

# Federal Reporting Office Hours

## Special Programs and Data

*November 2021*

# WELCOME TO THE FEDERAL DATA Q&A

We are here to answer your questions!

Feel free to type in the chat or unmute and ask anything you like!



# Federal Reporting Preparation Tips

**Active Child Count: December/April**

**Indicator 7**

**Exit Count**

**Indicator 11**

**Indicator 12**

# Active Child Count

December/April Child Count

# Indicator 11: Resources

- Go to ECATS Main Menu > Resources

Resources [Disclaimer/License Agreement](#) [Upload File\(s\)](#) [Delete/Update Documents](#)

Category	Check	Thumbnail	Title	Date	Author	Links
ECATS Documents	<input type="checkbox"/>		Federal Reporting	03/31/2021	Beth Burris	<a href="#">ECATS Child Count Reporting Checklist</a>
EWS & Intervention Planning Documents	<input type="checkbox"/>		Federal Reporting	03/30/2021	Beth Burris	<a href="#">ECATS Child Count - Exception Tab Guide</a>
Federal Reporting	<input type="checkbox"/>		Federal Reporting	03/16/2021	Beth Burris	<a href="#">April 2021 Child Count Verification Form</a>
	<input type="checkbox"/>		Federal Reporting	10/13/2020	Beth Burris	<a href="#">ECATS Training Federal Reporting Webinar Videos - Last Updated 10/11/2020</a>



## ECATS Federal Reporting Webinar Videos

Link/Topic & Description	Module	Release Date
<a href="#">ECATS Webinar – Child Count Reporting</a> This webinar will review how to run the Child Count report to see who is included, how to retrieve and read the report, and how to resolve any exceptions.	Special Education	December 2, 2019

# Indicator 11: Resources

## ECATS Main Menu > Resources



### Student Record Review Checklist to Ensure Accuracy for Child Count

ECATS Screens/Workspace	What to check
Student History page	The student must have been enrolled in the district on or before the count period date (12/1 for December Count or 4/1 for April Count).  Look for Student Enrollment event and verify Event Date is correct.
Student History page	Students with an Initial referral after 7/1/2019 must have Parental Consent for services response documented to be included.
Student History page or Finalized IEP document	The student must have a finalized IEP/PSSP/CSP event that is valid on the count period date (12/1 for December Count or 4/1 for April Count).  Check Begin Date and End Date on Student History page.  OR  Check From and To dates on finalized IEP document for most current IEP.

### ECATS Child Count Warnings and Exceptions Guide

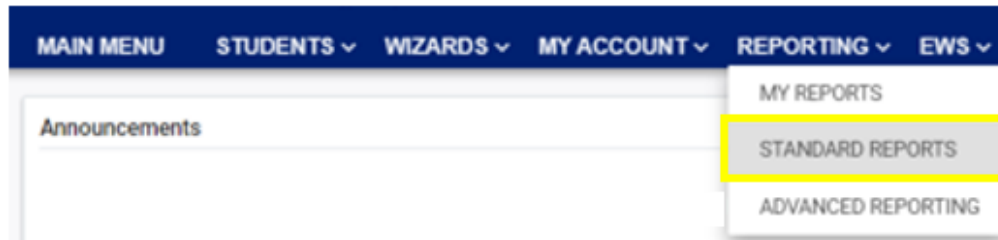
#### Key Points:

- Warnings do not need to be addressed in order to certify the Child Count.
- Errors must be corrected prior to certification.
- Students must have a current IEP on the child count date (12/1 or 4/1) in order to be included.
- Students with an Initial referral after 7/1/2019 must have Parental Consent for services response documented to be included.

Warning Type	Exception	Action
Error	Is Duplicated	Same student ID exists on another LEA's Child Count. Work with the other LEA where the student duplicated to determine which district needs to resolve this via exclusion in ECATS. Find LEA Data Manager <a href="#">here</a> . Once the student is excluded both districts should click Update Report on the Student Level Report View Page to clear the error.
Warning	Potential Duplicates	Student has similar demographic-level information as another student at a different, or within the same, LEA but has a different ID. Resolve via exclusion if student is actually a duplicate. No action required if student is not a duplicate.
Error	School Code is Blank	Student is missing a school code. Update this in PowerSchool. If School Code exists in PowerSchool, submit a ZenDesk ticket for it to be corrected in ECATS.
Error	Grade is Blank	Student is missing a grade code. Update this in PowerSchool. If grade exists in PowerSchool, submit a ZenDesk ticket for it to be corrected in ECATS.
Error	PK Grade Check	Student is greater than 5 years old and is being counted in Pre-K. Verify student grade, update in PowerSchool if it is incorrect.
Error	Developmental Delay Age Not Appropriate	Student that is 8 or older and has DD Eligibility. If no new eligibility exists on or before 12/1 (December) or 4/1 (April), exclude student from count.
Warning	Setting Age Not Appropriate	Students' age is not appropriate for the setting on the count period date, this is a warning and can be ignored.

