Public Schools of North Carolina

21st Century Community Learning Centers Request for Proposals (RFP) Virtual Technical Assistance Webinar Part I

Overview of Cohort 15 RFP and Application Process

Technical Assistance Webinar ~ March 16, 2021 1pm-3pm

Susan Brigman – Section Chief ~ Specialty Programs, Federal Program Monitoring and Support, NCDPI

LaTricia Townsend, Ed.D. – Director, Federal Program Monitoring and Support, NCDPI

Megan Orleans – Program Administrator, Federal Program Monitoring and Support, NCDPI

Jennifer Smith – Program Administrator, Federal Program Monitoring and Support, NCDPI

Bridget Johnson, Ed.D – Program Specialist, SERVE Center

Beth Thrift – Program Specialist, SERVE Center

Kathleen Mooney– Evaluation Specialist, SERVE Center

North Carolina 21st Century Community Learning Centers

Soaring Beyond Expectations afterschool programs

North Carolina Department of Public Instruction
Federal Program Monitoring and Support Division (FPMS)

21st Century Community Learning Centers (CCLC)

Section Chief
Susan Brigman

NCDPI Regional Program Administrators
Tammorah Mathis: Piedmont-Triad and Southwest

Jennifer Smith: North Central and Northeast

Tara Powe: Sandhills and Southeast

Megan Orleans: Northwest and Western

Eric Rainey: North Central

NCDPI Fiscal Monitors
Katrina Blount- Fiscal Monitor

Ashton Moss- Fiscal Analyst

Vacant- Fiscal Monitor

NCDPI Data Management

Anita Harris- Data Manager/Business Analyst

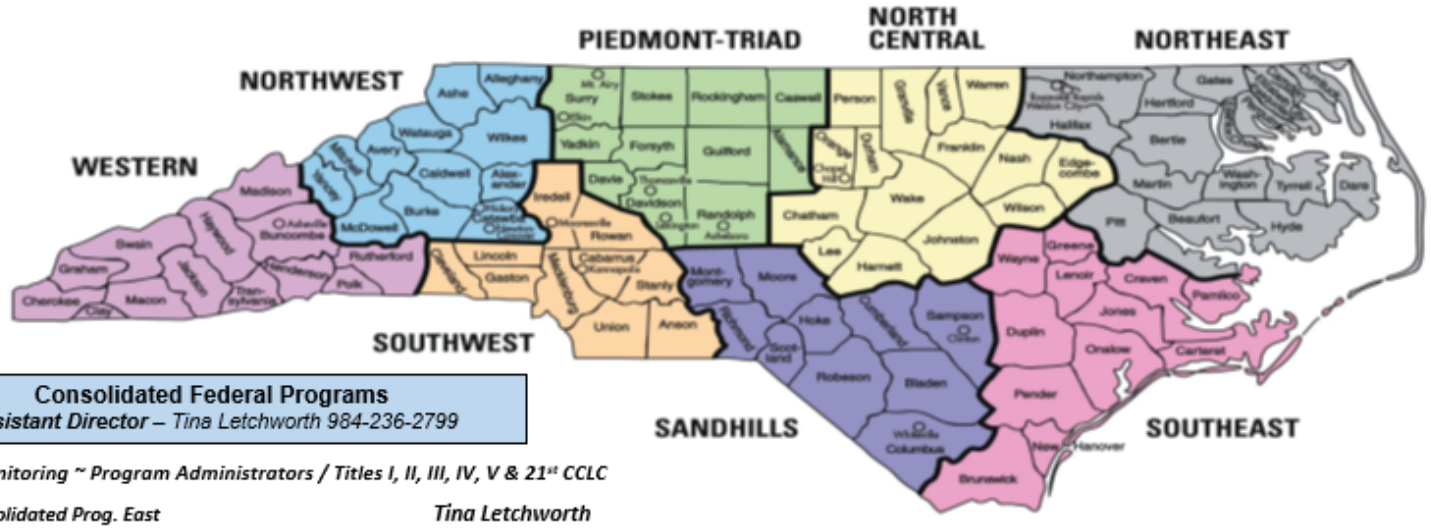
Administrative Support

Richard Trantham

Melba Strickland

Federal Program Monitoring & Support Division

Division Director – Dr. LaTricia Townsend 984-236-2786



Consolidated Federal Programs

***Assistant Director** – Tina Letchworth 984-236-2799*

Cross-Program Monitoring ~ Program Administrators / Titles I, II, III, IV, V & 21st CCLC

Asst. Director- Consolidated Prog. East	***Tina Letchworth***
Northeast Region	Freda Lee
Sandhills Region	Toni Warrick
Southeast Region	Dr. Tina Hinson
North Central Region	Melissa Eddy
School Improvement	Dr. Melissa Nixon
Section Chief-Consolidated Prog. West	***Alex Charles***
Piedmont-Triad Region	Dr. Thomas Benson
Northwest Region	James Popp
Southwest Region	Timothy Dryman
Western Region	Paul Perrotta
CARES Act/K-12 Emergency Relief Fund	Vacant
Education Program Administrator I	Talbot Troy
Section Chief-21stCCLC/Special Programs	***Susan Brigman***
Southwest/ Piedmont-Triad	Tammorah Mathis
North Central	Eric Rainey
Title III	Marshall Foster
Southeast / Sandhills	Tara Powe
Northeast / ELISS	Jennifer Smith
Northwest / Western	Meghan Orleans
Migrant Education Program	Dr. Heriberto Corral
Migrant Education Program	Juan Carlos Alvarez
Migrant Education Program	SERVE
Federal Program Support	
Administrative Assistant II	Richard Trantham
Administrative Assistant	Melba Strickland

