Digital Teaching and Learning

DISTRICT SUPPORT

HOME BASE

NC SIS Weekly Email Bulletin

In this issue:

1. Home Base Maintenance Weekend Announcement
2. Grade Calculation Update
3. CRDC Reporting
3. 2019 CCES Early Bird Registration is Open!
4. Winter Home Base Meet-Ups - January 28 - 31
5. PowerSchool and TNL Training Webinars!

Home Base Maintenance Weekend Announcement

Maintenance for PowerSchool and Schoolnet will be performed this weekend, January 11-13. Both systems will be taken offline at 5 p.m. on Friday, January 11.

PowerSchool activities will include an escalation release and upgrade to PS v11.05.05. This upgrade includes a fix for two security issues that reportedly allow users to manipulate page and group permissions to gain access to areas that should be impermissible. In addition, there will be some improvements to the Historical Enrollment Transfer functionality, including an alert and error details for records that fail to transfer, and a new button on the Historical Grades screen that will allow users to transfer records if none appear (see below).

Historical Grades

We do not anticipate using the entire maintenance window for these activities and hope to return PowerSchool services by Saturday afternoon. Please view the PowerSchool 11.05.05 Release Notes located on the NC SIS website.

Schoolnet activities will include an upgrade to version 20.1. This upgrade requires two additional maintenance tasks after install. We expect Schoolnet to return to normal operations by 6 a.m. on Monday, January 14.

Some of the new Schoolnet features are highlighted below:

- *Assessment Comparison Report-* Compare up to 10 assessments by score/proficiency and add additional data elements to the report.
- *Enhanced Student List Page-* Easier access and navigation to student reports to the Student List page on the Reporting Dashboard under Student Reports.
- *Grade Level filter added to KPI Dashboard-* View all KPIs on the dashboard by the grade level(s) selected with the filter in the drop down menu.
- *All or None Scoring-* All or None scoring is available for the following item types: inline, matching, drag and drop, click stick click drop, and hot spot (multiple).
- *Attendance Details on Student Profile-* Expand attendance details to see the date, event type and value for each attendance event for student.

View the Schoolnet 20.1 Release Notes here: http://bit.ly/schoolnetmidyear2019

Grade Calculation Update 2

As a follow-up to yesterday's communication concerning grade calculations, it has been determined that 168 districts were potentially impacted. Students within these districts whose calculated term grades end in .3, .4 or .5 may be affected. NCDPI is currently sending lists to each of these districts and will continue to do so throughout the day. If you have not received your list, feel free to contact Justin Conner, justin.conner@dpi.nc.gov. If you are contacted and you choose to leave things as they are, at a minimum, you will need to create your new grade scale using the Alpha-type and attach that to any future courses/sections..

CRDC Reporting

Please rerun all PowerSchool CRDC reports ran prior to December 21, 2018, at the LEA Level this week. The Feds have given SEA participants one week to perform testing, and this will allow testing of the Federal system. The CRDC report will need to re-run at least two more times prior to final submission.

Below are some recent questions and concerns reported in the last few weeks:

1. My courses are not appearing on the PS report for CRDC.
   - **Re-run the report.** The report was run prior to the SY17-18 updates. Please contact me (Terra Dominguez) if you still see a discrepancy. Do not Approve reports at this time.
2. My restraint data looks weird.
   - **This is a bug that has been reported to the vendor.** Big thanks to Cleveland who reported the issue! Expect an update to the reports later this month.
3. I don't see an Approval button when I generate the report.
   - **You are running the report at the school level.** This is great for Data Managers to investigate student detail records to see who is reporting, but **you must generate the report at the LEA Office level.** Do not Approve reports at this time.
4. How do I resolve my enrollment counts?
   - School enrollment counts are based on October 1 of the collection year.
   - Program enrollments are based on:
     - Exceptional Children: December 1 of collection year
     - AIG: November 15 of collection year
     - EL: October 1 of collection year
     - 504: October 1 of collection year
   - 7th and 8th grade Algebra counts will be based on the last day of the scheduled term. This is a new update and will be provided in an update to PowerSchool that should occur this weekend (January 11, 2019).

To review school enrollment dates, use the Enrollment Summary Report by Date. The path is very specific: Start Page > Reports > Enrollment Summary Reports > Enrollment Summary by Date. Contact the HB Support Center if you do not have this plugin.

7. Are the webinars recorded?
   - **Yes!** The webinar recordings are located: http://www.nc-sis.org/recordings.html. Look for 'Preparing for the CRDC'. The recordings will be listed by date. Watch the latest.

8. Do I need to sign up for the Labs?
   - **No - come when you can.** Feel free to bring another staff member. This is a working session at the NCDPI, these are not trainings. Come with your documents and your data.

