Federal Reporting Office Hours

Special Programs and Data
July 2022

Automated Captioning for Participants in WebEx

Option 1: Caption and Highlights Panel

1. Locate blue circle and dot icon on the bottom of screen.
2. Select icon

3. A side panel will appear on the right side of the screen.

Option 2: Closed Captioning

1. Select the Closed Captioning (CC) icon
   a. Captions will appear on the bottom of screen.
2. Grab and move to desired location
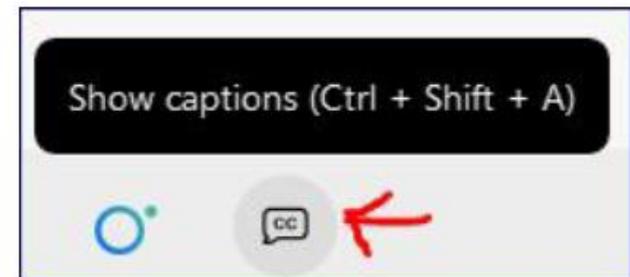
WELCOME TO THE FEDERAL DATA Q&A

We are here to answer your questions!

Feel free to type in the chat or unmute and ask anything you like!

Federal Reporting Preparation Tips

Indicator 7

Indicator 11

Indicator 12

Indicator 7 Tips

Preschool Outcomes

Indicator 7

- Opens August 1st

- Closes August 19th

- Captures the percent of preschool children ages 3-5 with IEPs with improved childhood outcomes in the following:

  - (A) Positive social-emotional skills
  - (B) Acquisition and use of knowledge and skills
  - (C) Use of appropriate behaviors to meet their needs.

- Based on data from the 7/1/2021 through 6/30/2022 reporting period

Preparing for Indicator 7
Things to check in the student record

Student Record Review Checklist to Ensure Accuracy for Indicator 7

ECATS Screens/Workspace	What to Check
Student Profile and Documents tab	Student must be age 3 to less than 6 as of the COSF Exit Date.
Documents tab	Student must have an Exit COSF event (or projected Exit COSF Date) between the begin and end date of the count period.
COSF document	Student must have received EC services in PK for 6 months or more. This is the number of days between the Active in Pre-k services start date and Active in Pre-k services completion date on the COSF.
Student Level Report View	The student must not be marked and 'Exclude Student from This Report' for the applicable report and count period

Indicator 7: Tip

How do you document Exit COSF for a student who transfers from another PSU with no documentation of Entry COSF, and the child has been enrolled in PreK for at least 6 months?

EC Preschool Staff should enter information from the initial eligibility as the "Entry" COS if there was none previously entered. This would provide the growth data from beginning of services until exit if the student has been enrolled and receiving services for 6 months or more.

Child Outcome Summary Form

PURPOSE

ⓘ The proper selection must be made in order to generate the appropriate document.

Select One: Entry

Active in Pre-k services start date:

Pre-k services completion date:

PERSONS INVOLVED IN DECIDING THE SUMMARY RATINGS

Name	Role

Indicator 7

- Indicator 7 report available to review data

Charter Schools must also review Indicator 7 report to identify students with COSF data transferred from previous PSU

- Training video and resources available in ECATS (Main Menu > Resources)

Understanding COS & Preparing for Ind 7
Resource: NC Child Outcomes Summary Tips, Tricks & Resources
https://padlet.com/dawnmeskil/COSResources

Indicator 11 Tips

Child Find

Indicator 11

- Opens October 3rd and closes October 31st

- Captures the percent of students for whom a referral was received, and placement determined within 90 days

- Based on data from the 7/1/2021 through 6/30/2022 reporting period

Indicator 11

- Indicator 11 report available to review data

- Training video and resources available in ECATS (Main Menu > Resources)

Preparing for Indicator 11
Things to check in the student record

❑ If initial placement is after 90-day timeline, document initial placement delay reason

General Data	Part C Referral: C to B Transition	**Part B Referral**

Referral Data

Referral Date:	90 Day Timeline End Date:	Private School Non-Participation Notice Date (If Applicable):	Delay Reason (If Applicable):
10/12/2021	01/10/2022		IN02: Referral paperwork not processed in a timel ⌄

❑ If initial placement is within 90-day timeline, submit Consent for Services response

Consent for Services   CREATE CONSENT FOR SERVICES

ⓘ Use the link directly above to create a final parent/guardian/student consent for services document. Then submit the response information in the fields directly below.

Parent/Guardian/Student Consent for Services Response: Parent/Guardian/Student Signed - Yes ⌄

Parent/Guardian/Student Consent for Services Date Signed: 11/03/2021

SUBMIT CONSENT FOR SERVICES RESPONSE

Reminder: Consent Response
EC Process > Consent screen

Consent to Evaluate   **CREATE CONSENT TO EVALUATE**

> ℹ️ Use the link directly above to create a final parent/guardian/student Consent to Evaluate document. Then submit the response information in the fields directly below.

