Digital Teaching and Learning

DISTRICT SUPPORT

HOME BASE

NC SIS Weekly Email Bulletin

In this issue:

PUBLIC SCHOOLS OF NORTH CAROLINA
State Board of Education | Department of Public Instructio

HOME BASE MEET-UPS

The next round of Home Base Meet-Ups for the 2020-2021 school year is scheduled for Monday, **November 16 through Friday, November 20**. Don't miss this great opportunity to collaborate and network with your peers. Product specific training will be provided. Attendees may earn up to .1 CEU for attending.

Due to COVID-19 and this unprecedented time, we have shifted the Home Base Meet-Ups to a virtual format. For complete details, please link to the November 2020 Home Base Meet-Up Invite. **Click on the individual link of the meetings you plan to attend on the date and time of the meeting.**

The 2020-2021 NC Purple Star Award Application Process is Now Open!

Applications for the 2020-2021 NC Purple Star Award are now being accepted through February 1, 2021. The Purple Star designation is awarded to schools that demonstrate military-friendly practices and a commitment to military students and families. For more information, visit the site at https://www.dpi.nc.gov/students-families/student-support/nc-supports-military-children/purple-star-award. To apply, click on the link below:

PURPLE STAR AWARD
NORTH CAROLINA SCHOOLS

- Purple Star Award Application

DID YOU KNOW?

Follow us on Facebook and begin receiving "Did You Know" tips featuring each Home Base product. These messages will include upcoming changes, tips and even hidden treasures within each product to make your job easier. If you are not following us on Facebook or Twitter click on the links below and begin today! Make sure you share this information with other staff within your school..

Facebook: @nchomebase

Twitter: @nchomebase

State Reporting Reminder

The SAR Personnel Summary Report is due **November 15, 2020.**
The personnel summary report does not have fatal or warning exceptions associated to the report.

Please remember to approve at the School Level and District Level in PowerSchool. For questions, contact studentaccounting@dpi.nc.gov.

Reminder: Career and College Ready Graduates (CCRG) Program Coding Guidance for ELA and Math - October 2020 Update

Beginning with the Spring 2021 semester, students who participate in CCRG will be documented in PowerSchool. All students in CCRG will be entered into the appropriate Special Programs indicator on the Special Programs student screen. There are two options for NCCCRG on the Special Programs Screen:

- NCCCRG English
- NCCCRG Math

Note: A student who participates in both CCRG Math and CCRG English would need to be put in both Special Programs

The Special Programs should be entered when the student is receiving CCRG content for the particular semester/year. The student entered into the Special Program will satisfy the needed data entry **if the student is receiving integrated CCRG content into an existing course**, such as English IV, various math courses, or an intervention time.

In addition to the Special Program, if the student is participating in the **stand-alone CCRG Math Elective course,** course code 201320X0, the student must also be enrolled in the course.

Alternative Learning Program and School (ALPS) Coordinators,

I hope you are all doing well and adjusting to the challenges we are all facing as we learn to deal with new methods of delivering instruction and engaging students. Thank you for your enduring efforts to help all students grow and achieve!

YOU ARE INVITED TO A WEBINAR

To assist in your efforts, we've recorded a webinar on **ALPS Data Entry, Collection & Reporting**. Having accurate up to date data is essential in maximizing the ALPS support system and meeting legislated requirement. The webinar covers the following topics:

- Enrolling a student in an ALPS roster
- Mass enrolling students in an ALPS
- Running ALPS data reports

To access the recorded webinar, click the link below.

WEBINAR LINK	**Alternative Learning Programs & Schools (ALPS) DATA ENTRY, COLLECTION & REPO** https://youtu.be/d-PKvU6mYmk

QUESTIONS?

If you have questions after viewing the webinar, please enter your questions via the link below:
https://docs.google.com/forms/d/e/1FAIpQLScVh8vyKOvGCXiGbEV8UGCZJmTh9woABGy5htwN6t7_bNxkgw/viewform

REGISTER FOR LIVE Q & A SESSION

On November 17, 2020 from 10:00 a.m. to 11:00 a.m., we will conduct a virtual Question & Answer session to address the submitted questions and to answer any other questions you may have.

