

1

00:00:01.649 --> 00:00:16.469

Everyone welcome to the federal reporting office hours, morning session, thank you for joining. My name is, and I will be facilitating the morning session.

2

00:00:17.579 --> 00:00:22.140

So, let's having to take a few moments to go over some logistics.

3

00:00:22.855 --> 00:00:37.344

To enable closed captioning, look for the Webex assistant icon. It looks like a blue robot and next to it, there should be a CC button for closed captioning. So you can click that to enable closed captioning.

4

00:00:37.649 --> 00:00:46.409

This session is being recorded and we'll be posted on the federal reporting section of the website.

5

00:00:46.409 --> 00:00:54.929

Once again, thank you for joining, and we welcome any questions you may have regarding the federal reporting.

6

00:00:54.929 --> 00:01:02.189

So feel free to unmute your Mike or submit your questions through the chat.

7

00:01:05.250 --> 00:01:12.870

During this session, I will be covering various federal reporting preparation tips.

8

00:01:12.870 --> 00:01:18.900

Would be focused on active challenge looking at December, April, active.

9

00:01:18.900 --> 00:01:21.959

Child count indicator. 7.

10

00:01:21.959 --> 00:01:35.519

Exit count indicator at 11 and indicator 12 so yes, it is a lot of information to cover in our session. So hopefully I'll be able to present some of this information.

11

00:01:36.780 --> 00:01:41.370

So, moving on to active child counts.

12

00:01:44.640 --> 00:01:52.560

The federal reporting training, video on child count is accessible from the E, main menu resources section.

13

00:01:52.560 --> 00:02:01.049

It is expected that easy directors or the coordinator certify the active child count by the due dates.

14

00:02:01.049 --> 00:02:04.200

In terms of the December child counts.

15

00:02:04.200 --> 00:02:08.250

The December child count is scheduled to open December. 1st.

16

00:02:08.250 --> 00:02:11.969

And scheduled to close December 20th.

17

00:02:11.969 --> 00:02:26.969

The integrity of the data is always at risk when the deep must finalize the data for your district. So it is imperative that the AC director or you see coordinator reviews and certifies the child count data at 1 time.

18

00:02:26.969 --> 00:02:34.439

If someone other than the easy director or coordinator certifies the active child count.

19

00:02:34.439 --> 00:02:41.430

The child count, verification form must be completed and submitted by the easy director or easy coordinator.

20

00:02:41.430 --> 00:02:50.219

The child count, verification form for the December child count will be posted to the main menu resources section.

21

00:02:52.080 --> 00:03:03.840

There are also federal reporting, training, resources on child count that are accessible from the main menu resources section. So when you get to.

22

00:03:03.840 --> 00:03:11.219

The resources section be sure to click the federal reporting tab in this screenshot here.

23

00:03:11.219 --> 00:03:16.590

You see, federal reporting, tap highlighted that is how you access the training resources.

24

00:03:18.810 --> 00:03:32.544

The child count is available for you to check your data and address any possible errors that must be corrected before you certify in December to access the child count report,

25

00:03:32.544 --> 00:03:35.094

you're going to navigate to the reporting drop list.

26

00:03:35.280 --> 00:03:39.330

Select standard reports then click.

27

00:03:39.330 --> 00:03:45.659

The special ed tab under scheduled reports and then select count.

28

00:03:47.310 --> 00:03:55.680

From the report query screen, you want to leave the data source option, selected as transactional ad plan.

29

00:03:55.680 --> 00:04:03.689

This, uh, the transactional ad plan data source, displays data, as it currently exists in E.

30

00:04:03.689 --> 00:04:08.430

Also, leave the count here, defaulted to December 2021.

31

00:04:08.430 --> 00:04:21.810

To view, child count data at the district level, do not select any schools or do not and leave and do not select check all. So just leave the school section blank.

32

00:04:21.810 --> 00:04:27.478

If there is a situation in which the school assignment was cleared from the sooner record.

