

September 18, 2020



Digital Teaching and Learning

DISTRICT SUPPORT



NC SIS Weekly Email Bulletin

In this issue:

1. Home Base Maintenance Weekend Begins Tonight!
2. Next Home Base Meet-Up - Sept. 21-25, 2020
3. Disabled Course Codes with Actively Enrolled Students
4. Student Directory Opt-out Collection
5. CFU Reporting Due Wednesday, Sept. 30
6. Reminder: Transcript Review
7. Reminder: Attendance Expectations for Remote Learning
8. 2020-2021 Webinars
9. Friday Round Up Featuring: Oh My Disney
10. NCDPI Technology Support Center



Home Base Maintenance Weekend Begins Tonight!

The next Home Base maintenance weekend is scheduled to begin tonight, September 18, 2020. PowerSchool is the only application that will undergo maintenance. All other Home Base applications will remain available.

The Principal's Monthly Report (PMR) fix is scheduled for release during this maintenance window. NCDPI will submit a case to PowerSchool Support to have PMR 1 unlocked for schools in all PSUs. **To avoid an additional unlock request, please submit the Month 1 PMR by Wednesday, September 23, 2020 if your original due date has passed.**

The PowerSchool application will be brought down on **Friday, Sept. 18 at 7 p.m. and returned to service by 7 a.m., Saturday morning, Sept. 19.** Systems will be made accessible and users will be able to access the system.

Note: Each year, a list of scheduled maintenance windows are published by NCDPI. This is published in advance to help teachers and administrators better prepare for temporary outages and loss of access. Please review the [2020-2021 maintenance schedule](#) and put these dates on your calendar. In most cases, the entire window is not necessary and we can return systems to service earlier than listed. If emergency maintenance is required in addition to these scheduled dates, all users will be notified in advance.

If you have any questions pertaining to this maintenance, please contact the Home Base Team at home_base@dpi.nc.gov.



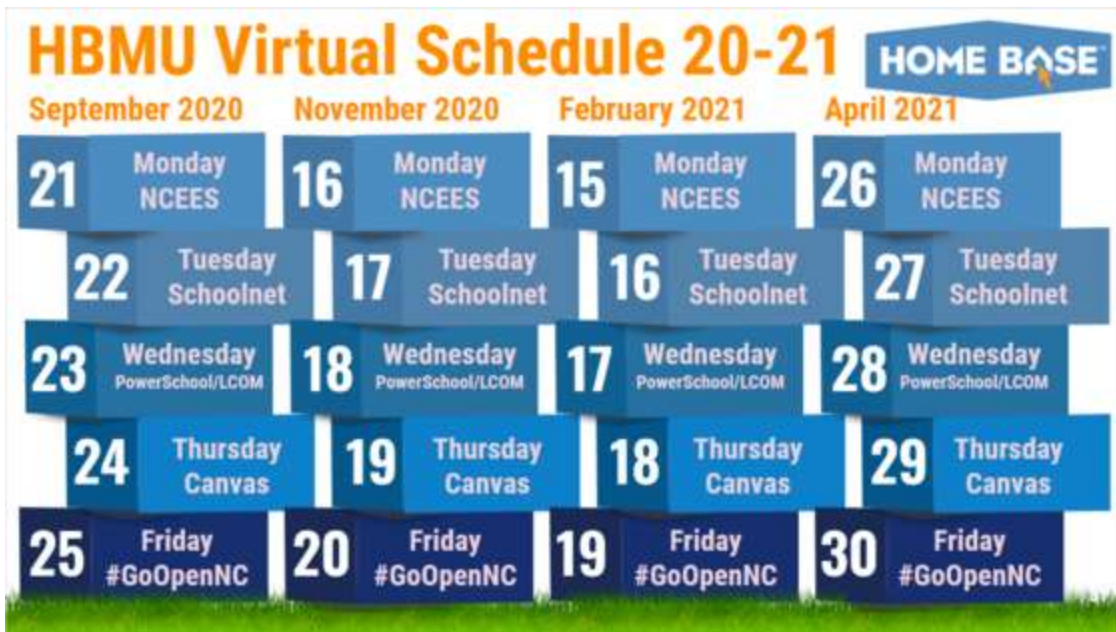
Next Home Base Meet Up - Sept. 21-25, 2020

**Attention: PSU Home Base Product Leads and Users,
Get ready for another information packed, networking experience!**

The Home Base Team would like to invite you to our second 2020-2021 School Year Home Base Meet Up! This year, the Home Base Meet Ups will include training that may be credited at the discretion of the PSU as .1 CEU! Due to COVID-19, all sessions will remain virtual.

We are now using a different platform, Cisco Webex; therefore, registration is required. All you will need to do is visit our [Home Base Meet Ups Invite](#) and select the links for the product sessions you desire to attend.

