

1.0 Percent Participation Justification Form 2017-18

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The *Every Student Succeeds Act (ESSA)* requires each district and charter school to complete and submit a justification when it anticipates exceeding 1.0 percent of students assessed in a subject area with the NCEXTEND1 alternate assessment. Justifications from each district and charter school will be reviewed by the North Carolina Department of Public Instruction (NCDPI), and follow up actions will be determined based on the information found in the justification document. Staff from the Exceptional Children and Accountability Divisions in each district and charter school should collaborate to provide the following information on the justification document. Responses to numbers 1-4 are required; it is optional to include additional information (see page 3). This justification document will be publicly posted. As such, the document **must not contain any personally identifiable information**. If necessary, additional pages may be attached to this form.

1. Enter contact information for the primary district/charter school staff member responsible for overseeing the completion of the justification form.	
3-Digit LEA/Charter Code:	District/Charter Name: Union Preparatory Academy
Contact Name: Kathleen Lynch	Contact Title: EC Lead
Contact Phone No.: 704-893-3607	Contact E-Mail: klynch@indiantrailprep.org
<p>2. Enter a description of how the district/charter school will assure that Individualized Education Program (IEP) teams are adhering to the eligibility criteria as outlined in the <i>Testing Students with Disabilities</i> publication when determining student eligibility for participation in the alternate assessment.</p> <p>When determining student eligibility for participation in the alternate assessment, the UPA team uses the decision making chart as part of the discussion process. A team discussion follows and uses the eligibility guidelines to determine if the Extend 1 or NC EOG assessment is appropriate for the student. In the 2018-2019 school year UPA will set a specific training session date to train EC staff as it relates to the eligibility criteria for participation in the alternate assessment.</p>	
<p>3. Enter a description of how any disproportionality among race, gender, or socioeconomic status groups is defined and plans for how that disproportionality will be addressed.</p> <ul style="list-style-type: none"> Description of how any disproportionality among race, gender, or socioeconomic status groups is defined: <p>30% of students at Union Preparatory Academy receive free and reduced lunch 50% of students are a minority 12.8% of students are identified as EC and receive special education services. No disproportionality is noted within the EC population, as the EC population at Union Preparatory Academy is reflective of the entire school demographics.</p> <ul style="list-style-type: none"> Plans for how disproportionality will be addressed: <p>The is currently no disproportionality within the EC population.</p>	
<p>4. Enter additional justification of variables not covered but deemed essential to understanding why the district/charter school has a higher rate of alternate assessment participation.</p> <p>Union Preparatory is in its 2nd year of operation. During the 2017-18 school year the student population expanded from 600 to 830 students with the addition of a grade level. With the addition of a grade level and the additional students the EC population more than doubled.</p>	

Signatures

Superintendent/Charter School Director



Date

5/3/18

Exceptional Children Director



Date

5/3/18

LEA/Charter Test Coordinator



Date

5/03/18

The completed justification form must be signed by the superintendent/charter school director, exceptional children's director, and testing coordinator. The form must be scanned and emailed to alternateassessment@dpi.nc.gov by **May 4, 2018**.

The NCDPI will notify districts/charter schools in writing if further information is needed and will include next steps. For questions, please contact your Exceptional Children Director or Regional Accountability Coordinator.

Note: See page 3 for additional information that can be included but is not required.