

2016 Charter School Performance Framework Document List

All documents must be in PDF form. You may title your documents in a manner that works for you. However, when identifying the document for the upload, please use the naming format below located in the last column. Only schools with a 2016 renewal or a required strategic plan will have to upload information in section B. Only the documents listed are required. Please do not upload additional materials. It is not necessary and may hinder the data review process.

A. Operational Annual Monitoring Criteria

| MEASURE | CRITERIA | ITEM | FILE NAME |
|---------|---|---|---|
| A1 | The NC Report Card and Letter Grade are prominently displayed on the school's website and schools with D/F have sent letter to notify parents | 1. Screenshot of NC Report Card and Letter Grade displayed on the school's website 2. Only for school's with a D or F rating for 2014-2015, the letter sent to parents to notify them of school's Letter Grade | SchoolName_LetterGradeScreenshot_062016 and SchoolName_ParentLetter_062016 |
| A7 | The school follows student admissions and lottery requirements as stated in North Carolina General Statute, State Board of Education Policy, and the signed charter agreement | 1. 2015-16 Lottery Application 2. 2015-16 Board Policy for Admissions and Enrollment | SchoolName_AdmissionsPolicy_062016 and SchoolName_LotteryApplication_062016 |
| A9 | The non-profit board has a current grievance policy. | 1. 2015-16 Board Grievance Policy for Employees and Parents | SchoolName_GrievancePolicy_062016 |
| A10 | The non-profit board has a current conflict of interest policy that complies with G.S. 115C-218.15 (effective March 1, 2016). | 1. 2015-16 Board Conflict of Interest Policy | SchoolName_ConflictInterestPolicy_062016 |
| A11 | The non-profit board has a current nepotism policy. | 1. 2015-16 Board Nepotism Policy | SchoolName_NepotismPolicy_062016 |
| A12 | A quorum of the non-profit board of directors meets no less than 8 times a year (including annual meeting). | 1. 2015-16 Board Meeting Schedule | SchoolName_BoardMeetingSchedule_042016 |
| A13 | The majority of the non-profit board members primary residence in NC. | 1. 2015-16 Board Membership list noting city and state of residence. | SchoolName_BoardMemberInformation_062016 |
| A14 | There is evidence of current fire inspections and related records. | 1. Most recent fire, OSHA, and any other required health or safety inspection completed by your municipality/county. Please combine and submit as one document | SchoolName_FireInspection_062016 |

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| MEASURE | CRITERIA | ITEM | FILE NAME |
|---------|--|---|---|
| A15 | The school has a viable certificate of occupancy or other required building use authorization. | 1. Certificate of Occupancy for all school facilities | SchoolName_CertificateOccupancy_062016 |
| A16 | The non-profit board holds current, active civil and liability insurance with the minimum coverage as defined in the signed charter agreement. | 1. 2015-16 civil and liability insurance certificate | SchoolName_InsuranceCertificate_062016 |
| A17 | The non-profit board has a criminal history check policy that is at least the same as the LEA in which the school is located. | 1. 2015-16 Board Criminal History Check Policy | SchoolName_CriminalHistoryPolicy_062016 |

B. Operational Review/Renewal/Strategic Plan Monitoring Criteria

| MEASURE | CRITERIA | ITEM | FILE NAME |
|---------|---|--|--|
| B1 | The school has graduation requirements that match the approved charter application or approved charter application amendments. | 1. For school's that serve high school seniors or are projected and approved to do so, a complete list of credits and other requirements for high school graduation in 2015-16 | SchoolName_GraduationRequirements_062016 |
| B2 | The school has student promotion requirements that match the approved charter application or approved charter application amendments. | 1. Student promotion requirements for all grades served in 2015-16 | SchoolName_PromotionRequirements_062016 |
| B7 | The school maintains a discipline policy that is compliant with state and federal law and that is consistent with the approved charter application and approved charter application amendments. | 1. 2015-16 Board student discipline policy that includes discipline processes for students with disabilities | SchoolName_DisciplinePolicy_062016 |