

## Certified Personnel Supplement Survey

**Required Respondents:** This survey is required to be completed by all local education agencies; it is not applicable to charter or lab schools.

**Purpose:** This survey is to collect data required for the State Board of Education Supplemental Funds for Teacher Compensation Report in accordance with [Session Law 2023-134 Section 7A.4](#). The report shall be submitted to the Joint Legislative Education Oversight Committee. This survey is intended to address the information missing from responses to the SS300 survey; therefore, NCDPI is requesting more detailed data collection. In addition, other data are being collected based on recent external requests.

**Data:** The data is being collected for the 2023-24 and the 2024-25 fiscal years.

**Due date:** Responses are due by **Monday, February 17, 2025**.

**Contact:** For questions, please contact [SchoolFinancialReporting@dpi.nc.gov](mailto:SchoolFinancialReporting@dpi.nc.gov).

### Q2. Select your Local Education Agency:

## Definitions:

[FTE](#): Full Time Equivalent

[Teacher](#): For the purpose of this survey, the term “teacher” is defined as all teachers and instructional support personnel, who are required to be paid from the State legislated salary schedule.

[Beginning teacher](#): For the purpose of this survey, a beginning teacher is paid on the first step of the legislated salary schedule.

[Salary supplement](#): For the purpose of this survey, supplement is the amount paid to a certified position above the state legislated salary schedule in a given fiscal year, regardless of the funding source used to pay the salary supplement.

[PRC071 Supplement](#): Salary supplement expended from State PRC071.

[Other Salary Supplement](#): Salary supplement expended from all funding sources, except State PRC071.

[Total Salary Supplement](#): Salary supplement expended from ALL funding sources, including State PRC071. This includes State (including low wealth, small county, DSSF), Federal (including ESSER) and local funds.

[Local Funds](#): All funding sources that are not fund 1 or fund 3. I.e. include fund 2 and fund 8.

. This section is intended to capture your **expected** salary supplement expenditure and FTE data for FY2024-25. If you will not

know the amounts until the end of the year, **please submit the survey with your best estimates.**

Q5. Please complete the following for your LEA's **Employees as of December 2024:**

	FTE
Teachers	0
Principals	0
Assistant principals	0
Beginning teachers (1st step of legislated salary schedule)	0

Q6. For this current fiscal year (2024-25), please complete the following for your LEA's **Employees:**

Note: Only assistant principals who are paid as if they are teachers are eligible for supplements funded from PRC071 (pursuant to [G.S. 115C-285\(a\)\(8\)](#)).

Note: Only principals who are paid as if they are teachers are eligible for supplements funded from PRC071 (pursuant to [G.S. 115C-285\(a\)\(8a\)](#)).

	FTE all teachers receiving supplements	FTE Assistant principals receiving supplements	FTE Principals receiving supplements	FTE beginning teachers receiving supplements
PRC 071 Supplement	0	0	0	0
Other Salary Supplements	0	0	0	0
Total Salary Supplements	0	0	0	0



Q7. For this current fiscal year (2024-25), please complete the following for your LEA's **Employees**:

Note: Only assistant principals who are paid as if they are teachers are eligible for supplements funded from PRC071 (pursuant to G.S. [115C-285\(a\)\(8\)](#)).

Note: Only principals who are paid as if they are teachers are eligible for supplements funded from PRC071 (pursuant to [G.S. 115C-285\(a\)\(8a\)](#)).

	Percent of FTE teachers receiving supplements	Percent of FTE Assistant principals receiving supplements	Percent of FTE Principals receiving supplements	P FTE t n su
PRC 071 Supplement	0 %	0 %	0 %	
Other Salary Supplements	0 %	0 %	0 %	
Total Salary Supplements	0 %	0 %	0 %	

Q8. For the current fiscal year (2024-25), please provide the following related to **teacher supplements in dollars**:

	Average teacher supplement	Minimum supplement per 1 teacher FTE	Maximum supplement per 1 teacher FTE
PRC 071 Supplement	\$ 0	\$ 0	\$ 0
Other Salary Supplements	\$ 0	\$ 0	\$ 0
Total Salary Supplements	\$ 0	\$ 0	\$ 0

Q9. For the current fiscal year (2024-25), please provide the following related to **assistant principal supplements in dollars**:

Note: Only assistant principals who are paid as if they are teachers

are eligible for supplements funded from PRC071 (pursuant to [G.S. 115C-285\(a\)\(8\)](#)).

