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Digital Teaching and Learning

DISTRICT SUPPORT



NC SIS Weekly Email Bulletin

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NCEdCloud Badges (QR Code) and Pictograph Login for K-5 Students

As communicated to technology directors and local administrators of the NCEdCloud IAM Service, we are excited to announce that alternative login methods are being offered for younger students of school districts and charter schools to access the NCEdCloud IAM Service. Two alternate authentication options will be available for the start of the 2019 - 2020 academic school year, including badges (QR codes) and pictographs.

Starting on Friday, August 16th, LEA and charter school staff members with the LEA Administrator or LEA Data Auditor role in the NCEdCloud IAM Service will be able to request these alternate authentication options. Once these options are made available for opting into on August 16th, a new button to scan a QR code will appear on the NCEdCloud IAM Service login page (see image below). Even though all users will be able to click that button, only those students who have a QR code generated by the NCEdCloud will be able to authenticate using this login path.

A screenshot of the NCEdCloud IAM login page. The page has a red header with the text "RapidIdentity". Below the header is the NCEdCloud IAM logo and the word "Login". A warning message says "Do NOT bookmark this page. Need help?". There is a dropdown menu with "NCEdCloud" selected, followed by a "Username" input field. Below the input fields are two buttons: "Go" and "Scan Student QR Code". The "Scan Student QR Code" button is highlighted with a red rectangular box. Below the buttons is a link that says "Don't have an account yet? Claim your account." and a "Claim My Account" button. At the bottom, it says "Powered by" followed by the "IDENTITY AUTOMATION" logo.

Please consult with your local technology staff regarding options for requesting, implementing, and supporting these alternate login options for younger students in the NCEdCloud IAM Service.



Course Code Title Changes

NCDPI has updated thirty-one course titles in Enterprise Controller. These courses should now be available for all LEAs and charters. The titles replicated down to existing courses and sections ONLY IF the first 7 digits of the course number and the course titles matched exactly. Therefore, if you previously brought in any of these courses and modified the local name, your existing course and sections will not reflect the changes. Please refer to the [Course Code Title Changes](#) list to ensure that you are using the latest titles for these CTE and Social Studies courses.

Home Base Meet-Ups - Thank You!

Many, many thanks to all August 5th-8th Home Base Meet-Up attendees! Your participation in the sharing of ideas among your peers is always appreciated. HBMU sessions were also available as a Live Stream. Those recorded sessions may be viewed here:

- PowerSchool - <https://youtu.be/j-ZRxabE2jM>
- NCEES - <https://youtu.be/A5RijivY9il>
- Canvas - <https://youtu.be/w8Jk-Vftsf0>
- Schoolnet - https://youtu.be/Wr5YH_tqlh4

As you reflect on your experience, please provide your feedback by completing this survey: [HBMU Feedback](#).



Perhaps you couldn't make it this time, or you came but would like to review what was shared. Presentations and resources are available online at <http://bit.ly/HBMUSHARED>. Please save or bookmark this folder for future reference, as we will continue to add information after each set of meetings.

The next round of Home Base Meet-Ups will take place Dec. 9-12, 2019. Registration will be available two weeks before the event to give everyone the opportunity to: 1) provide input on the topics to be discussed at the next Meet-Up, and 2) present on best practices or lessons learned in your LEA/Charter when using a Home Base product. We sincerely hope you continue to take advantage of these opportunities to partner with us. Dates and locations for the remaining sessions are below:

Home Base Meet-Ups 2019-2020			
NE/N Central	SE/Sandhills	PT/NW	SW/W
8/5/19 - North Central Johnston County Schools: AG Glenn Building 211 East Rose Street Smithfield, NC 27577	8/6/19 - Sandhills Lewis Chapel Middle School, 2150 Skibo Rd, Fayetteville, NC 28314	8/7/19 - Northwest Wilkes County Stone Center 613 Cherry St. North Wilkesboro, NC 28659	8/8/19 - West Rutherford County Schools Cool Springs Administrative Office 382 W. Main St., Forest City, NC 28043
SW/W	PT/NW	SE/Sandhills	NE/N Central
12/9/19 - Southwest Union County Schools 721 Brewer Drive Monroe, NC 28812	12/10/19 - Piedmont Triad Alamance Burlington Schools	12/11/19 - Southeast WCPS Professional Development & Family Engagement Center 415 S. Virginia St. Goldsboro, NC 27530	12/12/19 - Northeast Beaufort County Educational Tech Ctr 820 Bridge St, Washington, NC 27889
NE/N Central	SE/Sandhills	PT/NW	SW/W
2/24/20 - North Central Johnston County Schools: AG Glenn Building 211 East Rose Street Smithfield, NC 27577	2/25/20 - Sandhills Cumberland County Educational Resource Ctr 396 Elementary Dr, Fayetteville, NC 28301	2/26/20 - Northwest Northwest County Stone Center 613 Cherry St. North Wilkesboro, NC 28659	2/27/20 - West Buncombe County Schools 175 Bingham Rd. Asheville, NC 28806
SW/W	PT/NW	SE/Sandhills	NE/N Central
4/27/20 - Southwest Union County Schools 721 Brewer Drive Monroe, NC 28812	4/28/20 - Piedmont Triad Guilford County Schools Laughlin PD Center 7911 Summerfield Rd, Summerfield, NC 27358	4/29/20 - Southeast WCPS Professional Development & Family Engagement Center 415 S. Virginia St. Goldsboro, NC 27530	4/30/20 - Northeast Beaufort County Educational Tech Ctr 820 Bridge St, Washington, NC 27889



