PowerSchool – ECATS Exit Reason Crosswalk

Powe	rSchool Withdrawal Code	ECATS EC Modified Exit Reason						
W1	Transfer/Withdraw	MV	Moved, known to be continuing					
W2	Early learner withdraw (used for drop out)	DO	Dropped Out					
W2T	Adult High School Program Withdrawal	MV	Moved, known to be continuing					
W3	Death	DI	Died					
W4	Early complete/mid-year grad		User must choose a Special Education					
14/5		<u> </u>	Exit Code					
W5	High school graduation	GR	Graduated with a regular diploma					
Specia	Special Education Exit Codes (enrollment based only)							
СР	Received certificate							
MA	Reached maximum age							

Steps to document Modified Exit Reason for Inactive Student Record

Navigate to the secondary menu bar to conduct an inactive student search. From Admin, select School System.

MAIN MENU	WIZARDS ~	MY ACCOUNT ~	REPORTING ~	EWS ~	ADMIN ~ 🛗
					SCHOOLS
					SCHOOL SYSTEM
					USERS

From the secondary menu bar, navigate to Administration and select Inactive Students

MAIN MENU	STUDENTS ~	WIZARDS ~	MY ACCOUNT ~	REPORTING ~	EWS 🗸	
SCHOOL SYSTEM	REPORTING	SYSTEM INF	O SUMMARY	ADMINISTRATION	I¥	
				INACTIVE STU	DENTS	
				INACTIVE USER	RS	



Enter search criteria. Click View Inactive Students.

MAIN MENU STUDEN	its∽ wi	ZARDS ~	MY ACCOUNT ~	REPORTING ~	EW\$ ~	ADMIN ~ 🗰		
CHOOL SYSTEM REPO	RTINGY	SYSTEM INFO	SUMMARY	ADMINISTRATIO	۱ ~			
Criteria for Selecti	ng Inact	tive Stude	ents to View					
	Last Scho	ool Attended:	All Schools					*
	Studen	t Last Name:						Exact Match
	Studen	t First Name:						C Exact Match
	Student N	liddle Name:						Exact Match
	1	Date of Birth:						
		Student ID:						Exact Match
	Students	Exited After:						
	Students E	xited Before:						
		Exit Reason:	-Any-				,	
		Sort List By:	Student's Las	t Name				*

From the Manage Inactive Students screen, click the inactive student name link to access the record.

MAIN MENU	STUDENTS ~ W	/IZARDS ~ I	WY ACCOUNT ~	REPORTING ~	EWS ~	ADMIN ~	餔		
SCHOOL SYSTEM	REPORTING~	SYSTEM INFO	SUMMARY	ADMINISTRATION	~				
Manage Ina	ctive Students	S							
Student ID	Name			Dat	e of Birth		School	Date Exited	Reason for Exiting
Student ID				Dat			301001	Date Exited	Reason for Exitin

From the Exiting Student Information screen, select the appropriate Modified Exit Reason and click Update Database.

MAIN MENU STUDENTS V WIZARDS V M	YACCOUNT - REPORTING - EWS - ADMIN -	
INACTIVE STUDENTS EXIT INFO DOCUMENTS	STUDENT INFORMATION V EC PROCESS V	
Exiting Student Information		
Date Exited: 0 Reason for Exiting: N Modified Exit Reason:	09/09/2020 W1 Transfer Withdrawal	Graduated with Regular High School Diploma Dropped Out of School Died Received a Certificate
·	UPDATE THE DATABASE	Reached Maximum Age Moved, Known to be Continuing



MAIN MENU STU	JDENTS ~ V	MIZARDS ~	MY A	CCOUNT~	REPORTING	G∼ E\
INACTIVE STUDENTS	EXIT INFO	DOCUMENT	S	STUDENT INF	ORMATION ~	EC PR
Exiting Student	t Informati	ion		PROFILE		
Exiting Studen	linonnau		_	CONTACTS	3	
		Date Exited	00/	SCREENIN	GS & OBSERVA	TIONS
	Rea	son for Exiting		TEACHER	NOTES	
				STUDENT I	HISTORY	
	Modifie	ed Exit Reason	- 🗌	POST SCH	OOL INFO	
				STUDENT I	LEVEL REPORT	VIEW

From the Student Information drop list, select Student Level Report View.

Select Child Exit Count: September as the Report Type and select the appropriate Reporting Period. From the Report View screen, scroll to the bottom and click Update Report to clear the error.

MAIN MENU STU	JDENTS 🗸 🛛 W	IZARDS ~ M		ORTING ~ EV	NS ~ /	ADMIN ~ 🛗	
NACTIVE STUDENTS	EXIT INFO	DOCUMENTS	STUDENT INFORMAT	ION Y EC PRO	DCESS~		
eport View							
			Report Type:	Child Exit C	ount: Se	eptember	
			Reporting Period:	2019-2020			
		E	xitReason: ExitDate:				
				TE EXCEPTION			

Steps to document Modified Exit Reason for Active Student Record

For the currently active student record, navigate to the Student History screen and click Details next to the associated Exit event.

	Student History							
Event Date*	Event Type	(transferred from)	Begin Date	End Date	User	Document	Date Created	
07/06/2020	Exit School System				Transfer / Import			DETAILS



Select the appropriate Modified Exit Reason and click Update Database.

Event Details	
	Event Type: Exit School System
Date:	07/06/2020
Created By:	
School:	
Exit Info	
Exit Reason:	W1 Transfer Withdrawal
Modified Exit Reason:	Moved, Known to be Continuing ~
	UPDATE THE DATABASE

After documenting the Modified Exit Reason for currently active student, also update the Student Level Report View to clear the error from the report.

MAIN MENU STUDENTS ~	2 STUDENT INFORMATION DOCUMENTS PLAN OF CARE EC PROCESS~
	Report View
PROFILE	
PERSONAL INFORMATION	Report Type:
PARENTS/STUDENT	Reporting Period:
TEAM	
ELIGIBILITY	(3) Report View
CONTACTS	
STUDENT HISTORY	Report Type: Child Exit Count: September
STUDENT LEVEL REPORT VIEW	Reporting Period: 2020-2021
	ExitReason:
	ExitDate: 7/6/2020
	UPDATE EXCEPTION
	UPDATE REPORT

