



August 2, 2019

# Digital Teaching and Learning

DISTRICT SUPPORT



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## NC SIS Weekly Email Bulletin

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## The First Round of 2019-20 Home Base Meet-Ups is Here!

The first round of Home Base Meet-Ups for the 2019-20 school year is scheduled for Monday, August 5 through Thursday, August 8. Don't miss this great opportunity to collaborate and network with your peers.



**Note: Canvas will be offered on Wednesday, August 7 only. There will be a streaming option available for those who want to join virtually.**

For complete registration details, please link to the [August 2019-20 HBMU Invite](#). Click on the following bi.tly to register: [http://bit.ly/HBMU\\_Aug2019REG](http://bit.ly/HBMU_Aug2019REG).



## Reminder: PowerSchool Upgrade - Two Weeks Out!

The 19.4.2 PowerSchool Upgrade is scheduled to take place in two weeks (Aug. 16-19). Are you ready? Here are some things NCDPI recommends to ensure a smooth transition:

- Run any AutoComm/AutoSend which are currently using FTP because FTP will not be available after the upgrade. This includes third party applications your public school unit (LEAs/Charters) may use.
- Upgrade your AutoComm/AutoSend from FTP to SFTP
- Save/Print any of the following you may need for Open House, return of Teachers, etc. (These are just a sampling of items)
  - Homeroom Lists
  - Class Rosters
  - Student Schedules
  - Student Parent Contacts (Reports>NCDPI Reports>Auto Dialer Extracts)
  - Progress Reports (Year-round schools)
  - Report Cards (Year-round schools)

**Note:** More detailed information addressing the impact of the new contact functionality will be forthcoming. For complete details and new features highlighted in this upgrade, please read the [release notes](#) located on the NC SIS website.

## Back to School Reminder - Set Schoolnet Roles in PowerSchool

As we start the 2019-2020 school year, please remember to update teacher and staff roles in PowerSchool for Schoolnet (Select A Staff Member--->Security Settings--->Applications). Any teacher or staff member who has changed schools or is new to the Public School Unit will need their Schoolnet role updated in PowerSchool. Without a correct role assigned in PowerSchool, teachers and staff will not be able to access Schoolnet or may see inaccurate information. Please



be reminded that any changes to Schoolnet roles in PowerSchool requires an overnight sync to take effect.

Thank you for your help during this busy time of year!



## Start Times and End Times (SET) Reporting

In compliance with legislation mandate (G.S. 115C-12(18)), Public School Units are required to report each of their school's Start-Time and End-Time (SET). Start time is the time of day when academic classes begin for the majority of students enrolled in a school, and release time is the time of day when academic classes end for the majority of students enrolled in a school.

This report is due **September 15, 2019**. Instructions on how to run this report can be found in the [SET QRD](#) located on the NC SIS website.

## Home Base Support

As you know, technical support for your SIS needs is handled directly by PowerSchool support using Chat, Call or opening a Case ticket. The Home Base Support Center continues to support you on the following applications:

- Schoolnet
- NCEES/Unified Talent
- IAM/SSO (NCEdCloud)
- Staff & Student UID (eScholar)

The Home Base Support Center can be reached at: [https://ncgov.service-now.com/sp\\_dpi](https://ncgov.service-now.com/sp_dpi) or phone: 919-807-4357 M-F 7 a.m. to 4 p.m.



## Upcoming Training Events

### PowerSchool New User 3-Day Training

This three day workshop is designed to be an introduction to PowerSchool SIS for administrative users. The workshop covers basic navigation of the PowerSchool start page, functions of the main menu, how to search for students/staff/contacts, managing attendance, managing staff security, and more. Attendees must be an employee of the school and not a management company. This workshop will be limited to 30 attendees so that maximum interaction is possible.

**Dates:** August 12, 13, 14, 2019

**Where:** NCDPI Bldg, Room 150 N, 301 N. Wilmington Street, Raleigh, NC

**Registration Link:** <http://bit.ly/PSNewUserRegister2019>

Please visit the [NC SIS Calendar](#) and [Home Base Calendar](#) frequently for upcoming trainings and webinars.

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## NCEES August Webinars

Mark your calendars for the NCEES August webinars. All webinars will be recorded and posted to the Webinar Series document located on <http://bit.ly/ncees-support>. Please click here to review the full list: [NCEES 2019-2020 Webinars](#) .



### [NCEES Google Site Resource Review](#)

**Description:** Numerous tools for the evaluation process are available for teachers and administrators. Join us to take a look at the NCEES Google Site including specific pages created for orientation and role specific support.

**Target Audience:** HR Directors, PD Leads and Principals

**Date:** Tuesday, Aug 6, 2019

**Time:** 4-5 p.m.

### [NCEES New User Basics](#)

**Description:** This session will allow new administrators, teachers and support staff the opportunity to explore the NCEES system and functionality of evaluations and professional development.

**Target Audience:** Any New NCEES User

**Date:** Tuesday, Aug 13, 2019

**Time:** 4-5 p.m.

### [NCEES New User Basics](#)

**Description:** This session will allow new administrators, teachers and support staff the opportunity to explore the NCEES system and functionality of evaluations and professional development.

**Target Audience:** Any New NCEES User

**Date:** Thursday, Aug 15, 2019

**Time:** 7-8 p.m.

### [BOY for Teachers/ Support Staff- \(Unified Talent\)](#)

**Description:** Participants will gain a better understanding of the beginning of the year evaluation process for teachers/support staff. Topics to be outlined include reviewing the Teacher Evaluation Process, beginning the Evaluation Plan and PDP, and the PD system. Presentation will include step by step on-line tool support.

**Target Audience:** Any New NCEES User

**Date:** Tuesday, Aug 20, 2019

**Time:** 4-5 p.m.

### [New Assistant Principal NCEES Series- Participants only register 1 time for all 10 meetings included in the series.](#)

**Description:** New assistant principals need consistent ongoing support. This New Assistant Principal NCEES Series will offer 10 meetings over the 2019-20 school year. Each meeting will address *timely topics* to support NCEES, ensuring fair and reliable practices for assistant principals to support teacher growth. This series will also focus on the growth and development of the AP using the NC School Executive Standards within the AP evaluation process. An agenda outline for all 10 meetings has been developed.

In addition, participants will have a [link to submit questions and ideas](#) for topics/ standards to be covered throughout the series. This participant driven agenda will provide relative professional development that is immediately applicable for leader success. A deeper study of the standards will be guided by the feedback survey.

**Note:** The agenda may change throughout the series depending on professional development needs of the participants.

[Link to agenda outline for all 10 meetings](#)

**Target Audience:** NEW Assistant Principals

**Dates:** Tuesday, Aug 27, 2019, September 24, October 29, November 26, January 28, February 25, March 31, April 28, May 26, June 16

**Time:** 4-5 p.m.

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Remember to visit the [NC SIS website](#) for additional information including webinars and training documentation. Follow us on twitter [@NCHomeBase](#).

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