33

00:04:27.478 --> 00:04:33.988

The student will not appear in the report if you specify a school, or if you select check all.

34

00:04:35.069 --> 00:04:43.709

Also select the option include exception validations in the report then click generate report.

35

00:04:43.709 --> 00:04:48.749

You will receive a message that the report is being generated.

36

00:04:48.749 --> 00:04:52.019

And once the report is.

37

00:04:52.019 --> 00:04:58.829

Available you're gonna go to report you go to the reporting drop list, select my reports.

38

00:04:58.829 --> 00:05:02.129

To download the report, you're going to look for the report.

39

00:05:02.129 --> 00:05:08.488

That you just generated, you're going to click it to download the report.

40

00:05:10.709 --> 00:05:18.149

Once you open the report, you're going to click the exceptions tap to view any.

41

00:05:18.149 --> 00:05:24.509

Warnings or any errors that would need to be corrected before you certify your data.

42

00:05:24.509 --> 00:05:29.699

Common.

43

00:05:29.699 --> 00:05:39.358

Exceptions that display in the child count report, include the following potential duplicates and setting age not appropriate.

44

00:05:39.358 --> 00:05:44.098

These are warnings, so there's no correction needed for these exceptions.

45

00:05:44.098 --> 00:05:49.439

Is duplicated this is an era that needs to be corrected.

46

00:05:49.439 --> 00:05:55.678

This occurs when the same student ID exist in another public school units child count.

47

00:05:55.678 --> 00:06:06.329

To resolve this public school unit in which the student is enrolled as of December 1st includes the student and their December child count.

48

00:06:06.329 --> 00:06:12.778

And the public school unit in which the student is not enrolled as of December. 1st.

49

00:06:12.778 --> 00:06:16.439

Excludes the student from there December child count.

50

00:06:17.908 --> 00:06:23.309

Kay, great check. This is an error that also needs to be corrected.

51

00:06:23.309 --> 00:06:29.788

This error occurs when the student is under age 5, and enrolled in kindergarten.

52

00:06:29.788 --> 00:06:35.639

Or the student is over age 5, and enrolled in Pre kindergarten.

53

00:06:35.639 --> 00:06:44.608

This error must be resolve in power school so it was important to verify the student grade and update the data in power school.

54

00:06:45.809 --> 00:06:51.598

Now, let's take a look at the exception developmental delay age not appropriate.

55

00:06:51.598 --> 00:06:55.439

This is an error that needs to be corrected.

56

00:06:55.439 --> 00:07:03.478

And this error occurs when a student is age 8 or older, and still has the developmental delay.

57

00:07:03.478 --> 00:07:06.899

Selected as their primary disability.

58

00:07:06.899 --> 00:07:16.829

The record must have a finalized eligibility determination with the new primary disability 1, or before December. 1st.

59

00:07:16.829 --> 00:07:23.278

And it's important to check the timestamp of the finalized eligibility determination.

60

00:07:23.278 --> 00:07:31.108

With the updated primary disability as well as the timestamp of the annual review or denim.

61

00:07:31.108 --> 00:07:35.249

So, in this screenshot, you will see.

62

00:07:35.249 --> 00:07:39.928

That the based on the timestamp was finalized.

63

00:07:39.928 --> 00:07:43.769

Prior to the eligibility determination.

64

00:07:43.769 --> 00:07:48.238

With the new disability, so that means the.

65

00:07:48.238 --> 00:07:52.319

The new scale displays the DB category.

66

00:07:52.319 --> 00:07:58.019

Which causes the developmental delay, not an agent, not appropriate error.

67

00:07:59.189 --> 00:08:09.598

So, if the eligibility determination with the new disability was finalized after the.

68

00:08:09.598 --> 00:08:16.559

You will need to finalize a new with the same information from the created.

69

00:08:38.068 --> 00:08:43.078

Well, after you delete the incorrect.

70

00:08:43.078 --> 00:08:46.769  
And finalize the new would then need to.

