



February 8, 2019

# Digital Teaching and Learning

DISTRICT SUPPORT



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## NC SIS Weekly Email Bulletin

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## Home Base Maintenance Weekend - Feb. 8-10

This weekend (Feb. 8-10) is our regularly scheduled maintenance window for the month. PowerSchool and Schoolnet are both scheduled for maintenance during this period. Only two items will be released in PowerSchool this weekend, both of which are related to the Civil Rights Data Collection (CRDC). NCDPI and PowerSchool will work to try and return the PowerSchool application back to service by

mid-day Saturday.

Schoolnet will be upgraded to version 20.1.2. This upgrade will include:

- An enhancement to auto-publish shared grades to the student and parent portals in PowerSchool. This replaces the extra step of teachers having to publish grades they have selected to share to the PowerTeacher Pro gradebook.
- An update to the Certica Navigate Item Bank with the addition of over 1,000 new K-8 math items. Be on the lookout for a standards breakdown chart of Certica items in the March edition of the Home Base Newsletter.

Home Base will be brought down today, February 8 at 5 p.m. and returned to service no later than Monday morning, February 11 at 6 a.m. Once maintenance is complete, a message will be sent to notify users that the applications are up and available for use. If there is a delay in bringing up the systems, users will be notified. Questions or comments pertaining to these maintenance activities may be addressed to [home\\_base@dpi.nc.gov](mailto:home_base@dpi.nc.gov). Stay informed of all Home Base planned maintenance periods by visiting our [2018-19 Home Base Maintenance Schedule](#).

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## EDDIE Feed to PowerSchool Update

NCDPI has confirmed that the Educational Directory and Demographical Information Exchange (EDDIE) and PowerSchool are now in sync. Should you experience otherwise, please submit a [Remedy](#) ticket.



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## Course Codes Update for 2019 Import

Please review the [2019 Course Codes Status](#) document for an update of the 2019 import. There was an issue with courses disappearing that required further investigation by the vendor, PowerSchool. At this time, it has been confirmed that the courses highlighted in yellow did not disappear and those not highlighted are being added or have been added.

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## PowerSchool v12 Upgrade

Weekly meetings continue at NCDPI as we are working together to plan for the move to the latest version of PowerSchool. [Release notes](#) have been placed in a folder for easy access. More to come as we continue reviewing these notes and developing a testing plan.





## Legislative Class Size

The Home Base Support Center (HBSC) will begin resolving the tickets related to the Fall 2018 Legislative Collection. This does not mean that a fix was necessarily provided, but that we are archiving those to refer to during the data review process. It is important that you do not cancel your tickets but let the HBSC resolve it for you. The spring collection is coming this week in a beta release for NCDPI to test for March release. Any tickets you previously submitted for the fall collection have been

attached to a case with PowerSchool and is being worked into the spring release.

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## Enterprise Reporting Training

Ten coordinators have been selected to receive Train the Trainer training in Enterprise Reporting next week at NCDPI. These individuals will then go back to their respective regions and deliver the training to others. We will build on the initial training until everyone has received all levels of training. Special thanks to those who have agreed to come!



## Students' Transcripts and ACT/SAT Scores

Recently, the North Carolina Department of Public Instruction (NCDPI) received questions regarding whether or not ACT and/or SAT scores should be included on students' transcripts via PowerSchool. ACT and/or SAT scores must not be included on students' transcripts for several reasons:

- The NCDPI is not the authoritative source of scores for college reporting; official score reports for college reporting must come directly from ACT/SAT.
- Students make the decision and indicate on their ACT/SAT test booklet where they want their scores to be sent. Students and their parents should have control over what colleges/universities receive the ACT/SAT scores.
- Clerical error may occur when entering ACT or SAT scores into PowerSchool resulting in incorrect information for colleges/universities, and also clerical error may introduce an inaccurate score on the transcript.
- Colleges and universities may not realize that the score on the transcript is not the most recent score, which is often required in the admission process.

