

# Career and College Promise (CCP): Advising Guidance for School Personnel



The following guidance is intended for North Carolina public school staff who advise and support the success of students interested in taking dual enrollment courses through the Career and College Promise (CCP) program. The purpose of CCP is to offer structured opportunities for qualified high school students to dually enroll in community college courses that lead to a certificate, diploma, or degree, as well as provide entry-level jobs skills.

There are three structured pathways in CCP: College Transfer (CT), Career and Technical Education (CTE) or Cooperative Innovative High School (CIHS). These courses are tuition-free for the student unless there are local fees.

This guidance is offered by the Joint Advisory Committee, which is comprised of representatives from the NC Department of Public Instruction, the NC Community College System, the University of North Carolina System, and the NC Independent Colleges and Universities.

For more information on dual enrollment through CCP, visit the [NCDPI CCP website](#).

## Who can participate in CCP?

All North Carolina high school students (grades 9 through 12) who meet eligibility criteria may participate in dual enrollment through CCP:

- To be eligible for the CT Pathway and CTE Pathway, Juniors and Seniors must meet specific eligibility requirements.
- Select Freshmen and Sophomores must meet additional eligibility requirements and have access to select pathways.
- For further information on CCP eligibility criteria, please review the NC Community College System [CCP Operating Procedures](#).
- Eligibility criteria for CIHS students are locally determined.

## What do all CCP students need to know?

- Students must select a pathway: College Transfer (CT), Career and Technical Education (CTE) or Cooperative Innovative High School (CIHS).
- CCP begins a permanent college transcript that remains with students throughout their college years. The grade earned in a college course while in high school will continue to be on students' college transcripts beyond high school.
- Schools, school districts, and colleges typically offer orientation sessions. Encourage students to participate in these sessions to learn about all available resources, including support services if they struggle in a college class, and to acclimate to the college campus.

- If a student wants to enroll in a college course or courses at a private college or university outside of a CIHS, make sure to determine first whether or not the student's high school will allow dual credit for the course(s), and whether or not the course(s) may be used to satisfy high school graduation requirements. Dual enrollment courses offered outside of CCP are not the responsibility of NC Department of Public Instruction. They are managed between individual schools/districts, colleges and families.



## Additional information is available from these resources:

- [NCDPI CCP website](#)
- [NC Community College System CCP website](#)
- [UNC System Transfer Toolbox](#)
- [NC Independent Colleges and Universities](#)

## How are college classes different from high school classes?

- Are college classes really different from high school classes? Yes! It is important for students to understand that college courses, even if they count for high school credit, have different expectations than high school courses.
- CCP courses are college classes, which means that they have the rigor, intensity, and pace of college classes. Students must be self-directed.
- Students will be held to the same attendance, academic requirements, and honor code as traditional college students.
- Classroom accommodations for learning differences may be different in college courses.
- Penalties for late or missing assignments are often different.
- Students may have fewer assignments that carry more weight in the final grade. Students may not have opportunities to make-up work, turn assignments in late, or complete extra credit.
- Encourage students to study the course syllabi for all college courses, so they have all the information they need to plan ahead.
- CCP courses may require travel to a college campus in the morning or late at night. Students could potentially have to spend time on campus beyond normal school hours.



## What are the first steps for students considering dual enrollment through CCP?

- Students must select a pathway: College Transfer (CT), Career and Technical Education (CTE) or Cooperative Innovative High School (CIHS). CT Pathway and CTE Pathway students must complete the chosen pathway before enrolling in additional college courses.
- More information on each pathway is available on the [NCDPI CCP website](#).
- Additional information is available on the [NC Community College System CCP website](#).

- Before students enroll in a CCP course, ensure that students consult their high school counselor to determine the most appropriate courses that best align with their academic and career goals, including courses that will be applicable to an intended four-year degree program or career pathway.
- Encourage students to stay in regular contact with both their high school counselor and the college advisor to make sure they are taking the correct courses that benefit them most.

## For students who choose the College Transfer Pathway, what courses are best to take?

- Use the Comprehensive Articulation Agreement (CAA) and the Independent Comprehensive Articulation Agreement (ICAA) to determine what NC Community College courses may transfer. See [College Transfer Articulation Agreements](#) for a full list of approved articulation agreements.
- Universal General Education Transfer Courses (UGETC) provide guaranteed transfer to all UNC System institutions. If a student is unsure of an intended major or institution, focusing on UGETC courses for CCP is beneficial.
- Use the [Dual Credit Allowances Chart](#) to show students which UGETC courses may be used to fulfill high school graduation requirements.
- Important Note: Just because a student takes a course on the CAA Transfer Course List does not mean that it will apply toward the major they've selected at every UNC institution. Students will receive transfer credit for courses taken on the CAA Transfer Course List, but the credits may not fulfill the requirements for the intended major.
- Completing an Associate of Arts (AA) or Associate of Science (AS) degree at a community college through CCP is a great way to obtain a credential and have general education requirements waived at UNC institutions.
  - To earn an associate degree, students must earn C's or better in at least 60 credit hours that apply to the AA or AS degree.
- Use the [UNC System Transfer Toolbox](#) to assist students in planning for a successful transfer to any one of the 17 public colleges and universities within the UNC System.
- If the student has an idea of his or her intended major and the institution(s) they want to attend, use the Baccalaureate Degree Plan (BDP) for that major at that institution to determine exactly what courses the student should take at the community college. See [NC Community College Transfer](#).
- There may be colleges or universities in and outside of North Carolina that may not accept CCP courses. Help interested students contact those institutions to verify course acceptance in advance.