Next Maintenance Weekend and PowerSchool Upgrade

The next Home Base maintenance weekend is scheduled to occur Friday, August 16 - Monday, August 19, 2019. This maintenance will include a major PowerSchool Upgrade. To ensure a smooth transition, NCDPI recommends the following:

- Run any AutoComm/AutoSend currently using FTP because FTP will not be available after the upgrade. This includes third party applications your public school unit (LEAs/Charters) may use.
- Upgrade your AutoComm/AutoSend from FTP to SFTP
- Save/Print any of the following you may need for Open House, return of Teachers, etc. (These are just a sampling of items)
 - Homeroom Lists
 - Class Rosters
 - Student Parent Contacts (Reports>NCDPI Reports>Auto Dialer Extracts)
 - Progress Reports (Year-round Schools)
 - Report Cards (Year-round Schools)

PowerSchool will be brought down Friday, August 16 at 5 p.m. and returned to service no later than Monday, August 19 at 6 a.m. A message will be sent to PowerSchool Administrators once DPI receives

word that the maintenance page has been removed. Please be sure to notify your entire staff once you receive the completion message. DPI has been contacted frequently by teachers saying they are not made aware when the system becomes available. Please help us with this communication.

Please note that the nightly NCEES Person Import File will not process during the August 16-19 upgrade weekend. DPI's ODS (Operating Data System) will be out of sync during this process. Any staff updates in HR/Payroll to NCDPI Staff UID on Friday, Aug. 16, will not be processed in a NCEES Person Import File until the ODS data is back in sync. This is to prevent staff and staff plan deactivation in NCEES. Once the ODS is back in sync a communication will be sent out with the date that the NCEES Person Import and location files will be back on regular nightly schedule.

DPI will be releasing more detailed information regarding this upgrade on Monday, August 12. A communication will be sent to PowerSchool Coordinators, Tech Directors, and Superintendents. This communication will include more information about what's included in the new version as well as what to expect with the new Student Contacts page. In order to ensure that all Public School Units have awareness of this upgrade and what it includes, DPI will also be hosting a webinar that will be open to anyone who wishes to attend. This webinar will be scheduled for early next week and registration information will be shared in Monday's communication.

Back to School Reminder - Set Schoolnet Roles in PowerSchool

As we start the 2019-2020 school year, please remember to update teacher and staff roles in PowerSchool for Schoolnet (Select A Staff Member--->Security Settings--->Applications). Any teacher or staff member who has changed schools or is new to the Public School Unit will need their Schoolnet role updated in PowerSchool. Without a correct role assigned in PowerSchool, teachers and staff will not be able to access Schoolnet or may see inaccurate information. Please be reminded that any changes to Schoolnet roles in PowerSchool requires an overnight sync to take effect.



Thank you for your help during this busy time of year!



Back to School Tips for 2019-2020

Common PowerSchool Start of Year Issues

As you prepare to return back to school, remember to review the quick reference document, [Common PowerSchool Start of Year Issues](#). In it you will find reference materials and tips that are useful in answering common start up questions.

Enrolling New Students and Using the Student UID Search

In order to avoid creating duplicate students, please remember to search the Student UID system when enrolling a new student into PowerSchool. This, along with entering the student information into PowerSchool **exactly** as it is in the Student UID system, is one of the key components in executing a successful student enrollment. Changes or updates to students demographic information should be

done **after** enrolling the student in your LEA. Explicit instructions on how to perform a student search using the Student UID System can be found in the [Student UID: Student Search Guide](#). If you are not registered to use the Student UID System, a step by step registration process is available at <http://www.ncpublicschools.org/cedars/uniqueid/student/registration/>.

Also, a "[Student Transfer Cheat Sheet](#)"

that gives quick steps to different scenarios of the transfer process is available on the NC SIS site. Please take advantage of this and other resources. If you have questions or need further assistance, contact the Home Base Support Center at (919) 807-4357 or submit a ticket through the [Remedy Portal](#).

NCDPI Standards

Users may now access the new [NCDPI Standards](#) from the NC SIS Home page. This [link](#) has been placed here for easy access. The spreadsheet is also accessible from the [NC SIS Standards Based Grading and Reporting page](#), as well as the [PowerTeacher Pro Resource page](#). For more documents relating to Standard Based Reporting, visit these pages.

Running the PMR (Principal Monthly Report)

If you have the "red circle" by a school's PMR, here are a few things you can do to hopefully find the issue.