# Child Count Report

- Child Count report available to review data



Scheduled Reports		
Early Warning System	<a href="#">Accommodations Report School/Grade/Class/Test</a>	<a href="#">Exit Count</a>
FAM-S	<a href="#">Caseloads as of a Point in Time</a>	<a href="#">IEP Services Report with Location (xls)</a>
General	<a href="#">Caseloads Report Admin (xls)</a>	<a href="#">IEP Services Report with Location/Transportation (xls)</a>
Progress Monitoring	<a href="#">Child Count</a>	<a href="#">IEP Services Report with Minutes (xls)</a>
Service Logging	<a href="#">Compliance by Case Manager (xls)</a>	<a href="#">Indicator 11</a>
Special Education	<a href="#">Compliance by School (xls)</a>	<a href="#">Indicator 7</a>
	<a href="#">Compliance by Students (xls)</a>	<a href="#">Missing Progress Report (xls)</a>
	<a href="#">Compliance Summary (PDF)</a>	<a href="#">Overdue Eligibility/IEP Report (xls)</a>
	<a href="#">Contacts Report (PDF)</a>	<a href="#">Progress Report Status (PDF)</a>
	<a href="#">ESY By School By Case Manager (xls)</a>	<a href="#">Projected/Missed Eligibility Meetings (xls)</a>
	<a href="#">ESY by Service (xls)</a>	<a href="#">Projected/Missed IEP Meetings (xls)</a>



# Child Count Report

## Reports - Child Count

Data Source: Transactional/EDPlan

Count Period: December 2021 | 12/02/2020 - 12/01/2021

CHECK ALL

CHECK NONE

☐ Import Holding School

☐ DPI FTE School

☐ LEP

Schools: ☐ Graduated Students

☐ Homeless

☐ Migrant

☐ CECAS

Include Exceptions/Validations: ☒

Sort By: Last Name

GENERATE REPORT

MAIN MENU STUDENTS ▾ WIZARDS ▾ MY ACCOUNT ▾ **REPORTING ▾** EWS ▾ ADMIN ▾

SCHOOL SYSTEM REPORTING ▾ SYSTEM INFO SUMMARY **ADMINISTRATION ▾**

Your report is number 6 in line for generation.

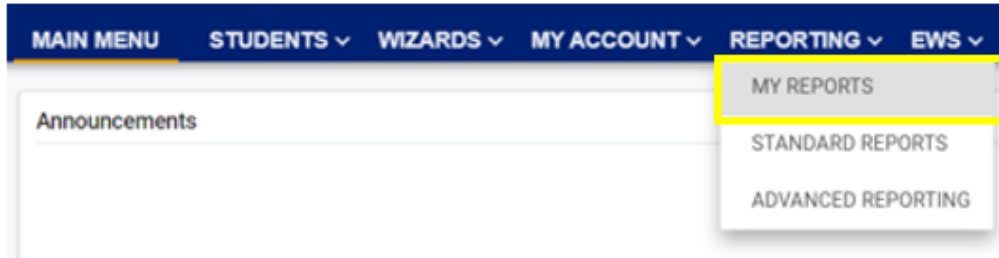
An e-mail will be sent to 'khalilah.ofarrow@dpi.nc.gov' when it is complete.

When the report has successfully generated, you will find it in either the Saved System Reports section at the bottom of the Reports Page or on the My Reports Page.

The email will provide you with details.



# Child Count Report



## Reports

Report	Date Created	Created By
<a href="#">Compliance by Case Manager (xls)</a>		
<a href="#">Child Count</a>	11/01/2021	Khalilah Sabreen O'Farrow

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
	Region	District	School	LastName, FirstName	Middle Initial	StudentID	Is Duplicated	Potential Duplicates	School Code is Blank	Grade is Blank	PK Grade Check	Developmental Delay Age Not Appropriate	Setting Age Not Appropriate	Race	StudentID	IsLEP
1	ECATS	ECATS	ECATS Academy	ABC, DEF	A	1234000										
2	ECATS	ECATS	ECATS Academy	GHI, JKL	B	5678000										
3																
4																
25																

Child Count **Exceptions**

# Child Count Report: Common Exceptions

- Potential Duplicates
  - ✓ This is a warning; no action is needed
- Setting Age Not Appropriate
  - ✓ This is a warning; no action is needed
- Is Duplicated
  - ✓ PSU in which the student is enrolled as of December 1<sup>st</sup>/April 1<sup>st</sup> includes the student in their Child Count
  - ✓ PSU in which the student is not enrolled as of December 1<sup>st</sup>/April 1<sup>st</sup> excludes the student from their Child Count
- PK Grade Check
  - ✓ Student under age 5 and enrolled in Kindergarten
  - ✓ Student over age 5 and enrolled in Pre-Kindergarten
  - ✓ Verify student grade and update in PowerSchool

# Child Count Report: Common Exceptions

- Developmental Delay Age Not Appropriate
  - ✓ Error occurs when student is age 8 or older and still has DD selected as the primary disability
  - ✓ Student must have a finalized Eligibility Determination with new primary disability on or before December 1<sup>st</sup>/April 1<sup>st</sup>
  - ✓ Check the time stamp of the finalized Eligibility Determination with the updated primary disability and the time stamp of the Annual Review/Addendum IEP

06/07/2021



05/11/2022



IEP Document (ID# 156609)