Consent for Services   **CREATE CONSENT FOR SERVICES**

> ℹ️ Use the link directly above to create a final parent/guardian/student consent for services document. Then submit the response information in the fields directly below.

Documents created for

☐   Consent for Eval

☐   Consent for Services

Remember: An open check box associated with the Consent document indicates the document was finalized, the but the Consent response has not yet been submitted on the EC Process > Consent screen.

Reminder: Consent Response
EC Process > Consent screen

Consent to Evaluate   CREATE CONSENT TO EVALUATE

ⓘ Use the link directly above to create a final parent/guardian/student Consent to Evaluate document. Then submit the response information in the fields directly below.

Initial or Reeval?   ● Initial   ○ Reeval

Parent/Guardian/Student Consent to Evaluate Response: Parent/Guardian/Student Signed - Yes ⌄

Parent/Guardian/Student Consent to Evaluate Date Signed: 09/28/2021 📅

ⓘ The following question is specific to private school students ONLY. Regardless of whether a student is private school or public school status, users should complete the applicable EC processes.

Is the parent requesting an evaluation/reevaluation solely for the purpose of applying or renewing scholarships (vouchers), and will not receive services through a private school services plan (PSSP)?   ⌄

Date: 📅

SUBMIT CONSENT TO EVALUATE RESPONSE

Consent for Services   CREATE CONSENT FOR SERVICES

ⓘ Use the link directly above to create a final parent/guardian/student consent for services document. Then submit the response information in the fields directly below.

Parent/Guardian/Student Consent for Services Response: Parent/Guardian/Student Signed - Yes ⌄

Parent/Guardian/Student Consent for Services Date Signed: 10/27/2021 📅

SUBMIT CONSENT FOR SERVICES RESPONSE

North Carolina Department of
PUBLIC INSTRUCTION

EXCEPTIONAL CHILDREN
DIVISION

Reminder: Consent Response
Confirm the response was submitted

Documents created for

E   Consent for Eval

E   Consent for Services

Remember: The red **E** associated with the Consent document indicates the document was finalized, and the Consent response was submitted on the EC Process > Consent screen.

Student History

10/27/2021 📅 Provision of Services Parental Consent

09/28/2021 📅 Parent Consent (Yes)

Remember: The Provision of Services Parental Consent event and Parent Consent (Yes) event on the Student History screen indicates the Consent responses were submitted on the EC Process > Consent screen.

Preparing for Indicator 11
Things to check in the student record

❑Upload signed copy of Consent to Evaluate (if applicable) and Consent for Services to Documents

Documents

Document		Batch	Status	Del	Attachment
Consent for Services	PDF	☐	**Final**	☐	Consent for Services 9-3-21
Consent for Eval	PDF	☐	**Final**	☐	consent for evaluatin, signed 7-10-21

Preparing for Indicator 11
Things to check in the student record

❑ Remove the initial placement delay reason from the Data Collection screen if there was no delay

Referral Received by School Date	Referral Determination Date	Referred for Evaluation	Consent to Evaluate Date	Consent to Evaluate Purpose	Consent to Evaluate Given	Evaluation Purpose	Eligibility Date	Eligible	Pvt School Non-participant Notice Date	Initial Placement Date	Initial Placement Delay Reason	Consent for Placement Date	Consent for Placement Given	# Days Delayed	Subtraction Category
11/12/2021	11/12/2021	Y	11/12/2021	INIT	Yes	INIT	3/4/2022	Yes		3/4/2022	IN05: Other	11/12/2021	Yes	0	Eligible
1/20/2022	1/20/2022	Y	1/20/2022	INIT	Yes	INIT	4/8/2022	Yes		4/8/2022	IN04: Delay in getting parent consent	4/12/2022	Yes	0	Eligible
11/23/2021	1/7/2022	Y	11/24/2021	INIT	Yes	INIT	1/31/2022	Yes		1/31/2022	IN05: Other	1/31/2022	Yes	0	Eligible
10/29/2021	11/5/2021	Y	11/8/2021	INIT	Yes	INIT	1/21/2022	Yes		1/21/2022	IN04: Delay in getting parent consent	1/24/2022	Yes	0	Eligible

Student History

Event Date*	Event Type
01/24/2022	Provision of Services Parental Consent

Timeliness and Special Situations

General Data	Part C Referral: C to B Transition	**Part B Referral**

Referral Data

Referral Date:	90 Day Timeline End Date:	Private School Non-Participation Notice Date (If Applicable):	Delay Reason (If Applicable):
10/29/2021	01/27/2022		IN04: Delay in getting parent consent

