# 2019-2021

# **ALLOTMENT POLICY MANUAL**

## **Funds Related to Coronavirus/COVID-19**



PUBLIC SCHOOLS OF NORTH CAROLINA STATE BOARD OF EDUCATION DEPARTMENT OF PUBLIC INSTRUCTION FINANCIAL AND BUSINESS SERVICES DIVISION OF SCHOOL BUSINESS



www.ncpublicschools.org/fbs/allotments/

## ADDRESS QUESTIONS RELATED TO POLICIES TO THE FOLLOWING:

## Program/Budgeting

Contact information for federal grants can be found on the Financial and Business Services website at

https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services

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#### CARES ACT – K-12 EMERGENCY RELIEF FUND (PRC 163)

PROGRAM REPORT CODE: 163

UNIFORM CHART OF ACCOUNTS CODE: 3-XXXX-163-XXX

CFDA #: 84.425D

TYPE: Dollars

TERM: Funds are available through September 30, 2021

PURPOSE: The Elementary and Secondary School (K-12) Emergency Relief

Fund, authorized by the Coronavirus Aid, Relief and Economic Security Act of 2020 (CARES Act), is intended to assist eligible public school units during the novel coronavirus pandemic.

ELIGIBILITY: All LEAs, charter. lab, regional and innovative schools are eligible to

receive funds under the Elementary and Secondary School

Emergency Relief Fund. Units that seek funds must complete and submit to NCDPI a brief application form provided by NCDPI and

the State Board of Education.

FORMULA: Allocations to eligible units are made in proportion to the amount of

funds such units received under Title I, Part A in the most recent

fiscal year.

- 1) No less than 90% of the total K-12 Emergency Relief Fund provided to North Carolina shall be allocated as award as subawards to eligible units.
- 2) The State Board of Education may reserve up to 10% of the total K-12 Emergency Relief Fund.
  - a) The State Board of Education may not reserve more than 1/2 of 1 percent of the K-12 Emergency Relief Fund for administrative costs undertaken by the State Board of Education and the Department of Public Instruction.
  - b) Any other sums from the K-12 Emergency Relief Fund reserved by the State Board of Education shall by used to address emergency needs as determined by the State Board of Education to address issues responding to coronavirus, either through the use of additional grants or through contracts.
- 3) Units may use program funds in accordance with federal law for:
  - a) Any activity authorized by the Elementary and Secondary Act of 1965 (ESEA), the Individuals with Disabilities Education Act (IDEA), the Adult Education and Family

- Literacy Act, the Carl D. Perkins Career and Technical Education Act of 2006, or Title VII, Subtitle B of the McKinney-Vento Homeless Assistance Act.
- b) Coordination of preparedness and response efforts of LEAs or charter schools with State or local public health departments and other relevant agencies to improve coordinated responses in preventing, preparing for, and responding to coronavirus.
- c) Providing principals and other school leaders with resources to address the needs of their individual schools.
- d) Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of those students.
- e) Develop and implementing procedures and systems to improve preparedness and response efforts.
- f) Training and professional development for staff pertaining to sanitation and minimizing the spread of infectious diseases.
- g) Purchasing sanitation and cleaning supplies for LEA or charter school facilities.
- h) Planning for and coordinating long term closures, including for how to provide meals to eligible students, provide technology for online learning to all students, provide guidance for carrying requirements under IDEA, and ensuring that other services can continue consistent with applicable Federal, State, and local requirements.
- i) Purchasing educational technology (including hardware, software and connectivity) for students to aid in regular and substantive interaction between students and their classroom instructors (including low-income and disabled students), which may include assistive technology or adaptive equipment.
- j) Providing mental health services and supports.
- k) Planning and implementing summer learning and supplemental afterschool program activities, including providing classroom instruction or online learning during the summer months.
- Other activities deemed necessary to maintain the operation and of and continuity of services in LEAs and charter schools, and continuing to employ existing staff of the LEA or charter school.
- 4) Any funds that have not been approved to be allotted within 1 year of receiving the funds from the Federal government, must be returned to the Federal government for reallocation to other States.
- 5) An LEA receiving K-12 Emergency Relief Funds must provide equitable services to students and teachers in non-public schools in the same manner as provided under Title I, Part A, as determined in consultation with representatives of non-public schools.
- 6) Units that receive funds are required to continue to pay their employees and contractors to the greatest extent practicable during the period of disruptions or closures related to coronavirus.
- 7) When developing budgets related to awards, units that receive funds are encouraged to consider future expenses they are likely to incur to address to respond to coronavirus, including future "re-entry" requirements when school facilities re-open as instructional settings, student mental health, sanitation, and supplemental educational services to students.

8)	LEAs that receive funds are encouraged to utilize, when feasible and cost-effective, state-level convenience contracts to purchase commodities, such as electronic devices.

# <u>CARES ACT -ESSERF- PUBLIC SCHOOL UNIT SUPPLEMENTAL FUNDING (PRC 164)</u>

PROGRAM REPORT CODE: 164

UNIFORM CHART OF ACCOUNTS CODE: 3-XXXX-164-XXX

CFDA #: 84.425D

TYPE: Dollars

TERM: Funds are available through September 30, 2021 + Tydings

Amendment

PURPOSE: To provide supplemental funds to public school units receiving

Elementary and Secondary School (K-12) Emergency Relief Fund (PRC163) funds. These funds are intended to assist eligible public

school units during the novel coronavirus pandemic.

ELIGIBILITY: All LEAs, charter, lab, regional and innovative schools.

FORMULA: For PSUs that did not receive Title I, Part A funds in 2019-20, an

allocation of \$45 per 2019-20 funded ADM.

For PSUs that received Title I, Part A in 2019-20, an allocation of \$45 per 2019-20 funded ADM, less the 2020 planning allotment in

PRC163.

Any PSUs with a PRC 163 planning allotment greater than \$45 per 2019-20 funded ADM shall not receive additional funding nor a

reduction.

- 1) Funds shall not be transferred in to or out of this allotment category.
- 2) The funding source for the allotment is the State Board of Education reserve from the CARES Act Education Stabilization Fund K-12 Emergency Relief Fund.
- 3) Units may use program funds for:
  - a. Any activity authorized by the Elementary and Secondary Act of 1965 (ESEA), the Individuals with Disabilities Education Act (IDEA), the Adult Education and Family Literacy Act, the Carl D. Perkins Career and Technical Education Act of 2006, or Title\_VII, Subtitle B of the McKinney-Vento Homeless Assistance Act.
  - b. Coordination of preparedness and response efforts of LEAs or charter schools with State or local public health departments and other relevant agencies to

- improve coordinated responses in preventing, preparing for, and responding to coronavirus.
- c. Providing principals and other school leaders with resources to address the needs of their individual schools.
- d. Activities to address the unique needs of low-income children or students, children with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and foster care youth, including how outreach and service delivery will meet the needs of those students.
- e. Develop and implementing procedures and systems to improve preparedness and response efforts.
- f. Training and professional development for staff pertaining to sanitation and minimizing the spread of infectious diseases.
- g. Purchasing sanitation and cleaning supplies for LEA or charter school facilities.
- h. Planning for and coordinating long term closures, including for how to provide meals to eligible students, provide technology for online learning to all students, provide guidance for carrying requirements under IDEA, and ensuring that other services can continue consistent with applicable Federal, State, and local requirements.
- i. Purchasing educational technology (including hardware, software and connectivity) for students to aid in regular and substantive interaction between students and their classroom instructors (including low-income and disabled students), which may include assistive technology or adaptive equipment.
- j. Providing mental health services and supports.
- k. Planning and implementing summer learning and supplemental afterschool program activities, including providing classroom instruction or online learning during the summer months.
- 1. Other activities deemed necessary to maintain the operation and of and continuity of services in LEAs and charter schools, and continuing to employ existing staff of the LEA or charter school.
- 4) Units that receive funds are required to continue to pay their employees and contractors to the greatest extent practicable during any period of disruption or closure related to coronavirus.
- 5) When developing budgets related to awards, units that receive funds are encouraged to consider future expenses they are likely to incur to respond to the coronavirus pandemic, including future "re-entry" requirements when school facilities re-open as instructional settings, student mental health, sanitation, and supplemental educational services to students.
- 6) No adjustments shall be made for average daily membership in 2020-21.
- 7) Any public school unit that has not applied for funding by November 15, 2020 and does not have an approved application by December 1, 2020, will be forfeited by the public school unit. The forfeited funds will be reallocated to eligible public school units that received PRC 164 funds and had a material increase in ADM from 2019-20 and 2020-21.