05/27/2021 16:58

05/27/2021



05/27/2024









Eligibility Determination  
(ID# 156610)

05/27/2021 16:59

# Child Count Report: Common Exceptions

- Developmental Delay Age Not Appropriate

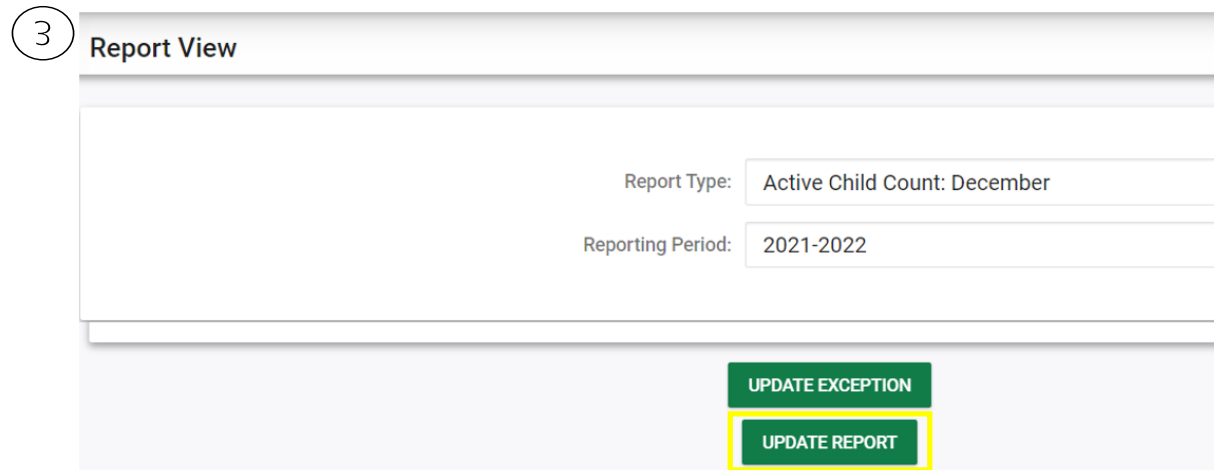
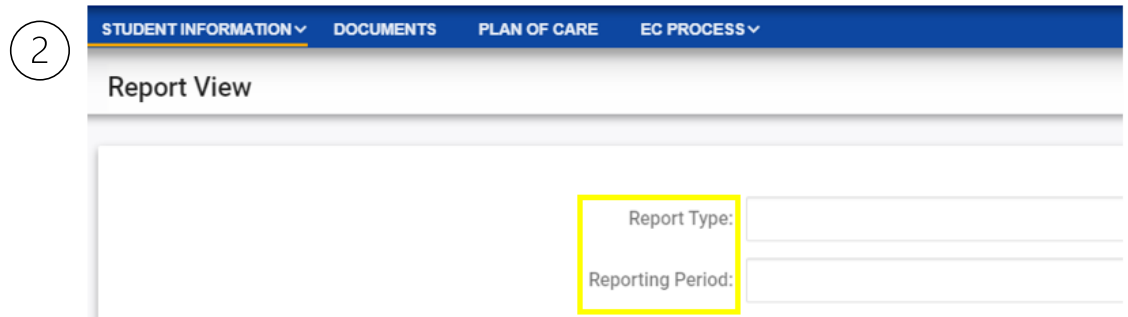
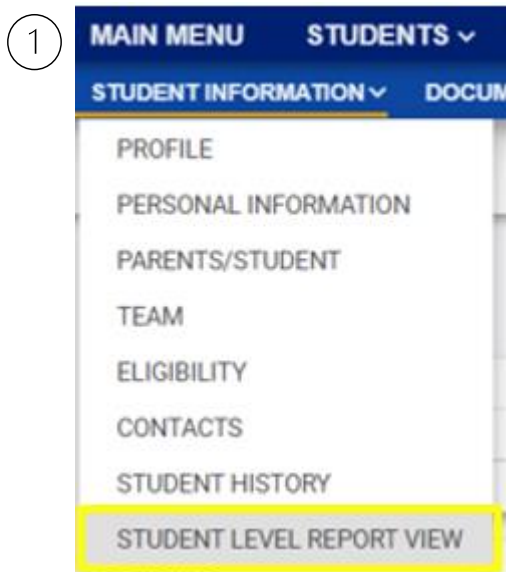
06/07/2021		05/11/2022			<u>IEP Document</u> (ID# 156609)	05/27/2021 16:58
05/27/2021		05/27/2024			<u>Eligibility Determination</u> (ID# 156610)	05/27/2021 16:59

✓ If the Eligibility Determination with the new disability was finalized after the IEP...

- ☐ Finalize a new IEP with the same information from the IEP created with the Eligibility Determination. **Note:** The new IEP will display the new primary disability.
- ☐ Delete the IEP that was finalized prior to finalizing the Eligibility Determination.

