

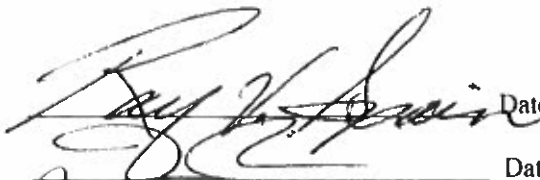
1.0 Percent Participation Justification Form 2017-18

The *Every Student Succeeds Act (ESSA)* requires each district and charter school to complete and submit a justification when it anticipates exceeding 1.0 percent of students assessed in a subject area with the NCEXTEND1 alternate assessment. Justifications from each district and charter school will be reviewed by the North Carolina Department of Public Instruction (NCDPI), and follow up actions will be determined based on the information found in the justification document. Staff from the Exceptional Children and Accountability Divisions in each district and charter school should collaborate to provide the following information on the justification document. Responses to numbers 1-4 are required; it is optional to include additional information (see page 3). This justification document will be publicly posted. As such, the document **must not contain any personally identifiable information**. If necessary, additional pages may be attached to this form.

1. Enter contact information for the primary district/charter school staff member responsible for overseeing the completion of the justification form.	
3-Digit LEA: 930	District: Warren County
Contact Name: Janaire Robinson Brown	Title: EC Director
Contact Phone No.: 252-257-3184	Contact E-Mail: jabrown@warrenk12nc.org
<p>2. Enter a description of how the district/charter school will assure that Individualized Education Program (IEP) teams are adhering to the eligibility criteria as outlined in the <i>Testing Students with Disabilities</i> publication when determining student eligibility for participation in the alternate assessment.</p> <p>The EC Department has Special Education Facilitators that are involved in all students' IEP meetings. Each time a student has a meeting, the IEP team discusses the student's individual needs, cognitive abilities, and academic needs. When there are any students that are exhibiting characteristics that may need an alternate assessment, the team reviews the eligibility criteria during the meeting and determines if the alternate assessment would be a better assessment to demonstrate the student's true abilities in a given course of study.</p> <ul style="list-style-type: none"> • IDEA and ESSA require student with disabilities to participate in an alternate assessment, with or without accommodations, if they are receiving instruction through the NC EXTENDED content standards. ESSA requires all students to be assessed on grade level. IDEA requires all students be provided access to the general curriculum <p>For students with the most significant cognitive disabilities, access is provided through the NC EXTENDED content standards for the state-adopted NC Standard course of study for all assessed content areas. At IEP meetings, each member of the team is provided information about alternate assessments.</p>	
<p>3. Enter a description of how any disproportionality among race, gender, or socioeconomic status groups is defined and plans for how that disproportionality will be addressed.</p> <ul style="list-style-type: none"> • Description of how any disproportionality among race, gender, or socioeconomic status groups is defined: <p>Based on the given data for NCEXTEND 1, it is evident that Warren County Schools exhibits disproportionality in the area of race with regard to African Americans. The percentages based on race for Warren County Schools are: African American 65%, White 16%, Hispanic 8%, American Indian 7.5%, and two or more races 3%. Warren County Schools is located in a low socioeconomic county. The school system has 2, 192 students in grades K-13. Out of 2,192 students, Warren County Schools has approximately 350 EC students of which 19 are Extend 1 students. The lower the number of students in a county, the fewer the students who can be eligible for alternate assessments even though the true need is evident in the students we serve.</p> <ul style="list-style-type: none"> • Plans for how disproportionality will be addressed: <p>Warren County Exceptional Children's Department is in the process of evaluating their overall rates within the entire EC program. The department will be evaluating the NCEXTEND 1 process to include documentation criteria to be used for every student at IEP meetings where alternate assessments will be reviewed and deemed necessary for students.</p>	
<p>4. Enter additional justification of variables not covered but deemed essential to understanding why the district/charter school has a higher rate of alternate assessment participation.</p> <ul style="list-style-type: none"> • Test training: Sign-in documentation that staff who administers the NCEXTEND 1 is trained prior to administering assessments. • Review of data to determine if students are moving from one assessment to another: WCS has had students that have not been removed off of the NCEXTEND 1 assessment to EOG assessment. In addition, WCS has not had many students who needed to be changed from one form of assessment to another. This seems to demonstrate that WCS has made extensive strides to review students on a case by case individual basis for determining appropriate assessments as shown by student success. 	

