



December 8, 2017

# Digital Teaching and Learning

ACADEMIC AND DIGITAL LEARNING



## NC SIS Weekly Email Bulletin

### In this issue:

1. Home Base Maintenance Weekend Begins Today @ 5 PM! **(Note: PMR Update Postponed)**
2. Monthly DIT Patching - Sunday, Dec. 10
3. Reminder: A Message from the Support Center (Survey)
4. NCDPI's Technology Support Center's Knowledge Base
5. 2017-18 NC SIS Training Calendar \*Register for New Training Webinars\*



## Home Base Maintenance Weekend Begins Today @ 5 PM!

The next Home Base maintenance weekend is scheduled for today, December 8 through Sunday, December 10, 2017. Currently, PowerSchool and Schoolnet are both scheduled for maintenance.

During this maintenance period, PowerSchool will begin pushing out the Global Ed endorsements. **PowerSchool maintenance will**

**NOT comprise a State Reporting release update for resolving the incorrect calculation of attendance in the Principal Monthly Report (PMR) for cross enrolled students as previously anticipated.** More information concerning this update will be communicated at a later date.

Maintenance for the Schoolnet application will entail updates to the Certica Item Bank which will require re-indexing. The re-indexing task will last approximately 4 - 6 hours.

Home Base will be brought down on Friday at 5 p.m. and returned to service no later than Monday, December 11 at 6 a.m. Once maintenance is completed, a message will be sent to notify users that the system is up and available for use. If there is a delay in bringing up the applications, users will be notified.

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## Monthly DIT Patching - Sunday, Dec.10

The NC Department of Information Technology (DIT) will be performing monthly server patching, including the UID Systems servers, this Sunday, December 10, 2017, between 4:00 a.m. and 12:00 p.m. The Staff and Student UID systems will be unavailable during this time. Therefore, please do not enroll, transfer and/or update student demographic information in PowerSchool during this period.



## Reminder: A Message from the Support Center

We would like your feedback regarding your experiences with the Technology Support Center.

Thinking back over this last year, including the End of Year process, the summer upgrades to Home Base and the recent start of year, how would you rate your experiences with us? The link below leads you to a brief survey where you can share your thoughts with us.

Your participation is truly appreciated as this feedback will help us improve our handling of your support requests.

Survey link: <https://goo.gl/forms/BayveKR95uyEsWSJ2>

This survey will remain open through December 15.

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## NCDPI's Technology Support Center's Knowledge Base

LEA/Charter School coordinators, data managers and staff that use or support the Home Base suite of tools can access the Technology Support Center's Knowledge Base. Inside is an extensive library of resources available to users 24/7.

Our knowledge base includes:

- Knowledge Base Articles, 'How To' Guides



- FAQ's, Quick Reference Documents
- Tips, Hints and More!
- Links to other support resources - e.g., NC-SIS webpage and PowerSource

New users can request access at: <http://servicedesk.ncdpi.wikispaces.net/home>

Knowledge Base Quick Reference Doc at: <http://bit.ly/HomeBaseKB>

**Check back often - New resources added regularly!**



## NC SIS Training Calendar

The Home Base Professional Learning Team is pleased to announce PowerSchool trainings for the 2017-18 school year. The audience for each session is based on user roles.

The PowerSchool sessions listed below are also posted on the NC SIS website's [Training Calendar](#). Please review these pages frequently for PowerSchool training schedule changes or additional trainings for September 2017 - June 2018.

Hands-on training sessions will be held at the NC Department of Public Instruction, 301 N. Wilmington Street, Room 564, Raleigh, NC, unless stated otherwise. Click [HERE](#) for directions to NCDPI and parking information. All attendees must be an employee of the NC Public School System to participate. Management companies are not permitted to attend.

Registration links are provided below. Please try to register early for workshops due to space limitations.

Note: All registration information is subject to the North Carolina Public Records Law.

## Upcoming Webinars

### Early Graduate Process Webinar

This webinar will contain a presentation on the process for early graduates including the steps that must be taken to withdraw the students prior to the school's last instructional day. The intended audience for this webinar are LEA coordinators, data managers, and counselors.

**Date:** December 12, 2017

**Time:** 10 a.m. - 11 a.m.

**Registration:**

<https://attendee.gotowebinar.com/register/9219118413168538369>

**Date:** December 12, 2017

**Time:** 2 p.m. - 3 p.m.

**Registration:**

<https://attendee.gotowebinar.com/register/7316377257418675969>

After registering, you will receive a confirmation email containing information about joining the webinars.

#### **End of Term/Storing Grades**

This webinar will contain a presentation on the tasks covered for the end of term process. This will include a review on years and terms, running grade verification, running section readiness report, store grades process, and printing report cards. The intended audience for this webinar are LEA coordinators and data managers.

**Date:** January 4, 2018

**Time:** 10 a.m. - 11:30 a.m.

**Registration:**

<https://attendee.gotowebinar.com/register/4329631985890763777>

After registering, you will receive a confirmation email containing information about joining the webinar.

#### **PowerSchool Prepare to Schedule**

This webinar will contain a presentation on the pre-scheduling process/steps. This includes an explanation of "Build and Load" vs. "Load" only, initial LEA and School setup, and accessing PowerScheduler. At the end of the presentation, there will be an opportunity for questions. The intended audience for this webinar are LEA coordinators, data managers, and counselors.

**Date:** January 10, 2018

**Time:** 10 a.m. - 12 p.m.

**Registration:**

<https://attendee.gotowebinar.com/register/7535155882090331393>

**Date:** January 11, 2018

**Time:** 1 p.m. - 3 p.m.

**Registration:**

<https://attendee.gotowebinar.com/register/894965468416270849>

After registering, you will receive a confirmation email containing information about joining the webinar.

#### **PowerSchool Pre-Scheduling Q & A Webinar**

This webinar will not contain any presentation. It will be an open forum for attendees to ask their scheduling questions to a panel of DPI staff members. The intended audience for this webinar is LEA coordinators, data managers, and counselors.

**Date:** January 25, 2018

**Time:** 10 a.m. - 11 a.m.

**Registration:**

<https://attendee.gotowebinar.com/register/6274018244054603265>

**Date:** February 1, 2018

**Time:** 10 a.m. - 11 a.m.

**Registration:**

<https://attendee.gotowebinar.com/register/7517205255255375105>

**Date:** February 7, 2018

**Time:** 2 p.m. - 3 p.m.

**Registration:**

<https://attendee.gotowebinar.com/register/8460696183049974273>

After registering, you will receive a confirmation email containing information about joining the webinar.

\*\*Please note all registration information is subject to North Carolina Public Records Law.

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Remember to visit the [NC SIS website](#) for additional information including webinars and training documentation.

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