# Reminder: Student Level Report View

- After correcting data in the student record, also update the Student Level Report View to clear the error from the report



# Child Count Report: Missing Students

## *Things to check on the Student History screen*

- ☐ Student enrollment on or before December 1<sup>st</sup>/April 1<sup>st</sup>
- ☐ Finalized IEP/PSSP/CSP with Event Date on/before December 1<sup>st</sup>/April 1<sup>st</sup>
- ☐ Finalized IEP/PSSP/CSP with Begin Date on/before December 1<sup>st</sup>/April 1<sup>st</sup>
- ☐ Finalized IEP/PSSP/CSP with End Date after December 1<sup>st</sup>/April 1<sup>st</sup>
- ☐ Provision of Services Parental Consent event on or before December 1<sup>st</sup>/April 1<sup>st</sup>

# Indicator 7 Tips

## Preschool Outcomes



# Preparing for Indicator 7

## Indicator 7 Report: *Things to check in the student record*

- ☐ Charter Schools should also review Indicator 7 report (kindergarten student transfers w/ COSF data)
- ☐ Student is between age 3 and less than 6 as of the COSF Exit Date.
- ☐ Student received EC services in PreK for at least 6 months. \*\*\*At least 6 months of services from Active in Pre-k services start date and Active in Pre-k services completion date.
- ☐ Student has Exit COSF event between the Begin Date and End Date (7/1 - 6/30) of the reporting period.
- ☐ Student Level Report View displays all three OSEP Total Outcome ratings

# Preparing for Indicator 7

## *Student Level Report View*

COSF Entry Date: 2019-02-04 00:00:00.0000000

Entry Outcome 1: 5

Entry Outcome 2: 4

Entry Outcome 3: 5

COSF Exit Date: 2021-05-27 00:00:00.0000000

Exit Outcome 1: 5

Progress 1: 0

Exit Outcome 2: 5

Progress 2: 1

Exit Outcome 3: 6

Progress 3: 1

OSEPTotalOutcome 1:

OSEPTotalOutcome 2: c

OSEPTotalOutcome 3: d

COSF Months of Service: 27

Active in PK Services Start Date: 2019-02-04 00:00:00.0000000

Completion in PK Services Date: 2021-05-27 00:00:00.0000000

- A blank rating by an OSEPTotalOutcome category indicates a discrepancy in the Exit COSF progress rating.
- To resolve the discrepancy in the progress rating, create a new Exit COSF with the corrected information and delete the existing Exit COSF with the incorrect information.

# Preparing for Indicator 7

## *Correcting Discrepancy in Finalized Exit COSF*

Navigate to the Documents screen. Download a PDF copy of the existing finalized Exit COSF.

MAIN MENU STUDENTS WIZARDS MY ACCOUNT REPORTING EWS ADMIN

STUDENT INFORMATION DOCUMENTS PLAN OF CARE EC PROCESS

Documents

Del	Doc ID	Date Generated	Generated By	Document	Batch	Status	Del	Attachment	Batch Attachment	Date Received
E				Child Outcome Summary Form	PDF			Final		

### Create a Draft Exit COSF.

MAIN MENU STUDENTS WIZARDS MY ACCOUNT REPORTING EWS ADMIN

STUDENT INFORMATION DOCUMENTS PLAN OF CARE EC PROCESS

Documents

Documents: General Progress Monitoring

- Accommodation Review
- Child Outcome Summary Form
- Contact Log
- Core Plan
- Core Plan Review
- CSP Document
- Progress Report
- Plan of Care (Speech/Language)
- Plan of Care (Occupational Therapy)
- Plan of Care (Physical Therapy)
- Plan of Care (Psychological Services)
- Plan of Care (Counseling Services)
- Plan of Care (Special Education - Speech/Language)
- FAM-S Scoring Summary School (pdf)
- FAM-S Scoring Summary School (xls)
- FAM-S Item Summary School (pdf)
- FAM-S Item Summary School Level (xls)

Letters: (No Letters Available)

CREATE DRAFT (WILL BE SAVED FOR 30 DAYS)


CREATE FINAL DOCUMENT (WILL BE SAVED)

UPLOAD EXTERNAL DOCUMENT(S)

# Preparing for Indicator 7

## *Correcting Discrepancy in Finalized Exit COSF*


Update the progress response on the Draft Exit COSF along with other required fields for each of the three outcomes. Enter progress details if response is Yes. Then, click Save.

 COMPLETE AT EXIT

(If Question Extent of Age Appropriate Functioning has been answered previously): Has the child shown any new skills or behaviors related to positive social-emotional skills (including positive social relationships) since the last outcomes summary?

Yes


If yes, describe progress:

 COMPLETE AT EXIT

(If Question Extent of Age Appropriate Functioning has been answered previously): Has the child shown any new skills or behaviors related to acquiring and using knowledge and skills since the last outcomes summary?

Yes

If yes, describe progress:

 COMPLETE AT EXIT

(If Question 3a. has been answered previously): Has the child shown any new skills or behaviors related to taking appropriate action to meet needs since the last outcomes summary?

Yes

If yes, describe progress:

SAVE

CREATE DRAFT DOCUMENT

# Preparing for Indicator 7

## *Correcting Discrepancy in Finalized Exit COSF*

Navigate to the Student History Screen. Select the Exit COSF event. Then, inactivate the Exit COSF.