#### CARES ACT -ESSERF— DIGITAL CURRICULA (PRC 165)

PROGRAM REPORT CODE: 165

UNIFORM CHART OF ACCOUNTS CODE: 3-XXXX-165-XXX

CFDA #: 84.425D

TYPE: Dollars

TERM: Funds are available through September 30, 2021+ Tydings

amendment

PURPOSE: To provide funding for subscriptions to high quality, NC standards

aligned digital curriculum packages.

ELIGIBILITY: Local education agencies, charter schools, regional schools, lab

schools & ISD

FORMULA: Funds shall be allotted based on 2019-20 allotted ADM for LEAs and

funded ADM for other eligible public school units.

- 1) PSU's are recommended to reference pricing collected by the Friday Institute and to employ multi-PSU purchases. PSUs are encouraged to employ a strategy for ensuring high-quality, high-yield digital content purchases, including research, reference checks, demonstrations and/or an internal evaluation process.
- 2) Funds shall not be transferred into or out of this allotment category.
- 3) Funding source from the State Board of Education reserve of the CARES Act Education Stabilization Fund K-12 Emergency Relief Fund.

#### CARES ACT -ESSERF--LEARNING MANAGEMENT SYSTEM (PRC 166)

PROGRAM REPORT CODE: 166

UNIFORM CHART OF ACCOUNTS CODE: 3-XXXX-166-XXX

CFDA #: 84.425D

TYPE: Dollars

TERM: Funds are available through September 30, 2021+ Tydings

amendment

PURPOSE: To provide funding to public school units for learning management

system licenses.

ELIGIBILITY: Local education agencies, charter schools, regional schools, lab

schools & ISD.

FORMULA: Funds shall be allotted based on the public school unit's number of

licenses at the current existing contract price.

- 1) Funds shall only be used for the purchase of Canvas software licenses, and shall not be used for licenses that were funded under CRF PRC129.
- 2) Funds shall not be transferred in to or out of this allotment category.
- 3) Funding source from the State Board of Education reserve of the CARES Act Education Stabilization Fund K-12 Emergency Relief Fund.
- 4) Unallotted funds shall be provided to NCDPI for professional development and NC Virtual Public School.
- 5) Eligible public school units may be funded for expansion licenses on request, within funds available.

#### CARES ACT -ESSERF—EXCEPTIONAL CHILDREN GRANTS (PRC 167)

PROGRAM REPORT CODE: 167

UNIFORM CHART OF ACCOUNTS CODE: 3-XXXX-167-XXX

CFDA #: 84.425D

TYPE: Grant Dollars

TERM: Funds are available through September 30, 2021+ Tydings

Amendment

PURPOSE: Grant to support extraordinary costs associated with providing future

services and instructional support due to the impacts of COVID-19.

for exceptional children who qualify for these services.

ELIGIBILITY: Local education agencies, charter schools, regional schools, ISD

FORMULA:

Eligible public school units may apply for funds through the NC

DPI Division of Exceptional Children.

If the total approved grants exceed the funds appropriated, the following shall apply:

- a) Each public school unit shall be capped at a maximum award based on the 20 % of students identified with significant educational needs through the continuum of service delivery and adjusting for low wealth.
- b) All public school units shall be prorated equally based on the December 2020 Child count.

- 1) Funds shall be used only for the implementation of the grant, as stated in the approved application.
- 2) Funds shall not be transferred in to or out of this allotment category.
- 3) The funding source for the allotment is the State Board of Education reserve from the CARES Act Education Stabilization Fund K-12 Emergency Relief Fund.

#### **CARES ACT -ESSERF—ICARES (PRC 168)**

PROGRAM REPORT CODE: 168

UNIFORM CHART OF ACCOUNTS CODE: 3-XXXX-168-XXX

CFDA #: 84.425D

TYPE: Grant Dollars

TERM: Funds are available through September 30, 2021+ Tydings

PURPOSE: To provide funding to districts, charters and labs to allow possible

partnerships with community organizations to provide supervised care for Pre-K-8 students without at-home supervision available on remote learning days based on a developed process in response to

COVID-19 impacts

ELIGIBILITY: Local education agencies, Charters and Labs are eligible to apply to

work in collaboration with nonprofit corporations

FORMULA: Districts, Charters and Labs may apply for funds through the Federal

Programs Division. Grant award amounts will range from \$200,000 to \$500,000 according to number of students identified to be served.

#### SPECIAL PROVISIONS:

1) Funds shall be used only for the implementation of the grant, as stated in the application.

The Program is to fund high-quality, support service programs for at-risk students that will raise standards for student academic outcomes by focusing on the following:

- a) Use of an evidence-based model for academic support.
- b) Inclusion of rigorous, quantitative performance measures to confirm effectiveness of the program.
- c) Deployment of multiple tiered supports to address student barriers to achievement.
- d) Alignment with State performance measures, student academic goals, and the North Carolina Standard Course of Study.
- g) Expansion of student access to high-quality learning activities and academic support on remote learning days that strengthen student engagement and leverage community-based resources, which may include organizations that provide mentoring services, tutoring and child-care services.

- 2) Funds shall not be transferred in to or out of this allotment category. Eligible expenditures are those incurred through September 30, 2021+ Tydings.
- 3) Funding source from the State Board of Education reserve of the CARES Act Education Stabilization Fund K-12 Emergency Relief Fund.
- 4) Funds may not be used for expenses that have been or will be reimbursed under any federal program.

Note: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U. S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

### <u>GEER – SPECIALIZED INSTRUCTIONAL SUPPORT PERSONNEL FOR COVID-19</u> <u>RESPONSE (PRC 169)</u>

PROGRAM REPORT CODE: 169

UNIFORM CHART OF ACCOUNTS CODE: 3-XXXX-169-XXX

CFDA: 84.425D

TYPE: Dollars

TERM: Funds are available through September 30, 2021 + Tydings

amendment

PURPOSE: To provide funding for employing or contracting with specialized

instructional support personnel to provide physical and mental health support services for students in response to COVID-19, including

remote and in-person services.

ELIGIBILITY: LEAs, charter schools, lab schools, regional schools, ISD

FORMULA: LEAs shall receive a base amount of funding equal to 50% of the

average salary and benefits of a state funded instructional support

position (\$38,664) plus a dollar per ADM.

Charter schools, lab schools, regional schools, and the ISD shall receive the higher of 12.5% of the average salary and benefits of a state funded instructional support position (\$9,666) or a dollar per

ADM.

- 1) For this allotment, the term "specialized instructional support personnel" shall refer to school counselors, school nurses, school psychologists, school social workers, and "school nurse extenders," such as a licensed practical nurse (LPN) or certified nurse assistant (CNA) working under the direction of a registered nurse (RN), as defined by the NC Department of Health and Human Services.
- 2) Funds shall not be transferred into or out of this allotment category.
- 3) The 2019-20 allotted ADM shall be used for LEAs, the 2019-20 funded ADM shall be used for other eligible public school units. For PSUs without a 2019-20 funded ADM, the 2020-21 projected ADM shall be used.

