Recommended Local AIG Plan Revision Process and Calendar

Ninth Generation Plans, 2022-2025

North Carolina Department of
PUBLIC INSTRUCTION

Month	Activity/ Tasks	NCDPI Support Opportunities
August/September *Preparation*	- Review materials sent by NCDPI, setting the stage for the local AIG plan revision process. - Attend Fall AIG Coordinator's Institute - Learn about the local AIG plan revision process - Become familiar with the newly revised NC AIG Program Standards through initial reading and discussion of Unpacking Documents and Rationale for Revisions. - Review initial stakeholder surveys. - Review additional plan revision resources. - Recruit stakeholders to serve on an AIG Advisory group/planning team.	**September 1, 8, 22** – New Coordinator's Orientation virtual *(9-12 each day)* **September 14 – Fall Coordinator's Institute** (virtual) Launch NC AIG Local Plan Revision Resources *Pre-recorded webinars Standards 1-6 available release Sept. 27-30
October *Initial Planning* *Data Analysis and Self-Assessment*	- Attend regional meeting for peer feedback and dialogue, as available. - Attend Monthly Meet-Up, webinars, and designated office hours. - Create an AIG Advisory group, if you haven't already. - Begin the planning process with your AIG Advisory group, review AIG Plan Overview document, introduce current local AIG plan, and schedule meetings throughout the year. - Gather input from stakeholders – - Distribute surveys and gather feedback. - Consider other sources of data to be included in plan development *(other district surveys, TWC survey, assessment data, focus groups, etc).*	**October 7**- Webinar w/ DPI support team (Standard 6) 10-11:00 **October 13**- Monthly Meet-Up - Leaders Leading 1-3:00 **October 19**- Designated Statewide Office Hour 2-3:00 Technical assistance visits to regional meetings as needed.

NCDPI will be present to offer technical assistance and support for each region virtually or in-person at least once each semester.

**NCDPI will also be available for individual technical assistance as needed.*

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November		
November *Data Analysis and Self-Assessment*	- Attend regional meeting for peer feedback and dialogue, as available. - Attend Monthly Meet-Up, webinars, and designated office hours. - Continue to gather input from stakeholders. - Begin analyzing data with the AIG Advisory group. - Begin self-assessment process, using the Self-Assessment tool –NCDPI resource. - Discuss revision process with AIG Advisory group, and begin considering potential revisions.	**November 3**- Monthly Meet-Up 2-3:00 **November 9**- Webinar w/ DPI support team (Standard 1) 10-11:00 **November 18**- Designated Statewide Office Hour 2-3:00 Technical assistance visits to regional meetings as needed.
December *Data Analysis and Self-Assessment* *Brainstorming, Aligning, Writing*	- Attend NCDPI - AIG Coordinator's Winter Institute (December 8, 2021) - Attend regional meeting for peer feedback and dialogue, as available. - Attend Monthly Meet-Up, webinars, and designated office hours. - Use stakeholder feedback and data analysis to determine final ratings for self-assessment. - Enter self-assessment rating into the online portal. - Based on data analyses and discussions, brainstorm revisions with the AIG Advisory group.	**December 2**- Webinar w/ DPI support team (Standard 2) 10-11:00 **December 3**- Release Pre-recorded Webinar w/ DPI support team - Online Portal **December 8– Winter Coordinator's Institute** (virtual) Keynote speaker: Joy Lawson Davis **December 14**- Designated Statewide Office Hour 2-3:00 Technical assistance visits to regional meetings as needed.

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January *Brainstorming, Aligning, Writing*	- Attend regional meeting for peer feedback and dialogue, as available. - Attend Monthly Meet-Up, webinars, and designated office hours. - Consult various resource guides and guidance documents *(i.e. Standard 1 and 2 Resource Guides and the EL, 2E, and MTSS guidance documents)* to support dialogue with the AIG Advisory group and district leadership about key components around these areas/topics. - AIG Advisory group meetings to draft the local AIG plan revisions. - Begin the writing process: - Establish a writing team - Decide as a group which tool will be used to draft the plan revision - Save the online portal for the final draft.	**January 6** -Webinar w/ DPI support team (Standard 3) 10-11:00 **January 12** -Monthly Meet-Up - Leaders' Leading 1-3:00 **January 20** -Webinar w/ DPI support team (Standard 4) 10-11:00 **January 31** -Designated Statewide Office Hour 2-3:00 Technical assistance visits to regional meetings as needed.
February *Aligning, Writing*	- Attend regional meeting for peer feedback and dialogue, as available. - Attend Monthly Meet-Up, webinars, and designated office hours. - Continue dialogue with the AIG Advisory group and district leadership regarding program areas, using the various resource guides, professional learning experiences, and guidance documents. - Continue drafting the local AIG plan revisions.	**February 10**- Webinar w/ DPI support team (Standard 5) 10-11:00 **February 16**- Monthly Meet-Up - Leaders' Leading 1-3:00 **February 22** -Designated Statewide Office Hour 2-3:00 Technical assistance visits to regional meetings as needed.

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March *Aligning, Writing*	• Attend DPI - NC AIG Coordinator's Institute (March 9, 2022). • Attend regional meeting for peer feedback and dialogue, as available. • Attend Monthly Meet-Up, webinar, and designated office hours. • Continue drafting the local AIG plan revisions. • Begin to finalize plan revisions in the online portal.	**March 3**- Webinar w/ DPI support team (Preparing to present to the local Board of Education) 10-11:00 **March 9 - Spring AIG Coordinators' Institute** **March 16** -Monthly Meet-Up 2-3:00 **March 22** -Designated Statewide Office Hour 2-3:00 Technical assistance visits to regional meetings as needed.
April *Local Board Approval and Plan Submission*	• Attend regional meeting for peer feedback and dialogue, as available. • Attend Monthly Meet-Up and designated office hours. • Finalize plan revisions in the online portal. • Review Final AIG Plan Checklist – NCDPI resource. • Prepare to present the AIG plan to the Local Board of Education.	**April 6** -Monthly Meet-Up 2-3:00 **April 12, 19, 26** - Designated Statewide Office Hours 2-3:00 Technical assistance visits to regional meetings as needed.
May – June *Local Board Approval and Plan Submission*	• Attend regional meeting for peer feedback and dialogue, as available. • Celebrate a finished process with the AIG Advisory group. • **Present to the Local Board of Education for approval.**	**May 11** -Monthly Meet-Up 2-3:00 **May 3, 17, 24, 31** - Designated Statewide Office Hours 2-3:00 **June 8** - Monthly Meet-Up 2-3:00 **June** Technical assistance – as needed
July 2022 *Plan Submission*	• **By Friday, July 15, 2022 - Plans submitted to State Board of Education / NC Department of Public Instruction**	**July** Technical assistance – as needed

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