

**Appendix 2-A**  
**Reading and English II Test Specification Meeting Agendas, Survey Form,**  
**and Demographic Information of Participants**

**English Language Arts  
Test Specifications Meeting Agenda  
February 26, 2018  
Jane S. McKimmon Center, NC State University**

8:30am	<b>Registration—Main Lobby</b>
9:00am	<b>Welcome and Introductions</b> Dr. Tammy Howard, Dan Auman <ul style="list-style-type: none"> <li>• Meeting purpose</li> <li>• Substitute Teacher Form, Stipend Form, Demographics Form</li> <li>• Testing Code of Ethics and Test Security Agreement</li> <li>• Travel Reimbursement</li> </ul>
9:30am	<b>Summative Assessment Psychometric Overview</b> Dr. Kinge Mbella
10:15am	<b>Break</b>
10:30am	<b>Overview of Revised ELA Standards</b> DPI-Curriculum & Instruction and Exceptional Children Divisions
11:30am	<b>Prioritizing Standards Overview</b> Dan Auman
11:45am	<b>Lunch</b> (on your own)
12:45pm	<b>Prioritize Standards—ROUND 1</b> (Breakout Groups—General and EC: Grades 3-5, Grades 6-8, and Grades 9-12) <ul style="list-style-type: none"> <li>• Prioritize Assessable Standards</li> <li>• Recommend Weighting by Domain</li> </ul>
2:15pm	<b>Break</b> (on your own)
2:30pm	<b>Prioritize Standards—ROUND 2</b> (Breakout Groups) <ul style="list-style-type: none"> <li>• Prioritize Assessable Standards</li> <li>• Recommend Weighting by Domain</li> </ul>
3:15pm	<b>Recommend Percent by Item Type—Discussion</b> (Large Group) Dan Auman, Kinge Mbella
3:45pm	<b>Summary of Recommendations and General Considerations</b> Dan Auman
4:00 pm	<b>Meeting Adjourned</b>

**Demographic Form  
Test Specifications Meeting**

Purpose: The completion of this form is voluntary. We are requesting information from each individual because it will provide a description of this group. This information will be used by the North Carolina Department of Public Instruction for aggregate data analysis only. Thank you for your consideration!

**Information**

(Optional) Print your Name: \_\_\_\_\_

Gender:                    Male                    Female

Ethnicity: \_\_\_\_\_

**Education**

Highest Degree Earned:    B.A./B.S        M.A./M.S./M.Ed.    Ed.D/Ph.D    Other: \_\_\_\_\_

Approximate Year Highest Degree Received: \_\_\_\_\_

**Experience**

(Active teachers only) What grade level(s) or course(s) did you teach in 2016–17? \_\_\_\_\_

\_\_\_\_\_

National Board Certified (circle one):            Yes                    No

If Yes, list your National Board Certification Fields: \_\_\_\_\_

\_\_\_\_\_

North Carolina Teacher Certification Fields: \_\_\_\_\_

\_\_\_\_\_

Number of Years Employed in Education: \_\_\_\_\_

Grade Levels Taught (include your entire teaching career; circle all that apply):

K   1   2   3   4   5   6   7   8   9   10   11   12

Experience Teaching the Following (circle all that apply):

EL Students            Students with Disabilities            Gifted Students            Extended Content Standards

**Employment**

Employment Classification (circle one):            Full-Time                    Part-Time                    Retired

If Full-Time or Part-Time, what is the title of your position? \_\_\_\_\_

Are you employed by a charter school (circle one)?    Yes                      No

If YES, what is the name of the charter school? \_\_\_\_\_

Are you employed by a school district (circle one)?    Yes                      No

If YES, what is the name of the school district? \_\_\_\_\_

If you work at the school-level, what is the name of the school? \_\_\_\_\_

Compared to other school districts in North Carolina, which of the following best describes the size of your district (meaning the number of students attending schools in your district)?

Large                                      Medium                                      Small

Compared to other school districts in North Carolina, which of the following best describes the community setting of your district (circle one)?

Urban                                      Suburban                                      Rural

*Table 2.1 Demographic Characteristics of the Test Specification Meeting Participants*

Category	Sub-Category	Reading/English II (N=57)	
		N	%
Gender	Female	54	95%
	Male	3	5%
Ethnicity	Asian	3	5%
	Black	7	12%
	Native American	1	2%
	Hispanic	2	4%
	White	42	74%
	Mixed	2	4%

Highest Degrees Earned	BA/BS	20	35%
	J.D./Ed.D/Ph.D	1	2%
	MA/MS/M.Ed	36	63%
District Size	Large	18	32%
	Large/Medium	1	2%
	Medium	21	37%
	Small	14	25%
	Blank	3	5%
Urbanicity	Rural	26	46%
	Suburban	19	33%
	Urban	9	16%
	Blank	3	5%

\*Some participants did not declare some of the demographic characteristics