- 4) Funds shall be used to employ or contract with fully and/or provisionally licensed specialized instructional support personnel to provide physical and mental health supports to students.
- 5) Funds shall not supplant existing federal and state funds.
- 6) An LEA receiving funding from the Governor's Emergency Education Relief Fund must provide equitable services to students and teachers in non-public schools in the same manner as provided under Title I, Part A, as determined in consultation with representatives of non-public schools.

#### GEER – SUPPLEMENTAL INSTRUCTIONAL SERVICES (PRC 170)

PROGRAM REPORT CODE: 170

UNIFORM CHART OF ACCOUNTS CODE: 3-XXXX-170-XXX

CFDA: 84.425D

TYPE: Dollars

TERM: Funds are available through September 30, 2021 + Tydings

amendment

PURPOSE: To provide funding for supplemental instructional services for

support the academic needs of at-risk students, students in poverty

and students with disabilities through additional in-school

instructional support.

ELIGIBILITY: LEAs, charter schools, lab schools, regional schools, ISD

FORMULA: 50% of the funds appropriated shall be allotted based on 2019-20

allotted ADM for LEAs and funded ADM for other public school

units.

50% of the funds appropriated shall be allotted based on the students in poverty per the 2017 census for LEAs. Other public school units

shall receive an average dollars per student in poverty.

- 1) Funds shall be used for providing supplemental instructional services to at-risk students, students in poverty, and students with disabilities. Services may include employing or contracting with instructional personnel, such as certified teachers or teacher assistants; paying stipends for NC Education Corps members; providing tutoring services or after school programming; or purchasing instructional resources, curriculum materials, or devices. No more than 10 percent of allotted funds may be used for purchasing instructional resources, curriculum materials, or devices.
- 2) Funds shall not be transferred into or out of this allotment category.
- 3) Funds shall not supplant existing federal and state funds.
- 4) An LEA receiving funding from the Governor's Emergency Education Relief Fund must provide equitable services to students and teachers in non-public schools in the same manner as provided under Title I, Part A, as determined in consultation with representatives of non-public schools.

#### <u>CORONAVIRUS RELIEF FUND – SUMMER LEARNING (PRC121)</u>

PROGRAM REPORT CODE: 121

UNIFORM CHART OF ACCOUNTS CODE: XXXX-121-XXX

STATUTORY REFERENCE: SL 2020-4 Section 3.3(13)

TYPE: Dollars

TERM: Expires December 30, 2020

PURPOSE: To provide a supplemental summer learning program, prior to August

17, 2020, for students whose learning has been negatively affected by

the impacts of COVID-19

ELIGIBILITY: Local education agencies, charter schools and innovative school

district serving students in Kindergarten through 4<sup>th</sup> grade in the

2019-20 school year.

FORMULA: Funds shall be allocated as follows:.

\$35,000,000 shall be allotted based on the projected number of students, who were in 2nd or 3rd grade during the 2019-20 school year, and not on track to meet year end expectations in reading.

\$17,500,000 shall be allotted based on the projected number of students who were in Kindergarten, 1<sup>st</sup> grade or 4th grade during the 2019-20 school year, and not on track to meet year end expectations in reading.

\$17,500,000 shall be allotted based on the projected number of students who were in Kindergarten, through 4th grade during the 2019-20 school year, and not on track to meet year end expectations in math.

Eligible public school units shall receive a minimum of \$16,500 total allocation.

The funds shall be provided in one allocation and the eligible public school unit shall provide a summer learning program plan (Plan) to DPI on the use of the funds.

#### **SPECIAL PROVISIONS:**

1) All units receiving funding shall consult with 2019-2020 school year teachers of kindergarten through fourth grade students to develop a Plan that delivers targeted instruction to students participating in the summer learning program.

Eligible public school units shall submit their Plan to DPI. The Plan shall include a budget providing the use of funds, broken down by

- a. 2<sup>nd</sup> & 3<sup>rd</sup> grade reading summer interventions, (a minimum of 50% of the allotment)
- b. Remediation during the school year (restricted to a maximum of 25% of (a) and
- c. Kindergarten, grade 1 and 4 reading and Kindergarten through 4<sup>th</sup> grade math.
- d. Certified personnel professional development in State approved literacy programs

No funds shall be allotted to any eligible public school unit before receipt and acceptance of the Plan. Charter school's Plan shall be approved by the school's governing board of directors prior to submission to DPI.

- 2) Eligible expenditures for LEAs and ISD are those incurred from the date of submission of the Plan to DPI to December 30, 2020. Eligible expenditures for charter schools are those incurred from the date of charter school board approval of the Plan to December 30, 2020. Funds shall only be used for costs associated with the Plan,
- 3) Funds may be transferred between any of the following Coronavirus Relief Fund PRCs 121, 122 123, 124, 125, 126, 127, 128, 129, 132, 134, 135, 137 and 138.
- 4) Use of these funds shall be in accordance with Title V of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which authorizes the Coronavirus Relief Fund
- 5) Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).
  - a. Necessary expenditures incurred due to the public health emergency mean expenditures used for actions taken to respond to the public health emergency, including expenditures for responding directly to the emergency or incurred in order to respond to second-order effects of the emergency such as the impacts of stay-at-home orders, school closures, etc.
  - b. Funds may not be used for revenue replacement or to otherwise fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.
- 6) In accordance with the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Relief Fund Title V, these funds may not be used to directly account for revenue shortfalls related to the COVID-19 outbreak.
- 7) Funds may not be used for expenditures that were previously included in the unit's budget as of March 27, 2020. A cost meets this requirement if either:
  - a. The cost cannot be lawfully be funded using a line item, allotment, or allocation within that budget; or
  - b. The cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.
- 8) Funds may not be used for expenses that have been or will be reimbursed under any federal program.
  - Funds may be used for 100% of payroll or benefits expenses for employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public

health emergency. For employees who are not substantially dedicated to mitigating or responding to COVID-19 public health emergency, funds may be used for a prorata share of payroll or benefits reflecting the proportion of time the employee's work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

<u>Note</u>: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U.S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

#### <u>CORONAVIRUS RELIEF FUND – INSTRUCTIONAL SUPPORT (PRC 122)</u>

PROGRAM REPORT CODE: 122

UNIFORM CHART OF ACCOUNTS CODE: XXXX-122-XXX

STATUTORY REFERENCE: SL 2020-4 Section 3.3(12)

TYPE: Dollars

TERM: March 1, 2020 to December 30, 2020

PURPOSE: To provide funding for additional contracted physical and mental

health support services for students in response to COVID-19, including remote and in-person physical and mental health support

services.

ELIGIBILITY: All public school units that are eligible to receive a portion of the

instructional support appropriation.

FORMULA: Funds shall be allocated in the same basis as the instruction support

allotment. Charter, ISD and Lab schools shall receive a per pupil

share.

- 1) The term school health support personnel shall refer to school counselors, school nurses, school psychologists, and school social workers.
- 2) Funds may be transferred between any of the following Coronavirus Relief Fund PRCs 121, 122 123, 124, 125, 126, 127, 128, 129, 132, 134, 135, 137 and 138.
- 3) Eligible expenditures are those incurred from March 1 to December 30, 2020.
- 4) Use of these funds shall be in accordance with Title V of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which authorizes the Coronavirus Relief Fund
- 5) Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).
  - a) Necessary expenditures incurred due to the public health emergency mean expenditures used for actions taken to respond to the public health emergency, including expenditures for responding directly to the emergency or incurred in order to respond to second-order effects of the emergency such as the impacts of stay-at-home orders, school closures, etc.

