



December 1, 2017

# Digital Teaching and Learning

ACADEMIC AND DIGITAL LEARNING



## NC SIS Weekly Email Bulletin

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## Reminder: December 2017-18 Home Base Meet-Ups

You still have time to register for another round of Home Base Meet-Ups scheduled to begin Monday, Dec 4 through Thursday Dec. 7! For registration and details, click on this [HB December 2017 Invite Link](#) . Locations and dates are listed below:

## Meet-Up Schedule

HOME BASE

	Northeast & North Central	Southeast & Sandhills	Piedmont-Triad & Northwest	Southwest & Western
<b>October</b> <i>Mon-Thu</i>	<b>10/16/2017</b> Bertie County Schools Administrative Bldg 715 US-13 Windsor NC <i>Use Bertie Stem HS for GPS</i> (No TNL)	<b>10/17/2017</b> James Sprunt CC Williams Building Rooms 100 & 101 133 James Sprunt Dr. Kenansville, NC 28349 (No TNL)	<b>10/18/2017</b> Alamance Burlington School System 1712 Vaughn Rd. Burlington, NC 27217 (No TNL)	<b>10/19/2017</b> Gaston County Schools Rader Center 236 8th Ave Cramerton, NC (No TNL)
<b>December</b> <i>Mon-Thu</i>	<b>12/4/2017</b> Johnston County Schools A.G. Glenn Bldg 501 S 2nd St. Smithfield, NC 27577	<b>12/5/2017</b> Cumberland Co. Schools Lewis Chapel Middle 2150 Skibo Rd. Fayetteville, NC 28314	<b>12/6/2017</b> Wilkes County Schools 613 Cherry Street, North Wilkesboro, NC 28659 <b>(3 PM End Time!)</b>	<b>12/7/2017</b> Buncombe Co. Schools 175 Bingham Rd. Asheville, NC 28806
<b>April</b> <i>this week is</i> <i>Tues-Fri!</i>	<b>4/10/2018-Tues</b> Bertie County Schools Administrative Bldg. 715 US-13 Windsor NC <i>Use Bertie Stem HS for</i> <i>GPS</i>	<b>4/11/2018-Wed</b> Wayne County Spring Creek Middle School 3579 NC-111 Seven Springs, NC 28578	<b>4/12/2018-Thu</b> Burke County Olive Hill Resource Center 509 West Concord Street Morganton NC 28655	<b>4/13/2018-Fri</b> CMS Professional Development Center 1901 Herbert Spaugh Lane Charlotte, NC 28208

## Next Home Base Maintenance Weekend - Dec. 8-11, 2017

The next Home Base maintenance weekend is scheduled for Friday, December 8 through Sunday, December 10, 2017. Currently, PowerSchool is the only application scheduled for maintenance.

Home Base will be brought down on Friday at 5 p.m. and returned to service no later than Monday, December 11 at 6 a.m. Once maintenance is completed, a message will be sent to notify users that the system is up and available for use. If there is a delay in bringing up the application, users will be notified.



## Planned Maintenance for Public Apex Platform (DLMI Reporting Tool) - Dec. 16, 2017

Saturday morning, Dec. 16, NCDPI Enterprise Systems Support will begin planned maintenance to update the Public APEX platform to the latest supported release. This maintenance will impact the availability of the DLMI Reporting Tool. The maintenance window will begin Saturday, Dec. 16 at 8:00 a.m. and last until 11:00 p.m., Sunday, Dec. 17.

## 2018-19 School Year Course Codes Now Available

### *New Courses*

The new 2018-19 School Year course codes are now available for scheduling in PowerSchool, and the Master List can be viewed at: <http://www.nc-sis.org/courses.html>. The new course list includes additional Cambridge courses, CTE local course options (LCO), and elective OCS/ECS high school courses.



Additionally, the following EC elective courses have been added for the current school year:

- North Carolina Elective Health, Safety, and Independent Living (9390AX0)
- North Carolina Vocational Preparation (9391AX0)

### *CTE CCP Non-CAA Courses*

As a reminder, all Career and College Promise (CCP) CTE courses that are not on the Comprehensive Articulation Agreement (CAA) have been removed. The specific courses that have been removed can be viewed [here](#), and the guidance on how to schedule these courses as a CTE generic career cluster course can be viewed [here](#).

### *College Courses Less than 3 Semester Hours*

Pursuant to North Carolina State Board of Education Policy CCRE-001 § 2.6, all college courses less than 3 semester hours shall receive 0 high school credit beginning with the 2018-19 academic school year. To implement this new policy, all previous college courses with less than 3 semester hours have been removed, and new generic course codes have been generated as identified below:

- University Less than 3 Sem Hrs Course (0U612X0)
- Comm College Less than 3 Sem Hrs Course (0C552X0)
- Comm College CTE Less than 3 Sem Hrs Course (CW002X0)

### *Work Around for Invalid Courses in PowerScheduler*

Schools that are beginning to schedule for next year should be aware of a known bug in PowerScheduler. This bug only affects your incoming students (students whose current school is not the same as their next school, middle to high school). When using Mass Add Student (schedule) Request for incoming students, the system is adding the students' current school.

There is a way to change the SchoolID if you use the Mass Add Students Request functionality. In PowerScheduler, under Functions > Resolve Invalid Requests:

#### **Resolve Invalid Requests.**

- Check the requests that show a Status of Invalid School.
- Scroll to the bottom of the screen and click Change School.

Note: You can also resolve **invalid course numbers** using the same screen.

- Check the requests that are found with a Status of Invalid Courses.
- Scroll to the bottom of the screen and click Change Course.

A side screen will appear for the user to select the correct course number (all students who are checked will get this course number).