The screenshot displays the 'Student History' interface. At the top, there is a navigation bar with links: MAIN MENU, STUDENTS, WIZARDS, MY ACCOUNT, REPORTING, EWS, and ADMIN. Below this is a sub-navigation bar with links: STUDENT INFORMATION, DOCUMENTS, PLAN OF CARE, and EC PROCESS. The main title 'Student History' is centered. Below the title is a table with the following columns: Del, Event ID, Event Date\*, Event Type, (transferred from), Begin Date, End Date, User, Document, and Date Created. The first row of the table is highlighted and contains the following data: a checked checkbox, a redacted Event ID, a redacted Event Date, 'COSF - Exit', a redacted 'transferred from' value, redacted Begin and End Dates, a redacted User, 'Child Outcome Summary Form', and a redacted Date Created. To the right of the table is a green 'DETAILS' button. Below the table, there are two buttons: 'UPDATE THE DATABASE' and 'VIEW USER ACTIONS', both highlighted with yellow boxes.

Del	Event ID	Event Date*	Event Type	(transferred from)	Begin Date	End Date	User	Document	Date Created
<input checked="" type="checkbox"/>	[REDACTED]	[REDACTED]	COSF - Exit	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	Child Outcome Summary Form	[REDACTED]

[UPDATE THE DATABASE](#)

[VIEW USER ACTIONS](#)

# Preparing for Indicator 7

## *Correcting Discrepancy in Finalized Exit COSF*

Navigate back to Documents. Create Final Exit COSF.

MAIN MENU STUDENTS WIZARDS MY ACCOUNT REPORTING EWS ADMIN

STUDENT INFORMATION DOCUMENTS PLAN OF CARE EC PROCESS

### Documents

Documents:

General

Progress Monitoring

- ☐ Accommodation Review
- ☐ Plan of Care (Physical Therapy)
- ☒ Child Outcome Summary Form
- ☐ Plan of Care (Psychological Services)
- ☐ Contact Log
- ☐ Plan of Care (Counseling Services)
- ☐ Core Plan
- ☐ Plan of Care (Special Education - Speech/Language)
- ☐ Core Plan Review
- ☐ FAM-S Scoring Summary School (pdf)
- ☐ CSP Document
- ☐ FAM-S Scoring Summary School (xls)
- ☐ Progress Report
- ☐ FAM-S Item Summary School (pdf)
- ☐ Plan of Care (Speech/Language)
- ☐ FAM-S Item Summary School Level (xls)
- ☐ Plan of Care (Occupational Therapy)

Letters: (No Letters Available)

CREATE DRAFT (WILL BE SAVED FOR 30 DAYS)

CREATE FINAL DOCUMENT (WILL BE SAVED)

UPLOAD EXTERNAL DOCUMENT(S)

COMPLETE AT EXIT

(If Question Extent of Age Appropriate Functioning has been answered previously): Has the child shown any new skills or behaviors related to positive social-emotional skills (including positive social relationships) since the last outcomes summary?

Yes

If yes, describe progress here:

If yes, describe progress:

COMPLETE AT EXIT

(If Question Extent of Age Appropriate Functioning has been answered previously): Has the child shown any new skills or behaviors related to acquiring and using knowledge and skills since the last outcomes summary?

Yes

If yes, describe progress here:

If yes, describe progress:

COMPLETE AT EXIT

(If Question 3a. has been answered previously): Has the child shown any new skills or behaviors related to taking appropriate action to meet needs since the last outcomes summary?

Yes

If yes, describe progress here:

If yes, describe progress:

SAVE

CREATE FINAL DOCUMENT

# Preparing for Indicator 7

## Resource: COS to Progress Categories

<https://ectacenter.org/eco/pages/childoutcomes-calc.asp>

The screenshot shows the ECTA website header with the logo and tagline "Improving Systems, Practices, and Outcomes". A search bar is present. Below the header is a navigation menu with links like "About", "IDEA", "Systems", "Practices", "Outcomes", "Events", and "Resources". The left sidebar lists various topics under "Outcomes", including "Outcomes Measurement", "Child Outcomes", "COS Process", "Family Outcomes", "IEP/IFSP Outcomes Integration", "Data Quality", and "State-Developed Outcomes Materials". The main content area is titled "Child Outcomes Calculators and Graphing Templates" and "Calculators". It features a "Summary Statements Calculator (2011)" with a description: "Convert your state's OSEP progress category data for the three child outcomes to the summary statements. The calculator can be used by all states to generate percentages related to the summary statements, regardless of the child outcomes measurement approach." Below this, it lists "Summary Statement 1" and "Summary Statement 2". At the bottom, there is a link: "See also: [Converting COS Data to OSEP Progress Categories/Summary Statements](#)".

COS to Categories

Categories to Summary  
Statement 1

Categories to Summary  
Statement 2

### COS to Progress Categories

Use the following calculator to convert your COS data to progress categories. In the spaces provided, enter a COS rating of 1 through 7 for Entry and Exit. Then, indicate whether progress was made since entry by selecting "Yes" or "No" and select "Calculate."

Entry Rating :   
(enter 1 through 7)

Exit Rating :   
(enter 1 through 7)

Progress made since Entry : ☐ Yes ☒ No

Calculate

Reset

OSEP Category : Impossible

Sometimes providers mistakenly answer the progress question "No" for a child who has the same rating of entry and exit. The progress question refers to the acquisition of any new skills. Children who maintain a rating of 2 or higher over time are acquiring new skills to be able to keep the same rating because what is expected of older children developmentally is more than what is expected of younger children.