- b) Funds may not be used for revenue replacement or to otherwise fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.
- 6) In accordance with the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Relief Fund Title V, these funds may not be used to directly account for revenue shortfalls related to the COVID-19 outbreak.
- 7) Funds may not be used for expenditures that were previously included in the unit's budget as of March 27, 2020. A cost meets this requirement if either:
  - a) The cost cannot be lawfully be funded using a line item, allotment, or allocation within that budget; or
  - b) The cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.
- 8) Funds may not be used for expenses that have been or will be reimbursed under any federal program.

Note: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U.S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

### CORONAVIRUS RELIEF FUND -NONDIGITAL RESOURCES (PRC 123)

PROGRAM REPORT CODE: 123

UNIFORM CHART OF ACCOUNTS CODE: XXXX-123-XXX

STATUTORY REFERENCE: SL 2020-4 Section 3.3(15)

TYPE: Dollars

TERM: July 1, 2020 to December 30, 2020

PURPOSE: To provide nondigital remote instruction resources to students with

limited connectivity, in order to continue learning growth during the

school closure period related to COVID-19

ELIGIBILITY: Local education agencies, charter schools, regional schools, ISD &

residential schools

FORMULA: Funds appropriated shall be allotted based on 2019-20 allotted ADM

for LEAs and funded ADM for other eligible public school units.

- 1) Funds shall only be used for the purchase of nondigital instructional resources. Funds may be transferred between any of the following Coronavirus Relief Fund PRCs 121, 122 123, 124, 125, 126, 127, 128, 129, 132, 134, 135, 137 and 138.
- 2) Use of these funds shall be in accordance with Title V of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which authorizes the Coronavirus Relief Fund.
- 3) Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).
  - a) Necessary expenditures incurred due to the public health emergency mean expenditures use for actions taken to respond to the public health emergency, including expenditures for responding directly to the emergency or incurred in order to respond to second-order effects of the emergency such as the impacts of stay-at-home orders, school closures, etc.
  - b) Funds may not be used for revenue replacement or to otherwise fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.
- 4) Funds may not be used for expenditures that were previously included in the unit's budget as of March 27, 2020. A cost meets this requirement if either:
  - a) The cost cannot be lawfully funded using a line item, allotment, or allocation within that budget; or
  - b) The cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

- 5) Funds may not be used for expenses that have been or will be reimbursed under any federal program.
- 6) Funds may be used for 100% of payroll or benefits expenses for employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. For employees who are not substantially dedicated to mitigating or responding to COVID-19 public health emergency, funds may be used for a prorata share of payroll or benefits reflecting the proportion of time the employee's work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
- 7) Eligible expenditures are those incurred from July 1 to December

<u>Note</u>: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U. S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

### <u>CORONAVIRUS RELIEF FUND – STUDENT COMPUTERS AND DEVICES (PRC 124)</u>

PROGRAM REPORT CODE: 124

UNIFORM CHART OF ACCOUNTS CODE: XXXX-124-XXX

STATUTORY REFERENCE: SL 2020-4 Section 3.3(9)

TYPE: Dollars

TERM: March 1, 2020 to December 30, 2020

PURPOSE: To provide funding for additional computers and other electronic

devices for use by students in response to COVID-19

ELIGIBILITY: Local education agencies, charter schools, regional schools, ISD that

responded and stated a need in the survey conducted by DPI's

Division of Digital Learning,

FORMULA: 50% of the funds appropriated shall be allotted based on 2019-20

allotted ADM for LEAs and funded ADM for other public school

units.

50% of the funds appropriated shall be allotted based on the students in poverty per the 2017 census for LEAs. Other public school units

shall receive an average dollars per student in poverty.

- 1) Charter schools that have been approved to close before July 1, 2020 are not eligible for funds.
- 2) Funds shall only be used for the purchase of computers and other electronic devices, software management license and maintenance protection. Funds may be transferred between any of the following Coronavirus Relief Fund PRCs 121, 122 123, 124, 125, 126, 127, 128, 129, 132, 134, 135, 137 and 138.
- 3) Use of these funds shall be in accordance with Title V of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which authorizes the Coronavirus Relief Fund.
- 4) Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).
  - a) Necessary expenditures incurred due to the public health emergency mean expenditures use for actions taken to respond to the public health emergency, including expenditures for responding directly to the emergency or incurred in order to respond to second-order effects of the emergency such as the impacts of stay-at-home orders, school closures, etc.

- b) Funds may not be used for revenue replacement or to otherwise fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.
- 5) Funds may not be used for expenditures that were previously included in the unit's budget as of March 27, 2020. A cost meets this requirement if either:
  - a) The cost cannot be lawfully funded using a line item, allotment, or allocation within that budget; or
  - b) The cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.
- 6) Funds may not be used for expenses that have been or will be reimbursed under any federal program.
- 7) Eligible expenditures are those incurred from March 1 to December

<u>Note</u>: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U.S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

#### **CORONAVIRUS RELIEF FUND - SCHOOL NUTRITION (PRC 125)**

PROGRAM REPORT CODE: 125

UNIFORM CHART OF ACCOUNTS CODE: XXXX-125-XXX

STATUTORY REFERENCE: SL 2020-4 Section 3.3(6)

SL 2020-80 (6)

TYPE: Dollars

TERM: March 16, 2020 to December 30, 2020

PURPOSE: To provide funding for school nutrition services provided in response

to COVID-19 by public school units participating in the National

School Lunch Program or School Breakfast Program

ELIGIBILITY: All public school units that participate in the National School Lunch

Program or School Breakfast Program from March 16 to the end of

the school year.

FORMULA: Funds shall be allocated based on the proportion of State total of

federal reimbursements and eligible student meal receipts the public

school unit received in February 2020.

- 1) In accordance with the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Relief Fund Title V, these funds may not be used to directly account for revenue shortfalls related to the COVID-19 outbreak.
- 2) Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19), and for costs that are a substantially different use from any expected use of budgeted funds.
- 3) Funds may not be used for expenses that have been or will be reimbursed under any federal program.
- 4) . Funds may be used for 100% of payroll or benefits expenses for employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. For employees who are not substantially dedicated to mitigating or responding to COVID-19 public health emergency, funds may be used for a prorata share of payroll or benefits reflecting the proportion of time the employee's work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
- 5) Eligible expenditures are those incurred from March 16 to December 30, 2020
- 6) This PRC should not be construed to create spending restrictions beyond those contemplated by state and federal law.

7) Funds may be transferred between any of the following Coronavirus Relief Fund PRCs 121, 122 123, 124, 125, 126, 127, 128, 129, 132, 134, 135, 137 and 138.

Note: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U.S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

# <u>CORONAVIRUS RELIEF FUND – PERSONNEL COMPUTERS AND DEVICES (PRC 126)</u>

PROGRAM REPORT CODE: 126

UNIFORM CHART OF ACCOUNTS CODE: XXXX-126-XXX

STATUTORY REFERENCE: <u>SL 2020-4 Section 3.3(10)</u>

TYPE: Dollars

TERM: March 1, 2020 to December 30, 2020

PURPOSE: To provide funding for additional computers and other electronic

devices for use by school personnel in response to COVID-19.

ELIGIBILITY: Local education agencies, charter schools, regional schools, ISD that

responded and stated a need in the survey conducted by DPI's

Division of Digital Learning,

FORMULA: Funds appropriated shall be allotted based on 2019-20 allotted ADM

for LEAs and funded ADM for other public school units.

