

CSADM Overview

Charter School Average Daily Membership Projection System

Charter School Average Daily Attendance Projection System(**CSADM**)

- Application used to collect the annually projected number of students who will be in membership in each local education agency and charter school.
- Submission is required by all charter, regional and lab schools, including new schools approved by the State Board of Education to open **July 1**, of each new school year.
- The accuracy of this number is critical to ensure adequate funding is available for the upcoming year and to minimize the disruption to charter and LEA funding.
- Due to the independence of each school and the different stages of growth and maturity of the schools, DPI requests this information directly from the charter, regional and lab schools to get the most accurate number possible.

Three Phases of CSADM

Phase 0 Nov. 7, 2022 - Nov. 21, 2022	Phase I Jan. 9, 2023 - Jan. 23, 2023	Phase II June 5, 2023 - June 19, 2023
<p>Material Increase in ADM or Grade Expansion</p> <ul style="list-style-type: none"> • The State Board may approve such additional enrollment growth of greater than thirty percent (30%) only if certain criteria are met. • Request grade expansion 	<p>ADM Projection – Initial Submission</p> <ul style="list-style-type: none"> • Phase I Provides the maximum ADM allowable for each school and to improve the accuracy of the budget process. • The accuracy of this number is critical to ensure adequate funding is available for the upcoming year and to minimize the disruption to charter and LEA funding. 	<p>Final Verification - Initial ADM required of all:</p> <ul style="list-style-type: none"> • Phase II is used for the first installment of the annual allotment and will be the maximum actual ADM that the charter school may be funded on the next school year.

****Once the Initial ADM is verified and the due date has passed, DPI will not reopen CSADM**

Allotment Process

- After the Phase II verification, the allotments team exports the Initial ADM information into the Allotment System and calculates a State Base amount based on \$ per child, as well as calculates Children With Disabilities and Limited English Proficiency allocations and NCVPS reductions. 34% of these calculations are allocated in a first installment.
- After the verification of month 1 ADM, State Base Allocations are recalculated and another 34% or the remaining 68% (based on financial history) is allotted.
- The funded ADM shall not be higher than this Initial ADM, even if the school year Maximum Allowed for Initial ADM is higher. Therefore, the State will not provide funds for ADM greater than what you enter for the Initial ADM.
- Charters will receive 100% of their base allocations by February, unless the school is on monthly disciplinary installments.

KEY RESOURCES

Financial and Business Services web site (BOOKMARK)

www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services

Charter School Average Daily Membership Projection System (CSADM)

<https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/independent-public-schools-operations#csadm>

Charter school NCID administrators

https://it.nc.gov/ncid-administrators/detail/lea-admin/Charter_Schools_000

Financial and Business Services, Independent Public-School Operations –IPS

(charter schools, lab schools, regional schools, and the Innovative School District)

<https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/independent-public-schools-operations>

Thank You

- For additional questions on CSADM please send an email to studentaccounting@dpi.nc.gov



North Carolina Department of
PUBLIC INSTRUCTION