



Monday Message

September 12, 2022

Special Education Module

ECATS Data Manager Contact Directory

Please click the following link to access the ECATS Data Manager Contact Directory:

<https://docs.google.com/document/d/1tQFdgqV1kqhMXN9PIGR38JrYbvR8UuZ/edit?rtpof=true>

Be sure to review and update the ECATS Data Manager who serves as the point of contact for your LEA/Charter School/State Operated Program. Thank you for your attention to this.

Private School Service Plans Requiring a Delay Reason

We have recently discovered for students who are currently eligible and transitioning from an IEP to a PSSP or the opposite (PSSP to an IEP), ECATS is requiring a delay reason to be entered before users can create and/or finalize documents. DPI is working with PCG to correct this issue but in the interim, users will need to enter the delay reason of **IN05: Other** under the Data Collection Process. We would like to assure the field this issue is limited to PSSP's and will not affect any Indicator 11 & 12 data.

Note: This message is a repeat of the September 7, 2022 Director's Weekly Message.

Requests for ECATS LEA Admin 4 User Role

With ongoing changes in staff across PSUs, there may be situations in which no current staff is assigned the ECATS user role, LEA Admin 4. While the request to update the user role to LEA Admin 4 is being approved, the staff member may be assigned a user role other than LEA Admin 4 to handle day to day tasks in ECATS. Please review the resource document, ECATS-User Type Assignment Guide (2020), located on the Main Menu > Resources section > ECATS documents tab to determine another appropriate user role. For further assistance, please contact Khalilah O'Farrow-Boulware at khalilah.ofarrow@dpi.nc.gov.

Note: This message is a repeat of the September 7, 2022 Director's Weekly Message.

Exit Count

September captures end-of-year reporting data on students exiting special education during the July 1, 2021 through June 30, 2022 fiscal year. The Exit Count opens September 15, 2022 and is due by close of business September 30, 2022.

Note: This message is a repeat of the September 7, 2022 Director's Weekly Message.

Indicator 11

All Public-School Units are responsible for certifying Indicator 11: Child Find in ECATS. The certification schedule for Indicator 11 begins October 3, 2022 and is due by close of business October 31, 2022.

Note: This message is a repeat of the September 7, 2022 Director's Weekly Message.

Indicator 12

Indicator 12 must be submitted via spreadsheet by all Traditional Public-School Units prior to the due date of October 31, 2022. Charter Schools and State Operated Programs do not need to submit an Indicator 12 spreadsheet this year. The Indicator 12 spreadsheet can be accessed from the ECATS Reporting website at: <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/reporting>. Please email all completed Indicator 12 spreadsheets to ecindicators@dpi.nc.gov.

Note: This message is a repeat of the September 7, 2022 Director's Weekly Message

Indicator 14

Selected Public-School Units are responsible for documenting post school outcomes survey data in ECATS for each student that graduated, dropped out, received a certificate, or aged out during the 2020-21 school year as reported in the 2020-21 Exit Report. All Post-School Outcome survey data are to be entered in ECATS by September 16, 2022. Your cooperation in meeting the deadline for data submission is greatly appreciated. The ECATS Reporting site has access to multiple resources on Indicator 14, including the recorded Indicator 14 training session. You can access these resources from the following link: <https://www.dpi.nc.gov/districtschools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/reporting>.

Note: This message is a repeat of the September 7, 2022 Director's Weekly Message.

Important Federal Reporting Reminder: Submission Timeliness

If your district does not certify the data required for Indicators by the due date, your data may be certified by state staff. The integrity of the data is always at risk when the Department of Public Instruction must finalize the data for your district.

MTSS Module

[September ECATS MTSS Updates](#) include:

- Exciting news about the NC ENSI and ECATS
- Important steps for LEAs to take for intervention and progress monitoring tool management
- Statewide ECATS MTSS training dates and registration links.

For previous issues of the ECATS Monday Message, please visit <https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/monday-messages>.