

1.0 Percent Participation Justification Form 2017–18

The *Every Student Succeeds Act (ESSA)* requires each district and charter school to complete and submit a justification when it anticipates exceeding 1.0 percent of students assessed in a subject area with the NCEXTEND1 alternate assessment. Justifications from each district and charter school will be reviewed by the North Carolina Department of Public Instruction (NCDPI), and follow up actions will be determined based on the information found in the justification document. Staff from the Exceptional Children and Accountability Divisions in each district and charter school should collaborate to provide the following information on the justification document. Responses to numbers 1–4 are required; it is optional to include additional information (see page 3). This justification document will be publicly posted. As such, the document **must not contain any personally identifiable information**. If necessary, additional pages may be attached to this form.

1. Enter contact information for the primary district/charter school staff member responsible for overseeing the completion of the justification form.	
3-Digit LEA/Charter Code: 310	District/Charter Name: Duplin
Contact Name: Cary Powers	Contact Title: Special Advisor for Exceptional Children
Contact Phone No.: 910.296.6605	Contact E-Mail: cpowers@duplinschools.net
<p>2. Enter a description of how the district/charter school will assure that Individualized Education Program (IEP) teams are adhering to the eligibility criteria as outlined in the <i>Testing Students with Disabilities</i> publication when determining student eligibility for participation in the alternate assessment.</p> <p style="margin-left: 40px;">We review data to determine if students are moving from an alternate assessment to a general assessment and vice versa to determine grade levels where this action may be more prevalent. We also provide training to school staff who participate as IEP team members to ensure that teams understand eligibility criteria and that implementation follows established guidelines. The district performs a compliance audit of all NCEXTEND1 files to ensure students are properly assessed and meet eligibility criteria.</p>	
<p>3. Enter a description of how any disproportionality among race, gender, or socioeconomic status groups is defined and plans for how that disproportionality will be addressed.</p> <ul style="list-style-type: none"> • Description of how any disproportionality among race, gender, or socioeconomic status groups is defined: <p style="margin-left: 40px;">Disproportionality is defined as a consistent pattern of unequal classifications of students among grade levels and schools.</p> • Plans for how disproportionality will be addressed: <p style="margin-left: 40px;">Based on currently available data we are unable to identify disproportionality at this time. However, IEP teams are expected remain diligent in following all federal and state guidelines for identifying eligible students.</p> 	
<p>4. Enter additional justification of variables not covered but deemed essential to understanding why the district/charter school has a higher rate of alternate assessment participation.</p> <p style="margin-left: 40px;">As disproportionality is not currently noted additional justification is not being submitted at this time.</p>	

Signatures

Superintendent/Charter School Director



Date

5/1/18

Exceptional Children Director



Date

5/1/18

LEA/Charter Test Coordinator



Date

5-1-18

The completed justification form must be signed by the superintendent/charter school director, exceptional children's director, and testing coordinator. The form must be scanned and emailed to alternateassessment@dpi.nc.gov by **May 4, 2018**.

The NCDPI will notify districts/charter schools in writing if further information is needed and will include next steps. For questions, please contact your Exceptional Children Director or Regional Accountability Coordinator.

Note: See page 3 for additional information that can be included but is not required.