- 1) Charter schools that have been approved to close before July 1, 2020 are not eligible for funds.
- 2) Funds shall only be used for the purchase of computers and other electronic devices. Funds may be transferred between any of the following Coronavirus Relief Fund PRCs 121, 122 123, 124, 125, 126, 127, 128, 129, 132, 134, 135, 137 and 138.
- 3) Use of these funds shall be in accordance with Title V of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which authorizes the Coronavirus Relief Fund.
- 4) Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).
  - a) Necessary expenditures incurred due to the public health emergency mean expenditures use for actions taken to respond to the public health emergency, including expenditures for responding directly to the emergency or incurred in order to respond to second-order effects of the emergency such as the impacts of stay-at-home orders, school closures, etc.
  - b) Funds may not be used for revenue replacement or to otherwise fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.
- 5) Funds may not be used for expenditures that were previously included in the unit's budget as of March 27, 2020. A cost meets this requirement if either:

- a) The cost cannot be lawfully funded using a line item, allotment, or allocation within that budget; or
- b) The cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.
- 6) Funds may not be used for expenses that have been or will be reimbursed under any federal program.
- 7) Eligible expenditures are those incurred from March 1 to December 30, 2020.

<u>Note</u>: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U. S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

#### CORONAVIRUS RELIEF FUND – MOBILE WI-FI FOR SCHOOL BUSES (PRC 127)

PROGRAM REPORT CODE: 127

UNIFORM CHART OF ACCOUNTS CODE: XXXX-127-XXX

STATUTORY REFERENCE: SL 2020-4 Section 3.3(7)

TYPE: Dollars

TERM: March 1, 2020 to December 30, 2020

PURPOSE: To provide funds to improve Internet connectivity for students, in

response to COVID-19, by installing extended reach mobile Wi-Fi

gateway router devices in school buses

ELIGIBILITY: Local education agencies, charter schools, regional schools, ISD

FORMULA: Eligible public school units may apply for funds through the Digital

Teaching and Learning Division.

In the event that the total funds requested exceed the total funds available, priority shall be provided to public school units based on the estimated households without an internet subscription, per FCC

data, in the county in which the public school unit is located.

- 1) Funds shall be used only for the purchase of devices and not for subscription services.
- 2) Funds may be transferred between any of the following Coronavirus Relief Fund PRCs 121, 122 123, 124, 125, 126, 127, 128, 129, 132, 134, 135, 137 and 138.
- 3) Eligible expenditures are those incurred from March 1 to December 30, 2020.
- 4) Use of these funds shall be in accordance with Title V of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which authorizes the Coronavirus Relief Fund
- 5) Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).
  - a) Necessary expenditures incurred due to the public health emergency mean expenditures used for actions taken to respond to the public health emergency, including expenditures for responding directly to the emergency or incurred in order to respond to second-order effects of the emergency such as the impacts of stay-at-home orders, school closures, etc.
  - b) Funds may not be used for revenue replacement or to otherwise fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.

- 6) In accordance with the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Relief Fund Title V, these funds may not be used to directly account for revenue shortfalls related to the COVID-19 outbreak.
- 7) Funds may not be used for expenditures that were previously included in the unit's budget as of March 27, 2020. A cost meets this requirement if either:
  - a) The cost cannot be lawfully be funded using a line item, allotment, or allocation within that budget; or
  - b) The cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.
- 8) Funds may not be used for expenses that have been or will be reimbursed under any federal program.

Note: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U. S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

### <u>CORONAVIRUS RELIEF FUND – MOBILE WI-FI FOR HOMES & COMMUNITIES</u> (PRC 128)

PROGRAM REPORT CODE: 128

UNIFORM CHART OF ACCOUNTS CODE: XXXX-128-XXX

STATUTORY REFERENCE: <u>SL 2020-4 Section 3.3(8)</u>

SL 2020-97 Section 1.2 (8)

TYPE: Dollars

TERM: March 1, 2020 to December 30, 2020

PURPOSE: To provide funds to improve internet connectivity for students, in

response to COVID-19, by providing community and home mobile

Internet access points.

ELIGIBILITY: Local education agencies, charter schools, regional schools, ISD

which are not virtual.

FORMULA: \$11.000,000 allocated as follows:

50% of the funds appropriated shall be allotted based on 2019-20 allotted ADM for LEAs and funded ADM for other public school

units.

50% of the funds appropriated shall be allotted based on the

estimated households without an internet subscription, per FCC data,

in the county in which the public school unit is located.

\$10,000,000 allocated based on expressed need through an application process administered through the Division of Digital Teaching and Learning. Any remaining funds shall be allocated based

on 2019-20 allotted ADM for LEAs and funded ADM for other

public school units

- 1) Funds shall be used only for the purchase of devices and not for subscription services.
- 2) Funds may be transferred between any of the following Coronavirus Relief Fund PRCs 121, 122 123, 124, 125, 126, 127, 128, 129, 132, 134, 135, 137 and 138.
- 3) Eligible expenditures are those incurred from March 1 to December 30, 2020.
- 4) Use of these funds shall be in accordance with Title V of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which authorizes the Coronavirus Relief Fund

- 5) Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).
  - a. Necessary expenditures incurred due to the public health emergency mean expenditures used for actions taken to respond to the public health emergency, including expenditures for responding directly to the emergency or incurred in order to respond to second-order effects of the emergency such as the impacts of stay-at-home orders, school closures, etc.
  - b. Funds may not be used for revenue replacement or to otherwise fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.
- 6) In accordance with the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Relief Fund Title V, these funds may not be used to directly account for revenue shortfalls related to the COVID-19 outbreak.
- 7) Funds may not be used for expenditures that were previously included in the unit's budget as of March 27, 2020. A cost meets this requirement if either:
  - a. The cost cannot be lawfully be funded using a line item, allotment, or allocation within that budget; or
  - b. The cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.
- 8) Funds may not be used for expenses that have been or will be reimbursed under any federal program.

Note: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U.S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

Revised September 28, 2020 Revised December 3, 2020

# <u>CORONAVIRUS RELIEF FUND – LEARNING MANAGEMENT PLATFORM (PRC 129)</u>

PROGRAM REPORT CODE: 129

UNIFORM CHART OF ACCOUNTS CODE: XXXX-129-XXX

STATUTORY REFERENCE: <u>SL 2020-4 Section 3.3(14)</u>

TYPE: Dollars

TERM: March 1, 2020 to December 30, 2020

PURPOSE: To provide funds to assist and support public school units in

providing remote instruction in response to the impacts of COVID-19 by expanding the learning management platform provided by the

Department of Public Instruction

ELIGIBILITY: Local education agencies, charter schools, regional schools, ISD and

any other public school unit.

ALLOCATION: Eligible public school units may apply to the Digital Teaching and

Learning Division in the Department of Public Instruction for funds

for Canvas licenses.

A. For units that do not currently have a contract for Canvas

the award shall be a base plus a dollar per license requested,

B. For units that have a current Canvas contract and request to

expand the number of license

the award shall be a dollar per license requested

If the total requests exceed the total appropriated amounts, the approved grant requests shall be adjusted as follows:

- 1. Fund the cost of new licenses only
- 2. Reduce on a pro rata basis the remaining approved grant requests to meet funds available

#### SPECIAL PROVISIONS:

Funds shall only be used for the purchase of Canvas software licenses and initial contract costs. Funds shall not be transferred in to or out of this allotment category. Funds may be transferred between any of the following Coronavirus Relief Fund PRCs 121, 122 123, 124, 125, 126, 127, 128, 129, 132, 134, 135, 137 and 138.

1. Eligible expenditures are those incurred from March 1 to December 30, 2020.

- 2. Use of these funds shall be in accordance with Title V of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which authorizes the Coronavirus Relief Fund
- 3. Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).
  - a. Necessary expenditures incurred due to the public health emergency mean expenditures used for actions taken to respond to the public health emergency, including expenditures for responding directly to the emergency or incurred in order to respond to second-order effects of the emergency such as the impacts of stay-athome orders, school closures, etc.
  - b. Funds may not be used for revenue replacement or to otherwise fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.
- 4. In accordance with the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Relief Fund Title V, these funds may not be used to directly account for revenue shortfalls related to the COVID-19 outbreak.
- 5. Funds may not be used for expenditures that were previously included in the unit's budget as of March 27, 2020. A cost meets this requirement if either:
  - a. The cost cannot be lawfully be funded using a line item, allotment, or allocation within that budget; or
  - b. The cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.
- 6. Funds may not be used for expenses that have been or will be reimbursed under any federal program.

