantage Student Supplemental

Dollars: 100.00

To: PRC 034 CAT#037 Academically/Intellectually Gifted

School(s): All High

STEP 3: Paper Submission (not recommended)

• If your LEA prefers paper submission, instead of On-line Submission, please obtain Signatures of both Finance Officer and Superintendent/Charter School Principal, then email the signed copy to Melissa.Dearman@dpi.nc.gov

• Do not do both Paper Submission and On-line Submission. Choose either one.

The signatures below verify the requested transfer is in accordance with the school(s) improvement plan, if applicable.

Signature of Finance Officer: _____ Signature of Superintendent or Charter Principal: _____

STEP 3: Notes and On-line Submission (recommended)

Notes:

• The 'On-line Submission' button will display below, when Finance Officer of your LEA or Charter School Principal logs in to this Allotment System. Finance Officer or Charter School Principal is responsible to enter and on-line submit the transfer to NC DPI School Allotment Section.

• Upon on-line submission, the Finance Officer or Charter School Principal has verified the requested transfer is in accordance with the school(s) improvement plan, if applicable.

Fax Date (only Allotment Staff can see this fax date box): _____

On-line Submission

Click the button to submit to NC DPI School Allotment.

• DO NOT FAX the transfer sheet to NC DPI School Allotment Section, upon on-line submission.

• Print the transfer above before on-line submission. Prior to select 'File' (on the very top left corner of your browser), 'Print Preview', 'Print', you can click the minus sign on top of the 'Display Dollar Transfers' section (if exists) to hide the section for a better printout.

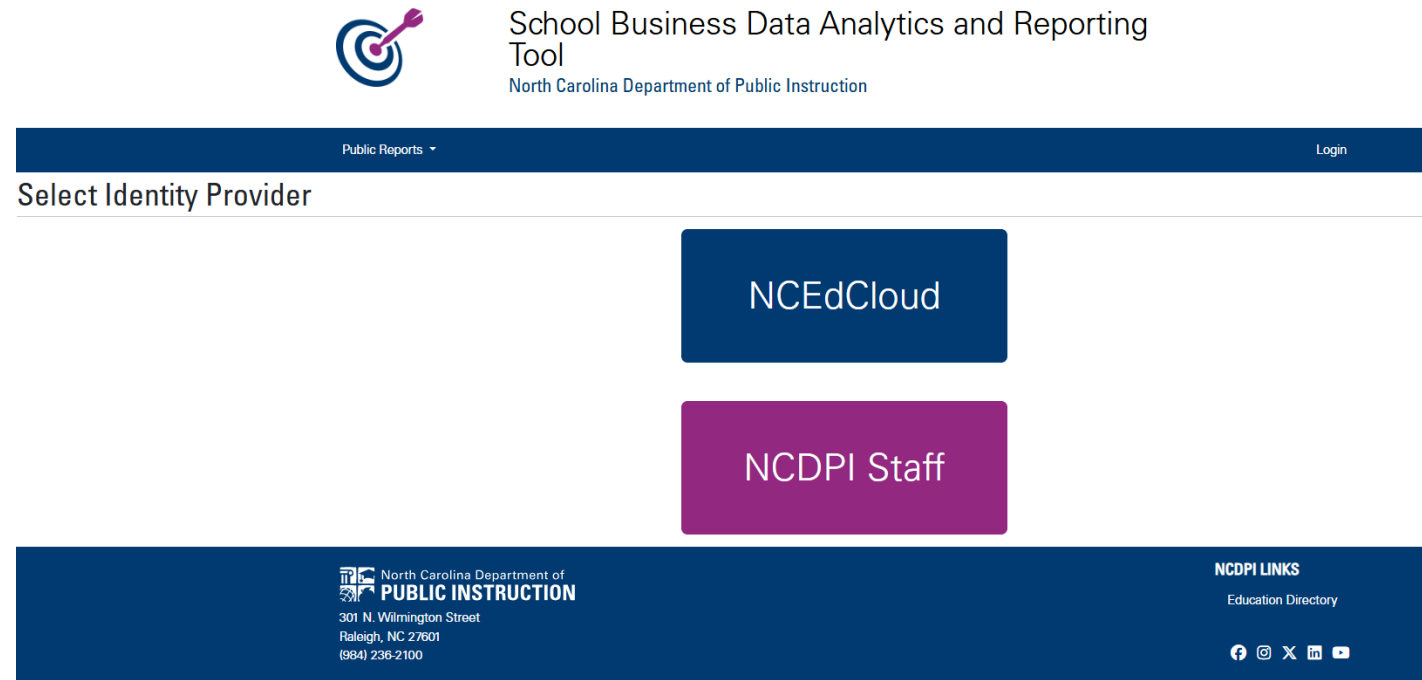
• Print each transfer after on-line submission. Under 'Display Dollar Transfers' section, by clicking on 'View' button by each transfer, the transfer will display in another page where you can File/Print Preview/Print it out.

• Questions: Call School Allotment 984-236-2444

Report - Only for DPI Admin Staff

Allotment Information in DART

- The landing place for SBS financial reports.
 - There are public reports in DART; however, for detailed information specific to a Public-School Unit, access must be requested (select NCEdCloud).



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Allotments

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Allotment Resources

- **Allotment Section of FBS Website**
 - [Allotments — Funding Public School Units | NC DPI](#)
 - PRC policies, provisions, and guidance: [Allotment Policy Manual](#)
- **“What’s New” Section of FBS Website:**
 - [What's New — Financial and Business Services | NC DPI](#)
- **Allotment System (for PSUs)**
 - Site-specific data requires access permission in the [Allotment System](#)
 - There is a public site that provides general information.
- **School Business Data Analytics & Reporting Tool (DART)**
 - Site-specific data requires access permission in [SBS DART](#)
 - There is a public site that provides general information.
- **The School Business Newsletter**
 - Includes updates from the Allotment Section regarding upcoming state and federal allotments and transfer deadlines. We strongly suggest subscribing if you have yet to do so.

Best Contact Methods

- **General Allotment Email**
 - Allotments@dpi.nc.gov
 - Provides multiple Analysts access to your inquiry, update, or request.
- **Staff Direct Email**
 - If you email Analysts directly, please copy the manager so we can ensure you are getting timely and appropriate responses.
- **Via Phone**
 - For urgency and/or clarity, a phone call may sometimes be required.
 - If needed, please leave a detailed voicemail so that we may follow up effectively and efficiently.

Questions?

Amanda Fratrik

amanda.fratrik@dpi.nc.gov

(984) 236-2070

Quatia Snipes

allotments@dpi.nc.gov

(984) 236-2463

