



November 22, 2019

# Digital Teaching and Learning

DISTRICT SUPPORT



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## NC SIS Weekly Email Bulletin

### In this issue:

1. CCES Call for Proposals
  2. RTA Update - 11/22/2019
  3. Duplicate Student UID Cases
  4. PowerSchool and Version 75 or Earlier Chrome Browser Issues
  5. NCEdCloud IAM Update
  6. 2nd Round of Home Base Meet-Ups
  7. Students in the FTE School
  8. IPT Training/Certification for PowerSchool Support (**Important Updates**)
  9. PowerSchool Learning Opportunities
  10. Spread the Word! Pre-service Teachers Wanted
  11. Want to be a Home Base Advisory Representative?
  12. Contacting PowerSchool Support
  13. Upcoming Webinars
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## CCES Call for Proposals

The proposal window is now open for the 2020 Connecting Communities of Education Stakeholders Conference (CCES). This agency wide conference is an excellent opportunity to share your expertise to the field. This year's theme is *Building Networks for Future Success*.

The Connecting Communities of Education Stakeholders Conference features three types of sessions: **Operational** [45 minutes], **Concurrent** [1 hour 45 minutes], and **Workshop** [2 hours & 45 minutes].

Submit proposals through the [2020 CCES Call for Proposals form](#). In an effort to assist you with the completion of the Call for Proposal, you may want to complete a [2020 CCES Call for Proposals - Worksheet](#). **The proposal window will be open through December 15, 2019.** Individuals selected for presentation will be notified of acceptance status by January 13, 2020.

If you submit a proposal and it is accepted, **registration fees** -(conference only, excludes post-conference) **for the lead presenter will be waived.**

### Review of Important Dates

Nov 20 - Dec. 15: Proposal Window Open

Jan. 13: Presenters notified of acceptance status

Jan. 17: Schedule Posted Online



## RTA Update - 11/22/2019

Last week the following message about Read to Achieve was shared: DPI would like to provide further guidance on how to code the RTA students in PowerSchool. DPI recently discovered that several districts have started removing the RTA label from students who have passed the RTA assessment. A memo was sent out on September 13 that stated NCDPI would not be pulling and archiving the data until November 13. However, since districts prematurely began removing those labels, DPI will not archive the data until December 2. **If you have removed the RTA label from any students, please add that**

**back prior to the new archive date.**

**Additionally, DPI has added a new process to help track RtA students who are identified as not able to access Istation ISIP ER.** A new Special Program has been added to PowerSchool titled, "Istation ISIP ER". Districts are required to add this Special Program to any student who the IEP team determines is unable to access Istation ISIP ER (\*see below).

\*The following information can be found in the RtA Repository FAQs:

**Should children with exceptionalities be assessed using Istation?**

- All students who can access the assessment, including with the use of approved accommodations, modifications, and assistive technology, should be assessed. This includes students receiving instruction on the Extended Content Standards.
- Determinations about a student's ability to access the assessment should be made by the Individualized Education Program (IEP) team, based on a student's present level of performance, and documented in the student's IEP.
- If the IEP team determines that the student is unable to access the assessment, the student's literacy skills should be assessed with a validated measure of early reading that is accessible to the student. Selection of these assessments should be determined by the Public School Unit (PSU) in consultation with local Exceptional Children (EC) staff. In most cases, an approved SBE alternative assessment should be considered.
- A Good Cause Exemption exempts a student from mandatory retention in third grade, not from participation in an assessment.

Instructions on how to add accommodations in PowerSchool can be found [here](#).

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## Duplicate Student UID Cases

PowerSchool is actively working to resolve all reported duplicate student UID cases. We need your assistance so that we may resolve these cases as quickly as possible.



Throughout the course of working in PowerSchool, there are rare instances in which duplicate student records can inadvertently be created across multiple LEAs. Duplicate student records are defined as multiple UID numbers containing the same demographically identifying information for a single student who is active at only one campus/LEA. When support is made aware of an instance of duplication by the discovering LEA, we are often required to access the PowerSchool instance of another LEA to archive the unused student record. Should the need arise to access your system for archival of an unused duplicate student record, a case will be created for documentation purposes, and you will receive an email notification making you aware of the modifications that took place in your LEA's PowerSchool SIS instance. Should you have any questions regarding the case, you are welcome to respond to the email you receive, and one of our agents will be happy to reach out to you for additional clarification. We thank you for your cooperation and assistance with helping us to resolve these cases in as timely a manner as possible.

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## PowerSchool and Version 75 or Earlier Chrome Browser Issues

PowerSchool and NCDPI have found that using version 75 or earlier Chrome browsers adversely creates duplicate race codes in PowerSchool. PowerSchool has run a script to remove these duplicate records, but we are finding that more are being created daily. Coordinators, please inform your data managers and others within your district of this issue and encourage them to either update their Chrome browser or use a different browser.

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## NCEdCloud IAM Update

NCDPI is aware of the issue related to iPad camera's freezing when attempting to login to the NCEdCloud via the QR code badges. Identity Automation has identified the root cause of the issue and has developed a fix. Testing is under way and this fix is scheduled to be applied to the NCEdCloud IAM Service on the evening of Tuesday, December 3<sup>rd</sup>, 2019. We apologize for this inconvenience and thank you for your patience.