	Average assistant principal supplement	Minimum supplement per 1 FTE assistant principal	Maximum supplement per 1 FTE assistant principal
PRC 071 Supplement	\$ 0	\$ 0	\$ 0
Other Salary Supplements	\$ 0	\$ 0	\$ 0
Total Salary Supplements	\$ 0	\$ 0	\$ 0

Q10. For the current fiscal year (2024-25), please provide the following related to **principal supplements in dollars**:

Note: Only principals who are paid as if they are teachers are eligible for supplements funded from PRC071 (pursuant to [G.S. 115C-285\(a\)\(8a\)](#)).

	Average principal supplement	Minimum supplement per 1 FTE principal	Maximum supplement per 1 FTE principal
PRC 071 Supplement	\$ 0	\$ 0	\$ 0
Other Salary Supplements	\$ 0	\$ 0	\$ 0
Total Salary Supplements	\$ 0	\$ 0	\$ 0

Q11. For the current fiscal year (2024-25), please complete the following for your LEA's **beginning teachers (on the first step of the legislated salary schedule)**:

	Average beginning teacher supplement	Minimum supplement per 1 FTE beginning teacher	Maximum supplement per 1 FTE beginning teacher
PRC 071 Supplement	\$ 0	\$ 0	\$ 0
Other Salary Supplements	\$ 0	\$ 0	\$ 0

	Average beginning teacher supplement	Minimum supplement per 1 FTE beginning teacher	Maximum supplement per 1 FTE beginning teacher
Total Salary Supplements	\$ 0	\$ 0	\$ 0

**Q12. Please provide the following estimated expenditures related to your employees' supplements in dollars:**

	Teacher	Assistant Principal	Principal
Total State Funded Supplements	\$ 0	\$ 0	\$ 0
Total Local Funded Supplements	\$ 0	\$ 0	\$ 0
Total Federal funded Supplements NOT ESSER	\$ 0	\$ 0	\$ 0
Total ESSER Funded Supplements	\$ 0	\$ 0	\$ 0
Total expenditures on Supplements	\$ 0	\$ 0	\$ 0

**Q13. How many National Board for Professional Teaching Standards (NBPTS) certified teachers that received a 12 percent salary supplement does your LEA have in 2024-25?**

**Q14. Check all that apply to the PRC071 Supplement for the 2024-25 fiscal year:**

- The LEA distributed the PRC071 supplement as an equal dollar amount to each teacher
- The LEA distributed PRC071 supplement as a % of the teacher's step on the salary schedule
- The LEA differentiated the PRC071 supplement based on hard to staff assignments
- Other

Q15. If you selected other, please explain:

**Definitions:**

FTE: Full Time Equivalent

Teacher: For the purpose of this survey, the term “teacher” is defined as all teachers and instructional support personnel, who are required to be paid from the State legislated salary schedule.

Beginning teacher: For the purpose of this survey, a beginning teacher is paid on the first step of the legislated salary schedule.

Salary supplement: For the purpose of this survey, supplement is the amount paid to a certified position above the state legislated salary schedule in a given fiscal year, regardless of the funding source used to pay the salary supplement.

PRC071 Supplement: Salary supplement expended out of State PRC071.

Other Salary Supplement: Salary supplement expended from all funding sources, except State PRC071.

Total Salary Supplement: Salary supplement expended from ALL funding sources, including State PRC071. This includes State (including low wealth, small county, DSSF), Federal (including ESSER) and local funds.

Local Funds: All funding sources that are not fund 1 or fund 3. I.e. include fund 2 and fund 8.

. This section is intended to capture your **actual** salary supplement expenditure and FTE data for FY2023-24.

Q18. Pease complete the following for your LEA's **Employees as of December 2023**:

	FTE
Teachers	0
Principals	0
Assistant principals	0
Beginning teachers (1st step of legislated salary schedule)	0

Q19. For the previous fiscal year (2023-24), please complete the following for your LEA's **Employees**:

Note: Only assistant principals who are paid as if they are teachers are eligible for supplements funded from PRC071 (pursuant to [G.S. 115C-285\(a\)\(8\)](#)).

Note: Only principals who are paid as if they are teachers are eligible for supplements funded from PRC071 (pursuant to [G.S. 115C-285\(a\)\(8a\)](#)).