71  
00:08:46.769 --> 00:08:51.328  
Go to the student level report view and update the report.

72  
00:08:51.328 --> 00:08:54.869  
And I believe that is the next slide that is the next slide.

73  
00:08:54.869 --> 00:09:00.389  
Yeah, so after correct the data in a student record, you will need to, um.

74  
00:09:00.389 --> 00:09:10.859  
Go to the student level report view to update the report and to do that you're gonna go to your student information, drop list, select student level report for you.

75  
00:09:10.859 --> 00:09:25.499  
So, like, the report type, which is the act of child count December, once the report view displays, you're going to scroll to the bottom of the screen and click update report. And that will clear the error for the child count.

76  
00:09:29.369 --> 00:09:38.099  
Now, let's go over some things um, if you, if there are any missing students from the child.

77  
00:09:38.099 --> 00:09:47.009  
There are some things to check is the student enrolled or before December 1st or April. 1st.

78  
00:09:47.009 --> 00:10:01.318  
Is there a finalized private school services plan, or comparable services plan with the event date on or before December 1st or April. 1st. So these are some things to take a look at, on the student history screen.

79  
00:10:03.119 --> 00:10:06.899  
Does he finalized.

80  
00:10:06.899 --> 00:10:19.823  
Or have a began date 1 or before December 1st or April. 1st. And does it have an end date after December? 1st or April? 1st. So are the services current?

81

00:10:19.823 --> 00:10:26.484

Do the services begin owner before December? 1st and do they expire after December? 1st.

82

00:10:26.759 --> 00:10:30.599

Also was very important is you need to check.

83

00:10:30.599 --> 00:10:35.908

If there is the provision of services, parental consent event.

84

00:10:35.908 --> 00:10:42.119

1, the student history screen with an event date on, or before December 1st.

85

00:10:42.119 --> 00:10:49.979

So these are some things to check if you notice there are some students missing from your December child counts.

86

00:10:51.298 --> 00:10:59.698

Before I move on with indicator 7 tips. I want to take a moment to pause. Are there any questions.

87

00:10:59.698 --> 00:11:03.089

Feel free to unmute your mic or.

88

00:11:03.089 --> 00:11:06.298

And, um, your question in the chat.

89

00:11:14.188 --> 00:11:21.359

And questions, okay. Oh, sorry you have 1 if a student has a valid CSP.

90

00:11:21.359 --> 00:11:25.288

But an overdue referral, can they be counted on child?

91

00:11:29.038 --> 00:11:33.448

Do we have any monitoring consultants on the call?

92

00:11:38.099 --> 00:11:46.438

So, as opposed to question would be well, my understanding with the comparable services plan, the comparable services plan can.



93

00:11:46.438 --> 00:11:49.769

Be documented or.

94

00:11:49.769 --> 00:11:55.469

Answered if the at a state is still current.

95

00:11:55.469 --> 00:11:59.698

So, then it becomes a question of what are the begin and end dates.

96

00:11:59.698 --> 00:12:02.698

Listed on that comparable services plan.

97

00:12:02.698 --> 00:12:06.269

And would it.

98

00:12:08.219 --> 00:12:11.639

Uh, go beyond the current referral.

99

00:12:11.639 --> 00:12:15.178

I don't know do we have a monitor consultant on a call?

100

00:12:17.428 --> 00:12:27.839

Didn't look like it play though. This is Kelly. We might need to take that back because my understanding was the CSP was not supposed to exceed.

101

00:12:27.839 --> 00:12:30.899

The 90 day referral.

102

00:12:30.899 --> 00:12:41.399

But let's make sure that that's still the case given some of the relaxed rules with covet. Yeah, Amy, if you can.

103

00:12:41.399 --> 00:12:47.999

Email me that question, I can share it with the or send it to the monitoring consultant. Thank you.

104

00:12:50.129 --> 00:12:53.668

And that's the only question. Okay. All right.