Register for the Q&A Session below:

Click Link to REGISTER	**DATA ENTRY, COLLECTION & REPORTING Q&A SESSION** **November 17, 2020 10:00 a.m. – 11:00 p.m.**

UPDATE YOUR CONTACT INFORMATION

Having up to date contact lists helps to make sure you receive all the ALPS information and notifications.
To update the **ALPS District Data Coordinator Contact List**, click the link to the update form provided below:

- **https://forms.gle/tQaaYjkq3st3p4Th9**

Once you access the online update form, to update your contact information, simply select your school district from the drill-down list and complete the form providing a name, email address, and phone number for primary and secondary contacts. A secondary contact is appreciated, but not required.

To update the **ALPS Directory,** click the following link and make any necessary changes to the spreadsheet:

- **https://drive.google.com/file/d/1X7pknB8yKon7UnAHJChXANrRcDXZly-e/view?usp=sharing**

Thank you for all that you do!

Reminder: PowerSchool IPT Certification in February 2021

The Home Base Team will be offering a virtual IPT certification training from **February 1-5, 2021.** This training will span five full days. Participants will have 90 days to take and pass the certification test after training. Each PSU is allowed a certain number of technical contacts based on their ADM. If you are unsure of your current technical contacts, please contact PowerSchool Support at 1-855-339-4790.

NCDPI has created an IPT FAQ document to help answer questions you may have. Please review this document for frequently asked questions about the training and certification.

Those who can attend the DPI offered IPT Training include:
- Anyone replacing a previous technical contact from their allotted number.
- A local charter school employee who is not employed by a data management company.

Those who cannot attend this training are:
- Charter school data management company employees
- PSUs wanting additional technical contacts above their desired allocation
- Anyone who has attended training previously and failed the certification test.

Note: Anyone who is not eligible for this training will need to arrange training and/or certification directly through the vendor, PowerSchool, and cover the cost incurred. To do so, please reach out to the PowerSchool training team, training@powerschool.com.

Those who are eligible for this training session, please fill out the registration form.

Reminder: Fall Legislative Class Size Report

PowerSchool has confirmed that the September payroll file has been loaded into production and districts may now start running and approving the Fall Legislative Class Size report.

In addition to submitting the reports in PowerSchool, the local superintendent shall also complete a sworn affidavit (form attached) attesting that the superintendent has complied with the maximum class size requirements and the reporting requirements. Affidavits should be sent to classsize@dpi.nc.gov.

Requests for individual class size exception waivers require the completion of a form supplied by the Division of School Business. Waivers should be sent to StudentAccounting@dpi.nc.gov.

The legislated maximum for Kindergarten to 3rd grade for the 2020-21 school year are as follows:
- LEA wide class size maximum average: 18
- Individual class size maximum: 21
- These maximums apply to all K-3 classes regardless of instructional delivery method.

- When a class contains a combination of grades of more than one grade, the maximum class size is determined by the grade span classification of the students constituting the majority in the class. If the number of students in each grade of the combination class is equal, the maximum class size is determined by the lowest grade classification of the students.
- There are no legislated maximums for class size in grades 4-12.

The deadline for submitting the LCS report, affidavits, and waivers is **Monday, November 30**.
Class size AFFIDAVIT 2020 Update.pdf

Reminder: NC Contact Page

The Home Base Team would like to remind PSUs that the NC Contacts screen in PowerSchool will be retired in favor of the new Core Contacts screen.

In the 2019-2020 school year, a PowerSchool upgrade deployed the ***new Core Contacts*** page into NC PowerSchool instances and migrated data from core Demographics (mother and father) into the new Contacts page. Data from the custom NC Contacts page was not automatically migrated into the new Core Contacts page and must be moved manually. Information on Core Contacts was provided during the September 2019 Home Base Meet-Ups, and many PSUs have finished manually moving data from NC Contacts to the new Core Contacts page.

Navigation Paths

NC Student Contact Screen
Start Page > Student Selection > **NC Information:** NC Student Contacts

New Core Contact Screen
Start Page > Student Selection > **Information:** Contacts

For PSUs who have not completed data migration from NC Contacts to Core Contacts, the resources below from PowerSchool Support may assist in this process. A PowerSchool Community account is required to access the linked resources.

- Getting started with Contacts Guide: (Includes Importing/Exporting and field mapping information) https://help.powerschool.com/t5/PowerSchool-SIS-Administrator/Getting-Started-with-Student-Contacts/ta-p/79724

On January 1, 2021, the NC Contacts page will be disabled, and the data will no longer be visible to PSUs. All NCDPI integrations that rely upon the NC Contacts page will instead rely on core Contacts. ***Please also be reminded that third-party integrations installed by PSUs should be reviewed to ensure they are not pulling data from the NC Contacts page any longer — for example, many SchoolMessenger customers are currently pulling data from this custom page.*** PSUs will need to reach out to their vendors to initiate any changes to their data integration configurations.

