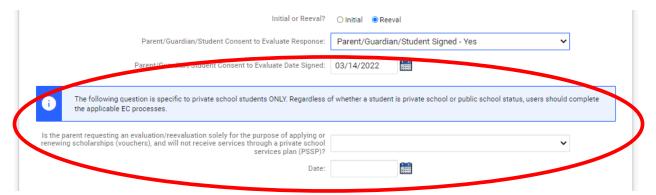# Monday Message
April 11, 2022

Special Education Module

CORRECTED: Consent to Evaluate Update

Users will see a new field in the Consent to Evaluate process for those students being evaluated *for the purpose of obtaining or renewing scholarships (vouchers) only.* This field will assist LEAs and EC Division with collecting data on parentally placed private school students (PPPSS) who receive vouchers.

Follow the steps below when submitting the Parent Consent to Evaluate response:

1.) Open the student record and navigate to EC Process>Consent page
2.) Select Initial or Reevaluation
3.) Enter in the parent response and date from the signed Consent to Evaluate document.
4.) When 'Yes' is selected for the parent response, a required field will appear:

5.) Answer the question yes or no.
6.) Enter the date of the parent response. Add in any notes in the text box (optional).
7.) Click Submit Consent to Evaluate Response.

Tip Sheet: Documenting PPPSS Evals for Vouchers in ECATS **[ATTACHED]**

Note: This message is a repeat of the April 6, 2022, Director's Weekly Message.
April Child Count 2022 Schedule

Correction and Certification Window	
April Child Count opens for all LEAs, Charter Schools, and SOPs	4/1/2022
Deadline for Certification Status	4/22/2022

EC Directors or Data Managers should review the April 2022 Child Count Report for errors such as duplicate records, incorrect age, grade, setting, and disability. Please remember that when certifying the child count, the EC Director is assuring that all data submitted is accurate.

According to the State Auditors, Directors of Exceptional Children Programs and Lead Administrators of Charter schools must certify the child count data. For this to occur, Directors of Exceptional Children Programs must use their "username" and "password" to log into ECATS to verify and certify the child count data. If the EC Director does not certify the count, a signed and scanned verification form must be submitted to Khalilah O'Farrow-Boulware at khalilah.ofarrow@dpi.nc.gov. All errors must be corrected, and all Public School Units must certify their submissions no later than April 22, 2022.

Thank you for your attention to this vital transfer of information. If you have questions regarding child count procedures or technical issues while submitting the child count, please contact ZenDesk.

Note: This message is a repeat of the April 6, 2022, Director's Weekly Message.
Important Federal Reporting Reminder: Submission Timeliness
If your district does not certify the data required for Indicators by the due date, your data may be certified by state staff. The integrity of the data is always at risk when the Department of Public Instruction must finalize the data for your district.

EXCEPTIONAL CHILDREN
NC Department of Public Instruction

Note: This message is a repeat of the April 4, 2022, Monday Message.

ECATS Data Manager Contact Directory

Please click the following link to access the ECATS Data Manager Contact Directory:

https://docs.google.com/document/d/1tQFdgbqV1kqhMXN9PIGR38JrYbvR8UuZ/edit?rtpof=true

Be sure to review and update the ECATS Data Manager who serves as the point of contact for your LEA/Charter School/State Operated Program. Thank you for your attention to this.

For previous issues of the ECATS Monday Message, please visit https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/monday-messages.

EXCEPTIONAL CHILDREN
NC Department of Public Instruction