

## Terms used in EDDIE [EDDIE | NC DPI](#)

Note: When in EDDIE, click on a field name (in blue text) to get a pop-up box with definitions, examples, etc.

**NCID:** [NC Identity Management Service](#), administered by NC Office of Information Technology Services (ITS). A NCID is not necessary to view EDDIE data or reports. To edit data EDDIE subscribed users must login to EDDIE using their own NCID Login. After three unsuccessful attempts to login, account will be locked. Contact your NCID administrator to re-set password. NCID users will be required to re-set their passwords approximately every three months, NCID will send the user a reminder email.

**Official Sch. Name:** The entire school name as determined by the local school board for LEAs or as submitted to the SBE for charter schools. Example: John and Jane Doe Magnet Elementary School of Technology and Global Awareness. Used by PowerSchool, transcripts, and for federal reporting. 60 characters maximum.

**School Name:** Short version of official name. Example: Doe Elementary. 40 characters maximum.

**School Number:** Assigned by NC DPI. Entered by NC DPI. LEAs can suggest a number on the new school request; number should be between 300 and 599. 600-799 are reserved. PK only schools are not assigned a school number. School Code (6-digit format = LLLSSS)

FIRST 3-DIGITS (LLL): see LEA Number, LAST 3-DIGITS (SSS): 000 for charter schools, regional school, lab schools, and LEA central offices, 300 – 599 (or greater with prior approval) for schools.

**LEA Number:** Assigned by NC DPI. Entered by NC DPI. LEA Code (3-digit format = LLL)

001-009: Regional Education Service Alliances/Consortia

01A-995:

- LEAs (When all positions are numeric)
- Charter schools (When first 2 positions are numeric and 3rd position is A-Y)
- Regional or Lab schools (When first 2 positions are numeric and 3rd position is Z)

Special LEAs:

209 – Cherokee Central

269 – Fort Bragg

298 – Deaf and Blind Schools

299 – NC Virtual Public School (NCVPS)

486 – Governor's Teacher Network

679 - Camp Lejeune

996 – Division of Prisons

997 – Dept of Health and Human Services (DHHS)

998 – Dept of Juvenile Justice

**Federal School Number:** Assigned by the federal agency National Center for Education Statistics (NCES), 12 digits. Entered by NC DPI. Used for federal reporting. Each contains:

- State Code - 2 digits (37 = NC)
- NCES LEA Code - 5 digits
- NCES School Code - 5 digits

**LEA Type:** Entered by NC DPI. Used for federal reporting.

1. Regular local school district that is NOT a component of a supervisory union. Includes both independent school districts and those that are a dependent segment of a local government, such as a city or county. Agencies that do not operate schools (non-ops) but have primary responsibility to provide free public elementary and/or secondary education to school-age children within their jurisdictions should be included.
2. Local school district that is a component of a supervisory union. A Superintendent and administrative services are shared with other local school districts.
3. Supervisory union administrative center (or county superintendent's office serving the same purpose).
4. Regional education service agency. Agencies created for the purposes of providing specialized educational services to other education agencies.
5. State agency providing elementary and/or secondary level instruction to school-age children in a specified population, e.g., agency responsible for state schools for the blind or deaf students, correctional facilities, and state hospitals.
6. Federal agency providing elementary and/or secondary level instruction to school-age children in a specified population. EXCLUDE Bureau of Indian Education (BIE) and Department of Defense (DOD) agencies.
7. Charter District. Any LEA that is made up only of one or more charter schools.
8. Other education agencies. Education agencies that do not fit into the other categories.
9. Specialized public school district. A specialized public school district is a school district that operates one or more schools that are designed for a specific educational need or purpose.

**LEA Operational Status:** Entered by NC DPI. Used for federal reporting. Values:

1. Open. Agency is currently in operation. No significant boundary change or restructuring for this agency has occurred since the last directory update.
2. Closed. Agency is currently NOT in operation or never opened (e.g., previously reported with a status of "Future") and is not expected to operate in the future. Depending on the effective date of closure, the LEA may be expected to report membership, graduation, and other data.
3. New. Agency is currently in operation and was newly created or completely restructured into current geographical boundaries or instructional responsibility.
4. Added. Agency is currently in operation and is now being added. Agency was in existence prior to the effective date provided, but not reported.