PSUs requiring additional assistance with this data migration process should log a ticket with PowerSchool Support by calling the NC-specific support number **1-855-339-4790** or by visiting https://help.powerschool.com.

Reporting Reminder: Annual Military Student Identifier Collection

The military student identifier is a required annual collection of data on military-connected students. The data collection should be updated by providing a form (paper or electronic) to the parent once at the beginning of each school year. LEAs are required to enter and update the data from these forms into PowerSchool. NC DPI recommends completing these updates by **December 15, 2020**. A QRD is available for PowerSchool functionality on the military student identifier. An updated sample form is also available.

When reviewing this information please keep the following in mind.

IMPORTANT: The field options **must** be in place as described even if the form has been edited for local use. There must be room for six relationships included on the local form. The form must also describe these specific values:

- **Relationship:** Mother, Father, Stepfather, Stepmother, Guardian, Sibling, Other
- **Branches:** Air Force, Army, Coast Guard, Marine Corps, Navy
- **Status Options:** Active Duty, Activated Guard/Reserve, National Guard, Reserves, Retired Military, Disabled Veteran, Veteran, Federal Civil Service, Deceased, Deceased – KIA, Foreign Military
- **Pay Grade (Optional):** Enlisted ("E 1" through "E 9" separately), Warrant Officer ("W 1" through "W 5" separately), Officer ("O 1" through "O 10" separately). E 1, E 2, E 3, E 4, E 5, E 6, E 7, E 8, E 9, W 1, W 2, W 3, W 4, W 5, O 1, O 2, O 3, O 4, O 5, O 6, O 7, O 8, O 9, and O 10 are the required value list names. Previously, some systems interpreted this too literally, so we're providing the value list. Any dashes should be removed and replaced with the space.
- **Military Installation (Optional):** The facility where the service member fulfills their duty role in the military. [text field in PS] (e.g., Fort Bragg, NG Raleigh Armory, Knightdale Reserve Center etc.)
- **Unit or Squadron (NOT REQUIRED):** This field will be repurposed as a "Note" labelled text field in a future version of PowerSchool and will still be optional.

Home Base Webinars

2020-2021 School Year

Pre-Recorded State Reporting Webinars

https://youtu.be/wyH4sSdmn6q
- Principal Monthly Report (PMR)
- Grade Race Sex (GRS)
- Retention Promotion (RP)
- School Activity Report (SAR)
- PowerTeacher Attendance Tips for 2020-20201 and Beyond
- PowerSchool AIG Functionality Video Reference Guide

Diving Into Student Data in Schoolnet Webinar - Next Week

Join us next Tuesday, November 10, at 10 a.m., 3 p.m., or 7 p.m. for Diving Into Student Data in Schoolnet. We'll cover the many types of student data available in Schoolnet, including demographics and profiles. We'll also look at the various assessment reporting options in Schoolnet. Check out the Webinars page on the Schoolnet Google Site to register! Live attendees will receive 0.1 CEUs, and a recorded session will be available the following week.

Please note: no credit is given for watching recorded sessions.

Upcoming Canvas Professional Learning Courses: Starting Nov. 2020 - Change in Webinar Format

The Home Base Team is excited to announce a change in our upcoming webinar formats. Starting November 2nd, a new monthly self-paced training course will be available for Canvas. This course will be designed to be completed in one hour and will be linked to NCEES for automatic CEU award upon completion of the course. This course will take the place of our currently offered monthly webinars to provide a more flexible and accessible format for all. If you have registered for a November or December webinar, you will receive an email when the first monthly course is available on November 2nd.