Note: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U. S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

# <u>CORONAVIRUS RELIEF FUND – SERVICES FOR EXCEPTIONAL CHILDREN (PRC 132)</u>

PROGRAM REPORT CODE: 132

UNIFORM CHART OF ACCOUNTS CODE: XXXX-132-XXX

STATUTORY REFERENCE: SL 2020-4 Section 3.3(16)

TYPE: Dollars

TERM: March 1, 2020 to December 30, 2020

PURPOSE: Grant to support extraordinary costs associated with providing

Extended School Year Services or future services, as appropriate, for exceptional children who qualify for these services due to the impacts

of COVID-19

ELIGIBILITY: All public school units

FORMULA: Eligible public school units may apply for funds through the Division

of Exceptional Children.

If total approved grants exceed the funds appropriated, the following shall apply:

c) Each public school unit shall be capped at a maximum award based on the % of students identified with significant educational needs through the continuum of service delivery.

d) All public school units shall be prorated equally based on the April 2020 Child Count.

- 1) Funds shall be used only for the implementation of the grant, as stated in the approved application.
- 2) Funds may be transferred between any of the following Coronavirus Relief Fund PRCs 121, 122 123, 124, 125, 126, 127, 128, 129, 132, 134, 135, 137 and 138.
- 3) Eligible expenditures are those incurred from March 1 to December 30, 2020.
- 4) Use of these funds shall be in accordance with Title V of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which authorizes the Coronavirus Relief Fund

- 5) Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).
  - a) Necessary expenditures incurred due to the public health emergency mean expenditures used for actions taken to respond to the public health emergency, including expenditures for responding directly to the emergency or incurred in order to respond to second-order effects of the emergency such as the impacts of stay-at-home orders, school closures, etc.
  - b) Funds may not be used for revenue replacement or to otherwise fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.
- 6) In accordance with the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Relief Fund Title V, these funds may not be used to directly account for revenue shortfalls related to the COVID-19 outbreak.
- 7) Funds may not be used for expenditures that were previously included in the unit's budget as of March 27, 2020. A cost meets this requirement if either:
  - a) The cost cannot be lawfully be funded using a line item, allotment, or allocation within that budget; or
  - b) The cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.
- 8) . Funds may be used for 100% of payroll or benefits expenses for employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. For employees who are not substantially dedicated to mitigating or responding to COVID-19 public health emergency, funds may be used for a prorata share of payroll or benefits reflecting the proportion of time the employee's work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
- 9) Funds may not be used for expenses that have been or will be reimbursed under any federal program.

Note: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U.S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

## <u>CORONAVIRUS RELIEF FUND – EXTENDED LEARNING AND INTEGRATED</u> <u>STUDENT SUPPORT GRANT (ELISS) (PRC133)</u>

PROGRAM REPORT CODE: 133

UNIFORM CHART OF ACCOUNTS CODE: XXXX-133-XXX

STATUTORY REFERENCE: SL 2020-4 Section 3.3(18)

TYPE: Dollars

TERM: July 1, 2020 to December 30, 2020

PURPOSE: Grant to fund new or existing eligible programs that provide high-

quality, independently validated extended learning and integrated student support service programs for at-risk students whose learning

has been negatively affected by COVID-19 impacts

ELIGIBILITY: Programs operated by (i) nonprofit corporations and (ii) nonprofit

corporations working in collaboration with local school

administrative units

FORMULA: Nonprofit corporations may apply for funds through the Federal

Programs Division. A grant award shall not exceed \$500,000

#### SPECIAL PROVISIONS:

1) Funds shall be used only for the implementation of the grant, as stated in the application.

The Program is to fund high-quality, independently validated extended learning and integrated student support service programs for at-risk students that raise standards for student academic outcomes by focusing on the following:

- a) Use of an evidence-based model with a proven track record of success.
- b) Inclusion of rigorous, quantitative performance measures to confirm effectiveness of the program.
- c) Deployment of multiple tiered supports in schools to address student barriers to achievement, such as strategies to improve chronic absenteeism, anti-social behaviors, academic growth, and enhancement of parent and family engagement.
- d) Alignment with State performance measures, student academic goals, and the North Carolina Standard Course of Study.
- e) Prioritization in programs to integrate clear academic content, in particular, science, technology, engineering, and mathematics (STEM) learning opportunities or reading development and proficiency instruction.

- f) Minimization of student class size when providing instruction or instructional supports and interventions.
- g) Expansion of student access to high-quality learning activities and academic support that strengthen student engagement and leverage community-based resources, which may include organizations that provide mentoring services and private-sector employer involvement.
- h) Utilization of digital content to expand learning time, when appropriate.
- 2) Funds shall be used only for the implementation of the grant, as stated in the approved application. Eligible expenditures are those incurred from July 1 to December 30, 2020.
- 3) Grant participants shall provide certification to the Department of Public Instruction that the grants received under the program shall be matched on the basis of three dollars (\$3.00) in grant funds for every one dollar (\$1.00) in non-grant funds. Matching funds shall not include other State funds. Matching funds may include in-kind contributions for up to fifty percent (50%) of the required match.
- 4) Use of these funds shall be in accordance with Title V of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which authorizes the Coronavirus Relief Fund
- 5) Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).
  - a. Necessary expenditures incurred due to the public health emergency mean expenditures used for actions taken to respond to the public health emergency, including expenditures for responding directly to the emergency or incurred in order to respond to second-order effects of the emergency such as the impacts of stay-at-home orders, school closures, etc.
  - b. Funds may not be used for revenue replacement or to otherwise fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.
- 6) In accordance with the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Relief Fund Title V, these funds may not be used to directly account for revenue shortfalls related to the COVID-19 outbreak.
- 7) Funds may not be used for expenditures that were previously included in the unit's budget as of March 27, 2020. A cost meets this requirement if either:
  - a. The cost cannot be lawfully be funded using a line item, allotment, or allocation within that budget; or
  - b. The cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.
- 8) Funds may be used for 100% of payroll or benefits expenses for employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. For employees who are not substantially dedicated to mitigating or

responding to COVID-19 public health emergency, funds may be used for a prorata share of payroll or benefits reflecting the proportion of time the employee's work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

9) Funds may not be used for expenses that have been or will be reimbursed under any federal program.

Note: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U.S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

# <u>CORONAVIRUS RELIEF FUND – LOW WEALTH SUPPLEMENTAL FUNDS</u> (PRC134)

PROGRAM REPORT CODE: 134

UNIFORM CHART OF ACCOUNTS CODE: XXXX-134-XXX

STATUTORY REFERENCE: SL 2020-27 Section 4(a)

TYPE: Dollars

TERM: July 1, 2020 to December 30, 2020

PURPOSE: Public schools in low-wealth counties are less likely to have the

reserves necessary to provide for the staff development, digital resources, and other tools needed to facilitate new methods of instruction required by COVID-19 circumstances. These funds

provide supplemental funding to assist them in effectively responding

to the impacts of COVID-19.

ELIGIBILITY: All public school units located in low wealth counties as determined

by SL 2017-57, Section 7.3

FORMULA: Funds shall be allocated based on the low wealth supplemental

funding formula, per SL 2017-57, Section 7.3.