Federal Programs

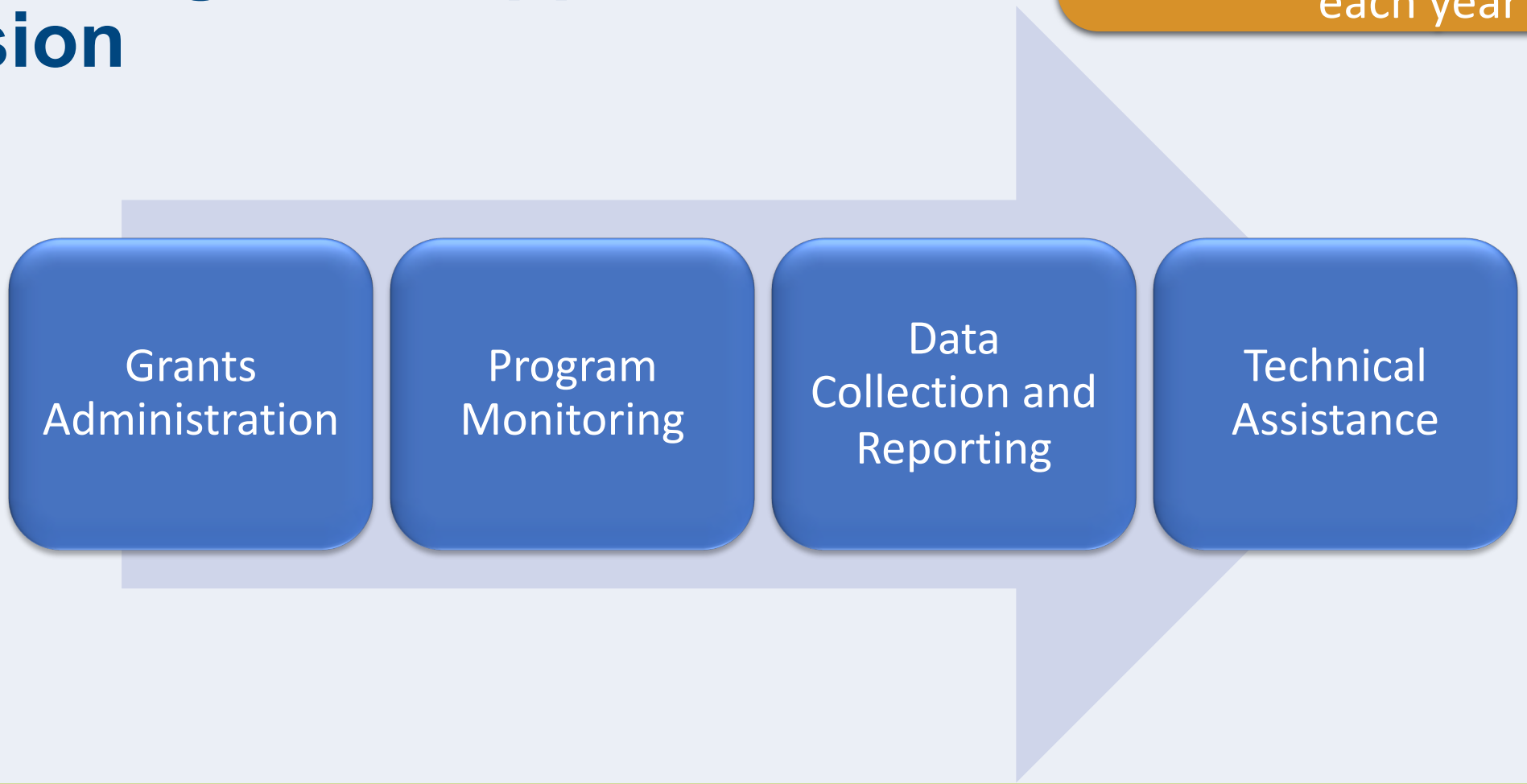
Specific Program Areas of Responsibility

Fiscal Monitoring	Katrina Blount	984-236-2809
CCIP / Data / Fiscal Monitoring	Anita Harris	984-236-2808
Fiscal Analyst	Ashton Moss	704-783-5239
SERVE Monitor	Vacant	TBD
SERVE Monitor	Vacant	TBD
Foster Care Provisions *(SERVE)*	Sara Bigley	336-334-4638
Homeless Education *(SERVE)*	Lisa Phillips	336-315-7491
Title I Preschool Programs	Jody Koon	984-236-2748
ESL / Title III	Marshall Foster	984-236-2790
Title IV	Timothy Dryman	984-236-2794
Neglected & Delinquent	Dr. Thomas Benson	984-236-2802
Private School Ombudsman	Talbot Troy	984-236-2797
Section 504	Freda Lee	984-236-2805
Teacher Loan Forgiveness	Toni Warrick	984-236-2804
Comparability	Melissa Eddy	984-236-2789

Effective 2/24/21

Role of Federal Program Monitoring and Support Division

Over 500 million dollars in federal funds pass through FPMS to LEAs/Subgrantees each year



SERVE Center

Bridget Johnson, Ed.D. – Program Specialist, SERVE Center

Beth Thrift – Program Specialist, SERVE Center

Kathleen Mooney– Evaluation Specialist, SERVE Center

Housekeeping

- WebEx Etiquette
- How to Ask Questions
- Presentation Slides will be Posted

Agenda

- Overview and Purpose of 21st CCLC Grant
- Required and Additional Program Activities
- NCDPI 21st CCLC Program Profile
- Eligibility to Apply & Basic Grant Parameters
- Priority for Awards
- Grant Awards and Duration
- Grant Reporting Requirements
- Grant Competition Timeline
- Walk Through “How to Apply” Steps
- Next Steps and Upcoming TA Webinars

Purpose of the 21st CCLC Grant:

- Authorized under Title IV, Part B, of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act of 2015, to provide federal funds to establish or expand community learning centers that operate during out-of-school hours with three specific purposes:

Programs ***must provide***:

1. **opportunities during non-school hours for academic enrichment, including providing tutorial services to help students (particularly students in high poverty areas and those who attend low performing schools) meet state and local student performance standards in core academic subjects such as reading and math;**
2. **students a broad array of additional services, programs, and quality enrichment activities that are designed to reinforce and complement the regular academic program of participating students;**
3. **families of students served by 21st CCLCs opportunities for active and meaningful engagement in their children's education, including opportunities for literacy and related educational development designed to support a child's academic and social development.**

21st CCLC Components

Academic enrichment, including tutoring

Additional services, programs, activities

Educational services to families of students

Help students be successful in school!

Required Program Activities

1. Academic activities aligned to NC Standard Course of Study (NCSCOS)
   - Focus on Reading
   - Focus on Math
   - Activities must support the overall goal of increased academic student achievement

2. Parent/Family Educational Activities
   - Focus on Literacy
   - Additional programming designed to provide adult family members with tools necessary to support their student's academic achievement goals