	FTE teachers receiving supplements	FTE Assistant principals receiving supplements	FTE Principals receiving supplements	FTE beginning teachers receiving supplements
PRC 071 Supplement	0	0	0	0
Other Salary Supplements	0	0	0	0
Total Salary Supplements	0	0	0	0

Q20. For the previous fiscal year (2023-24), please complete the following for your LEA's **Employees**:

Note: Only assistant principals who are paid as if they are teachers are eligible for supplements funded from PRC071 (pursuant to G.S. [115C-285\(a\)\(8\)](#)).

Note: Only principals who are paid as if they are teachers are eligible for supplements funded from PRC071 (pursuant to [G.S. 115C-285\(a\)\(8a\)](#)).

	Percent of FTE teachers receiving supplements	Percent of FTE Assistant principals receiving supplements	Percent of FTE Principals receiving supplements	P FTE t n sup
PRC 071 Supplement	0 %	0 %	0 %	
Other Salary Supplements	0 %	0 %	0 %	
Total Salary Supplements	0 %	0 %	0 %	

Q21. For the previous fiscal year (2023-24), please provide the following related to **teacher supplements in dollars**:

	Average teacher supplement	Minimum supplement per 1 teacher FTE	Maximum supplement per 1 teacher FTE
PRC 071 Supplement	\$ 0	\$ 0	\$ 0
Other Salary Supplements	\$ 0	\$ 0	\$ 0

	Average teacher supplement	Minimum supplement per 1 teacher FTE	Maximum supplement per 1 teacher FTE
Total Salary Supplements	\$ 0	\$ 0	\$ 0

Q22. For the previous fiscal year (2023-24), please provide the following related to **assistant principal supplements in dollars**:

Note: Only assistant principals who are paid as if they are teachers are eligible for supplements funded from PRC071 (pursuant to [G.S. 115C-285\(a\)\(8\)](#)).

	Average assistant principal supplement	Minimum supplement per 1 FTE assistant principal	Maximum supplement per 1 FTE assistant principal
PRC 071 Supplement	\$ 0	\$ 0	\$ 0
Other Salary Supplements	\$ 0	\$ 0	\$ 0
Total Salary Supplements	\$ 0	\$ 0	\$ 0

Q23. For the previous fiscal year (2023-24), please provide the following related to **principal supplements in dollars**:

Note: Only principals who are paid as if they are teachers are eligible for supplements funded from PRC071 (pursuant to [G.S. 115C-285\(a\)\(8a\)](#)).

	Average principal supplement	Minimum supplement per 1 FTE principal	Maximum supplement per 1 FTE principal
PRC 071 Supplement	\$ 0	\$ 0	\$ 0
Other Salary Supplements	\$ 0	\$ 0	\$ 0
Total Salary Supplements	\$ 0	\$ 0	\$ 0

**Q24. Please provide the following estimated expenditures related to your employees' supplements in dollars:**

	Teacher	Assistant Principal	Principal
Total State Funded Supplements	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>
Total Local Funded Supplements	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>
Total Federal funded Supplements NOT ESSER	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>
Total ESSER Funded Supplements	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>
Total expenditures on Supplements	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>	\$ <input type="text" value="0"/>

**Q25. How many National Board for Professional Teaching Standards (NBPTS) certified teachers that received a 12 percent salary supplement did your LEA have in 2023-24?**

**Q26. Check all that apply to the PRC071 Supplement in 2023-24:**

- The LEA distributed the PRC071 supplement as an equal dollar amount to each teacher
- The LEA distributed PRC071 supplement as a % of the teacher's step on the salary schedule
- The LEA differentiated the PRC071 supplement based on hard to staff assignments
- Other

**Q27. If you selected other, please explain:**

Q28. Have PRC 071 salary supplements affected the retention and recruitment of teachers and eligible school building administrators from the fiscal years 2023 to current?

- Yes  
 No

Q29. If you selected yes, please provide details:

Q30. Please attach your LEA's salary supplement policy and schedule **as a PDF**. Use the following naming convention: LEA#\_supp\_policy. Example: "010\_supp\_policy"  
If your schedule is different in 2023-24 and 2024-25, please attach both in a single document, or upload as a compressed (ZIP) file.

Q31. We thank you in providing this information, so that DPI can be compliant with legislation and responsive to inquiries.  
By filling out the questionnaire, I am confirming that the information is true and accurate to the best of my knowledge, and that it provides the information requested on all funded salary supplements.

**\*To be submitted by the LEA Finance Officer.**

First Name

Last Name

Title

Telephone

Email

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