105

00:12:53.668 --> 00:12:59.369

All right, so now for indicator, 7 tips.

106

00:12:59.369 --> 00:13:06.479

In preparation for the next indicator. 7 here are some things to check each month.

107

00:13:07.254 --> 00:13:15.744

Charter schools should also review the indicators 7 report periodically for those kindergarten student transfers with coast of data.

108

00:13:15.984 --> 00:13:29.484

So, if the student is missing exit data, charter schools will have an opportunity to communicate or contact the previous for the exit coast of data. That will need to be entered and finalized in.

109

00:13:30.328 --> 00:13:37.318

So, it is also important for charter schools to at to review the indicators report as well.

110

00:13:38.369 --> 00:13:46.318

You also want to check is the student between age 3 and less than age 6 as of the exit date.

111

00:13:46.318 --> 00:13:54.359

Did the student received easy services and Pre K for at least 6 months? And this is at least 6 months of services.

112

00:13:54.359 --> 00:13:57.359

From the active and Pre K services start date.

113

00:13:57.359 --> 00:14:12.058

And the active in Pre K services completion date, the student have an exit coast of event between the begin date and end date other reporting period, which is July 1 through June 30th.

114

00:14:12.058 --> 00:14:26.969

And you also want to check the student love report view to make sure it displays all 3 total outcome ratings and we'll cover more detail about the total outcome ratings on the next slide.

115

00:14:28.708 --> 00:14:38.759

Here you see in this screenshot on these student love report view 1 of the total outcome ratings is blank.

116

00:14:38.759 --> 00:14:49.918

A blank rating by an total outcome category indicates a discrepancy and the exit progress rating.

117

00:14:49.918 --> 00:14:57.808

And to resolve this discrepancy in the progress rating, you'll need to create a new exit.

118

00:14:57.808 --> 00:15:05.818

With the corrected information and delete the existing exit with the incorrect information.

119

00:15:05.818 --> 00:15:09.028

And many of, you know, or have experience.

120

00:15:09.028 --> 00:15:17.849

That you cannot finalize another exit when there is an existing finalized exit.

121

00:15:17.849 --> 00:15:22.349

So these next few slides demonstrate what to do in this situation.

122

00:15:23.399 --> 00:15:37.823

So, what you need to do is you'll need to navigate to the document screen and download a copy of the existing finalized exit. So you'll have the data to document and the new exit.

123

00:15:38.788 --> 00:15:48.479

And from the document screen, you're going to select the child outcome summary form and then click create 8 draft.

124

00:15:51.568 --> 00:16:05.543

Then you're going to update the progress response on the draft exit along with the other required fields for each of the 3 outcomes you're gonna enter the progress details. If the response is yes.

125

00:16:05.844 --> 00:16:07.403

Then click save.

126

00:16:09.658 --> 00:16:22.859

Have you completed, um, after you have completed, documenting the draft, the new draft exit, you're going to navigate back to the student history screen, select the exit coast of events.

127

00:16:22.859 --> 00:16:26.609

Then and activate that exit.

128

00:16:27.899 --> 00:16:39.149

After you haven't activated or deleted the exit with the incorrect information, you would then be able to go back to the document screen.

129

00:16:39.149 --> 00:16:53.788

And create the final exit with the correct information. So this is what you'll need to do to resolve that discrepancy in the blank total outcomes category.

130

00:16:55.104 --> 00:16:59.333

Now, this next slide provides a resource.

131

00:16:59.604 --> 00:17:04.733

The early childhood technical assistance center provides,

132

00:17:04.763 --> 00:17:05.064

um,

133

00:17:05.094 --> 00:17:10.703

the interactive resource converting cost data to post process,

134

00:17:10.824 --> 00:17:11.604

progress,

135

00:17:11.874 --> 00:17:14.663

categories and summary statements.

136

00:17:14.993 --> 00:17:15.953

So this.