Preparing for Indicator 11
Reminders

❑ Do not wait until October to begin reviewing the Indicator 11 Report for accuracy of data

❑ Routinely review the Student Details tab in the Indicator 11 report

❑ The Exceptions tab in the Indicator 11 report displays errors in student records that must be corrected before certifying data. It does not display discrepancies ("false delays") created by incorrect or incomplete data entry

❑ Delete duplicate referral events for the same student record

❑ Review the Indicator 11 Standard Report Tip Sheet

Indicator 12 Tips

Part C to Part B Timely Referral

Indicator 12

- Captures data on students who received Part C services and were referred to Part B during the 7/1/2021 through 6/30/2022 reporting period.

- All students must have an IEP developed within 90 days of the referral and receive services by their 3rd birthday.

- All Traditional Public School Units must submit completed Indicator 12 spreadsheets to ecindicators@dpi.nc.gov by October 31st.

- Charter Schools and State Operated Programs do not submit Indicator 12

Indicator 12 Spreadsheet

Home   Educators ∨   Students & Families ∨   Districts & Schools ∨   Data & Reports ∨   News ∨   About DPI ∨

NC DPI » Districts & Schools » Classroom Resources » Exceptional Children » Every Child Accountability & Tracking System (ECATS) » Reporting

Indicator 12 - Part C to Part B Timely Referral

Indicator 12 will be submitted on spreadsheets by all PSUs. Charter Schools do not need to submit an Indicator 12 spreadsheet this year. The Indicator 12 spreadsheet has a tab with helpful clarifications to assist PSUs in entering their data and can be found below. The spreadsheet can be submitted at any time prior to the due date of October 31, 2022. Your cooperation in meeting the deadline for data submission is greatly appreciated. Please email all Indicator 12 spreadsheets to ecindicators@dpi.nc.gov.

2021-22 Indicator 12 Spreadsheet

Indicator 12 Excel Spreadsheet

Indicator 12 Data Collection Templates

Child Find Resources | NC Early Learning Network (unc.edu) ↗

Transition Resources | NC Early Learning Network (unc.edu) ↗

Remember to submit Indicator 12 spreadsheet to ecindicators@dpi.nc.gov by October 31st

North Carolina Department of
PUBLIC INSTRUCTION

EXCEPTIONAL CHILDREN
DIVISION

Preparing for Indicator 12
Identifying students for Indicator 12

❑Run the Indicator 11 report in ECATS.

❑In the Indicator 11 Excel spreadsheet, add a column next to *Date of Birth* and label it, *Age as of Referral Date*.

Date Of Birth	Age as of Referral Date	Grade
11/21/2016		PK
5/9/2015		1
12/10/2017		PK
8/22/2013		2
2/24/2019		PK

Preparing for Indicator 12
Identifying students for Indicator 12

❑Enter the following formula in the first cell under the header, *Age as of Referral Date*:

=DATEDIF(K2,V2,"y")

or

=DATEDIF(RC[-1],RC[10],"y")

❑**Note:** This formula calculates in years the difference between the *Date of Birth* and *Referral Received by School Date*

| 11	12	16	22	23
Date Of Birth	Age as of Referral Date	Grade	**Referral Received by School Date**	**Referral Determination Date**
11/21/2016	RC[10],"y")	PK	2/2/2022	3/16/2022