9. The CRDC Coordinator has changed, can you update the contact for my LEA?
   - **Update the contacts in EDDIE** and your staff member will receive the latest and greatest directly from the SEA CRDC Coordinator.

Please contact Terra Dominguez, terra.dominguez@dpi.nc.gov, with any questions.

Legislative Class Size Report Due Today

The deadline for submitting Class Size reports, the Superintendent's Affidavit, and Waiver forms is today, January 11, 2019. We understand that several districts have Remedy tickets open relating to LCS and all of those have been reported to PowerSchool.

In cases of Class Size report errors or discrepancies, districts should proceed with the following actions:

1. Submit Class Size report by close of business today.
2. Submit Waiver forms for any classes that exceed the max per grade level by close of business today. *Waivers are not necessary for dual language immersion courses.
3. Submit Remedy tickets relating to errors or discrepancies (if you have not already) by close of business today.

NCDPI will refer to these tickets to track issues and better understand discrepancies in the approved reports.

2019 Registration is Open!

www.ncpublicschools.org/cces/

Register now for the 2019 Communities of Education Stakeholders (CCES) Conference! Early Bird Registration ends February 15, 2019. **Those who register <u>before</u> February 15 will receive a discount!**

Who should attend? Teachers, student services personnel, principals, superintendents, parents, school administrators, community and business representatives are invited. Visit the Participant Registration webpage for more information.

Registration Link: bit.ly/registercces19

Winter Home Base Meet-Ups - January 28 thru 31

Remember to sign up for the winter round of Home Base Meet-Ups scheduled for Monday, January 28 through Thursday, January 31. These collaborative sessions are great opportunities for networking and sharing ideas. The meetings are planned as face to face; however, inclement weather may be an impeding factor for travel.

New to this winter meet-up, Schoolnet and Canvas will be meeting for a full day. The afternoon will be reserved for a collaborative session with Schoolnet and Canvas. For complete registration details, please link to the http://bit.ly/HBMU_Winter2019.

PowerSchool Training

Preparing for the Civil Rights Data Collection

This two-hour session will provide a PowerSchool demonstration specific to the CRDC, tips for successful validation and an opportunity to discuss the NC DPI schedule for data upload to the Federal Submission Portal.

Date and Time:

Wednesday, February 6, 2019
1-3 p.m.

**Registration
Link:** https://register.gotowebinar.com/rt/231088052197676803

CRDC Workshop

CRDC Workshops are not webinars. Labs are designed for district level staff working on the Office of Civil Rights Data Collection to get assistance with PowerSchool set-up in real-time. Two staff members from an LEA and Charters may attend. The NC DPI training room will be open from 9 a.m. to 4 p.m. Staff are welcome to attend as their schedule allows.

Date and Time:
Friday, January 18, 2019 (9 a.m. – 4 p.m.)
Friday, February 8, 2019 (9 a.m.-4 p.m.)

Location:
North Carolina Department of Public Instruction,
301 N Wilmington St, Raleigh, NC 27601, USA

Please contact Terra Dominguez at terra.dominguez@dpi.nc.gov or 919.807.3272 with any questions.

TNL/NCEES Training Webinars!

Please click here to review the full list:
http://bit.ly/18-19NCEES_Webinar_Series

All webinars in this series are held on Tuesdays, from 4-5 PM. All webinars will be recorded and posted to the Webinar Series spreadsheet.

NCEES End of Year Process for Teachers/ Support Staff
Description: Participants will gain an understanding of the process for completing the Professional Development Plan End-of-Year Review. Teachers will explore the steps leading to the Evaluation plan Summary Evaluation Conference, how to complete the signatures acknowledging the summary evaluation and how to provide a written response and artifacts.

Date and Time:
Tuesday, April 2, 2019
4-5 p.m.

NCEES End of Year Process for Principals
Description: Topics to be outlined include reviewing the Teacher Evaluation Summary & PDP EOY Review Process and responsibilities, managing completion reports for staff, and reviewing the end of Year for the Principal Evaluation Plan. Participants will be encouraged to share best practices and lessons learned over the 2018-19 school year and changes they are planning for the upcoming 2019-20 school year.

Date and Time:
Tuesday, April 9, 2019
4-5 p.m.

Remember to visit the NC SIS website for additional information including webinars and training documentation. Follow us on twitter @NCHomeBase.

 NC SIS
 NC Department of Public Instruction
 Education Building, 7th Floor North
 301 North Wilmington Street
 Raleigh, NC 27601

919-807-3190 Office
919-807-3290 Fax
Email: ncsis@dpi.nc.gov