Additional Allowable Programming Activities

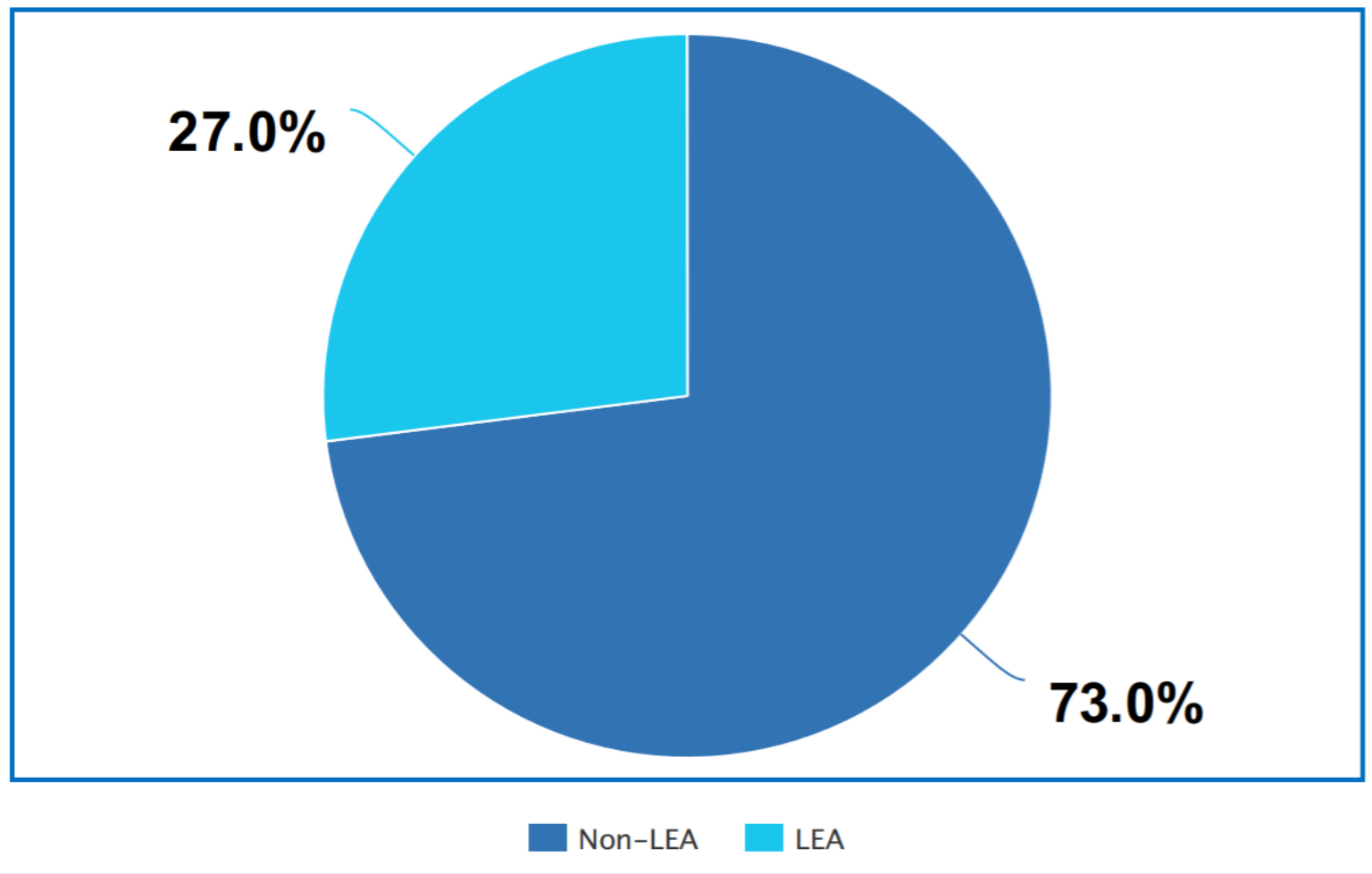
- Mathematics and science education activities;
- Arts and music education activities;
- Entrepreneurial education programs;
- Tutoring services, including those provided by senior citizen volunteers, and mentoring programs;
- Programs that provide after-school activities for limited English proficient (LEP) students and that emphasize language skills and academic achievement;
- Academic Field Trips;
- On-site Field Trips;
- Recreational activities;
- Telecommunications and technology education programs;
- Expanded library service hours;
- Programs that promote parental involvement and family literacy;
- Programs that assist students who have been truant, suspended, or expelled to allow them to improve their academic achievement;
- Drug and violence prevention programs;
- Counseling programs; and
- Character education programs.

Additional Allowable Programming Activities

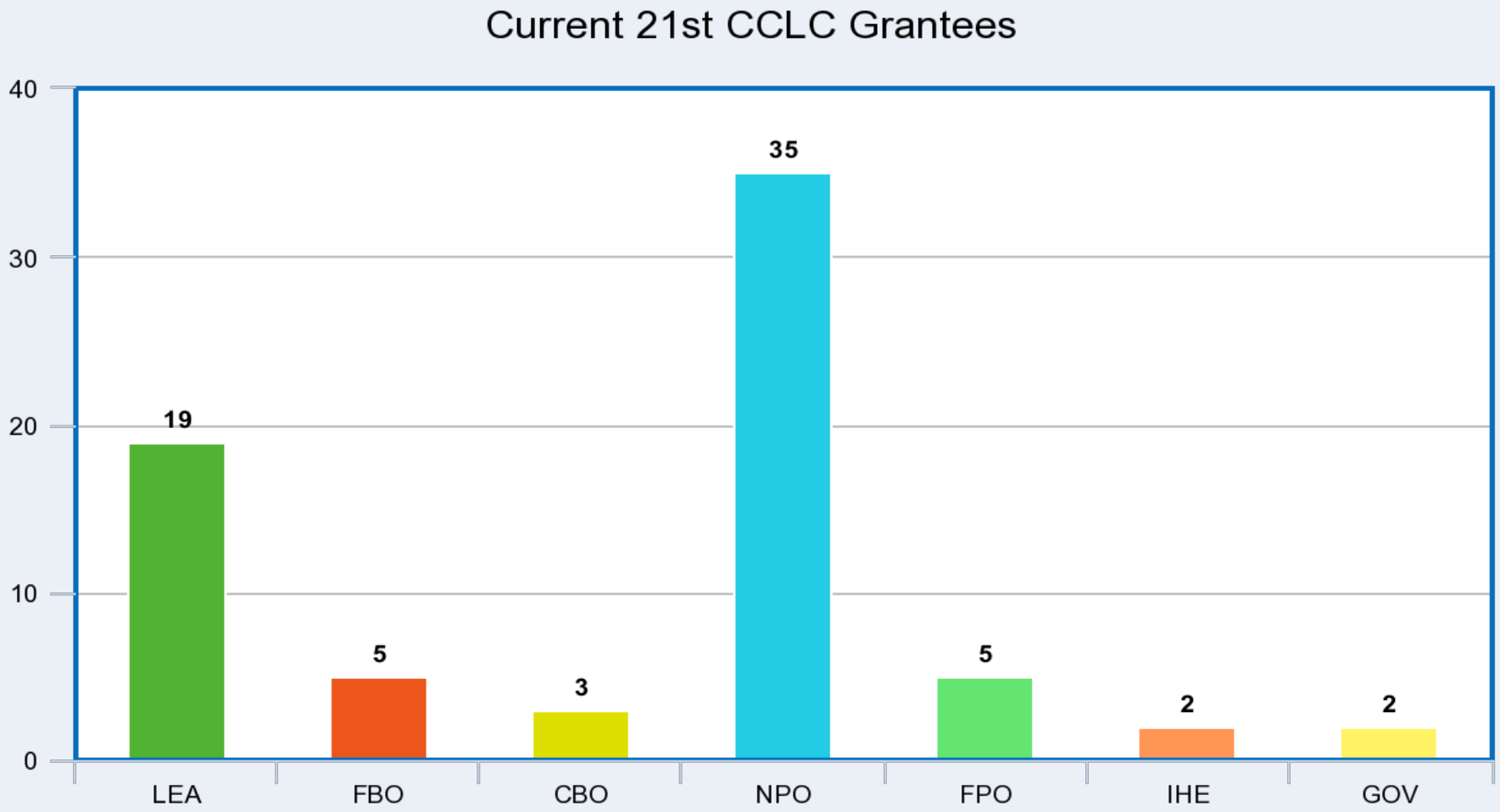
How is the 21st CCLC Grant Program Different from other Federal Programs?

- Formula grants are awarded to State educational agencies, which in turn manage statewide **competitions** and award grants to eligible entities
- **21st CCLC Eligible entities include**:
  - Local educational agencies;
  - Community-based organizations;
  - City or County government agencies;
  - Faith-based organizations;
  - Institutions of higher education; and
  - For-profit corporations.

