

1.0 Percent Participation Justification Form 2017-18

The *Every Student Succeeds Act (ESSA)* requires each district and charter school to complete and submit a justification when it anticipates exceeding 1.0 percent of students assessed in a subject area with the NCEXTEND1 alternate assessment. Justifications from each district and charter school will be reviewed by the North Carolina Department of Public Instruction (NCDPI), and follow up actions will be determined based on the information found in the justification document. Staff from the Exceptional Children and Accountability Divisions in each district and charter school should collaborate to provide the following information on the justification document. Responses to numbers 1-4 are required; it is optional to include additional information (see page 3). This justification document will be publicly posted. As such, the document **must not contain any personally identifiable information**. If necessary, additional pages may be attached to this form.

1. Enter contact information for the primary district/charter school staff member responsible for overseeing the completion of the justification form.	
3-Digit LEA/Charter Code: <u>440</u>	District/Charter Name: <u>Haywood County Schools</u>
Contact Name: <u>Brandi Stephenson</u>	Contact Title: <u>EC Director</u>
Contact Phone No.: <u>8284522400</u>	Contact E-Mail: <u>bstephenson@haywood.k12.nc.us</u>
2. Enter a description of how the district/charter school will assure that Individualized Education Program (IEP) teams are adhering to the eligibility criteria as outlined in the <i>Testing Students with Disabilities</i> publication when determining student eligibility for participation in the alternate assessment. <u>Each school based testing coordinator is trained in the eligibility for Ext. 1 each school year. All EC Teachers are given and trained on the eligibility criteria each school year. School test coordinators notify the EC Director or EC Lead Teacher for review prior to recommending IEP teams for Ext. 1 eligibility.</u> <u>The EC Director and EC Lead Teacher review the roster of students recommended for Ext. 1 yearly to ensure eligibility.</u>	
3. Enter a description of how any disproportionality among race, gender, or socioeconomic status groups is defined and plans for how that disproportionality will be addressed. • Description of how any disproportionality among race, gender, or socioeconomic status groups is defined: <u>Haywood County EC program has not been identified as a county with disproportionality concerns at this time. We continue to monitor for those concerns.</u> • Plans for how disproportionality will be addressed: <u>December and April child counts are monitored closely for disproportionality concerns.</u>	
4. Enter additional justification of variables not covered but deemed essential to understanding why the district/charter school has a higher rate of alternate assessment participation.	

Signatures

Superintendent/Charter School Director

Beir Neel

Date

8/9/18

Exceptional Children Director

B. Stephen

Date

8/9/18

LEA/Charter Test Coordinator

Teresa Cook

Date

8/9/18

The completed justification form must be signed by the superintendent/charter school director, exceptional children's director, and testing coordinator. The form must be scanned and emailed to alternateassessment@dpi.nc.gov by **May 4, 2018**.

The NCDPI will notify districts/charter schools in writing if further information is needed and will include next steps. For questions, please contact your Exceptional Children Director or Regional Accountability Coordinator.

Note: See page 3 for additional information that can be included but is not required.