1. Check that students do not have an entry date prior to the first day of school. To search for an entry date prior to the first day of school navigate to the student's search field and enter **EntryDate < mm/dd/yyyy** (student's first day of school). Any student returned should have the entry date reviewed and changed to the first day of school if showing a different date.

Note: You can also use the PowerTools > **School Enrollments Outside the Years and Terms** report to find these students.

2. If finding and correcting the entry date does not correct the issue, review the error message. This will sometimes help in determining the issue. If the problem continues, send this error to the support center for further research. To find the error message at the school level, navigate to Start > Setup – System > Reports > Report Queue Settings - ReportWorks tab. Click the Completed Reports to find and open the failed report. The Error Message Area will identify the problem.



Start Times and End Times (SET) Reporting

In compliance with legislation mandate (G.S. 115C-12(18)), Public School Units are required to report each of their school's Start-Time and End-Time (SET). Start time is the time of day when academic classes begin for the majority of students enrolled in a school, and release time is the time of day when academic classes end for the majority of students enrolled in a school.

This report is due **September 15, 2019**. Instructions on how to run this report can be found in the [SET QRD](#) located on the NC SIS website.

Home Base Support

As you know, technical support for your SIS needs is handled directly by PowerSchool support using Chat, Call or opening a Case ticket. The Home Base Support Center continues to support you on the following applications:

- Schoolnet
- NCEES/Unified Talent
- IAM/SSO (NCEdCloud)
- Staff & Student UID (eScholar)

The Home Base Support Center can be reached at: https://ncgov.service-now.com/sp_dpi or phone: 919-807-4357 M-F 7 a.m. to 4 p.m.



Upcoming Training Events

PowerSchool New User 3-Day Training

This three day workshop is designed to be an introduction to PowerSchool SIS for administrative users. The workshop covers basic navigation of the PowerSchool start page, functions of the main menu, how to search for students/staff/contacts, managing attendance, managing staff security, and more. Attendees must be an employee of the school and not a management company. This workshop will be limited to 30 attendees so that maximum interaction is possible.

Dates: August 12, 13, 14, 2019

Where: NCDPI Bldg, Room 150 N, 301 N. Wilmington Street, Raleigh, NC

Registration Link: <http://bit.ly/PSNewUserRegister2019>

Please visit the [NC SIS Calendar](#) and [Home Base Calendar](#) frequently for upcoming trainings and webinars.

NCEES August Webinars

Mark your calendars for the NCEES August webinars. All webinars will be recorded and posted to the Webinar Series document located on <http://bit.ly/ncees-support>. Please click here to review the full list: [NCEES 2019-2020 Webinars](#) .

[NCEES Google Site Resource Review](#)

Description: Numerous tools for the evaluation process are available for teachers and administrators. Join us to take a look at the NCEES Google Site including specific pages created for orientation and role specific support.

Target Audience: HR Directors, PD Leads and Principals

Date: Tuesday, Aug 6, 2019

Time: 4-5 p.m.

[NCEES New User Basics](#)



Description: This session will allow new administrators, teachers and support staff the opportunity to explore the NCEES system and functionality of evaluations and professional development.

Target Audience: Any New NCEES User

Date: Tuesday, Aug 13, 2019

Time: 4-5 p.m.

NCEES New User Basics

Description: This session will allow new administrators, teachers and support staff the opportunity to explore the NCEES system and functionality of evaluations and professional development.

Target Audience: Any New NCEES User

Date: Thursday, Aug 15, 2019

Time: 7-8 p.m.

BOY for Teachers/ Support Staff- (Unified Talent)

Description: Participants will gain a better understanding of the beginning of the year evaluation process for teachers/support staff. Topics to be outlined include reviewing the Teacher Evaluation Process, beginning the Evaluation Plan and PDP, and the PD system. Presentation will include step by step on-line tool support.

Target Audience: Any New NCEES User

Date: Tuesday, Aug 20, 2019

Time: 4-5 p.m.

New Assistant Principal NCEES Series- Participants only register 1 time for all 10 meetings included in the series.

Description: New assistant principals need consistent ongoing support. This New Assistant Principal NCEES Series will offer 10 meetings over the 2019-20 school year. Each meeting will address *timely topics* to support NCEES, ensuring fair and reliable practices for assistant principals to support teacher growth. This series will also focus on the growth and development of the AP using the NC School Executive Standards within the AP evaluation process. An agenda outline for all 10 meetings has been developed.

In addition, participants will have a [link to submit questions and ideas](#) for topics/ standards to be covered throughout the series. This participant driven agenda will provide relative professional development that is immediately applicable for leader success. A deeper study of the standards will be guided by the feedback survey.

Note: The agenda may change throughout the series depending on professional development needs of the participants.

[Link to agenda outline for all 10 meetings](#)

Target Audience: NEW Assistant Principals

Dates: Tuesday, Aug 27, 2019, September 24, October 29, November 26, January 28, February 25, March 31, April 28, May 26, June 16

Time: 4-5 p.m.

Remember to visit the [NC SIS website](#) for additional information including webinars and training documentation. Follow us on twitter [@NCHomeBase](#).

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