

**NC Department of Public Instruction**  
**Financial & Business Services, School Business Division**  
**Funds or Funds with Specific PRCs to Exclude for MFR Process**

Please complete this form if you want DPI to **exclude** either a Fund or Fund with specific PRCs **for per pupil calculations**. The information that you request to be excluded will show on a Monthly Financial Reporting (MFR) turn-around report entitled, “Monthly Financial Reporting Information Dropped per Finance Officer’s Request.”

You must include the reason the information needs to be excluded, or we will not exclude it. After submitting this form once, you will only need to resubmit a new form when you need to change what is being excluded. You need to include the complete list of exclusions each time you resubmit the form.

LEA #	LEA Name
Person completing form: _____	

<b><u>Exclude</u></b> FUND or FUND <i>with Specific PRC</i>	Reason Why Information Should be Excluded From MFR Process	Approximate Dollars Annually

Please return the form to Roxane L. Bernard in Information Analysis and Reporting section:

E-Mail: **[rbernard@dpi.state.nc.us](mailto:rbernard@dpi.state.nc.us)**