## For students who choose a CTE Pathway, what courses should they take?

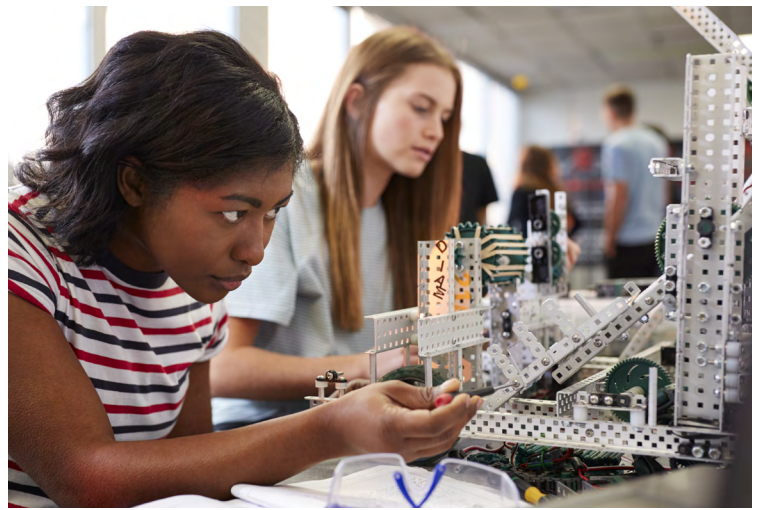
- NC Community Colleges offer many CTE course offerings in various career pathways. CTE opportunities vary from one community college to another.
- Help interested students consider their career goals, and work with their high school counselor and Career Development Coordinator to choose a career pathway. Encourage student to work with college advisors as well to determine possible college course offerings.
- Students may also take high school CTE courses aligned to career pathways, and they may be able to get college credit at the local community college for these courses. Help students learn more about opportunities to receive college credit for high school CTE courses in accordance to the [NC High School to Community College Articulation Agreement](#).
- Each career pathway offers a variety of courses. Here is an overview of the [career pathway](#) options.
- To learn more about career opportunities in NC, visit [NCCareers.org](http://NCCareers.org).

## What options are available for students with Cooperative Innovative High Schools?

- Most public school districts in NC, but not all, have one or more Cooperative Innovative High Schools (CIHS). Eligibility for CIHS are locally determined.
- If your district has one or more CIHS, help students learn about the focus and purpose of the CIHS, what admissions criteria there may be, and how to apply.
- Students at a CIHS may enroll in the CT program, the CTE program, or both.
- More information on CIHS is available on the [NCDPI CIHS website](#).

## What are the impacts for students who fail a CCP course?

- Students must maintain at least a 2.0 college GPA after completing two courses to remain eligible for CCP. Students are subject to satisfactory academic progress policies if they fall below a 2.0 college GPA.
- CCP students are held to the same academic standards as undergraduate degree-seeking students. Failing a course can result in academic probation or withdrawal per the qualifying factors stated in the college or university's academic catalog.



- **College transcript implications:** College courses will be part of a permanent college transcript/GPA.
- **Transferability:** A grade of C or better is needed to transfer credit. Students who fail a CCP course will not get transfer credit for the course. In addition, the failed grade will show in their admissions evaluation.
- **Financial aid and scholarship implications:** Poor performance in CCP courses could negatively impact a student's ability to receive student aid or scholarships in the future at a particular school if there are GPA minimums for receiving aid or scholarships.
- Failing any course can be an issue for students who are planning to apply to other institutions that are more selective. Failing a CCP course may suggest how the student might do in other college courses.

## Where can students get support for CCP courses?

- Students can get support for CCP courses from their high school counselors as well as college or university advisors and student support services.
- Encourage students to use the institution's academic support services for their CCP classes as needed, and visit college instructors during their office hours for help, as college and university students do. A failing grade can be avoided if intervention occurs quickly.
- Students have access to all support resources on college campuses:
  - Tutoring center
  - Co-requisite courses (at Community Colleges)
  - Disability support services
  - Campus library
  - CCP team – college liaisons, coordinators, etc.
  - Career Coaches (where available)

NCDPI Feb 2021