Signatures

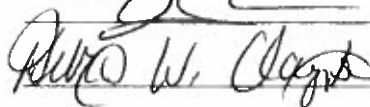
Superintendent/Charter School Director

 Date 5/2/2018

Exceptional Children Director

Date 5/2/18

LEA/Charter Test Coordinator



Date 5/2/18

The completed justification form must be signed by the superintendent/charter school director, exceptional children's director, and testing coordinator. The form must be scanned and emailed to alternateassessment@dpi.nc.gov by **May 4, 2018**.

The NCDPI will notify districts/charter schools in writing if further information is needed and will include next steps. For questions, please contact your Exceptional Children Director or Regional Accountability Coordinator.

Warren County Schools Department of Testing & Accountability

Test Facilitator Training Sign-In

Trainer: Debra W. Clayton
May 30, 2017

Topic: Extend 1

Training Date: May 18, 2017

Training Time:

Put an X in the appropriate boxes

Testing Code of Ethics	x	Cell Phone Policy	x
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Put an X in the test box.

BOG3		Fall Read to Achieve		Fall EOC		Fall NCFE		Spring EOC/EOG		Spring NCFE	
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Field Test		Spring Read to Achieve		Extend 1	x	CCRAA Grade 11		PreACT		Proctor	
								ACT			

Printed Name	Signature	School	Manuals	
			Received	Returned
Canessa Mayes	Canessa Mayes	Vaughan	-	

Return
5/30/17

Test Administrator Training Sign-In

School VE

Trainer: D. Clayton

Training Date: 5-18-17

Training Time: _____

Start

End

Testing Code of Ethics	✓	Cell Phone Policy	✓
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BOG3		Fall Read to Achieve		Fall EOC		Fall NCFE		Spring EOC		Spring NCFE	
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Field Test	Spring Read to Achieve	Extend 1	<input checked="" type="checkbox"/>	CCRAA
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[illegible]

NOTE: School Test Facilitators should fill-in the starting and ending times of the training session. If participants come in late or leave before training has been completed this be indicated in the TIME IN column.

School Wcms

Trainer: D. Clayton

Training Date: 5-2-17

Training Time: 3:45
Start End

Testing Code of Ethics	✓	Cell Phone Policy	✓
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BOG3		Fall Read to Achieve		Fall EOC		Fall NCFE		Spring EOC		Spring NCFE	
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Field Test	Spring Read to Achieve	Extend 1	CCRAA
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[illegible]

NOTE: School Test Facilitators should fill-in the starting and ending times of the training session. If participants come in late or leave before training has been completed this be indicated in the TIME IN column.

Test Administrator Training Sign-In

School MB

Trainer: D Clayton

Training Date: 5-2-17

Training Time: 3:45
Start End

Testing Code of Ethics	✓	Cell Phone Policy	✓
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BOG3		Fall Read to Achieve		Fall EOC		Fall NCFE		Spring EOC		Spring NCFE	
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Field Test	Spring Read to Achieve	Extend 1	✓	CCRAA
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[illegible]

NOTE: School Test Facilitators should fill-in the starting and ending times of the training session. If participants come in late or leave before training has been completed this be indicated in the TIME IN column.

Warren County Schools Department of Testing & Accountability

Test Facilitator Training Sign-In

Trainer: Debra W. Clayton

Topic: Extend 1

Training Date: May 2, 2017

Training Time:

Put an X in the appropriate boxes

Testing Code of Ethics	x	Cell Phone Policy	x
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Put an X in the test box.