137

00:17:16.199 --> 00:17:21.443

Allows you to confirm the progress ratings documented in the exit,

138

00:17:22.463 --> 00:17:26.364

based on the category rules and,

139

00:17:26.394 --> 00:17:26.844

you know,

140

00:17:26.993 --> 00:17:32.094

once this PowerPoint is posted to the federal reporting website,

141

00:17:32.243 --> 00:17:36.173

you'll be able to click that link and go directly to that resource.

142

00:17:39.269 --> 00:17:44.759

Before we move on to exit count tips. I'm going to pause.

143

00:17:44.759 --> 00:17:47.909

And see, are there any questions so far.

144

00:17:52.858 --> 00:17:57.898

Questions in the chat all righty.

145

00:17:57.898 --> 00:18:02.878

Now, let's go over some exit count tips.

146

00:18:02.878 --> 00:18:08.278

In preparation for the next exit count here are some things to check each month.

147

00:18:08.278 --> 00:18:15.659

You want to take you want to look and see if the student has an exit school system event.

148

00:18:15.659 --> 00:18:22.259

Between the beginning and end dates of the reporting period, which is July 1st, through June 30th.

149

00:18:22.259 --> 00:18:27.538

The student must be exited on the exit date. Excuse me?

150

00:18:27.538 --> 00:18:32.308

This student must be exit on the end date of the reporting period.

151

00:18:32.308 --> 00:18:38.038

Which is, uh, June 30th and all of North Carolina for the student to be included in the X account.

152

00:18:39.209 --> 00:18:51.749

And you also want to check if the student has 1 of the following special ed events, special ed, exit events when a student history screen, which includes non eligibility event, not initial.

153

00:18:51.749 --> 00:18:56.429

Parent replication of services event, which is not initial.

154

00:18:56.429 --> 00:19:05.939

Pair consenting now event that the initial process and reached maximum age. So those are some.

155

00:19:05.939 --> 00:19:10.709

Special education X events that display on the student history screen.

156

00:19:11.878 --> 00:19:19.019

Also, the student must have a current that does not expire prior to the exit dates.

157

00:19:19.019 --> 00:19:28.078

For the students to be included in the X account, some common exceptions.

158

00:19:28.078 --> 00:19:32.098

That display and the ex account report include.

159

00:19:32.098 --> 00:19:37.138

Setting the students age is invalid for the primary educational setting.

160

00:19:37.138 --> 00:19:41.999

This is a warning, so there is no correction needed for this exception.

161

00:19:43.019 --> 00:19:49.199

Exit reason blank and I highlighted exit recent blanks. That's a very common exception.

162

00:19:49.199 --> 00:20:03.239

This is an era that must be corrected. This occurs when the modified exit reason has not been documented for the exit event that occurred during the reporting period. So this is another reason why it's very important to check.

163

00:20:03.239 --> 00:20:06.808

The ex account report throughout the year.

164

00:20:06.808 --> 00:20:20.909

You know, for those students who transfer out or exit out of your of your school system, then once you view the report, you're able to go and put in that modified exit reason. So, it's not.

165

00:20:20.909 --> 00:20:25.259

So many errors or exceptions that need to be corrected.

166

00:20:25.433 --> 00:20:35.663

At the point of the September X account, another common exception is is duplicated. This is an error that must be corrected.

167

00:20:35.693 --> 00:20:50.243

This occurs when the same student ID exists in another ex account, and to resolve this the with the most recent exit date within the reporting period includes the student and the ex account.

168

00:20:50.519 --> 00:20:58.199

And the Elliot with the older exit date, within the reporting, period, excludes the student from the ex account.

169

00:20:59.669 --> 00:21:13.733

Another another exception, or another error, that must be corrected is exit reason not appropriate for age. This occurs when the incorrect modified exit reason is selected based on the student's age.

170

00:21:13.943 --> 00:21:21.503

For example, there should be no students under the age of 16 with the modified exit reason dropped out.

