ECATS
Monday Message
February 14, 2022

Special Education Module

Reminder: ECATS Resources

Recently, the EC Division has received inquiries regarding Paperclip storage and paperwork training. Two resources are being recirculated in response. The first, *ECATS Paperclip Usage Monitoring*, is a tool to help EC leaders estimate and monitor the usage of Paperclip [ATTACHED]. The second, *EC Process and ECATS Courses*, outlines the procedural and documentation requirements necessary to complete paperwork in ECATS. These CANVAS courses can be accessed through NCEES. **[ATTACHED]**

Federal Personnel Survey Training Resources

The Federal Personnel Training Resources are now available on the ECATS Reporting website. The training resources include a copy of the PowerPoint presented during the training sessions, as well as the recorded videos and transcripts of the morning and afternoon training sessions. The link to access these training resources is: https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/reporting. You may need to copy and paste this link into your browser to access the training resources.

Federal Personnel Survey

The Federal Personnel Survey for the 2021-22 school is now available. This year's Federal Personnel data collection will be submitted via a revised survey that combines the Related Service Workforce survey with the federally required personnel data. The link to access the survey is: https://ncdpi.az1.qualtrics.com/jfe/form/SV_dmBbNr5ycvtPrq6. You may need to copy and paste this link into your browser to access the survey. The due date for the Federal Personnel Survey is by close of business on March 14, 2022. For technical questions about the Federal Personnel Survey or FTE calculations, please contact Khalilah O'Farrow-Boulware at khalilah.ofarrow@dpi.nc.gov. For questions regarding personnel roles or qualifications, please contact the appropriate Consultant for that discipline.

EXCEPTIONAL CHILDREN
NC Department of Public Instruction

Note: This message is a repeat of the February 7, 2022, Monday Message.

December 2021 Child Count Change Report

The 2021 Year-to-Year Change Report showing the student count changes for each LEA from the December 2020 Child Count to the December 2021 Child Count has been posted to the DPI website in the Federal Reporting section (https://www.dpi.nc.gov/dec2021-lea-3-21-lea-change-year).

Please review the report, and if your LEA, charter school, or state operated program has been listed in red text, your district has shown a significant increase or decrease of more or less than 10% and more than 10 students between the two school years.

The EC Director should email an explanation for the significant change to khalilah.ofarrow@dpi.nc.gov by 3/1/2022. Districts only need to send in an explanation if their information on the report is in red text. We appreciate your timely response to this request.

For previous issues of the ECATS Monday Message, please visit https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/monday-messages.