5. Changed Boundary. Agency is operational and was previously reported but has undergone a significant change in geographic boundaries or instructional responsibility.
6. Inactive. Agency is temporarily closed and may reopen with three years. Depending on the effective date, the Agency may be expected report high school completion counts, dropouts, and other data during the first year it is inactive.
7. Future. Agency is scheduled to be operational within two years. A new agency (status code = 3) would NOT have to be reported previously as a future agency. The agency cannot report any student data, but should report directory information such as grades offered and physical location.
8. Reopened. Agency was previously reported as closed but has since reopened. Reopened agencies should be reported with the NCES LEA IDs they had before being reported as closed, if this information is known. A reopened agency must include the State LEA ID it had before closing.

**Courier Number:** Assigned to LEAs by State Courier Services. Charter, Regional, and Lab schools are not assigned a courier number. Entered by NC DPI.

**LEA (central office) Staff:** Enter the contact information of the person responsible for the duties of each position. For continuity, position/staff titles may not be modified.

Superintendent	Facilities
Associate Superintendent	Child Nutrition
Assistant Superintendent	Public Information
Finance Officer	Academics
Personnel Administrator	Title 1
Technology	Student Information Coordinator
Career Technology	Office of Civil Rights Coordinator
Exceptional Children	CTE Instructional Management Coord
Transportation	English Learner (EL) Coordinator
Accountability	

**School (traditional LEA) Staff:** Enter the contact information of the person responsible for the duties of each applicable position. For continuity, position/staff titles may not be modified.

Principal	School Testing/Accountability Coord
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**Charter / Regional / Lab School Staff:** Enter the contact information of the person responsible for the duties of each applicable position. For continuity, position/staff titles may not be modified.

Board Chair	English Learner (EL) Coordinator
Board Vice Chair	Exceptional Children
Director Charter School <i>or</i> Principal	Office of Civil Rights Coordinator
CTE Instructional Management Coord	Student Information Coordinator
	School Testing/Accountability Coord

**School Type:**

- Regular: A school that offers a regular program of instruction. A regular program is a program that offers all core subject areas and does not focus primarily on career technical, special, or alternative education.
- Exceptional Children: A school that focuses primarily on serving the needs of students with disabilities.
- Career Technical Education: A school that focuses primarily on providing students with an occupationally relevant or career-related curriculum, including formal preparation for vocational, technical or professional occupations.
- Alternative Education: A school to assist students with overcoming challenges that may place them "at-risk" of academic failure and disruptive behavior.

**Program Type:** Optional field.

- Magnet: A magnet program incorporates both the curriculum of a regular program and special or thematic programs such as liberal arts, science, music, or health-business or technology-oriented programs.
- Hospital: A school that offers instructional services to students admitted to a hospital for treatment. Students can be from any location in the state and normally have various lengths of stay.
- Cooperative Innovative High: Legislated program - 115-C 238.50 A State Board of Education approved high school program that offers accelerated learning opportunities, or a program that targets students who are at risk of dropping out of high school before attaining a high school diploma.
- Early College High: A State Board of Education approved high school program that allows students the opportunity to pursue college credit. Students are eligible to take college courses at a cooperating higher educational institution. Also known as Learn and Earn.

**Designation Type:** Educational Agency type. Entered by NC DPI. Charter School, Federal School, Laboratory School, Public (traditional) School, Regional School, or Other.

**Calendar Type:**

- Traditional: A school has one track in operation for at least 180 days, with a long summer break (approximately 10 weeks.)
- Year-round school: A school with a single or multi-track instructional calendar that provides instructional days in compliance with Section 2.11(b)(1) of this Part throughout the entire school calendar year, beginning July 1 and ending June 30, by utilizing at least one of the following plans:
  - a. A plan dividing students into four groups and requiring each group to be in school for assigned and staggered quarters each school calendar year.
  - b. A plan providing students be scheduled to attend 45 instructional days followed by 15 days of vacation, repeated throughout the school calendar year.