171

00:21:21.749 --> 00:21:25.949

To correct, this, update them modify exit reason.

172

00:21:25.949 --> 00:21:29.098

And update the student level report view.

173

00:21:32.398 --> 00:21:39.689

So, this next slide is a screenshot of what to look for when you're reviewing the student details tab.

174

00:21:39.689 --> 00:21:45.449

Of the ex account report, as you can see on the student details tab is highlighted.

175

00:21:45.449 --> 00:21:50.068

Here it says exit reason and it's exit reason column. It's blank.

176

00:21:50.068 --> 00:21:56.848

So, that indicates that I need to go back to those student records and document the correct modified exit reason.

177

00:21:57.084 --> 00:22:06.594

Also, what's highlighted is you're going to look at the exit reason, dropped out and confirm the student's age here. In this situation.

178

00:22:06.834 --> 00:22:20.663

We have a 10 year old, and a 9 year old student with the exit reason dropped out as a reminder. There should be no students with the modified exit reason dropped out if they are under the age 16.

179

00:22:25.019 --> 00:22:30.358

All right, so I'm going to pause before we go to indicator 11 tips. Are there any questions.

180

00:22:31.979 --> 00:22:40.769

There is 1. okay. When will the exit count report for? 2122 the available and standard report.

181

00:22:40.769 --> 00:22:46.138

It is near impossible to monitor this data in a large district without having this report.

182

00:22:46.138 --> 00:22:59.548

Right I agree. We have been in communication with the vendors to get those reports available and once those reports, um, become available, we'll send a notification or update through Monday message.

183

00:23:07.138 --> 00:23:10.858

Any other questions that was the only 1. okay.

184

00:23:12.568 --> 00:23:16.259

Now, I'm going to move on to indicator 11 tips.

185

00:23:16.259 --> 00:23:22.169



In preparation for indicator 11 here, some things to check each month.

186

00:23:22.169 --> 00:23:26.368

If this student transfer to your public school unit.

187

00:23:26.368 --> 00:23:31.288

With a referral event that was initiated in the previous.

188

00:23:31.288 --> 00:23:43.259

Public school unit be sure to exclude that referral event from the student love report view. This will cut down the occurrence of the duplicate errors.

189

00:23:44.094 --> 00:23:58.374

So you want to take a look and see. So, in this screenshot, this indicates that a student recently transferred to this public school unit. But if you look for the referral, it shows that the referral began in the previous public school unit.

190

00:23:58.644 --> 00:24:05.064

So this is a situation in which the new public school, you know, will go to the student love report view.

191

00:24:05.398 --> 00:24:18.148

Exclude the soon it had a quick update exception and then update report once again, this is something that you want to, um, check each month to cut down on the number of duplicate errors.

192

00:24:21.058 --> 00:24:31.709

It is very, very, very important to ensure that documents are finalized in the correct order.

193

00:24:31.709 --> 00:24:43.138

And the correct order is the referral needs to be finalized 1st, followed by the consent to evaluate submit the response. If it is, um, applicable.

194

00:24:43.138 --> 00:24:46.648

Followed by the eligibility determination.

195

00:24:46.648 --> 00:24:52.048

Followed by the initial followed by the consent for services.

196

00:24:52.048 --> 00:25:02.759

The response, so it is very important to be mindful that these documents are finalized in the correct order.

197

00:25:05.693 --> 00:25:17.574

It is also very important to upload a signed copy of the consent to evaluate if applicable applicable, and the consent for services to the documents tab.

198

00:25:17.604 --> 00:25:21.503

This is needed for policy monitoring reviews.

199

00:25:24.868 --> 00:25:32.249

Other things to check in the student record and preparation for the next indicator. 11.

200

00:25:32.249 --> 00:25:38.759

We want to check to make sure the provision of parental surfaces, consent event date.

201

00:25:38.759 --> 00:25:44.189

Is on, or after the initial event date.

202

00:25:44.189 --> 00:25:48.838

This will eliminate that error.