Preparing for Indicator 12
Identifying students for Indicator 12

Change the format of the cell contents to Number
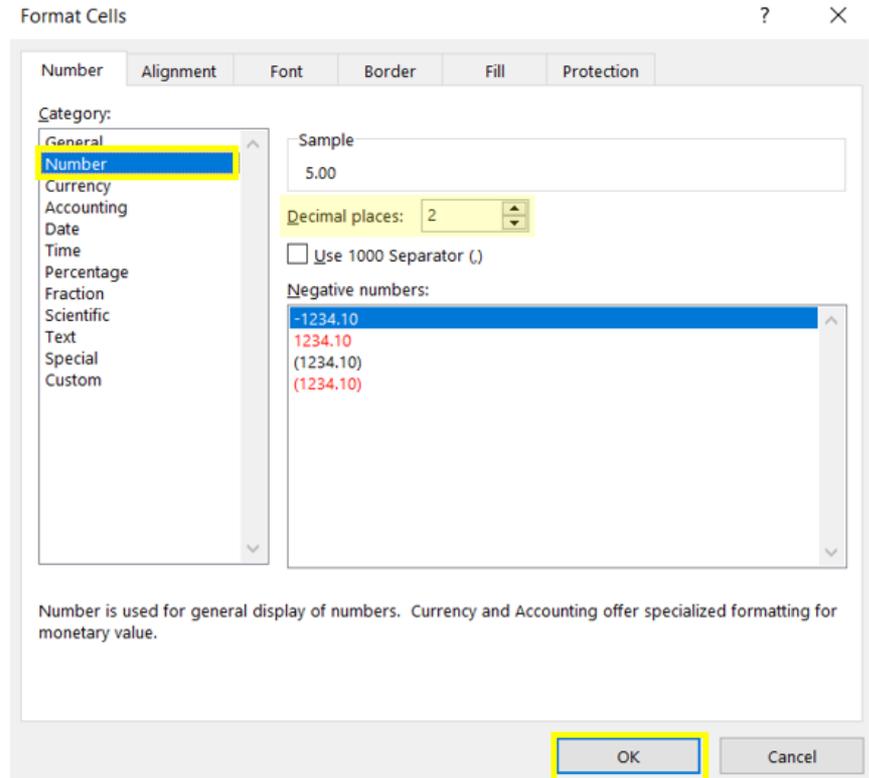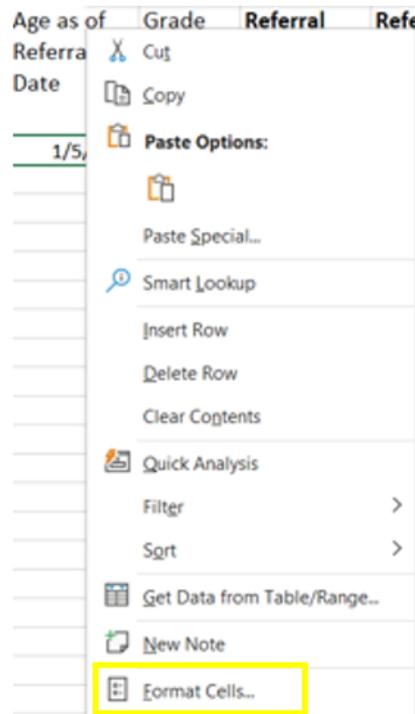
Preparing for Indicator 12
Identifying students for Indicator 12

❑Copy and paste the formula down *Age as of Referral Date* column.

❑Filter *Age as of Referral Date* column results by Age 2 and less than Age 3 (e.g., Age 2.5).

Date Of Birth	Age as of Referral Date	Grade	Referral Received by School Date	Referral Determination Date
2/24/2019	2.00	PK	11/22/2021	11/22/2021
4/7/2019	2.00	PK	3/4/2022	3/4/2022
4/10/2019	2.00	PK	3/9/2022	3/9/2022
7/5/2019	2.00	PK	4/14/2022	4/14/2022
11/14/2018	2.00	PK	10/8/2021	10/8/2021

❑This helps to identify students who were referred prior to Age 3 during the selected reporting period.

Other Reminders

NC ECATS Data Managers Contact Directory

Federal Reporting Office Hours Website

EXCEPTIONAL CHILDREN
DIVISION

ECATS Data Managers Contact Directory

Update the Contact Directory with any corrections and/or additions.

https://docs.google.com/document/d/1tQFdgbqV1kqhMXN9PIGR38JrYbvR8UuZ/edit?usp=sharing&ouid=100162846075394212010&rtpof=true&sd=true

ECATS website: Federal Reporting Office Hours

Access previous PowerPoints and session recordings from the ECATS website at https://www.dpi.nc.gov/districts-schools/classroom-resources/exceptional-children/every-child-accountability-tracking-system-ecats/reporting/federal-reporting-office-hours

ECATS website:
Federal Reporting Office Hours

Every Child Accountability & Tracking System (ECATS)

Special Education

Service Documentation

MTSS

Monday Messages

Frequently Asked Questions

Newsletters

ECATS ODS

Resources

Reporting

Federal Reporting Office Hours

Home | Educators ⌄ | Students & Families ⌄ | Districts & Schools ⌄ | Data & Reports ⌄ | News ⌄ | About DPI ⌄

NC DPI » Districts & Schools » Classroom Resources » Exceptional Children » Every Child Accountability & Tracking System (ECATS) » Reporting » Federal Reporting Office Hours

Federal Reporting Office Hours

Reporting

Federal Reporting Office Hours

This is the archive of Federal Reporting Office Hour sessions. Because this is an archive, please note that some website links may change.

Frequently Asked Questions

− 2022 Federal Reporting Office Hours Resources

Federal Reporting Office Hours FAQs

May

- Welcome to the Federal Data Q&A - May 2022

- Federal Reporting Office Hours session 5.4.22 ⌐ - Password: mDXjSid4
  ○ Transcript

North Carolina Department of
PUBLIC INSTRUCTION

EXCEPTIONAL CHILDREN
DIVISION