NC Current Grantee Profile

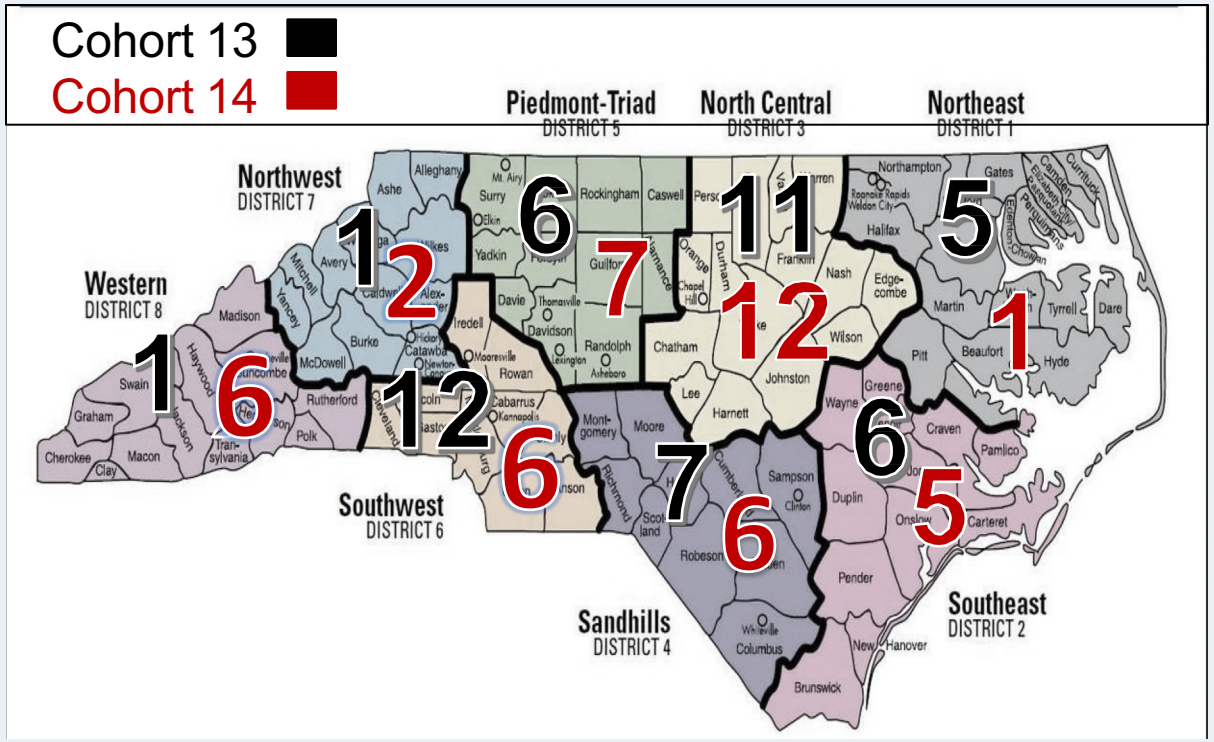


Cohort 13 (year 3 of funding) & Cohort 14 (year 1 of funding) Grantee Types



2020-2021 21st CCLC Cohort 13 & 14 Grantees by Region

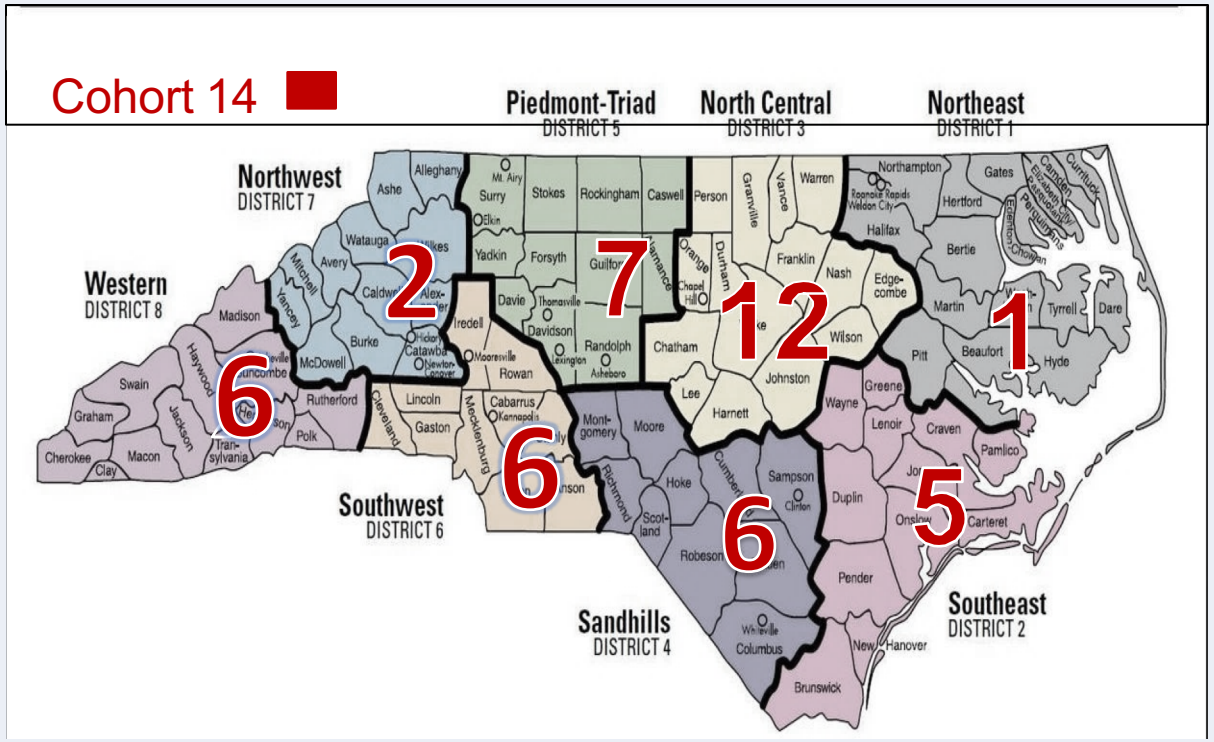
Cohort 13 Fund Allotment: $15,771,977
Cohort 14 Fund Allotment: $**15,877,814**



94 Grantees:
$31.6 Million

2020-2021 21st CCLC Cohort 14 Grantees by Region

Cohort 14 Fund Allotment: $**15,877,814**



94 Grantees:
$31.6 Million

Eligibility to Apply

- If the local applicant is another public or private organization (e.g., an organization other than school district), *it must provide an assurance that its program was developed and will be carried out in active collaboration with the schools the students attend.*
- Current (sub)grantees are eligible to apply, but *any currently funded 21st CCLC applying for new funding may not apply for duplicate funding for the same project and schools/sites.*
- An organization and/or individual (i.e., Registered Agent) acting as a Fiscal Agent can only apply for **one** 21st CCLC grant per competition; even if the organization is proposing to serve multiple counties or communities, they are only eligible to submit **one** grant application.
- ***An entity may not apply on behalf of another.*** *The agency completing the application and submitting through CCIP must be the operator of the 21st CCLC Program. Grant awards will be paid to the subgrantee listed in the application. All bank accounts, correspondence and documentation must use the subgrantee name for the duration of the program.*

Basic 21st CCLC Grant Parameters

- Programs operate throughout the school year (during non-school hours) for a minimum of 12 hours per week.
  - Before School, After School, Evenings, Saturdays, and during summer or intersessions; Currently no school day waivers have been issued from USED for the 2021-2022 school year and beyond.
- Programs must serve a minimum of 50 students.
  - Students participating in public schools providing instructional programs for *Kindergarten* through 12th grade are eligible to participate
  - In NC, Pre-K students are not eligible to be served
- Funding can cover staffing, transportation, snacks, field trips, supplies, family engagement events, and equipment.