- 1) Allowable expenditures are consistent with the allowable uses for low wealth supplemental funding, PRC031.
- 2) Funds may be transferred between any of the following Coronavirus Relief Fund PRCs 121, 122 123, 124, 125, 126, 127, 128, 129, 132, 134, 135, 137 and 138.
- 3) A public school unit, that is not a LEA, and is located in a LEA that is eligible for low wealth supplemental funding shall receive a per pupil equivalent dollar per ADM of that LEA.
- 4) In accordance with the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Relief Fund Title V, these funds may not be used to directly account for revenue shortfalls related to the COVID-19 outbreak.
- 5) Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19), and for costs that are a substantially different use from any expected use of budgeted funds.
- 6) Funds may not be used for expenses that have been or will be reimbursed under any federal program.

- 7) Funds may be used for 100% of payroll or benefits expenses for employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. For employees who are not substantially dedicated to mitigating or responding to COVID-19 public health emergency, funds may be used for a prorata share of payroll or benefits reflecting the proportion of time the employee's work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Eligible expenditures are those incurred from July 1 to December 30, 2020
- 8) This PRC should not be construed to create spending restrictions beyond those contemplated by state and federal law.

Note: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U. S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

## <u>CORONAVIRUS RELIEF FUND – CYBERSECURITY (PRC135)</u>

PROGRAM REPORT CODE: 135

UNIFORM CHART OF ACCOUNTS CODE: XXXX-135-XXX

STATUTORY REFERENCE: SL 2020-4 Section 3.3(11)

TYPE: Dollars

TERM: March 1, 2020 to December 30, 2020

PURPOSE: (i) establish a statewide shared cybersecurity infrastructure to protect

school business systems and minimize instructional disruption and (ii) for district cybersecurity monitoring and support in consultation

with the School Connectivity Initiative. .

ELIGIBILITY: Local education agencies, charter schools, regional schools, ISD.

FORMULA: 50% of the funds appropriated shall be allotted based on 2019-20

allotted ADM for LEAs and funded ADM for other public school

units.

50% of the funds appropriated shall be allotted based on the students in poverty per the 2017 census for LEAs. Other public school units

shall receive an average dollars per student in poverty.

No eligible public school unit shall receive less than \$2,000

#### **SPECIAL PROVISIONS:**

 Funds shall be used only for the purchase of products and/or services to improve cybersecurity risk posture and response capabilities. Emphasis should be on school business systems and servers.

#### Examples include:

- a) Advanced end-point threat protection, with an emphasis on protecting school business systems and servers.
- b) Improved business system backups, with an emphasis on encryption and/or immutable storage.
- c) Advanced email protection with emphasis on reducing phishing.
- d) Unified threat management to detect and mitigate threats.
- e) Advanced firewall protection.
- f) Antivirus/antimalware solutions.
- g) Intrusion Detection System (IDS) / Intrusion Prevention System (IPS).
- h) Data encryption solutions.
- i) Data Loss Prevention.

- j) Risk and compliance management.
- k) Reimbursement for above expenditures if incurred after March 1, 2020.
- 2) Public School Units shall request approval for expenditures from the School Connectivity Initiative team.
- 2) Funds may be transferred between any of the following Coronavirus Relief Fund PRCs 121, 122 123, 124, 125, 126, 127, 128, 129, 132, 134, 135, 137 and 138.
- 3) Eligible expenditures are those incurred from March 1 to December 30, 2020.
- 4) Use of these funds shall be in accordance with Title V of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which authorizes the Coronavirus Relief Fund
- 5) Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).
  - a) Necessary expenditures incurred due to the public health emergency mean expenditures used for actions taken to respond to the public health emergency, including expenditures for responding directly to the emergency or incurred in order to respond to second-order effects of the emergency such as the impacts of stay-at-home orders, school closures, etc.
  - b) Funds may not be used for revenue replacement or to otherwise fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.
- 6) In accordance with the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Relief Fund Title V, these funds may not be used to directly account for revenue shortfalls related to the COVID-19 outbreak.
- 7) Funds may not be used for expenditures that were previously included in the unit's budget as of March 27, 2020. A cost meets this requirement if either:
  - a) The cost cannot be lawfully be funded using a line item, allotment, or allocation within that budget; or
  - b) The cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.
- 8) Funds may not be used for expenses that have been or will be reimbursed under any federal program.

Note: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U.S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

#### CORONAVIRUS RELIEF FUND – COVID DIRECT APPROPRIATIONS (PRC136)

PROGRAM REPORT CODE: 136

UNIFORM CHART OF ACCOUNTS CODE: 1-XXXX-136-XXX

STATUTORY REFERENCE: SL 2020-97 Section 1.9 (91) and (92)

SL 2020-97 Sections 1.9 (89)

SL 2020-97 Sections 1.9 (90) and 4.16

TYPE: Dollars

TERM: July 1, 2020 to December 30, 2020

PURPOSE: To provide select PSUs and other entities funds for necessary

expenditures incurred due to the public health emergency, as stated in

legislation

ELIGIBILITY: Public school units and entities identified in the statutory reference of

this policy.

FORMULA: Funds appropriated shall be allotted as follows:

#### A. Select LEAs for general COVID

a) \$1,000,000 Alamance Burlington Schools

b) \$500,000 allocated based on ADM to all PSUs in the following counties Bertie County, Camden County, Chowan County, Perquimans County, Tyrrell County, Washington County.

Allowable uses are school nutrition services, transportation services, technology, remote instruction materials and services, personal protective equipment that meets applicable federal standards and guidelines from the Centers for Disease Control and Prevention, temperature screening tools and other goods and services necessitated by the COVID-19 pandemic. In addition, Alamance-Burlington Schools may use the funds for Alamance-Burlington Connects Initiative.

## **B.** Select Entity

\$1,100,000 Communities in Schools of North Carolina, Inc.

#### Allowable uses

- a. Personal protective equipment for staff that meets applicable federal standards and guidelines from the Centers for Disease Control and Prevention.
- b. Assistance for students in kindergarten through twelfth grade with remote instruction, nutrition, family support, and mental health.

## C. Select LEA for Smart School Bus Safety Pilot

\$115,000

Legislation authorizes Mt Airy City Schools to participate in the Smart School Bus Safety pilot. Mt Airy shall notify DPI that they elect to participate in the program by October 15, 2020. If Mt Airy City Schools does not elect to participate, the Department may authorize one replacement local education agency.

Funds shall be used to establish the Smart School Bus Safety Pilot Program to transform and improve the transportation of public school students through technology in response to the COVID-19 pandemic.

- 1) 2019-20 allotted ADM shall be used for LEAs and funded ADM in 2019-20 shall be used for other PSUs
- 2) Funds shall not be transferred in to or out of this allotment category.
- 3) Funds shall be used to contract with qualifying vendors to provide technology and services for school buses that meet the minimum requirements set in SL2020-97 Section 4.16 (c)
- 4) Use of these funds shall be in accordance with Title V of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which authorizes the Coronavirus Relief Fund.
- 5) Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).
  - a. Necessary expenditures incurred due to the public health emergency mean expenditures use for actions taken to respond to the public health emergency, including expenditures for responding directly to the emergency or incurred in order to respond to second-order effects of the emergency such as the impacts of stay-at-home orders, school closures, etc.
  - b. Funds may not be used for revenue replacement or to otherwise fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.
- 6) Funds may not be used for expenditures that were previously included in the unit's budget as of March 27, 2020. A cost meets this requirement if either:
  - a. The cost cannot be lawfully funded using a line item, allotment, or allocation within that budget; or
  - b. The cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.
- 7) Funds may not be used for expenses that have been or will be reimbursed under any federal program.
- 8) Funds may be used for 100% of payroll or benefits expenses for employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. For employees who are not substantially dedicated to mitigating or

responding to COVID-19 public health emergency, funds may be used for a prorata share of payroll or benefits reflecting the proportion of time the employee's work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

9) Eligible expenditures are those incurred from July 1 to December 30, 2020.