# Exit Count Tips

# Preparing for Exit Count

## *Things to check in the student record*

- ☐ Student has Exit School System event between the Begin Date and End Date (7/1 - 6/30) of the reporting period.
- ☐ Student must be exited on the End Date of the reporting period (6/30) in all of North Carolina
- ☐ Student has one of the following Special Ed exit events on the Student History screen:
  - ✓ Non-Eligibility Event (not initial)
  - ✓ Parent Revocation of Service Event (not initial)
  - ✓ Parent Consent Denial Event (not initial)
  - ✓ Reached Maximum Age
- ☐ Student must have a current IEP that does not expire prior to the exit date

# Preparing for Exit Count

## *Exit Count Report: Common Exceptions*

- **Setting** - The Student's age is invalid for the Primary Educational Setting
  - This is a warning; no action needed
- **Exit Reason Blank**
  - **Document modified exit reason**
- **Is Duplicated**
  - LEA with most recent exit date within reporting period includes student in Exit Count
  - LEA with older exit date within reporting period excludes student from Exit Count
- **Exit Reason Not Appropriate for Age**
  - **Update the modified exit reason**
  - **There should be no students under age 16 with exit reason, Dropped Out**

# Preparing for Exit Count

## *Exit Count Report: Common Exceptions*

- Exit Reason Blank
- Exit Reason Not Appropriate for Age

Total Students:								
Region	AgeAsOfCo	IEPStartDate	Exceptions	Setting	Entitlemer	PlanType	ExitReason	ExitDate
ECATS	11	3/18/2020	SI	REG	Y	IEP	TR	3/15/2021
ECATS	13	4/4/2020	LD	REG	Y	IEP	MV	7/6/2020
ECATS	16	4/10/2020	LD	REG	Y	IEP	MV	7/6/2020
ECATS	10	12/12/2019	OH	RES	Y	IEP		7/6/2020
ECATS	9	11/8/2019	SI	REG	Y	IEP		7/6/2020
ECATS	14	12/17/2020	OH	REG	Y	IEP	MV	3/18/2021
ECATS	16	5/1/2020	LD	REG	Y	IEP	MV	7/6/2020
ECATS	10	3/20/2021	LD	REG	Y	IEP	DO	4/12/2021
ECATS	9	11/4/2019	SI	REG	Y	IEP	DO	10/30/2020
ECATS	10	4/9/2020	SI	REG	Y	IEP	MV	7/6/2020
ECATS	7	11/18/2019	DD	REG	Y	IEP	TR	11/11/2020
ECATS	13	4/16/2020	SI	REG	Y	IEP		4/15/2021










# Indicator 11 Tips

## Child Find

# Preparing for Indicator 11

## *Things to check in the student record*

- ❑ If the student transferred to your PSU, with a Referral event that was initiated in the previous PSU, exclude that Referral event from the Student Level Report View.

04/14/2021		Transfer Student (ncecats █████ => ncecats █████)
04/13/2021		Grade Change (Eighth Grade)
04/13/2021		School Change █████
04/12/2021		Student Enrollment
02/01/2021		Exit School System (ncecats █████)
01/05/2021		Notification - IEP (ncecats █████)
12/17/2020		Parent Consent (Yes)
12/08/2020		Notification - IEP (ncecats █████)
11/05/2020		Referral (ncecats █████)

### Report View

Report Type: Indicator 11: Child Find

Reporting Period: 2020-2021

Exclude this Record: ☒

UPDATE EXCEPTION

UPDATE REPORT

# Preparing for Indicator 11

## *Things to check in the student record*

❑ EC documents are finalized in the following order:

- ✓ Referral
- ✓ Consent to Evaluate – submit response (if applicable)
- ✓ Eligibility Determination
- ✓ Initial IEP
- ✓ Consent for Services – submit response

09/14/2021		IEP	09/21/2021		09/13/2022		<a href="#">IEP Document (ID# 381963)</a>	09/14/2021 16:49 (49 days)
09/15/2021		Provision of Services Parental Consent					<a href="#">Consent for Services (ID# 381906)</a>	09/21/2021 16:37 (42 days)
09/14/2021		Notification - IEP					<a href="#">Prior Written Notice (ID# 381964)</a>	09/14/2021 16:49 (49 days)
09/14/2021		Eligibility Determination	09/14/2021		09/14/2024		<a href="#">Eligibility Determination (ID# 381894)</a>	09/14/2021 14:39 (49 days)
07/01/2021		Grade Change (Pre-Kindergarten)	07/01/2021		11/02/2021			10/02/2021 15:06 (31 days)
06/23/2021		Parent Consent (Yes)					<a href="#">Consent for Eval (ID# 364376)</a>	06/23/2021 10:55 (132 days)
06/23/2021		Referral					<a href="#">Special Education Referral (ID# 364375)</a>	06/23/2021 09:13 (132 days)



# Preparing for Indicator 11

## *Things to check in the student record*

- ☐ Upload signed copy of Consent to Evaluate (if applicable) and Consent for Services to Documents

