



## Tip Sheet: Revocation of Consent

1. Select student.
2. Select EC Process > Consent for Services

Consent for Services [CREATE CONSENT FOR SERVICES](#)

**i** Use the link directly above to create a final parent/guardian/student consent for services document. Then submit the response information in the fields directly below.

3. Create Consent for Services

Consent for Services [Beth Test - 112256 | 05/24/2009](#)  
DPI Test School | TST

To which parent/guardian/student is this consent addressed?

A copy was given/sent on:

[CREATE DRAFT DOCUMENT](#)  
[CREATE FINAL DOCUMENT](#)  
[SAVE DATA AND RETURN TO CONSENT PAGE](#)

Download Consent for Services [Beth Test - 112256 | 05/24/2009](#)  
DPI Test School | TST

Consent for Services: [view](#)

[BACK](#) [CONTINUE](#)

4. Return to Consent Screen

Consent for Services [CREATE CONSENT FOR SERVICES](#)

**i** Use the link directly above to create a final parent/guardian/student consent for services document. Then submit the response information in the fields directly below.

Date the parent revoked consent

Parent/Guardian/Student Consent for Services Response:

Parent/Guardian/Student Consent for Services Date Signed:

[SUBMIT CONSENT FOR SERVICES RESPONSE](#)



## Tip Sheet: Revocation of Consent

### 5. Check event (Student History)

Student History							Beth Test (✓) - 112256   05/24/2009 DPI Test School   TST	
Del	Event ID	Event Date*	Event Type	Begin Date	End Date	User	Document	Date Created
■	40084	09/18/2019	Parental Revocation of Services			Ncdpi15 2019 Trainer	Consent for Services (ID# 62780)	09/27/2019 17:06 (0 days) <a href="#">DETAILS</a>

### Procedural Reminders

- An IEP Team meeting is not required to conduct a reevaluation to change eligibility. Special education and related services cease upon the receipt of the parent's revocation of consent for services.
- The only document that should go home to the parent is a Prior Written Notice. This PWN should document the parent's decision to revoke consent for services. Any concerns that the LEA has about this decision should be documented in "Other Relevant Factors" on the PWN. However, this is the one instance in which the LEA cannot make the final decision if it is in disagreement with the revocation. The parent's decision to revoke consent for services is final.
- The initial process can be initiated after revocation. In this case, a new initial consent for evaluation and new consent for initial placement should be obtained during the process.