- c. A plan dividing the school calendar year into five nine-week sessions of classes and requiring each student to attend four assigned and staggered sessions out of the five nine-week sessions to complete the student's instructional year.
- Modified calendar school: A school that a local board designated as having a modified calendar for the 2003-2004 school year or any school that was part of a planned program in the 2003-2004 school year for a system of modified calendar schools, so long as the school operates under a modified calendar.
- Modified Year Round: A school has only one track in operation, with longer Fall & Spring breaks (approximately 2 weeks each) and a short summer break (approximately 6-7 weeks.) Per 115C-84.2(d), local boards cannot open or convert a school to a modified calendar after 2004. Pre-existing modified calendar schools from 2003-04 are exempt.
- Traditional and Year Round Combination: A school that offers two or more calendar types.

**Schedule Type:** Semester, Block, or Quarterly. As defined by LEA or school.

**Extended Hours:** A school that has scheduled classes outside of traditional school hours, usually 6 - 9 pm. It is designed for students who cannot attend school during the regular school hours; for example, at-risk students, students with work conflicts, school-age parents, etc. Blank = No Extended Hours, 1 = Extended Hours.

**Locale Type:** Assigned by the federal Dept. of Education. Entered by NC DPI. Used for federal reporting. Values:

11 - City, Large:  
Territory inside an urbanized area and inside a principal city with population of 250,000 or more.

12 - City, Midsize:  
Territory inside an urbanized area and inside a principal city with population less than 250,000 and greater than or equal to 100,000.

13 - City, Small:  
Territory inside an urbanized area and inside a principal city with population less than 100,000.

21 - Suburb, Large:  
Territory outside a principal city and inside an urbanized area with population of 250,000 or more.

22 - Suburb, Midsize:  
Territory outside a principal city and inside an urbanized area with population less

than 250,000 and greater than or equal to 100,000.

23 - Suburb, Small:  
Territory outside a principal city and inside an urbanized area with population less than 100,000.

31 - Town, Fringe:  
Territory inside an urban cluster that is less than or equal to 10 miles from an urbanized area.

32 - Town, Distant:  
Territory inside an urban cluster that is more than 10 miles and less than or equal to 35 miles from an urbanized area.

33 - Town, Remote:  
Territory inside an urban cluster that is more than 35 miles from an urbanized area.

41 - Rural, Fringe:  
Census-defined rural territory that is less

than or equal to 5 miles from an urbanized area, as well as rural territory that is less than or equal to 2.5 miles from an urban cluster.

42 - Rural, Distant:  
Census-defined rural territory that is more than 5 miles but less than or equal to 25 miles from an urbanized area, as well as

rural territory that is more than 2.5 miles but less than or equal to 10 miles from an urban cluster.

43 - Rural, Remote:  
Census-defined rural territory that is more than 25 miles from an urbanized area and is also more than 10 miles from an urban cluster.

**SBE Region:** Region is assigned by the State Board of Education. Entered by NC DPI.

**Accreditation:** Enter if a school is accredited. Optional field. Used by PowerSchool and transcripts.

- SACS - accredited by the [Southern Association of Colleges and Schools](#) (SACS), a division of AdvancED.
- ST - accredited by the NC State Board of Education (SBE) - currently available to high schools only.
- SS - accredited by both SACS and SBE.

**AI Code/CEEB:** College Entrance Examination Board (CEEB) Code or the Academic Institution (AI) Code assigned to a school by ETS (Educational Testing Service) and used by the College Board and ACT to identify schools. Optional field.

Note: Schools should not share AI Codes. If a school divides, each resulting school should have its own AI Code.

**Grade Levels - Current:** Enter the grades of curriculum offered for the current school year.

P0, P1, P2, P3, PK = Pre-  
Kindergarten  
KG = Kindergarten  
01 = Grade 1  
02 = Grade 2  
03 = Grade 3  
04 = Grade 4  
05 = Grade 5  
06 = Grade 6  
07 = Grade 7

08 = Grade 8  
09 = Grade 9  
10 = Grade 10  
11 = Grade 11  
12 = Grade 12  
13 = Grade 13  
AE = Adult Education  
UG = Ungraded  
NG = Education unit has no assigned students  
XG = Extra Grade

The grades P0 – PK are assigned by age; birth until kindergarten. Contact the Office of Early Learning for information. [Early Learning & Read to Achieve | NC DPI](#)

The grade designated "13" (Grade 13/Postgraduate) is included for those schools that offer a grade 13 as part of a Cooperative Innovative High School (CIHS) program as approved by the State Board of Education (SBE).