<u>Note</u>: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U.S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

# <u>CORONAVIRUS RELIEF FUND –PERSONAL PROTECTIVE EQUIPMENT (PPE)</u> (PRC137)

PROGRAM REPORT CODE: 137

UNIFORM CHART OF ACCOUNTS CODE: 1-XXXX-137-XXX

STATUTORY REFERENCE: SL 2020-97 Section 1.2 (63)

TYPE: Dollars

TERM: July 1, 2020 to December 30, 2020

PURPOSE: To provide personal protective equipment (PPE) that meet applicable

federal standards and guidelines from the Centers for Disease Control

and Prevention. Funds may also be used to provide COVID-19

testing for public schools

ELIGIBILITY: Local education agencies, charter schools, Lab schools, regional

schools & ISD.

FORMULA: Funds appropriated shall be allotted based on a weighted dollars per

ADM, as follows:

PSUs operating in Phase B on September 1, 2020 3 x ADM

PSUs operating in Phase A/B on October 5, 2020 2.5 x ADM

PSUs operating in Phase A/B on October 26, 2020 2 x ADM

PSUs operating in Phase C 1 x ADM

2019-20 allotted ADM for LEAs and funded ADM for other eligible

public school units

#### SPECIAL PROVISIONS:

1) The PSUs operating status shall be determined based on the documented decision of the PSU's governing body on or before October 15, 2020.

2) Funds may be used to purchase personal protective equipment, in alignment with Centers for Disease Control and Prevention and other applicable federal guidelines, including gloves, face masks, protective eyewear, face shields, protective barriers, and protective clothing (e.g. reusable or disposable gown, jacket, lab coat).

The funds may also be used to purchase hand sanitizer, cleaning wipes, soap, and additional materials used to clean and disinfect and to upgrade HVAC systems with specialized filters and/or technology, etc. to prevent airflow that would spread COVID-19.

Funds may also be used for COVID testing.

- 3) Funds shall not be transferred in to or out of this allotment category. Funds may be transferred between any of the following Coronavirus Relief Fund PRCs 121, 122 123, 124, 125, 126, 127, 128, 129, 132, 134, 135, 137 and 138.
- 4) Use of these funds shall be in accordance with Title V of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which authorizes the Coronavirus Relief Fund.
- 5) Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).
  - a. Necessary expenditures incurred due to the public health emergency mean expenditures use for actions taken to respond to the public health emergency, including expenditures for responding directly to the emergency or incurred in order to respond to second-order effects of the emergency such as the impacts of stay-at-home orders, school closures, etc.
  - b. Funds may not be used for revenue replacement or to otherwise fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.
- 6) Funds may not be used for expenditures that were previously included in the unit's budget as of March 27, 2020. A cost meets this requirement if either:
  - a. The cost cannot be lawfully funded using a line item, allotment, or allocation within that budget; or
  - b. The cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.
  - 7) Funds may not be used for expenses that have been or will be reimbursed under any federal program.
  - 8) Funds may be used for 100% of payroll or benefits expenses for employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. For employees who are not substantially dedicated to mitigating or responding to COVID-19 public health emergency, funds may be used for a prorata share of payroll or benefits reflecting the proportion of time the employee's work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
  - 9) Eligible expenditures are those incurred from July 1 to December 30, 2020.

<u>Note</u>: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U.S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

## CORONAVIRUS RELIEF FUND -GAGGLE SAFETY MANAGEMENT (PRC138)

PROGRAM REPORT CODE: 138

UNIFORM CHART OF ACCOUNTS CODE: 1-XXXX-138-XXX

STATUTORY REFERENCE: SL 2020-97 Section 1.2(100)

TYPE: Dollars

TERM: July 1, 2020 to December 30, 2020

PURPOSE: To provide funds to public school units for one or more Gaggle safety

management products to enhance student safety while providing remote

instruction in response to COVID-19.

ELIGIBILITY: Public school units including residential schools

ALLOCATION: Eligible public school units may apply to the Digital Teaching and

Learning Division in the Department of Public Instruction for Gaggle's safety management licenses based on the PSU's Month 2, 2021 ADM in

one or more grades.

Approved applications shall be funded based on the DPI convenience

contract with Gaggle as follows:

O365 or Google Email and Drive \$2.50/ADM

GSM Microsoft Teams or Google Hangouts \$1.25/ADM

GSM Microsoft O365 or Google Drive ONLY \$1.25/ADM

Minimum cost of \$500

If the total approved requests exceed the total appropriated amounts, the

approved requests shall be reduced on a pro rata basis to meet funds

available.

- 1. Funds shall only be used for the purchase of Gaggle monitoring subscription licenses and minimum contract costs.
- 2. Funds may be transferred between any of the following Coronavirus Relief Fund PRCs 121, 122 123, 124, 125, 126, 127, 128, 129, 132, 134, 135, 137 and 138.

- 3. Eligible expenditures are those incurred from July 1 to December 30, 2020.
- 4. The licenses shall be for the period *November 1*, 2020 to June 30, 2021.
- PSUs that currently have a contract for Gaggle safety management may not apply for current contracted licenses or services but may apply for an expansion of licenses or services.
- 6. Use of these funds shall be in accordance with Title V of the Coronavirus Aid, Relief, and Economic Security (CARES) Act, which authorizes the Coronavirus Relief Fund.
- 7. Funds may only be used for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID–19).
  - a. Necessary expenditures incurred due to the public health emergency mean expenditures used for actions taken to respond to the public health emergency, including expenditures for responding directly to the emergency or incurred in order to respond to second-order effects of the emergency such as the impacts of stay-at-home orders, school closures, etc.
  - b. Funds may not be used for revenue replacement or to otherwise fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute.
- 8. In accordance with the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Relief Fund Title V, these funds may not be used to directly account for revenue shortfalls related to the COVID-19 outbreak.
- 9. Funds may not be used for expenditures that were previously included in the unit's budget as of March 27, 2020. A cost meets this requirement if either:
  - a. The cost cannot be lawfully be funded using a line item, allotment, or allocation within that budget; or
  - b. The cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.
- 10. Funds may not be used for expenses that have been or will be reimbursed under any federal program.

<u>Note</u>: Before expending Coronavirus Relief Fund monies, Public school units that receive funding are encouraged to review the most current applicable guidance from U.S. Department of the Treasury, the U.S. Department of Education, and the North Carolina Pandemic Recovery Office housed in the Office of State Budget and Management.

## STATE COVID-19 SUPPLEMENTAL FUNDS (PRC154)

PROGRAM REPORT CODE: 154

UNIFORM CHART OF ACCOUNTS CODE: 1-XXXX-154-XXX

STATUTORY REFERENCE: Governor Cooper Executive Authority

TYPE: Dollars

TERM: March 1 – June 30, 2020

PURPOSE: Provides supplemental funding to public schools for additional

expenditures related to school nutrition, child care, remote learning and sanitation incurred due to school building closure for COVID-19

ELIGIBILITY: Each LEA, charter school, innovative school, regional school and lab

school which does not provide virtual education as its primarily

instructional delivery method.

FORMULA: All available funds are distributed to LEAs and other public schools

based on one of the following

Fifty-percent of the funds are distributed based on ADM multiplied

by a low wealth percentage and fifty percent of the funds are

distributed based on allotted ADM

- 1. No ABC transfers will be allowed out of this allotment. Transfers are allowed into the allotment.
- 2. Funds shall only be expended for school nutrition, school and community-based child care, cleaning and sanitizing schools and buses, protective equipment, and remote learning.
- 3. Month 1 ADM is used for eligible public schools, that are not within a LEA.
- 4. Only Expenditures incurred from March 1 to June 30, 2020 are eligible. Funds shall revert at June 30, 2020. No funds prior to March 1 are reimbursable.
- 5. Charters are calculated using the attributes of the county in which the school is located.