203

00:25:48.838 --> 00:25:53.818

That occurs the consent for services date must be greater than or equal to initial placement date.

204

00:25:53.818 --> 00:26:03.808

So, you just want to make sure that the professional services parental consent is on, or after that initial date.

205

00:26:05.638 --> 00:26:14.159

If there is a referral, this continuation, there should not be a non eligibility determination event.

206

00:26:14.159 --> 00:26:23.933

The referral this continuation in the process so you do not need to have a non eligibility determination event.

207

00:26:24.263 --> 00:26:30.054

If you see this on a screen that will create an error in your indicator.  
11.

208

00:26:32.638 --> 00:26:36.568

And and not eligibility determination event 1 needs to be removed.

209

00:26:39.058 --> 00:26:42.719

Other things to check is.

210

00:26:42.719 --> 00:26:50.669

A new referral not eligibility determination must follow a parent  
consenting. Now events.

211

00:26:50.669 --> 00:26:55.858

So, for example, get the referral process.

212

00:26:55.858 --> 00:27:05.009

And the parent did not, you know, give consent to evaluate. And later the  
parents say, I want to, um, start the process again.

213

00:27:05.009 --> 00:27:08.429

You must start with a new referral.

214

00:27:08.429 --> 00:27:14.818

Not with the eligibility determination, the parent consent denial in.

215

00:27:14.818 --> 00:27:20.459

That referral process so that's another thing to check on.

216

00:27:20.574 --> 00:27:21.594

In the student record,

217

00:27:26.124 --> 00:27:29.784

also what is very important when you're looking at,

218

00:27:29.814 --> 00:27:32.304

when you're reviewing your reports specifically,

219

00:27:32.304 --> 00:27:36.803

the student details tab of the indicator 11 report,

220

00:27:37.433 --> 00:27:40.104  
check the initial place and a delay reason.

221  
00:27:40.409 --> 00:27:50.219  
And check the days delayed if you see that, there are no days delayed.  
There should not be an initial placement delay.

222  
00:27:50.219 --> 00:28:03.358  
And so this data discrepancy may occur when an initial play some delay  
reason is selected to clear the error, which is the initial placement  
delay reason. Um.

223  
00:28:03.358 --> 00:28:08.699  
Required, but then later, the response is submitted.

224  
00:28:08.699 --> 00:28:12.719  
But the initial placement delay of reason is not removed.

225  
00:28:12.719 --> 00:28:17.459  
So, if it's a situation where you see that initial place, and the delay  
recent error.

226  
00:28:17.459 --> 00:28:26.759  
And then you put in the delay reason, but then later put in the consent  
for services to clear that ever be sure to go back.

227  
00:28:26.759 --> 00:28:30.959  
To the data collection screen.

228  
00:28:30.959 --> 00:28:35.909  
And remove the initial remove the delay reason.

229  
00:28:35.909 --> 00:28:41.489  
And it's very important because it causes the discrepancy and the data.

230  
00:28:44.338 --> 00:28:48.929  
Now, before I move on to the indicator, 12 tips, are there any questions.

231  
00:28:53.098 --> 00:28:56.729  
Nothing new chat. Okay. All right.

232  
00:28:56.729 --> 00:29:00.689

Or indicator, 12 tips.

233

00:29:00.689 --> 00:29:09.209

In preparation for the next indicator 12, there is a way to identify students for indicator 12 and E.

234

00:29:09.209 --> 00:29:13.679

Well, you need to do is you will run the indicator 11 report.

235

00:29:13.679 --> 00:29:20.429

And in the indicator, 11 Excel spreadsheet, you want to add a new column.

236

00:29:20.429 --> 00:29:23.909

Next to date of birth and label it.

237

00:29:23.909 --> 00:29:33.929

Age as a referral date next, you will enter the formula in the 1st sale.

238

00:29:33.929 --> 00:29:37.618

Under the new column that you've added.