Documents					
<u>Document</u>		Batch	<u>Status</u>	Del	Attachment
<u>Consent for Services</u>	PDF	<input type="checkbox"/>	Final	<input type="checkbox"/>	<u>Consent for Services 9-3-21</u>
<u>Consent for Eval</u>	PDF	<input type="checkbox"/>	Final	<input type="checkbox"/>	<u>consent for evaluatin, signed 7-10-21</u>

# Preparing for Indicator 11

## *Things to check in the student record*

- ❑ Provision of Parental Services Consent event date must be on or after the Initial IEP event date

Event Date*	Event Type
09/14/2021	IEP
09/15/2021	Provision of Services Parental Consent

- ❑ Non-Eligibility Determination event must follow a Referral event, not Referral Discontinuation event

10/14/2020	Non-Eligibility Determination
10/14/2020	Notification - IEP
09/24/2020	Referral Discontinuation

# Preparing for Indicator 11

## *Things to check in the student record*

- ❑ A new Referral, not Eligibility Determination, must follow a Parent Consent Denial event

05/26/2021		IEP
06/01/2021		Provision of Services Parental Consent
05/26/2021		Notification - IEP
05/26/2021		Eligibility Determination
03/10/2021		Parent Consent Denial
03/10/2021		Notification - IEP
03/10/2021		Referral

# Preparing for Indicator 11

## *Things to check in the student record*

- ❑ Remove the initial placement delay reason from the Data Collection screen if there was no delay

Referral Received by School Date	Referral Determination Date	Referred for Evaluation	Consent to Evaluate Date	Consent to Evaluate Purpose	Consent to Evaluate Given	Evaluation Purpose	Eligibility Date	Eligible	Pvt School Non-participant Notice Date	Initial Placement Date	Initial Placement Delay Reason	Consent for Placement Date	Consent for Placement Given	# Days Delayed	Subtraction Category
6/3/2021	6/3/2021	Y	7/13/2021	INIT	Yes	INIT	9/1/2021	Yes		9/1/2021	IN05: Other	9/1/2021	Yes	0	Eligible
6/10/2021	6/22/2021	Y	6/23/2021	INIT	Yes	INIT	8/25/2021	Yes		9/7/2021	IN04: Delay in getting parent consent	9/7/2021	Yes	0	Eligible
6/29/2021	7/29/2021	Y	7/30/2021	INIT	Yes	INIT	9/23/2021	Yes		9/23/2021	IN04: Delay in getting parent consent	9/24/2021	Yes	0	Eligible

Event Date\* 09/24/2021 Event Type Provision of Services Parental Consent

General Data Part C Referral: C to B Transition **Part B Referral**

### Referral Data

Referral Date: 06/29/2021 90 Day Timeline End Date: 09/27/2021 Private School Non-Participation Notice Date (If Applicable):  Delay Reason (If Applicable): IN04: Delay in getting parent consent

# Indicator 12 Tips

## Part C to Part B Timely Referral

# Preparing for Indicator 12

## *Identifying students for Indicator 12*

- ❑ Run the Indicator 11 report in ECATS.
- ❑ In the Indicator 11 Excel spreadsheet, add a column next to *Date of Birth* and label it, *Age as of Referral Date*.

LEA Name	Date Of Birth	Age as of Referral Date	Grade
ECATS	10/31/2015		KI
ECATS	9/6/2015		KI
ECATS	5/5/2004		11
ECATS	7/19/2011		4
ECATS	3/26/2015		1
ECATS	9/17/2018		PK
ECATS	1/11/2017		PK
ECATS	6/2/2016		KI
ECATS	6/2/2016		KI
ECATS	6/2/2016		KI
ECATS	3/11/2015		1

# Preparing for Indicator 12

## *Identifying students for Indicator 12*

- ❑ Enter the following formula in the first cell under the header, *Age as of Referral Date*:

=DATEDIF(K2,V2,"y")

or

=DATEDIF(RC[-1],RC[10],"y")

- ❑ **Note:** This formula calculates in years the difference between the *Date of Birth* and *Referral Received by School Date*

	2	10	11	15	16	21
	LEA Name	Date Of Birth	Age as of Referral Date	Grade	Placement Date	Referral Received by School Date
1	Name	Birth	Date			
2	ECATS	10/31/2015	=DATEDIF(RC[-1],RC[10],\"y\")	KI	5/26/2021	4/12/2021