## 2nd Round of Home Base Meet-Ups

The second round of Home Base Meet-Ups for the 2019-20 school year is scheduled for Monday, December 9 through Thursday, December 12, 2019. Don't miss this great opportunity to collaborate and network with your peers face-to-face. Live stream options for all products will be offered for those who cannot attend a face-to-face session.

For complete registration details, please link to the [December 2019-20 HBMU Invite](#). Click on the [Home Base Meet-Up Registration](#) link to register, and visit the [Home Base Meet-Ups 2019-20 Schedule](#) for future meeting dates and locations.

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## Students in the FTE School - Reminder

NCDPI has discovered that some schools have students in their DPI FTE school. NCDPI would like to inform all PSUs that the DPI FTE school should not be used as a holding school during the school year and there should not be any student records in this school within your instance. This school may be used as a temporary holding school during the EOY process, but students must be moved back to their previous school and transferred out as a no-show within your instance after EOY. Failure to remove these students causes double enrollment in ECATS, resulting in record transfer issues.



### What is a No-Show student?

When a student is enrolled in a school but did not show up the first day of school, they are referred to as a "No-Show".

For the No-Show students to report correctly, the **Entry Date must be equal to the Exit Date**. Summer No-Show students should have summer entry/withdrawal dates **after** July 1 and before the first day of school. NCDPI prefers summer dates of 7/6 – 7/6 to avoid enrollment, reporting, and transfer student record issues.



## IPT Training/Certification for PowerSchool Support - Update

The next IPT session that will be held Dec 2 - 6, 2019 at NCDPI is full and on a wait-list.

If you have questions about the IPT sessions or your registration, please ensure you are referencing the [IPT FAQ](#) document, which is updated regularly with answers to frequently asked questions about IPT classes, registration, and the test.

**Please note: IPT certification is required in order for your PSU to receive SIS PowerSchool technical support. There must be a certified contact in your PSU or your PSU will not be able to contact PowerSchool or NCDPI for technical support for PowerSchool.** This includes but is not limited to State Reporting errors or unlocks, Data restores, duplicate students, transfer student record issues, etc.

### Key Points:

- Remaining sessions are filling up, to ensure you get a seat please register for an available session rather than a wait-listed location. You can register for training using the following link [IPT Session Registration](#).
- If you selected to be added to a wait-list, and you are required to take training due to failing or not attempting the test, NCDPI would highly recommend you make other arrangements to attend an available training session.



- If you have registered for a training session, you are expected to attend the training session. Although training is being provided at no cost to your PSU, NCDPI is incurring a substantial cost for each of these training sessions. **With that said, if you are registered for a training session and do not attend, your PSU (or entity) may be responsible for the cost of your seat in that session.**
- If you will not be able to attend the training session you registered for, please contact [NCDPI](#) at least 7 business days before the start of the session.
- If you need to update your registration please **do not** submit another request via the Google Form. Contact [lawrence.dixon@dpi.nc.gov](mailto:lawrence.dixon@dpi.nc.gov) to receive your unique URL to edit/update your form response. Multiple registrations for different sessions by the same person will not be accepted; your most recent submission will be the only valid submission. The only exception to this is for wait-list requests.

#### DATES

December 2 - 6, 2019 **SESSION FULL accepting wait-list registrations only**

December 16 - 20, 2019

#### LOCATIONS

North Carolina Department of Public Instruction  
301 N Wilmington St,  
Raleigh, NC 27601

Carolina Beach Road Complex  
2814 Carolina Beach Road  
Wilmington NC 28412

**NOTE:** All registration information is subject to North Carolina Public Records Law.

## PowerSchool Learning Opportunities

NCDPI wants to hear from you. We would appreciate your feedback regarding future learning opportunities for PowerSchool SIS. Please take a few minutes to fill out the following feedback form regarding future training opportunities.

[Feedback Form](#)



## Spread the Word! Pre-Service Teachers Wanted!

The North Carolina Department of Public Instruction (NCDPI) would like to invite undergraduate and graduate students in the field of education to serve as interns for the 2020 Connecting Communities of Education Stakeholders (CCES) Conference in April. [See invitation to apply.](#)

Please feel free to reach out to the CCES Internship Coordinator at [stacy.daniel@dpi.nc.gov](mailto:stacy.daniel@dpi.nc.gov) should you have any questions.

## Want to be a Home Base Advisory Representative?



Do you know your Home Base Advisory representatives? The Home Base Advisory Group consists of PSU educators in various roles and NCDPI staff who form an effective advisory structure that supports a continuous improvement process for Home Base. The group sets the strategic direction for our Home Base Roadmap. If you think you would like to be a part of this group, please complete the [Home Base Advisory Interest](#) form. To find out who your current representatives are, please view the list that is posted in the [Home Base Advisory Group Google doc](#).