BOG3		Fall Read to Achieve		Fall EOC		Fall NCFE		Spring EOC/EOG		Spring NCFE	
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Field Test		Spring Read to Achieve		Extend 1	x	CCRAA Grade 11		PreACT		Proctor	
								ACT			

Printed Name	Signature	School	Manuals	
			Received	Returned
Kirby Alston	<i>Kirby Alston</i>	MBES	✓	
Mary Hayes	<i>Mary Hayes</i>	McHE	✓	
Chiniqua Taylor	<i>Chiniqua Taylor</i>	MBES	✓	
Dennis Sneed	<i>Dennis Sneed</i>	MBES	✓	
Patricia Hargrave	<i>Patricia Hargrave</i>	MBES	✓	
Jennifer Wilk	<i>Jennifer Wilk</i>	WCMS	✓	
Shena Polston	<i>Shena Polston</i>	WCHB	✓	

TA
TA
TA
TA

Warren County Schools Department of Testing & Accountability

Test Administrator Training Sign-In

This form should be returned to the Testing Department with your test materials.

School WGS

Trainer: D. Clayton

Training Date: 2/9/19

Training Time: 3:30
Start End

Put an X in the appropriate boxes

Testing Code of Ethics	✓	Cell Phone Policy	✓
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Put an X in the test box.

BOG3		Fall Read to Achieve		Fall EOC		Fall NCFE		Spring EOC		Spring NCFE	
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Field Test		Spring Read to Achieve	Extend 1	Grill	✓	CCRAA	6-11
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[illegible]

NOTE: School Test Facilitators should fill-in the starting and ending times of the training session. If participants come in late or leave before training has been completed this be indicated in the TIME IN column.

Test Administrator Training Sign-In

School WCHS

Trainer: D. Clayton

Training Date: 5-2-17

Training Time: 3:45
Start End

Testing Code of Ethics	✓	Cell Phone Policy	✓
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BOG3	Fall Read to Achieve	Fall EOC	Fall NCFE	Spring EOC	Spring NCFE
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Field Test	Spring Read to Achieve	Extend 1 ✓	CCRAA
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[illegible]

NOTE: School Test Facilitators should fill-in the starting and ending times of the training session. If participants come in late or leave before training has been completed this be indicated in the TIME IN column.

Sign In Sheet

Warren County Schools

Title: Test Facilitators Training Presenter: Debra Clayton

Date: 04/25/18 Time: 3:30 CEU's:

Location: Hawkins Educational Center

[illegible]

Warren County Schools Department of Testing & Accountability



Middle School and High Schools

Spring Test Training

April 25, 2018

1. Refreshments
2. Sign in
3. Welcome
4. Sign Test Security Agreement
5. Forms
 - a. Roster Verification, Tutorial, Gridded Response
 - b. Rosters
 - c. Schedules
 - d. Plan
 - e. Accommodations Acknowledgment Form
6. Due Dates
7. Reminders
 - a. NCED Accts update passwords
 - b. Check computers
8. Updates from EC Department
9. Cell Phone Policy
10. EOC Online
11. EOC Paper/Pencil
12. Testing Code of Ethics
13. Online Assessment Tutorials
14. Proctor Training
15. NCFE Paper and Pencil NCFE Online
16. Extend 1 Training
 - a. Need to know assessor for each student
 - b. Need to know how many students at each school
17. OTISS (Online Testing Irregularities Submission System)
18. Questions/Comments

Sign In Sheet

Warren County Schools

Title: School Test Facilitator Meeting Presenter: Debra Clayton

Date: 04/19/18 Time: 3:30 pm CEU's: _____

Location: Hawkins Educational Center

[illegible]

Warren County Schools Department of Testing & Accountability



Elementary Schools and Northside K-8
Spring Test Training
April 19, 2018

1. Refreshments
2. Sign in
3. Welcome
4. Sign Test Security Agreement
5. Forms
 - a. Roster Verification, Tutorial, Gridded Response
 - b. Rosters
 - c. Schedules
 - d. Plan
 - e. Makeup Forms
 - f. Acknowledgment Form
6. Share Process for checking out materials at school level
7. Due Dates
8. Reminders
 - a. NCED Accts update passwords
 - b. Check computers
9. Updates from EC Department
10. Cell Phone Policy
11. EOGs Paper and Pencil
12. EOGs Online
13. Testing Code of Ethics
14. Online Assessment Tutorials
15. Proctor Training
16. NCFE Paper and Pencil (MB, NS)
17. NCFE Online
18. Extend 1 Training (MB and NS)
 - a. Need to know assessor for each student
 - b.
19. OTISS (Online Testing Irregularities Submission System)
20. Questions/Comments