Steps to certify Exit Count

From the Admin drop list, select School Systems.

MAIN MENU	STUDENTS ~	WIZARDS ~	MY ACCOUNT ~	REPORTING ~	EWS ~	ADMIN ~ 🛗
						SCHOOLS
Announcement	6					SCHOOL SYSTEM
						USERS

From the "sub-level" Reporting drop list, select State Reporting Certification.

MAIN MENU	STUDENTS ~	WIZARDS ~	MY ACCOUNT ~	REPORTING ~	EWS 🗸	
SCHOOL SYSTEM	REPORTING	SYSTEM IN	FO SUMMARY	ADMINISTRATION	×	
Reports	REPORTS					
	STATE REP	ORTING CERTIF				

From the State Reporting Certification screen, select the appropriate Timeframe.

MAIN MENU STUDENTS - WIZARDS - MY ACCOUNT -	REPORTING - EWS - ADMIN - 🛗
SCHOOL SYSTEM REPORTING SYSTEM INFO SUMMARY	ADMINISTRATION ~
State Reporting Certification For	
Timeframe:	2021 - 2022 ~
Report	2013 - 2014 2014 - 2015 2015 - 2016
Indicator 5: Educational Environments for Ages 6-21	2015 - 2016 2016 - 2017 2017 - 2018
Indicator 6: Educational Environments for Ages 3-5	2018 - 2019 2019 - 2020
Indicator 15: Due Process Complaints	2020 - 2021 2021 - 2022



IN MENU	STUDENTS ~	WIZARDS ~	MY ACCOUNT V	REPORTING	∽ EWS∽	ADMIN ~ 🛗			
OOL SYSTEM	REPORTING	SYSTEM INFO	SUMMARY	ADMINISTRAT	ON Y				
ite Report	tin <mark>g Certifica</mark> t	tion For							
			Timeframe:	2020 - 2021				~	
	Re	eport		Report Date	Certified	Certified By	Date Certified	Certify/Decertify	Details
Indicator 5: E	Educational Enviror	nments for Ages	6-21	12/01/2020	Report does	not need certificatio	n	SUMMATION	
Indicator 6: E	Educational Enviror	nments for Ages	3-5	12/01/2020	Report does	not need certificatio	n	SUMMATION	
Indicator 7: F	Preschool Outcom	es		06/30/2021	1			Finalized	VIEW
Indicator 11:	: Child Find			06/30/2021	I				
Indicator 12:	Part C to Part B Tr	imely Referral		06/30/2020					
Indicator 15:	Due Process Com	plaints		06/30/2021	Report does	not need certificatio	n	SUMMATION	
Indicator 16:	Dispute Resolution	n		06/30/2021	Report does	not need certificatio	n	SUMMATION	
Active Child	Count: December			12/01/2020	v			Finalized	VIEW
Active Child	Count: April			04/01/2021	~			Finalized	VIEW
Child Exit Co	ount: September			06/30/2021	I.			CERTIFY	

Click the Certify button next to the report, Child Exit Count: September.

Select the Certification check box, then click the Certify Active Child Count button.

BACK

MAIN MENU STUDENTS ~ WIZARDS ~ MY ACCOUNT ~ REPORTING ~ EWS ~ ADMIN ~ 🗰 SCHOOL SYSTEM REPORTING ~ SYSTEM INFO SUMMARY ADMINISTRATION ~	
2020 Certification Process For	
Certification	
I certify that the information was submitted and accepted by ECATS for Region/LEA:	
CERTIFY CHILD EXIT COUNT	
PRINT CERTIFICATION STATUS	
VIEW AUDIT HISTORY	



Return to the State Reporting Certification screen to confirm the Exit Count is certified. Certification is indicated by the following:

- 1. A green check mark under the column, Certified
- 2. A name under the column, Certified By
- 3. A date under the column, Date Certified

MAIN MENU STUDENTS 🗸 WIZARDS 🗸 M	Y ACCOUNT ~	REPORTING	∽ EWS ∽	ADMIN ~ 🛗			
	SUMMARY	ADMINISTRATI	DNY				
State Reporting Certification For							
	Timeframe: 20)20 - 2021				~	
Report	F	Report Date	Certified	Certified By	Date Certified	Certify/Decertify	Details
Indicator 5: Educational Environments for Ages 6	-21 1	2/01/2020	Report does	not need certification		SUMMATION	
Indicator 6: Educational Environments for Ages 3	-5 1	2/01/2020	Report does	not need certification		SUMMATION	
Indicator 7: Preschool Outcomes	C	06/30/2021	v		08/11/2021	Finalized	VIEW
Indicator 11: Child Find	0	6/30/2021	I				
Indicator 12: Part C to Part B Timely Referral	0	6/30/2020					
Indicator 15: Due Process Complaints	C	06/30/2021	Report does	not need certification		SUMMATION	
Indicator 16: Dispute Resolution	C	06/30/2021	Report does	not need certification		SUMMATION	
Active Child Count: December	1	2/01/2020				Finalized	VIEW
Active Child Count: April	C	04/01/2021				Finalized	VIEW
Child Exit Count: September	C	06/30/2021	1			DECERTIFY	VIEW