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## RTA Collection Completed

The NCDPI Read-to-Achieve data collection is complete. Please revisit the QRD, [Entering Read to Achieve Scores](#) for instructions on how to enter test scores for students.

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## A Message from the Support Center

We would like your feedback regarding your experiences with the Technology Support Center.

Thinking back over this last year, including the End of Year process, the summer upgrades to Home Base and the recent start of year, how would you rate your experiences with us? The link below leads you to a brief survey where you can share your thoughts with us.

Your participation is truly appreciated as this feedback will help us improve our handling of your support requests.

Survey link: <https://goo.gl/forms/BayveKR95uyEsWSJ2>

This survey will remain open through December 15.



## What's New on the Web!

### Updated Documents

[2018-19 Course Code Master List - 12/01/2017](#)

[2017-18 Course Code Master List - 12/01/2017](#)

[Course Availability for the Next Year \(QRD\) - 11/30/2017](#)

### **PowerSchool Release Notes**

[PowerSchool Release Notes for 11.0 - 06/16/2017](#)

[PowerSchool Release Notes for 11.0.0.1 - 06/29/2017](#)

[PowerSchool Release Notes for 11.0.2.0 - 08/23/2017](#)

[PowerSchool Release Notes for 11.0.2.2. - 08/31/2017](#)

[PowerSchool Release Notes for 11.0.3.2 - 11/14/2017](#)

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## NCDPI's Technology Support Center's Knowledge Base



LEA/Charter School coordinators, data managers and staff that use or support the Home Base suite of tools can access the Technology Support Center's Knowledge Base. Inside is an extensive library of resources available to users 24/7.

Our knowledge base includes:

- Knowledge Base Articles, 'How To' Guides
- FAQ's, Quick Reference Documents
- Tips, Hints and More!
- Links to other support resources - e.g., NC-SIS webpage and PowerSource

New users can request access at: <http://servicedesk.ncdpi.wikispaces.net/home>

Knowledge Base Quick Reference Doc at: <http://bit.ly/HomeBaseKB>

**Check back often - New resources added regularly!**



### NC SIS Training Calendar

The Home Base Professional Learning Team is pleased to announce PowerSchool trainings for the 2017-18 school year. The audience for each session is based on user roles.

The PowerSchool sessions listed below are also posted on the NC SIS website's [Training Calendar](#). Please review these pages frequently for PowerSchool training schedule changes or additional trainings for September 2017 - June 2018.

Hands-on training sessions will be held at the NC Department of Public Instruction, 301 N. Wilmington Street, Room 564, Raleigh, NC, unless stated otherwise. Click [HERE](#) for directions to NCDPI and parking information. All attendees must be an employee of the NC Public School System to participate. Management companies are not permitted to attend.

Registration links are provided below. Please try to register early for workshops due to space limitations.

Note: All registration information is subject to the North Carolina Public Records Law.

## Upcoming Webinars

### Early Graduate Process Webinar

This webinar will contain a presentation on the process for early graduates including the steps that must be taken to withdraw the students prior to the school's last instructional day. The intended audience for this webinar are LEA coordinators, data managers, and counselors.

**Date:** December 12, 2017

**Time:** 10 a.m. - 11 a.m.

**Registration:**

<https://attendee.gotowebinar.com/register/9219118413168538369>

**Date:** December 12, 2017

**Time:** 2 p.m. - 3 p.m.

**Registration:**

<https://attendee.gotowebinar.com/register/7316377257418675969>

After registering, you will receive a confirmation email containing information about joining the webinars.

### **End of Term/Storing Grades**

This webinar will contain a presentation on the tasks covered for the end of term process. This will include a review on years and terms, running grade verification, running section readiness report, store grades process, and printing report cards. The intended audience for this webinar are LEA coordinators and data managers.

**Date:** January 4, 2018

**Time:** 10 a.m. - 11:30 a.m.

**Registration:**

<https://attendee.gotowebinar.com/register/4329631985890763777>

After registering, you will receive a confirmation email containing information about joining the webinar.

### **PowerSchool Prepare to Schedule**

This webinar will contain a presentation on the pre-scheduling process/steps. This includes an explanation of "Build and Load" vs. "Load" only, initial LEA and School setup, and accessing PowerScheduler. At the end of the presentation, there will be an opportunity for questions. The intended audience for this webinar are LEA coordinators, data managers, and counselors.

**Date:** January 10, 2018

**Time:** 10 a.m. - 12 p.m.

**Registration:**

<https://attendee.gotowebinar.com/register/7535155882090331393>

**Date:** January 11, 2018

**Time:** 1 p.m. - 3 p.m.

**Registration:**

<https://attendee.gotowebinar.com/register/894965468416270849>

After registering, you will receive a confirmation email containing information about joining the webinar.

### **PowerSchool Pre-Scheduling Q & A Webinar**

This webinar will not contain any presentation. It will be an open forum for attendees to ask their scheduling questions to a panel of DPI staff members. The intended audience for this webinar is LEA coordinators, data managers, and counselors.

**Date:** January 25, 2018

**Time:** 10 a.m. - 11 a.m.

**Registration:**

<https://attendee.gotowebinar.com/register/6274018244054603265>

**Date:** February 1, 2018

**Time:** 10 a.m. - 11 a.m.

**Registration:**

<https://attendee.gotowebinar.com/register/7517205255255375105>

**Date:** February 7, 2018

**Time:** 2 p.m. - 3 p.m.

**Registration:**

<https://attendee.gotowebinar.com/register/8460696183049974273>

After registering, you will receive a confirmation email containing information about joining the webinar.

\*\*Please note all registration information is subject to North Carolina Public Records Law.

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Remember to visit the [NC SIS website](#) for additional information including webinars and training documentation.

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