Future Home Base Meet Up dates are below. Please mark your calendars accordingly.



Disabled Course Codes with Actively Enrolled Students

NCDPI has compiled a list of Disabled CTE Course Codes that are currently showing actively enrolled students in some PSUs. Please review the list below to ensure you are not using these course codes for currently enrolled students. If students are enrolled in the disabled courses, move them to an active course code on the master list for the 2020-2021 school year.

- [CTE Disabled Course Codes v2.xlsx](#)

Student Directory Opt-out Collection

The Student Directory data collection deadline for inputs and outputs is **Thursday, Oct. 1, 2020**. The data pull will be based on two values:

1. Question 1 of the FERPA Opt-Out Screen: Do you grant permission to allow directory information to be shared for non-commercial purposes?
2. Question 2 of the FERPA Opt-Out Screen: Do you grant permission for your student's contact information to be provided to the U.S. Military for the sole purpose of informing students of potential career opportunities?



If either or both of these questions are answered "no", data will not be shared for non-commercial or Military recruitment purposes.



CFU Reporting Due Wednesday, September 30

As a reminder, Common Follow-Up (CFU) collection is due **Wednesday, September 30** for all schools that include grade levels 9 – 13. All warnings and errors about blank diploma types can be ignored for non-senior students; only seniors who graduated are required to have diploma type information populated. Career plans are only required for students who completed a CTE concentrator; all other students' career data may remain blank.

Please review and correct all your warnings and fatal errors that are listed on the CFU Exception Reports before approving your CFU. If the CFU is not populating at a school that includes grade levels 9 – 13, reference the [Assigning Collections to Schools](#) document on how to add the collection to the state compliance dashboard at a school. A quick reference document, [Common Follow Up Data Collection](#), is also available on the NC SIS website

Reminder: Transcript Review

Now that the 2020-2021 school year has begun, the end of the 45-day period is approaching where students can decide whether they want a numeric grade or PC19/WC19 based on the COVID-19 grading policy. The 2019-2020 school year grading had a lot of variations that were outside our normal operating procedure due to COVID-19. This makes the transcript review an extremely important process. Those variances could lead to ~~some~~ errors that may have occurred while working with grades last year. The most common mistake seen last year was grades that were changed manually without adjusting the GPA. For example:



A student who has a PC19 and is exempt from GPA chooses to take the numeric grade of 92. The grade is changed manually but the GPA is left exempt. This would make the transcript incorrect with a grade of 92 that should count in GPA but does not.

Remember, a grade that has been exempted from GPA will have an "E" flag to the far right on the transcript. Instructions to correct this common error can be found on page 8 of the [COVID-19 Grading for 9-11 & Non-Graduating Seniors QRD](#). You can also review the [COVID-19 PowerSchool Grading At-A-Glance](#) document for review of the rules in place last year.

It is also important to review our [Understanding GPA document](#) that was created last year. A GPA can be difficult to understand when dealing with half credits, and this document explains the calculations. For example, an "A" would be worth 4 points for a semester or year-long course with 1 credit. However, with a 1/2 credit, that "A" is only worth 2 points — or half the GPA value. This would appear to be wrong in most cases and that is why you should look at the credit earned, grade, and GPA columns to ensure the proper number of GPA points were awarded.

Please let us know if you have any questions. We are here to help you. Thank you for your hard work with ensuring accurate transcripts.



Reminder: Attendance Expectations for Remote Learning

As we kick off the 2020-2021 school year in remote settings, it is important that teachers and administrators maintain and submit accurate attendance records for state reporting and funding purposes.

A new attendance code has been created for tracking students who are participating in remote instruction. In addition, the default present code description has been modified to specify on-site attendance. Please refer to the Attendance Requirements section of this [document](#) for more information on the attendance code changes and expectations.

After reviewing the various plans that have been submitted by North Carolina PSUs, the Professional Learning Team thought it might be beneficial to provide teachers with some resources that might assist attendance tracking. We are currently working to create a short video for teachers that will walk you through the various options within PowerTeacher Pro and the attendance screen. In the meantime, we have a few documents and video that we'd like to share with you. The following QRDs will help teachers set up seating charts in PTPro to help differentiate between sections that have been split for partial remote and partial face-to-face learning, as well as gain a better understanding of the single and multi-day attendance functions.