Please share this information locally.

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## School Closures Due to Hurricane and How that Impacts Fall Headcount

NCDPI has discovered that certain districts have zero data reporting for the fall headcount collection. Following investigation, we learned that this is due to gaps in student enrollment.



**Cause:** Schools that had to close due to the storm should have left those days in the calendar as “closed” days, but also left students enrolled during the closed days. Instead, we have found that districts actually *dropped* students on the first closed day and then re-enrolled them on the day students returned to school.

**Solution:** It is imperative for schools to clean this up in the next few days as the data will be collected as-is on Friday, February 15. In cases where schools closed and students moved to a new location to receive instruction, there should be no gap in their enrollment. School A will be their school of record up until the day they start attending School B. Closed days will be associated with the initial school.

Impacted districts are encouraged to contact [Justin Conner](#) directly ASAP.



## TNL/NCEES Training Webinars!

Please click here to review the full list:

[http://bit.ly/18-19NCEES\\_Webinar\\_Series](http://bit.ly/18-19NCEES_Webinar_Series)

All webinars in this series are held on Tuesdays, from 4-5 PM. All webinars will be recorded and posted to the Webinar Series spreadsheet.

### **N.C. Principal Evaluation: EMPOWERING leadership capacity**

This 4-part webinar series is for administrators evaluating principals and assistant principals. The principalship requires leaders with multifaceted talents and skills to design and create learning environments that are nurturing and effective. The concept of leadership is extremely complex and systemic in nature. Isolating the parts of leadership completely misses the power of the whole. It is not just knowing what to do, but why to do it, how to do it and when to do it. Participants will view their role as one to coach and empower such leadership capacity. You must register for each part of the 4 part presentation. Each part last 1 hour.

**Register for each of the 4 part sessions below:**

#### **[Part 1: Understanding the Foundation of the Standards and the Evaluation Process for Principals.](#)**

Tuesday, February 5, 2019 (**Ended**)

Time: 4-5 p.m.

Audience: All administrators evaluating principals and assistant principals

Description:

Part 1:

This session focuses on the importance of knowing your principal and their leadership style in order to best communicate and coach improvement practices. The session also examines the philosophical foundation of the School Executive Standards and provides complete clarity regarding the evaluation process.

#### **[Part 2: School Executive Standards:](#)**

1. [Strategic Leadership](#)
2. [Instructional Leadership](#)

### 3. [Cultural Leadership](#)

Tuesday, February 19, 2019

Time: 4-5 p.m.

Audience: All administrators evaluating principals and assistant principals

Description:

Part 2: Examination of School Executive Standards:

1. Strategic Leadership
2. Instructional Leadership
3. Cultural Leadership

Evidences, artifacts and questions for observations and evaluations, related to each standard, will be provided.

### [Part 3: School Executive Standards:](#)

4. [Human Resource Leadership](#)
5. [Managerial Leadership](#)
6. [External Development Leadership](#)
7. [Micro-political Leadership](#)

Tuesday, March 5, 2019

Time: 4-5 p.m.

Audience: All administrators evaluating principals and assistant principals

Description:

Part 3: Examination of School Executive Standards:

4. Human Resource Leadership
5. Managerial Leadership
6. External Development Leadership
7. Micro-political Leadership

Evidences, artifacts and questions for observations and evaluations, related to each standard, will be provided.

### [Part 4:](#)

#### [Feedback Conversations](#)

Tuesday, March 26, 2019

Time: 4-5pm

Audience: All administrators evaluating principals and assistant principals

Description:

Part 4: This session focuses on understanding difficult conversation and how to provide relevant feedback using low-inference data. Principal directed evaluation conversations empower principals and assistant principals to be reflective practitioners. This webinar takes a new look at the evaluation and provides you a framework to begin shifting the feedback conversation to be led by the principal.

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Remember to visit the [NC SIS website](#) for additional information including webinars and training documentation. Follow us on twitter [@NCHomeBase](#).

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