Monday Message
November 1, 2021

Special Education Module

IEP Tip

When entering *IEP Meeting Date*, *IEP Start Date*, and *IEP End Date* on the Meeting Purpose Screen; keep in mind the *IEP End Date* should be calculated to occur no more than 364 days from the *IEP Meeting Date*. Example: for a meeting held on **10/28/21**, with a start date of 11/2/21, the end date should be no later than **10/27/22**.

Note: This message is a repeat of the October 25, 2021, Monday Message.

Federal Reporting Office Hours

As a reminder, the Federal Reporting Office Hours are open from at 10:00 AM and 2:00 PM on the first Wednesday of each month. Please contact Khalilah O'Farrow-Boulware at khalilah.ofarrow@dpi.nc.gov if you have any questions. To join in and ask any questions about upcoming federal reporting, please use the following link: https://ncgov.webex.com/meet/khalilah.ofarrow.

Note: This message is a repeat of the October 27, 2021, Director's Weekly Message.

Important Federal Reporting Reminder: Submission Timeliness

If your district does not certify the data required for Indicators by the due date, your data may be certified by state staff. The integrity of the data is always at risk when the Department of Public Instruction must finalize the data for your district.

Note: This message is a repeat of the October 25, 2021, Monday Message.

ECATS Data Manager Contact Directory

Please click this link to access the ECATS Data Manager Contact Directory. Review and update the ECATS Data Manager who serves as the point of contact for your LEA/Charter School/State Operated Program.

For previous issues of the ECATS Monday Message, please visit https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/monday-messages.

EXCEPTIONAL CHILDREN
NC Department of Public Instruction