- [Using Seating Charts in PowerSchool](#)
- [PowerTeacher Single and Multi-Day Attendance](#)
- [PowerTeacher Attendance \(Video\)](#)



Home Base Webinars

2020-2021 School Year



Pre-Recorded State Reporting Webinar: <https://youtu.be/wyH4sSdmn6g>

- [Principal Monthly Report \(PMR\)](#)
- [Grade Race Sex \(GRS\)](#)
- [Retention Promotion \(RP\)](#)

- [School Activity Report \(SAR\)](#)

New PowerSchool Quick Reference Video: PowerTeacher Attendance Tips for 2020- 2021 and Beyond

The Home Base Professional Learning Team has a new PowerSchool Quick Reference Video aimed at teachers with a few tips and tricks to help them manage attendance in the 2020-2021 school year and beyond using the new 1R: Present Off-Site attendance code. We hope this will be helpful to PSUs as they navigate this unprecedented new school year. Please feel free to share this video with your teachers as-is or modify it to meet your needs. The video mentions that teachers should speak to their school principal or data manager about attendance expectations if they are unclear about your local expectations. If you are a data manager and you have questions, please feel free to contact us at home_base@dpi.nc.gov or log a ticket with PowerSchool.



[See PowerTeacher Attendance Tips for 2020-2021 and Beyond on YouTube.](#)



Become a Home Base Empowered Educator!

To kickoff the 2020-2021 school year, the Home Base Team has created a series of eight 30 minute mini-webinars that are available on demand to help you make the most of Schoolnet, Canvas, and #GoOpenNC! CEU credit and a digital badge can be earned by watching at least two webinars. For more information, please visit bit.ly/homebase2school20

Canvas Monthly Webinars

Join us, starting in September, for monthly webinars to learn more about Canvas. Webinars will be one hour long and offered at 3 p.m. and 7 p.m. to help you attend the session that best fits your schedule. Educators who attend a live webinar will receive a CEU certificate for 0.1 CEU that is recommended for Digital Learning Competency Credit. All webinars will be recorded and archived on our YouTube channel to rewatch as needed. To register for our Canvas webinars, please visit: bit.ly/nccanvaswebinars





#GoOpenNC Monthly Webinars

Join us, starting in September, for monthly webinars to learn more about #GoOpenNC. Webinars will be one hour long and offered at 10 a.m., 3 p.m., and 7 p.m. to help you attend the session that best fits your schedule. Educators who attend a live webinar will receive a CEU certificate for 0.1 CEU that is recommended for Digital Learning Competency Credit. All webinars will be recorded and archived on our YouTube channel to rewatch as needed. Make sure you [register today](#) for our upcoming webinars!



Schoolnet Monthly Webinars

Join us, starting in September, for monthly webinars to learn more about Schoolnet. Webinars will be one hour long and offered at 10 a.m., 3 p.m., and 7 p.m. to help you attend the session that best fits your schedule. Educators who attend a live webinar will receive a CEU certificate for 0.1 CEU that is recommended for Digital Learning Competency Credit. All webinars will be recorded and archived on our YouTube channel to rewatch as needed. To register for our Schoolnet webinars, please visit: bit.ly/ncschoolnetresources



Free Training Available

Learning.com Tier 1 Districts - Virtual, instructor-led training and pre-recorded webinars are available and can be customized to your district or charter school needs. Please Contact Tiffany Kinney (tkinney@learning.com) if interested.

Teacher One-Pagers

- [North Carolina Educator Digital Literacy Brief](#)
 - Options for signing in
 - Teacher Set Up Guide
 - Assigning and Managing Curriculum
 - NEW! NC Remote Learning Sequences in EasyTech Library
 - Online Training Center
- [NEW! Tech Quest One Pager](#) - Learning.com feature that delivers essential technology skills to K-8 students without teachers needing to manage classes.

Learning.com Webinar Recordings

Want to know more about Learning.com?

- Recorded Webinar: [K-8 Digital Literacy Initiative: Supporting the NC Remote Instruction Plan with Learning.com](#)
 - Presentation Slide Deck: <https://bit.ly/NCLearningDigitalSkills>
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Understanding the Teacher/Support Staff Rubric: Observations and Ratings

Do you have questions about the Standards rubric in teacher and support staff plans? Should staff be rated during an observation? Learn the way to view and mark the rubric Standards & Elements during staff observations and the end of year summary rating evaluation. And what about virtual observations?

- [Recording](#) Password: Ncees2020
- [Presentation](#)

NCEES Sept./Oct. Webinars

Please click titles to register.

- [Instructional Leadership for Principals](#) – Tuesday, Sept. 22, 4-5 p.m.
 - School administrators are expected to set high standards for the professional practice of 21st century instruction and assessment. This session will focus on the elements of best instructional and school practices and the collaborative structures within the school for the design of highly engaging schoolwork for students. Evidence, artifacts and questions for the self-assessment and evaluations for School Executive Standard 2, Instructional Leadership will be reviewed.
- [PD Office Use to Create Learning Opportunities](#) – Tuesday, Sept. 29, 4-5 p.m.
 - This hands-on training webinar will cover in depth how to manage a local NCEES PSU PD Office within NCEES PD component to create all types of Learning Opportunities
- [New AP Series Meeting 2](#) - Tuesday, Oct. 6, 4-5 p.m.
 - New assistant principals need consistent ongoing support. This New Assistant Principal NCEES Series will offer numerous meetings over the 2020-21 school year. Each meeting will address *timely topics* to support NCEES, ensuring fair and reliable practices for assistant principals to support teacher growth. An [agenda outline for all 8 meetings](#) has been developed. In addition, participants will have a [link to submit questions and ideas](#) for topics/ standards to be covered throughout the series.
- [NCEES Do you know tips](#) - Tuesday, Oct. 13, 4-5 p.m.