Basic 21st CCLC Grant Parameters: Program Fees

- The intent of the 21st CCLC program is to ensure equal access to all students (and their families) targeted for services

- Fees cannot be collected for participation in the 21st CCLC program.

- If fees have been collected for student participation in the past, no fees can be collected for participation in the program going forward.

Priority for Awards: Absolute Priority

- ***Absolute Priority***
  - Under Section 4203 of the ESEA, the State must give priority to applications proposing to primarily serve **students that attend schools eligible for Title I, Part A schoolwide programs.**

Priority for Awards: Competitive Priorities

Competitive Priority 1 – Joint Applications

- Section 4204(i)(1)(B) of ESEA also requires that States must give competitive priority to applications that are submitted jointly between at least one LEA receiving funds under Title I, Part A and at least one public or private community organization. The statute provides an exception to this requirement for an LEA that can demonstrate that it is unable to partner with a public or private community organization in reasonable geographic proximity and of sufficient quality to meet the requirements of the 21st CCLC program.

- Applications that are submitted jointly are those where the LEA and participating organization(s) are applying together and share equal responsibility for the 21st CCLC program. In cases of joint submittal, all required documents must be signed by the person with signatory authority for all participating organizations and uploaded to CCIP and uploaded in the appropriate place in the Related Documents section of the Funding Application in CCIP (1 point).

Priority for Awards: Competitive Priorities (cont.)

Competitive Priority 2 – CSI/TSI Designation

- Propose that all (100%) schools to be served are identified as Comprehensive Support and Improvement (CSI) Schools (3 points) or a combination of Comprehensive Support and Improvement (CSI) and Targeted Support and Improvement (TSI) schools (2 points).Refer to the State CSI/TSI 2018-2019 list.

Competitive Priority 3 – Summer Learning Component

- Propose to provide a summer program component (1 point).

Priority for Awards: Competitive Priorities (cont.)

- There will **not** be priority consideration based on the region served by the 21st CCLC program
- **Three (3) 21st CCLC grants will be awarded per each State Board of Education (SBE) region of the state pending submission of quality applications** by at least three eligible organizations in the SBE Region and following Level I and Level II reviews.
- After regional awardees are identified, additional organizations may be recommended for the award based on total application score and ranking, without regional consideration.

Quality Review & Technical Points

- The NC State Board of Education Policy CNTR-001: Competitive/Discretionary Grant Proposal Review Process requires that grant proposals be included in one of five quality band categories: Excellent, Strong, Average, Weak, Unacceptable.

- Applications must fall into quality band, **Excellent (79-95)**, **Strong (63-78)**, or **Average (49-62)** to be considered for funding. Applications that fall into quality band **Weak (37-48)** or **Unacceptable (36 or below)** will **not** be considered for funding *regardless of the SBE Region.*

- All applications will receive a **technical review** to ensure all required and related documents are complete, including all official signatures on all required documents. Each incomplete required document will receive a point deduction that will be applied to the final score of the application, reducing the final score.

21st CCLC Grant Awards and Duration

- State Board of Education has final funding approval
- Fund requests range from $50,000 to $400,000
- Total request based on Wallace Foundation Out-of-School Time Cost Calculator & NC Dept. of Commerce County Distress Rankings (Tiers) (more instructions to follow)
  - By number of program hours per week
  - By total number of program weeks per year, and
  - By number of student slots.
- Three-year funding cycle (as funds are available and contingent on making progress toward program goals)
- Proposed budget is **NOT** the final budget

21st CCLC Grant Awards and Duration (continued)

- Each subgrantee can be awarded funds for the academic year starting on July 1st of the initial year and ending on September 30th of the following year (e.g., July 1, 2021 through September 30, 2022)
- 21st CCLC is a ***reimbursement grant***; recipients must expend own resources before requesting funds
  - *it is strongly encouraged that applicants have secured sufficient funding or a line of credit to operate the 21st CCLC program for approximately a three-month period.*
- Reimbursement requests must be based on actual allowable expenditures versus encumbrances made prior to the September 30th deadline
- All unspent funds remaining at the end of each grant year's "period of availability" will revert to the state (no carryover)

Funding Installments & Continuation of Funding

- Upon approval of the grantee's budget for the first year of the grant award, the annual allotment will be dispersed in **3 installments**:
  - Programs are eligible for initial installments equal to **34% of total approved grant award** upon approval of budget and other required documentation(e.g., field trip requests, proposed contracts, Basic Info).
  - Programs are eligible for second installments equal to **34% of the total approved grant award** after 50% of their RFP total enrollment goal is met. Students must attend the program for at least 10 days to be counted towards the attendance goal.
  - Programs are eligible for third installments equal to **32% of the total approved grant award** after 75% of their RFP enrollment goal goal is met. Students must attend the program for at least 10 days to be counted towards the attendance goal.
- *NOTE: A grantee not meeting 75% of its proposed enrollment goal by the end of the first year may request a voluntary reduction of funds for future years.*

Continuation of Funding Notes

NOTES:

- Applicants must implement plans as approved during the award period. Significant changes to the program design without prior approval from the NCDPI Federal Program Monitoring and Support Division staff for programmatic amendments may result in delays or loss of funding during subsequent years of the continuation period.

- Sub-grantee's continuation of funding may be terminated due to: failure to meet program goals, low ADA, noncompliance with reporting requirements, insufficient fiscal documentation, or misuse of funds.

Eligibility to Apply: Good Standing

- **Organizations previously and/or currently receiving federal or state out-of-school time funding** must be in good standing with NCDPI in order to receive a grant award through this RFP. To be in good standing, applicants must:
  - have submitted all final evaluation reports and data as required and,
  - finalized all comprehensive program and/or fiscal monitoring review findings or questioned costs and,
  - have no unresolved fiscal findings from a previous fiscal year (FY20 or earlier) by the Office of the State Auditor (OSA) at the time the application is due (May 13, 2021).

- If the applicant organization is deemed Not in Good Standing by the NCDPI Federal Program Monitoring and Support Division at any point during the Level II or Level III reviews, the application may be identified as “Not Recommended” for funding to the SBE.

21st CCLC Federal Reporting Requirements

- Successful grantees will be required to collect, manage and report data by center annually into the state's data collection system, 21DC
  - Center information, staffing, activities provided, and participants
- In addition, there are two kinds of required data on individual participants that grantees must enter in the NCDPI's database (21DC).
  - Student Attendance
  - Student Academic Improvement Over the Year Participation (collected via teacher survey of feeder school staff)

Tentative Timeline

- March 8, 2021 – Request for Proposal Announcement
- **March 16 & 19 2021 – Virtual Technical Assistance Webinars**
- March 17 & 24 – Virtual CCIP User Trainings
- **March 26, 2021 – Notice of Intent to Apply Due**
- March 29, 2021 – CCIP Opens
- **May 13, 2021 – Applications Due (12:00 p.m. NOON EDT)**
- May - July 2021 – Application Reviews
- **August 5, 2021 – SBE Meeting for Review and Approval of Recommended Applications; Notification to follow in days after SBE meeting**
- August – November 2021 – Finalizing CCIP uploads (including 208 & Required Document Updates); On-boarding TA