To register for our Canvas webinars, please visit: bit.ly/nccanvaswebinars

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Upcoming #GoOpenNC Professional Learning Courses: Starting Nov. 2020 - Change in Webinar Format

The #GoOpenNC team is excited to announce a change in our upcoming webinar formats. Starting November 2nd, a new monthly self-paced training course will be available for #GoOpenNC. This course will be designed to be completed in one hour and will be linked to NCEES for automatic CEU award upon completion of the course. This course will take the place of our currently offered monthly webinars to provide a more flexible and accessible format for all. If you have registered for a November or December webinar, you will receive an email when the first monthly course is available on November 2.
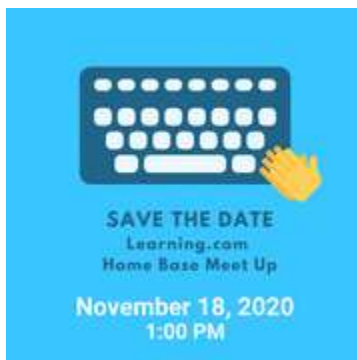
Register today!

Learning.com

Upcoming Webinars for the Month of November

Digital Citizenship Skills for the Empowered Technology User

- o Click here for more information and registration links: **http://bit.ly/NCLearningDigitalSafety2020**
- o You may qualify for .1 CEU (equals 1 hour of credit) for participating in the LIVE session of each webinar. You will need to follow your public school unit's approval process to earn credit.

November Home Base Meet Up

The November Home Base Meet Up invitation will be coming your way soon. This year, Home Base Meet Ups will include training that may be credited at the discretion of your PSU as .1 CEU!

Please share these learning opportunities with your educators.

Finally, **free virtual, instructor-led training and pre-recorded webinars are available and can be customized to your district or charter school needs.** Contact Tiffany Kinney, **tkinney@learning.com,** if interested!

NCWiseOwl EBSCO Webinars 2020-2021

PSUs, please share this message with your teachers.

Want to love and utilize **NCWiseOwl** even more? Attend the upcoming webinars available from our database vendors!

Britannica School: REGISTRATION and RECORDINGS
- **Britannica School for Remote Learning**
- **Britannica School for Parents**
- **Britannica Basics for Elementary Educators**
- **Britannica Basics for Secondary Educators**
- **Sharing Britannica Content on Google Platforms**
- **Preparing Digital Content Sets for Instruction**
- **Britannica Tools to Support Reluctant Readers**
- **Britannica School - STEAM in Focus**
- **Britannica School - Arts & Humanities in Focus**
- **Britannica Tools to Support English Language Learners**

EBSCO: REGISTRATION and RECORDINGS
- **EBSCO Reference Center Exploration**
- **EBSCO Online Classroom Tools and Integration Tips**
- **EBSCO Accessibility and Usability Features within EBSCO Resources**
- **EBSCO Working with EBSCO eBooks**

Please visit the NCWiseOwl **Toolkit** professional learning section for detailed descriptions and registration links. www.ncwiseowl.org

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Google Earth

Most will describe 2020 as an atypical year. We've had to learn how to do things differently by reinventing many processes to accomplish our objectives despite the challenges. In other words, we've all experienced a change in our daily routines that we never imagined. We had to learn and teach differently, play differently,

visit differently, and even learn how to travel differently. Although we may not be able to go over the river and through the woods to grandma's house for the Holidays physically, we can use Google Earth to take us there visually and enjoy the trip almost as much as being there.

Google Earth can be used in numerous ways to explore the universe. For example, you can view most areas in 3D and with the assistance of Google Earth Projects, you can challenge your students to do a report on any place in the world and include a 3D PowerPoint to share with their classmates.

Voyager, a tool within Google Earth, allows you to bring the world into your classroom. You can choose from map based stories and explore various topics including history.

This site offers endless possibilities to enchant students of all ages. For example:
- Engage in capers with Carmen Sandiego and learn about latitude and longitudinal lines at the same time.
- Take a virtual field trip to the International Space Station.
- Trace Marco Polo's journey through Asia.

Although we've all had to adjust in many ways, we can continue to enjoy the world around us and experience it in new and amazing ways with Google Earth.

NCDPI Technology Support Center

NCDPI's Technology Support Center continues to meet your support needs for:
- Schoolnet
- NCEES/Unified Talent
- IAM/SSO (NCEdCloud)
- Staff & Student UID (eScholar)

Support availability:
Web **(NEW URL)**: https://ncgov.servicenowservices.com/sp_dpi   - 24/7
Phone: **919-716-1840,** Monday - Friday, 7 a.m. to 4 p.m. (excluding state holidays)

Technical support for **SIS** needs is handled directly by PowerSchool support using chat, phone, or by opening a case ticket.

Remember to visit the NC SIS website for additional information including webinars and training documentation. Follow us on twitter @NCHomeBase.

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