- Do you know what you don't know? In this session participants will learn tips that may help improve timely processing within NCEES on the My Staff page, the Staff Evaluation page, professional development and more.
- **Cultural Leadership for Principals** - Tuesday, Oct. 20, 4-5 p.m.
 - This session will:
 - Examine the practices that reflect Cultural Leadership
 - Recall how to ensure teachers share their instructional resources
 - Understand the importance of a leaders visual presence
 - Identify failure as an opportunity to begin again
 - Explore the impact of efficacy and empowerment on student achievement.
 - Provide evidence, artifacts and questions for the self assessment and evaluation.
- **Using Staff Groups, PD Playlists** - Tuesday, Oct. 27, 4-5 p.m.

Participants will learn how creating Staff Groups in NCEES can be utilized for evaluation and professional development, and will be creating PD Playlists.

NCWiseOwl EBSCO Webinars 2020-2021

PSUs, please share with your teachers the following webinars. **Full descriptions can be found in the NCWiseOwl Toolkit.**

<https://ncdpi.instructure.com/courses/1276/pages/professional-learning-ebSCO>



1. Session Title: Working with EBSCO eBooks

[REGISTRATION](#)

Date: Wednesday, October 7, 2020 Time: 7 PM – 8 PM EST

2. Session Title: EBSCO Reference Center Exploration

[REGISTRATION](#)

Date: Thursday, November 5, 2020 Time: 4:30 PM – 5:30 PM EST



Oh, My Disney!

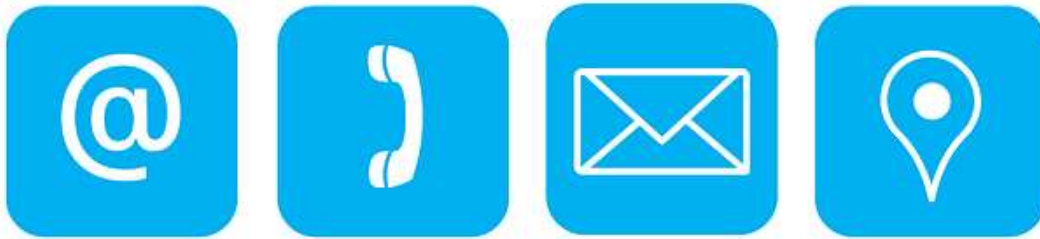
Disney first mesmerized us with their intriguing story lines, characters and colorful sceneries. Next came Disneyland, a magical wonderland with rides, animated attractions of all types, character experiences, and themed restaurants; basically, a vast amount of fun found in one place. Now Disney has come up with a way for you to huff and puff and keep in shape as you watch their movies; and who doesn't enjoy a good Disney World Movie?

With everyone spending more time at home and inside rather than out and about, this Friday's Round Up will help everyone get active while enjoying a movie. In partnership with Cigna Health, Disney has transformed 5 of their movies into Movie Workouts. Below are the movies they have transposed into workouts along with an example of some of the exercises you would do and when you would do them.

- Hercules Workout - Everytime Phil turns bright red - 30 high knees
- Tangled Workout - Every time they get Flynn's nose wrong - 15 squats
- Lion King Workout - When Scar makes a remark about being King - 15 leg raises, each leg
- The Little Mermaid Workout -When flounder acts like a guppy - 5 jumping jacks
- Wreck It Ralph Workout - When you see a familiar video game character - 3 Squats

Together we can **Stay Educated, Stay Healthy and Stay Safe!**

IMPORTANT: Please check PSU policies and consider HIPPA, FERPA, and COPPA laws with regards to student privacy BEFORE implementing any free resources



NCDPI Technology Support Center

NCDPI's Technology Support Center continues to meet your support needs for:

- Schoolnet
- NCEES/Unified Talent
- IAM/SSO (NCEdCloud)
- Staff & Student UID (eScholar)



Support availability:

Web (**NEW**)

URL): https://ncgov.servicenowservices.com/sp_dpi - 24/7

Phone: **919-716-1840**, Monday - Friday, 7 a.m. to 4 p.m. (excluding state holidays)

Technical support for **SIS** needs is handled directly by PowerSchool support using chat, phone, or by opening a case ticket.

Remember to visit the [NC SIS website](#) for additional information including webinars and training documentation. Follow us on twitter [@NCHomeBase](#).

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