



July 7, 2017

Digital Teaching and Learning

ACADEMIC AND DIGITAL LEARNING



NC SIS Weekly Email Bulletin

In this issue:

1. PowerTeacher Pro Gradebook Resources
 2. Local Course Titles and Identifying Exceptional Children
 3. NCDPI Update: K-12 PowerSchool End-of-Year Process and Multiple Measures Data
 4. Check Plugins Prior to PowerSchool 10 Upgrade
 5. New Information on the Web
 6. NCDPI's Technology Support Centers Knowledge Base
 7. 2017 NC SIS Summer Training Calendar
-



PowerTeacher Pro Gradebook Resources

In support of NCDPI's PowerTeacher Pro Gradebook implementation, we have developed some resources to assist with the rollout of this product.

As previously shared, we have released two PowerPoints to be used for training PowerTeacher Pro Gradebook Administrators and PowerTeacher Pro Gradebook Teachers. These can be accessed on the [NCSIS site's Presentations page](#) and on the new [PowerTeacher Pro](#) page which is now linked on the NCSIS site.

This page will serve as your "one-stop" shop for PTP Gradebook. On this page, we will have the PowerPoints plus specific information for teachers and admins inclusive of quick how-to videos aligned with the PowerPoint slides for districts with no LMS, a common cartridge file to be placed in an LMS for online PTP Gradebook Training for Teachers, NC Canvas access to the course for users with Canvas as their LMS, and an implementation checklist guide for districts. These resources are being added as they are completed. Look forward to more resources coming this fall!



Local Course Titles and Identifying Exceptional Children

A recent study by the North Carolina Department of Public Instruction (NCDPI) identified widespread use of terms used in local course titles that identify students as receiving Exceptional Children (EC) services on transcripts. These course titles contained at least one of the following terms: "OCS" or "ECS." Under the requirements of Section 504 of the Rehabilitation Act and Title II of the Americans with Disabilities Act (ADA), the student's high school transcript may not identify that the student has received special education services and/or related services or that the student has a disability.

School districts, charter schools, and high schools must make every effort to ensure that local course titles do not identify a student as receiving EC services. To assist LEAs with this effort, NCDPI has deployed a script removing all references to "OCS" and "ECS" from local course titles in historical data. Going forward, all local course titles and course codes shall not include the terms "OCS" or "ECS."

For complete details, please read the letter, [Local Course Titles and Identifying Exceptional Children](#), dated July 5, 2017, from Dr. Maria Pitre-Martin and Rosalyn Galloway.



NCDPI Update: K-12 PowerSchool End-of-Year Process and Multiple Measures Data

The following message pertaining to Multiple Measures is being provided to all LEAs and charters as an FYI. Please visit the [NC Community Colleges' Multiple Measures Regulations and Policy site](#) to learn more about Multiple Measures.

Hello NC Community Colleges Multiple Measures Team,

NCDPI has just completed the End-of-the-Year process with our K-12 schools through the PowerSchool system. Now that this is complete, we are in the process of quickly completing the Multiple Measures End-of-Year process. We plan to have this completed by the end of the day today, if not even sooner. This process will transfer the past school year's graduation data into the Multiple Measures archive database and prepare for the current school year.

Later in August, the PowerSchool system will be made available to K-12 school districts to update any graduation data from the prior school year, as necessary. Once this process is completed, NCDPI will again update the archived Multiple Measures graduation data from the prior school year with these modifications. We anticipate this additional process to be completed by August 25.

We believe that sending you the data twice is the most effective process to ensure that data is shared as soon as it is available for your Multiple Measures system and to support students entering your colleges.

The NCDPI Multiple Measures Team

Check Plugins Prior to PowerSchool 10 Upgrade

Prior to the implementation of PowerSchool 10, districts are reminded to check with their third-party vendors and confirm that any third-party applications in use will work with version 10.1.3 of PowerSchool.



NCDPI cannot guarantee that all plug-ins will work. Should a district encounter problems with page displays, for example, once the upgrade has been implemented, please give consideration to any and all plug-ins that have been installed as you begin troubleshooting the issue. As of late, noted issues with several plug-ins, reports or queries have been shared amongst districts. You may consider disabling your plug-ins prior to the upgrade as a precaution.

We look forward to moving to this release of PowerSchool and hope you have a great start to the school year.



New Information on the Web

[New 17-18 Standards Spreadsheet - 06/30/2017](#)

[PowerTeacher Pro Documents and Videos - 07/06/2017](#)



NCDPI's Technology Support Center's Knowledge Base

LEA/Charter School coordinators, data managers and staff that use or support the Home Base suite of tools can access the Technology Support Center's Knowledge Base. Inside is an extensive library of resources available to users 24/7.

Our knowledge base includes:

- Knowledge Base Articles, 'How To' Guides
- FAQ's, Quick Reference Documents
- Tips, Hints and More!
- Links to other support resources - e.g., NC-SIS webpage and PowerSource

Users can request access at: <http://servicedesk.ncdpi.wikispaces.net/home>

Knowledge Base Quick Reference Doc at: <http://bit.ly/HomeBaseKB>

Check back often - New resources added regularly!