## Contacting PowerSchool Support

**There are 3 ways to request PowerSchool support:**

1. CHAT: Chat support will be available for you through the PowerSchool Community at: [Launch Chat Support](#)
2. CASE: Submit a case via the PS PORTAL: <https://help.powerschool.com/>
3. CALL: **1-855-339-4790 (This is a dedicated NC Support line.)**

\*Please ensure you are dialing the dedicated NC line when contacting support via phone.

\*\* If you are reporting an outage or performance issue (P0 or P1), please CALL or use CHAT. This ensures immediate attention by PowerSchool support.

\*\*\*For all other Home Base support needs (*Schoolnet, NCEES/Unified Talent, IAM/SSO (NCEdCloud), Staff & Student UID (eScholar)*) contact the Home Base Support Center at [https://ncgov.service-now.com/sp\\_dpi](https://ncgov.service-now.com/sp_dpi) or phone: (919) 807-4357, Monday - Friday, 7 a.m. to 4 p.m.



## NCWiseOwl Webinars

Five NCWiseOwl Gale Webinars will be available starting November 19, 2019. All webinars offer CEUs from GALE including full viewing of recorded webinars and alignment to the NC Digital Learning Competencies. Detailed descriptions for each webinar are located in the [NCWO Toolkit](#) on [the Professional Learning Page](#). Gale also houses [recorded webinars and registration](#) as a service for NC.



**AUDIENCE:** Teachers, Instructional Coaches, School Library Media, Instructional Technology, Other Certified Support Staff

- **21-Jan-2020 3:30-4:15 PM - [REGISTER](#) for NCWiseOwl: Using Gale Resources for IBL and PBL**

- 18-Feb-2020 3:30-4:15 PM - [REGISTER](#) for Support STEM with your NCWiseOwl Gale Resources
- 10-Mar-2020 7-7:45 PM - [REGISTER](#) for NCWiseOwl: Gale Resources and Tools for EL and SPED Students
- 14-Apr-2020 3:30-4:15 PM - [REGISTER](#) for CTE and your Gale Resources from NCWiseOwl



## NCEES December Webinars Rescheduled

Mark your calendars for the NCEES December webinars. All webinars will be recorded and posted to the Webinar Series document located on <http://bit.ly/ncees-support>. Click the titles below to register. Please click here to review the full list: [NCEES 2019-2020 Webinars](#) .

### UPCOMING WEBINARS:

#### 1. [New Assistant Principal NCEES Series 4](#)

**NEW DATE:** The New AP Webinar Series November 26th meeting has been rescheduled for December 5th, 4:00-5:00 pm.

After hearing from many of you, we have decided to rescheduled the meeting formerly on the Tuesday before Thanksgiving to Thursday, December 5. For those of you who cannot attend, the webinar will be recorded and posted on the New AP Webinar Series Agenda.

**Note:** Participants only register 1 time for all 10 meetings included in the series.

**Description:** New assistant principals need consistent ongoing support. This New Assistant Principal NCEES Series will offer 10 meetings over the 2019-20 school year. Each meeting will address *timely topics* to support NCEES, ensuring fair and reliable practices for assistant principals to support teacher growth. This series will also focus on the growth and development of the AP using the NC School Executive Standards within the AP evaluation process.

An agenda outline for all 10 meetings has been developed. In addition, participants will have a [link to submit questions and ideas](#) for topics/ standards to be covered throughout the series. This participant driven agenda will provide relative professional development that is immediately applicable for leader success. A deeper study of the standards will be guided by the feedback survey. Also note: The agenda may change throughout the series depending on professional development needs of the participants.

[Link to agenda outline for all 10 meetings](#)

**Target Audience:** NEW Assistant Principals

**Dates:** October 29, **November 26 now moved to Dec. 5<sup>th</sup>**, January 28, February 25. March 31, April 28, May 26, June 16

**Time:** 4-5 p.m

**[MOY for Teachers/ Support Staff](#)**

**Date:** December 3, 2019



**Time:** 4:00 p.m. - 5:00 p.m.

**Location:** Virtual Online

**Target Audience:** Teachers and Support Staff

**Description:** Participants will gain a better understanding of the middle of the year process for teachers/support staff. Outlined topics include reviewing the teacher evaluation process, completing Mid-Year PDP and managing aligned courses.

### **MOY for Principals**

**Date:** December 10, 2019

**Time:** 4:00 p.m. - 5:00 p.m.

**Location:** Virtual Online

**Target Audience:** Principals and Administrators

**Description:** Participants will gain a better understanding of the middle of the year process for administrators. Outlined topics include reviewing the Mid-Year teacher evaluation process, completing Mid-Year Conference and managing aligned courses.

### **RECORDED WEBINARS:**

**Did you miss it?**

#### **NCEES Ad-Hoc Reporting Basics**

**Description:** District Administrators, learn how to create a local library of NCEES Ad-Hoc reports to support your PSU evaluation and professional development reporting needs. We'll also walk through how to publish ad-hoc reports for principals or other staff to run that include field level filter choices.

**Target Audience:** District Administrators **RECORDING:** [Click here to sign in and view recording.](#)

**PRESENTATION:** [Click her for the presentation slides.](#)

Remember to visit the [NC SIS website](#) for additional information including webinars and training documentation. Follow us on twitter [@NCHomeBase](#).

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