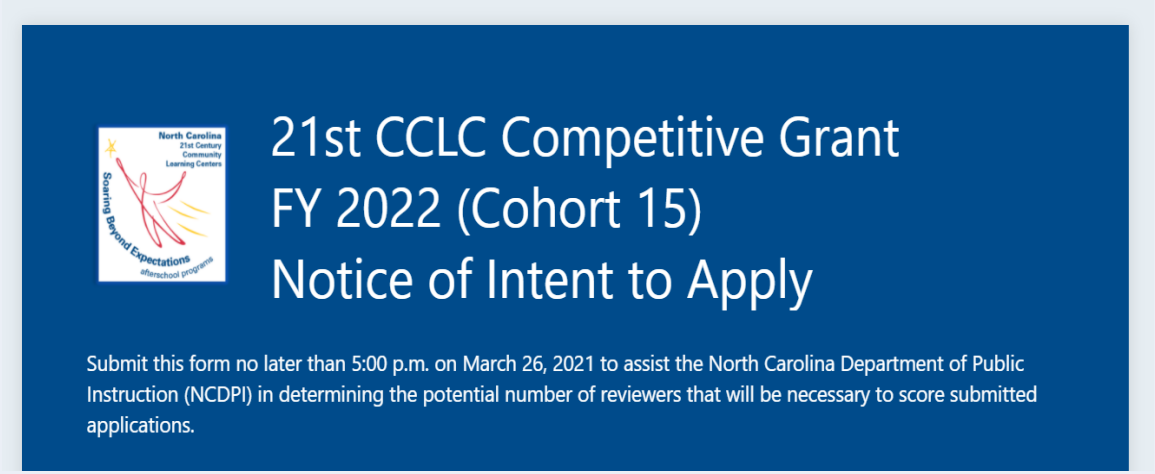
How to Apply?

21st CCLC Request for Proposals (RFP) Application Guidance & Planning Worksheets

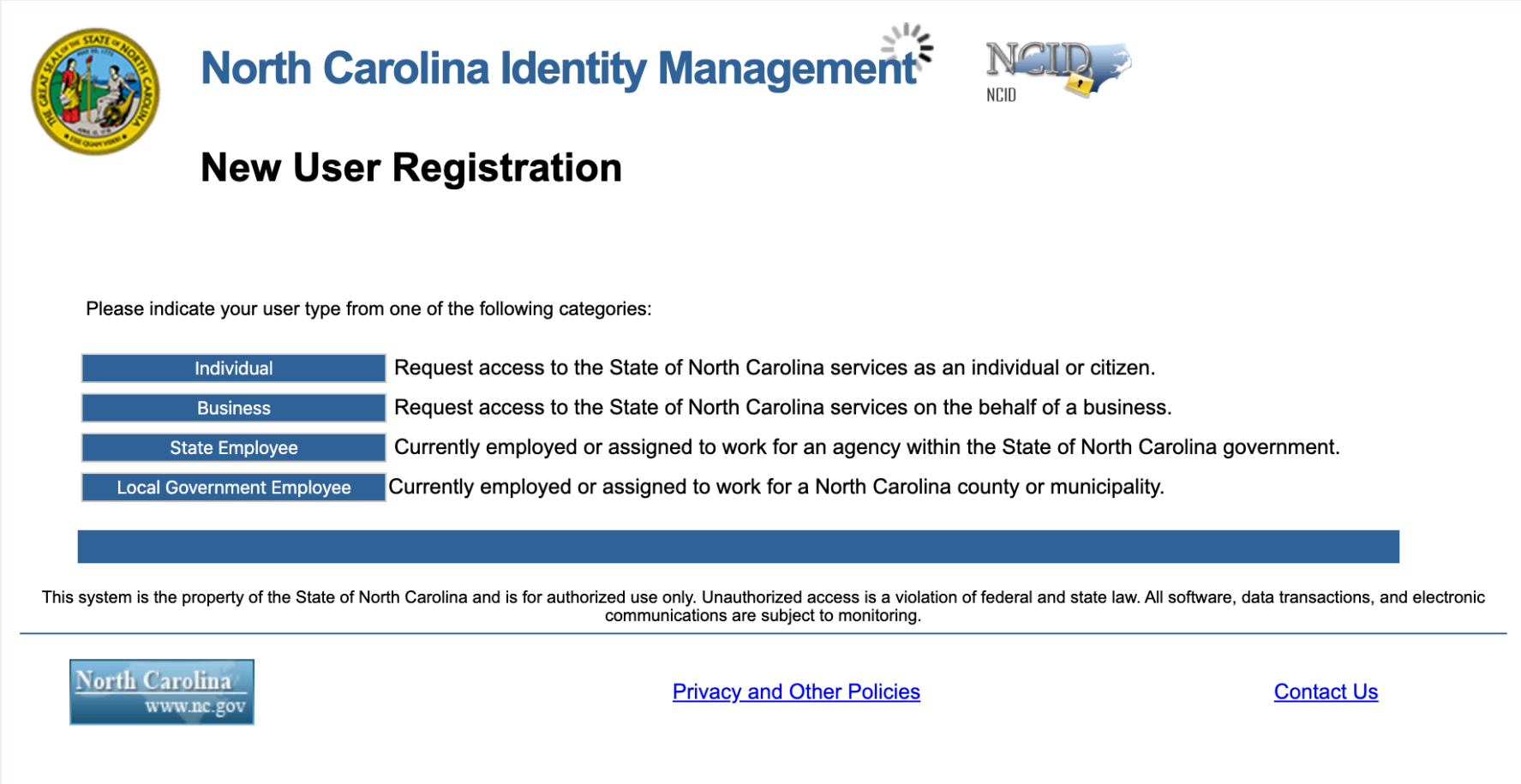
CCIP NCDPI Resources Page

Complete and Submit the Intent to Apply

- Form can be accessed here and through the 21st CCLC website: Cohort 15 Intent to Apply Form
- Due Date: March 26, 2021
- Information collected used to determine staff needs for the Level I review process.
- Please note that the submission of the Intent to Apply form is not a prerequisite for application of grant funds, nor does it obligate the organization to submit an application.



Apply for an (NCID) User Account



North Carolina Identity Management

NCID

New User Registration

Please indicate your user type from one of the following categories:

Individual	Request access to the State of North Carolina services as an individual or citizen.
Business	Request access to the State of North Carolina services on the behalf of a business.
State Employee	Currently employed or assigned to work for an agency within the State of North Carolina government.
Local Government Employee	Currently employed or assigned to work for a North Carolina county or municipality.

This system is the property of the State of North Carolina and is for authorized use only. Unauthorized access is a violation of federal and state law. All software, data transactions, and electronic communications are subject to monitoring.