239

00:29:37.618 --> 00:29:41.578

And there are 2 formulas here.

240

00:29:41.578 --> 00:29:47.278

So, if your column patterns in your Excel spreadsheet aren't letters.

241

00:29:47.278 --> 00:29:50.729

You will use you will answer the 1st.

242

00:29:50.729 --> 00:29:59.699

If the column, headers and your sales spreadsheet are numbers as in this screenshot, you will use the next formula.

243

00:29:59.699 --> 00:30:03.778

You're going to put that formula and the 1st sale.

244

00:30:03.778 --> 00:30:07.409

Under the new column that you added.

245

00:30:07.409 --> 00:30:15.298

So, basically, this formula calculates in years the difference between the date of birth.

246

00:30:15.298 --> 00:30:20.818

And the referral received by school dates that will calculate, um.

247

00:30:20.818 --> 00:30:33.568

That that formula will calculate the years. Now, after you answered a formula, if you see that the results is is odd number here you are going to need to change.

248

00:30:33.568 --> 00:30:48.239

The format of the sale content to number, if it applies, so you just right click the sale go to format sales, change the category to numbers, remove the decimal places and click. Okay.

249

00:30:48.239 --> 00:30:53.219

And that will calculate the, um, the students years.

250

00:30:53.219 --> 00:31:04.169

The the students age and years, then you want to paste copy and paste the formula down the age as a referral date column.

251

00:31:04.169 --> 00:31:13.138

And then filter the column by age and look at results by age to.

252

00:31:13.463 --> 00:31:21.564

So this helps to identify students who were referred prior to age 3 during this selected reporting, period.

253

00:31:21.564 --> 00:31:29.663

So, this is something that, um, you can do to help you identify those students in, um, for your indicator data.

254

00:31:31.648 --> 00:31:37.588

Also, a reminder is to upload the signed copy of the consent to evaluate.

255

00:31:37.588 --> 00:31:41.699

And the consent for services documents for these students at the bill.

256

00:31:43.888 --> 00:31:57.683

Other reminders and tips is be sure to check the data managers contacts directory, check to make sure the data is correct or if it needs to be corrected this is a Google. Doc is an open Google Doc.

257

00:31:57.683 --> 00:32:00.054

So you can edit the information as needed.

258

00:32:00.328 --> 00:32:07.169

If you have any changes in your staff in regards to the cast data manager content.

259

00:32:07.169 --> 00:32:14.578

And also, as a reminder on the website, we have a federal reporting office hours section.

260

00:32:14.578 --> 00:32:27.929

Now available, so once you go to the website, you're going to go to reporting and click the link federal reporting office hours. This is where you're, you're able to access the PowerPoint presentation.

261

00:32:27.929 --> 00:32:31.739

As well, as the recording session along with the transcripts.

262

00:32:31.739 --> 00:32:41.009

So, I just wanted to give some reminders about that and I've gone over my time, but want to take a moment to ask. Are there any questions.

263

00:32:42.148 --> 00:32:57.118

The data covered 1 question just came equally low.

264

00:32:59.009 --> 00:33:03.628

Where it says a tip watch for rounding up when using that formula.

265

00:33:03.628 --> 00:33:10.378

To determine age at time or referral I usually format the numbers to 1.

266

00:33:10.378 --> 00:33:14.249

Or 2 decimal points that was just a tip from Amy.

267

00:33:14.249 --> 00:33:18.058

okay great tip a thing that i'm sharing

268

00:33:23.189 --> 00:33:37.163

He said that was another question. No, I have no other questions. Okay. Gotcha. Okay. Well, thank you so much for your time and attention. During this session. I appreciate everyone's participation once.

269

00:33:37.223 --> 00:33:41.364

And if you have any questions feel free to send me an email.

270

00:33:41.638 --> 00:33:49.798

Um, and thank you, thank you all and I hope everyone enjoy the rest of their afternoon. Thank you so much.

271

00:33:52.919 --> 00:33:54.539

Hello.