The AE (Adult Ed) designation is for Adult Education programs. These programs are usually for students who have dropped out and returned to school or students who are over the mandatory attendance age and who enter an Adult Education (GED preparation) program.

The value "UG" means there are students counted in membership at this educational unit, but they are not assigned to a grade level.

The value "NG" means there are no grade levels offered and there are no students counted in membership at this educational unit.

The value "XG" (Extra Grade) should be used for any child with a disability who requires special education and related services who has completed the 12th grade, but still has not met graduation requirements or reached the age of 22. If the student continues to be eligible to receive services and has not graduated from high school the student may continue to receive a free appropriate public education until the end of the school year in which they reach the age of 22. This value "XG" may be used for multiple years until the student graduates with a High School diploma or ages out.

**Grade Levels - Approved:** Grade levels for charter schools are approved by the State Board of Education (SBE) and grade levels for LEAs are approved by their local board. Exception – CIHS & ECHS grade levels must be approved by SBE. Enter the grade levels to be at the school when it is completely enrolled. See "Grade Levels – Current" for explanation of grade levels.

**School Operational Status:** Entered by NC DPI. Used for federal reporting. Values:

0 - Pending

A New School request has been submitted for DPI approval or denial.

1 - Open

School is in operation as of the effective date provided. No significant change in instructional levels and programs.

2 - Closed

School is NOT in operation as of the effective date provided and is not expected to operate in the future. Includes Future schools that never opened. Data that would normally be counted or recorded before the effective date of the closure is still expected to be reported, but data normally counted or recorded after the closure date is not. State should report migrant data for closed schools, if available.

3 - New

Schools in operation as of the effective date provided that have not been listed on ED Facts or CCD previously OR previously listed as status code = 7, Future School. Newly created or completely restructured

into the current instructional levels and programs. (Schools not yet in operation should be coded as Future Schools, status code = 7.)

4 - Added

Schools in operation as of the effective date provided that have not been listed on ED Facts or CCD previously. The school was in existence and operational but was not reported.

5 - Changed Agency

Schools in existence and in operation as of the effective date provided but were previously reported as affiliated with a different education agency (LEA). The internal organization and instructional level have not changed, but the school is now affiliated with another agency.

6 - Inactive

Schools that have temporarily closed as of the effective date provided (e.g. remodeling) and may reopen within three years. State should report migrant data, if available. Schools coded as Inactive must either close or return to open status within

three years.

#### 7 - Future School

School is scheduled to be operational within two years. The school cannot report student data. State must report directory information such as grades offered and physical location. A new school (status code = 3) would NOT have to be reported previously as a future School. A future school that does not open should be reported as closed.

#### 8 - Reopened School

School was previously reported as closed (STATUS = 2) but has since reopened as of the effective date provided. Reopened schools should be reported with the LEA NCES ID and School NCES ID they had before being reported as closed, if this information is known. If unknown, be sure to include the prior state school ID if different than the current state school ID.

#### 9 – Denied School Number

New School Number Request was denied.

**Web Address:** Uniform Resource Locator (URL). Must start with http:// to be a valid link within EDDIE.

**Physical Address:** Physical location of the school. Street Number, Street Name, Suite, etc.

**Mailing Address:** Optional field. Enter only if using an alternate address to receive mail. Should not be the same as the street address. Enter PO Box, PO Drawer, or alternate address.

**Virtual Status:** Virtual Status is intended to be a permanent status, as the school was intended to be, not a temporary status for virtual or remote learning or teaching during an emergency or pandemic.

- FULLVIRTUAL -- Full virtual: the school has no physical building where students meet with each other or with teachers, all instruction is virtual.
- FACEVIRTUAL -- Virtual with face to face options: the school focuses on a systematic program of virtual instruction but includes some physical meetings among students or with teachers.
- SUPPVIRTUAL -- Supplemental virtual: the school offers virtual courses but virtual instruction is not the primary means of instruction.
- NOTVIRTUAL -- Not virtual: the school does not offer any virtual instruction.