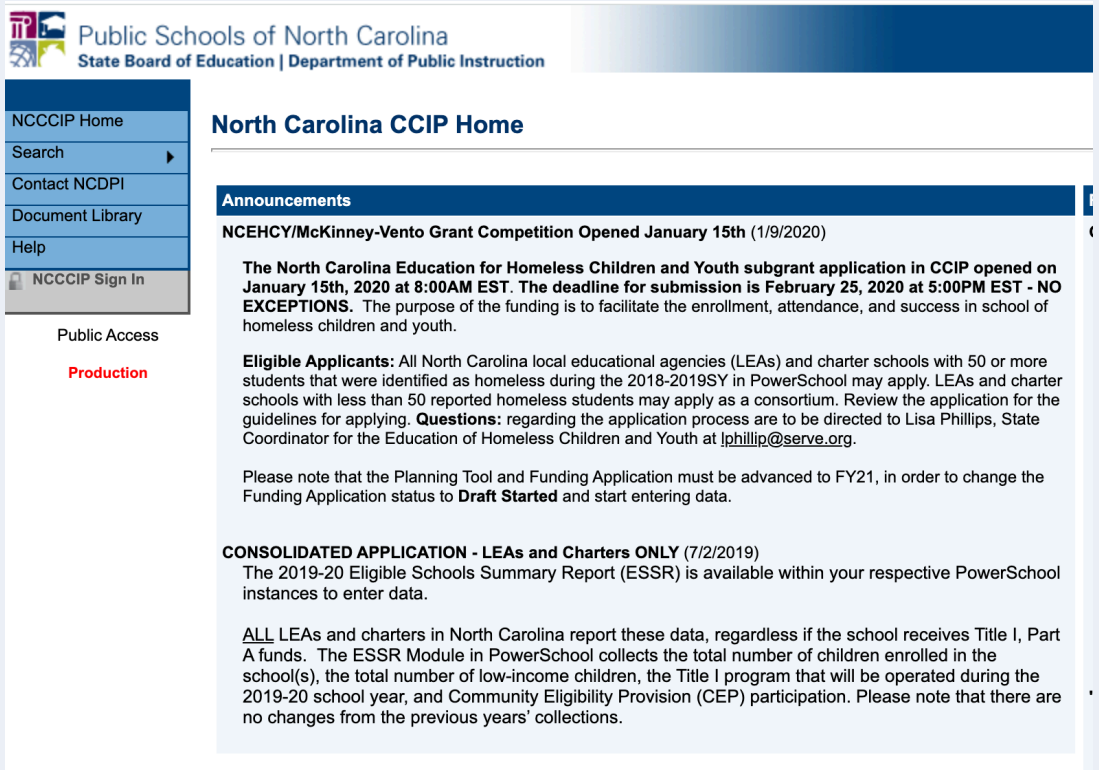
North Carolina www.nc.gov

Privacy and Other Policies

Contact Us

Register for a CCIP Training Session

Registration information is posted on the [21st CCLC web page](#).

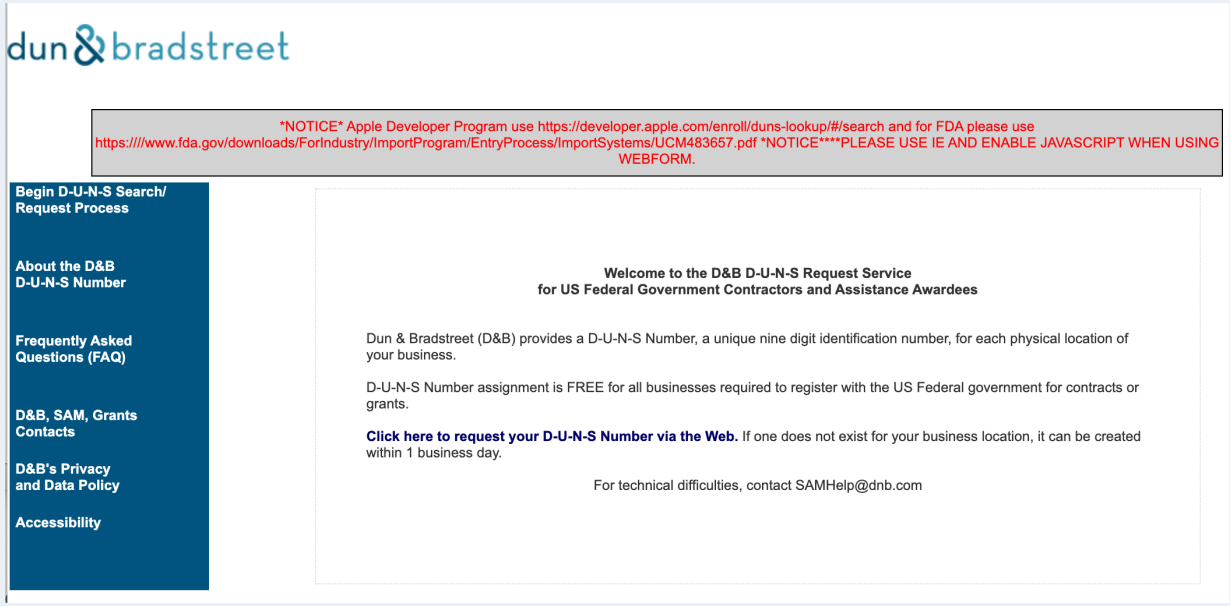


- All local education agencies in North Carolina have local staff trained on the use of the web-based grants management system, CCIP. If you are unaware of staff trained on the system, please contact someone in your local Title I office to identify the local User Account Administrator (UAA).

- For organizations that have NOT been trained on the system, attendance at a training session for using the grants management system, CCIP, is required in order for applicants to be set up as users in the system to allow organizations to submit a final application for review.

- All CCIP Trainings for the 2021-2022 RFP will be virtual.

Obtain a Dun and Bradstreet D-U-N-S number



- Each applicant is required to have a Dun and Bradstreet D-U-N-S number in order to complete the 21st CCLC application through the CCIP system.
- This information must be entered into the Grant Details page of the Funding Application.
- The CCIP system will not allow the user to submit its application without the number being entered into the correct field.
- D-U-N-S Number assignment is FREE for all organizations required to register with the US Federal government for contracts or grants.
- If you currently have a D-U-N-S number, you do not need a new one.

Register with the System for Award Management (SAM)

- Registering with the System for Award Management (SAM) is a required step for your organization to be able complete the 21st CCLC application through the CCIP system.
- Confirmation that you have successfully registered your organization with the US Government's SAM system must be uploaded to the Related Documents page of the Funding Application.
- To register with SAM, applicants must first have a D-U-N-S number, as well as a Taxpayer Identification Number (TIN) or Employment Identification Number (EIN).
- It can take up to two-weeks to register with SAM. SAM registration must be renewed annually.
- If you have a current SAM registration, you do not need to re-register, however, you will still need to upload your most recent SAM registration confirmation to CCIP. To check your registration status, search the records located on the SAM webpage linked above.

Subject: Registration Activated for [redacted]

This email was sent by an automated administrator. Please do not reply to this message.

Dear [redacted]

The registration for ([redacted]) is now active in the U.S. federal government's System for Award Management (SAM). If you did not provide a Commercial and Government Entity (CAGE) Code during the registration process, one has been assigned to you by the Defense Logistics Agency (DLA) CAGE Program.

In order to remain eligible to do business with the Federal government ,you must renew your entity's registration in SAM every year.The annual renewal date for the registration is [redacted]

You may invite additional users to manage or review your entity registration by following these steps:

1. Go to www.sam.gov and log in.
2. Select Entity Users from the sub-navigation menu on the My SAM page.
3. Select Invite User from the Entity Users menu.
4. Select the desired entity from the Level List.
5. Provide invitee's email address.
6. Assign role(s) to be associated with the user account.
7. Select Submit.

All invitees will receive an email message from SAM with instructions on how to complete the process.