2017 NC SIS Summer Training Calendar

The Home Base Professional Learning Team is pleased to announce additional PowerSchool summer trainings for the 2017-18 school year. The audience for each session is based on user roles.



The PowerSchool sessions listed below are also posted on the NC SIS website's [Training Calendar](#). Please review these pages frequently for PowerSchool training schedule changes or additional trainings for September 2017 - June 2018.

Hands-on training sessions will be held at the NC Department of Public Instruction, 301 N. Wilmington Street, Room 564, Raleigh, NC, unless stated otherwise. Click [HERE](#) for directions to NCDPI and parking information. All attendees must be an employee of the NC Public School System to participate. Management companies are not permitted to attend.

Registration links are provided below. Please try to register early for workshops due to space limitations.

Note: All registration information is subject to the North Carolina Public Records Law.

Upcoming Webinars

PowerSchool - Beginning of Year/First Ten Days

This webinar will focus on (but not limited to), the Daily Headcount Adjustment – First 10 days of School including verifying enrollments, the No-Show process, running attendance rosters in PTG, PT Pro and PowerSchool system report “Class Roster PDF”.

Dates, Times and Registration Link:

Tuesday, August 15

1:00 a.m. - 3:00 p.m.

Registration: <https://attendee.gotowebinar.com/register/9028726976269717762>

Friday, August 18

9:00 a.m. - 11:00 a.m.

Registration: <https://attendee.gotowebinar.com/register/1259847194753453058>

PowerSchool - Managing Daily Attendance

Learn how to view, record and modify Daily Attendance data for students at your school. Focus on finding teachers who haven't taken attendance, running absentee reports and reviewing how to update attendance in a variety of ways. Will include searching for students with chronic attendance problems.

Date, Time and Registration Link:

Wednesday, August 23

9:00 a.m. - 10:30 a.m.

Registration : <https://attendee.gotowebinar.com/register/3756705060526640643>

PowerSchool - Managing Meeting Attendance

Learn how to view, record and modify Meeting Attendance data for students at your school. Focus on finding teachers who haven't taken attendance, running absentee reports and reviewing how to update attendance in a variety of ways. Will include searching for students with chronic attendance problems.

Date, Time and Registration Link:

Thursday, August 24

9:00 a.m. - 10:30 a.m

Registration:

<https://attendee.gotowebinar.com/register/1058649761011051011>

PowerSchool/NC Reports Overview

Learn about PowerSchool/NC reports you will use throughout the year. Practice setting up and creating various system reports using some basic PowerSchool codes and HTML codes. Featured reports include but are not limited to System Reports, State Reporting Dashboard reports, and NCDPI reports.

Dates, Times and Registration Link:

Tuesday, August 22

9:00 a.m. - 11:00 a.m.

Registration: <https://attendee.gotowebinar.com/register/2448628171588848386>

Walk-in Schedule/Audit Reports

This webinar will focus on scheduling new students or making manual student schedule changes after the start of the current term. It features some of the more useful North Carolina Audit reports.

Date, time and Registration Link:

Tuesday, August 15

10:00 a.m. - 12:00 p.m.

Registration: <https://attendee.gotowebinar.com/register/8937674219350590465>

Upcoming Training Workshops for PowerSchool

New User Training (2 day workshop) Full

This two day workshop is suited for new PowerSchool users (new to PowerSchool) working with day-to-day school business at the data manager/school administrator level. This workshop is available to new elementary, middle, and high school users. It is NOT teacher training. Attendees must be an employee of the school and not a management company.

This session will include, but is not limited to:

1. Logging in to PowerSchool
2. Navigating the system
3. Enrolling students
4. Withdrawing students
5. Attendance
6. Adding Teachers/Staff
7. Adding or changing course sections
8. Scheduling students and teachers to classes
9. PMR Overview
10. SAR Overview

Date: July 6-7 **(Full)** and August 9-10 **(Full)**

New Coordinators Training

This two day workshop is for new PowerSchool coordinators who have not attended the 5 day IPT Certification training or the 8 day District Certification training. It is designed to give new coordinators some training on certain topics provided in these PowerSchool trainings. This is NOT an extension of the 5 day IPT or 8 day District certification sessions.

Sessions will include, but are not limited to:

1. Basic Navigation
2. Security
3. School Setup
4. State Reporting Overview
5. Reports
6. Data Extraction
7. Record Maintenance
8. Resources

Date: July 17-18

Registration: <http://bit.ly/PSNewCoordRegister2017>

**Please note all registration information is subject to North Carolina Public Records Law.

Remember to visit the [NC SIS website](#) for additional information including webinars and training documentation.

NC SIS
NC Department of Public Instruction
Education Building, 7th Floor North
301 North Wilmington Street
Raleigh, NC 27601

919-807-3190 Office
919-807-3421 Fax
Email: ncsis@dpi.nc.gov