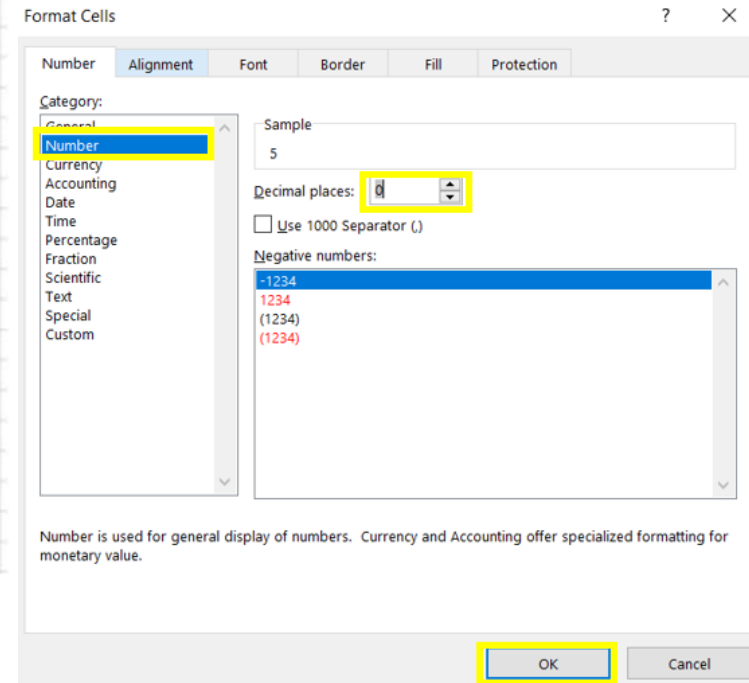
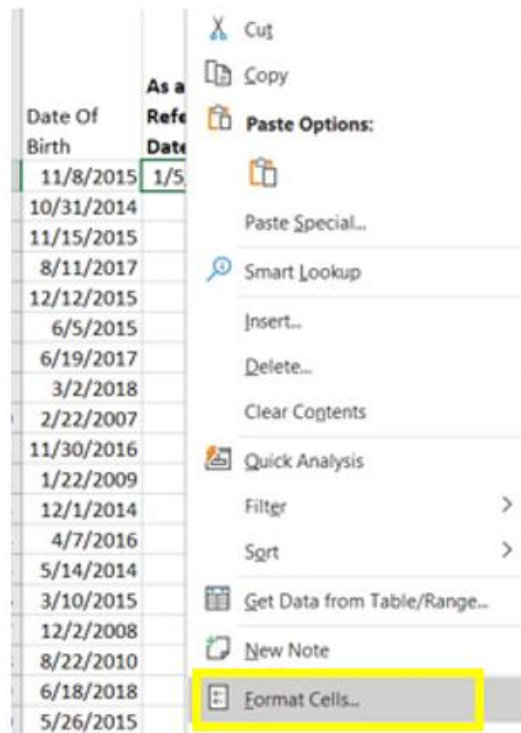


# Preparing for Indicator 12

## *Identifying students for Indicator 12*

- ❑ Change the format of the cell contents to Number (if applicable)

Date Of Birth	As as of Referral Date	Referral Received by School Date
11/8/2015	1/5/1900	11/18/2020



# Preparing for Indicator 12

## *Identifying students for Indicator 12*

- ❑ Copy and paste the formula down *Age as of Referral Date* column.
- ❑ Filter *Age as of Referral Date* column results by Age 2.

Date Of Birth	As as of Referral Date	Referral Received by School Date	Referral Determination Date
3/2/2018	2	12/4/2020	12/4/2020
6/18/2018	2	3/17/2021	3/17/2021
12/28/2017	2	11/6/2020	11/6/2020
6/16/2018	2	3/8/2021	3/19/2021
5/23/2018	2	3/16/2021	4/21/2021
5/22/2018	2	2/5/2021	2/5/2021
3/7/2018	2	12/11/2020	12/11/2020
1/23/2018	2	10/19/2020	10/30/2020

- ❑ This helps to identify students who were referred prior to Age 3 during the selected reporting period.

# Preparing for Indicator 12

## *Things to check in the student record*

- ❑ Upload signed copy of Consent to Evaluate (if applicable) and Consent for Services to Documents

Documents					
<u>Document</u>		Batch	<u>Status</u>	Del	Attachment
<u>Consent for Services</u>	PDF	<input type="checkbox"/>	Final	<input type="checkbox"/>	<u>Consent for Services 9-3-21</u>
<u>Consent for Eval</u>	PDF	<input type="checkbox"/>	Final	<input type="checkbox"/>	<u>consent for evaluatin, signed 7-10-21</u>

# Other Reminders & Tips

**ECATS**

# ECATS Data Managers Contact Directory

Update the Contact Directory with any corrections and/or additions.

<https://docs.google.com/document/d/1tQFdgbqV1kqhMXN9PIGR38JrYbvR8UuZ/edit?usp=sharing&oid=100162846075394212010&rtpof=true&sd=true>

# ECATS website: Federal Reporting Office Hours

Access previous PowerPoints and session recordings from the ECATS website at <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/reporting/federal-reporting-office-hours>

# ECATS website: Federal Reporting Office Hours

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[Service Documentation](#)

[MTSS](#)

[Monday Messages](#)

[Frequently Asked Questions](#)

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## Federal Reporting Office Hours

This is the archive of Federal Reporting Office Hour sessions. Because this is an archive, please note that some website links may change.

Reporting

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Hours

## Frequently Asked Questions

— FAQs

### 2021

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August

- [Welcome to the Federal Data Q&A - August 2021](#)
- [Federal Reporting Hours AM Session 8.4.21](#) [🔒](#) - password Nnz4d8ju
  - [Transcript](#)
- [Federal Reporting Hours PM Session 8.4.21](#) [🔒](#) - password rPyNvtH2
  - [Transcript](#)