Develop your Organization's Proposal to be entered into CCIP

- Resources include:
  - RFP and Guidance Document
    - Please read this thoroughly to ensure understanding of requirements and to gain insights into program purpose
  - Application Planning Worksheet
    - Downloadable template that allows applicants to begin collecting and editing proposal content in a format simulating the CCIP application.
    - The Application Planning Worksheet document can be found on the 21st CCLC web page.
  - Calculate Program Costs
    - Use the Wallace Foundation Out-of-School Time Cost Calculator to determine costs for afterschool programming and summer programming
    - Use the North Carolina Department of Commerce County Tier Designations to determine the funds you are eligible to receive

Calculate Program Funding Eligibility

1. **Use the Wallace Foundation Out-of-School Time Cost Calculator to determine total program cost**
   - https://www.wallacefoundation.org/cost-of-quality/pages/default.aspx
   - Remember that a separate print-out is required for:
     - Afterschool
     - Summer
   - Save printout(s)
2. **Identify the 2021 County Tier Designation for the county in which your program is located**
   - https://www.nccommerce.com/grants-incentives/county-distress-rankings-tiers
   - Most economically distressed counties are 1; and least are 3
3. **Identify on Wallace Cost Calculator printout(s), which column to use based on County Tier Designation**
   - 1 = High, 2=Median, 3=Low
   - Think 1 is high economic distress
4. **Determine Wallace Cost Calculator total Annual Costs based on Tier Designation**
   - If running a summer program as well as the afterschool program, remember to sum the totals from the two printouts

Calculate Program Funding Eligibility (cont.)

5. Calculate percentage of total cost from the Wallace Cost Calculator results that program is eligible for based on Tier designation

County Tier Designation	Annual Wallace Calculator Estimation Level	Percentage of Allowable Requested Funds
Tier 1 Counties (most economically distressed)	High	90% of HIGH annual estimation
Tier 2 Counties	Median	85% of MEDIAN annual estimation
Tier 3 Counties (least economically distressed)	Low	80% of LOW annual estimation

6. Result will be the maximum funding the program is eligible to apply for annually

How to Use the Wallace Cost Calculator

Remember:do not navigate elsewhere in the site without saving the page. Your responses will not be saved in the calculator iteself.

Cost Ranges	Low	Median	High
WEEKLY Costs			
Hours per Week (projected)			15
Costs Per Slot	$103.74	$103.74	$134.60
Total Program Cost	$10,373.61	$10,373.61	$13,460.13

Cost per SLOT vs Cost per CHILD SERVED

ANNUAL Costs			
Weeks per Year (projected)			39
Costs Per Slot	$4,045.71	$4,045.71	$5,249.45
Total Program Cost	$404,570.84	$404,570.84	$524,944.91

- **HOURLY Costs**
- **Daily Costs**
- **MONTHLY Costs (assuming 4.33 weeks/month)**

Print this Page Save this Page Email this Page

How to Use the Wallace Cost Calculator

Your Program Parameters

Only Elementary	NC - Asheville
A school year program	Academic
Community Based Organization	100
In the Community	Youth:Staff ratio is between 11:1 & 15:1

Your Calculation Results

Cost Ranges	Low	Median	High
WEEKLY Costs			
Hours per Week (projected)			15
Costs Per Slot	$103.74	$126.56	$154.40
Total Program Cost	$10,373.61	$12,655.81	$15,440.08
ANNUAL Costs			
Weeks per Year (projected)			39
Costs Per Slot	$4,045.71	$4,935.76	$6,021.63
Total Program Cost	$404,570.84	$493,576.42	$602,163.23
HOURLY Costs			
Costs Per Slot	$6.92	$8.44	$10.29
Total Program Cost	$691.57	$843.72	$1,029.34
DAILY Costs			
Days per Week (projected)			1
Costs Per Slot	$103.74	$126.56	$154.40
Total Program Cost	$10,373.61	$12,655.81	$15,440.08
MONTHLY Costs (assuming 4.33 weeks/month)			
Costs Per Slot	$449.18	$548.00	$668.56
Total Program Cost	$44,917.74	$54,799.64	$66,855.56

How to Use the Wallace Cost Calculator

Your Program Parameters

Only Elementary	NC - Asheville
The summer portion of a year round program	Academic
Community Based Organization	50
In the Community	Youth:Staff ratio is between 11:1 & 15:1

Your Calculation Results

Cost Ranges	Low	Median	High
WEEKLY Costs			
Hours per Week (projected)			20
Costs Per Slot	$97.29	$118.69	$144.80
Total Program Cost	$4,864.37	$5,934.53	$7,240.13
ANNUAL Costs			
Weeks per Year (projected)			4
Costs Per Slot	$389.15	$474.76	$579.21
Total Program Cost	$19,457.49	$23,738.14	$28,960.52
HOURLY Costs			
Costs Per Slot	$4.86	$5.93	$7.24
Total Program Cost	$243.22	$296.73	$362.01
DAILY Costs			
Days per Week (projected)			1
Costs Per Slot	$97.29	$118.69	$144.80
Total Program Cost	$4,864.37	$5,934.53	$7,240.13
MONTHLY Costs (assuming 4.33 weeks/month)			
Costs Per Slot	$421.25	$513.93	$627.00
Total Program Cost	$21,062.73	$25,696.53	$31,349.77

Calculate Program Funding Eligibility

2021 COUNTY TIER DESIGNATIONS

– Tier Ranking by County

County	Development Tier
Alamance	2
Alexander	1
Alleghany	2
Anson	1
Ashe	2
Avery	2
Beaufort	2
Bertie	1
Bladen	1
Brunswick	2
Buncombe	2

- **Tier 2 means that the county is considered moderately economically distressed**
- **Funding eligibility will be based on *85% of Median Annual Total Program Costs***

Your Program Parameters

Only Elementary	NC - Asheville
A school year program	Academic
Community Based Organization	100
In the Community	Youth:Staff ratio is between 11:1 & 15:1

Your Calculation Results

Cost Ranges	Low	Median	High
WEEKLY Costs			
Hours per Week (projected)			15
Costs Per Slot	$103.74	$126.56	$154.40
Total Program Cost	$10,373.61	$12,655.81	$15,440.08
ANNUAL Costs			
Weeks per Year (projected)			39
Costs Per Slot	$4,045.71	$4,935.76	$6,021.63
Total Program Cost	$404,570.84	$493,576.42	$602,163.23
HOURLY Costs			
Costs Per Slot	$6.92	$8.44	$10.29
Total Program Cost	$691.57	$843.72	$1,029.34
DAILY Costs			
Days per Week (projected)			1
Costs Per Slot	$103.74	$126.56	$154.40
Total Program Cost	$10,373.61	$12,655.81	$15,440.08
MONTHLY Costs (assuming 4.33 weeks/month)			
Costs Per Slot	$449.18	$548.00	$668.56
Total Program Cost	$44,917.74	$54,799.64	$66,855.56

Your Program Parameters

Only Elementary	NC - Asheville
The summer portion of a year round program	Academic
Community Based Organization	50
In the Community	Youth:Staff ratio is between 11:1 & 15:1

Your Calculation Results

Cost Ranges	Low	Median	High
WEEKLY Costs			
Hours per Week (projected)			20
Costs Per Slot	$97.29	$118.69	$144.80
Total Program Cost	$4,864.37	$5,934.53	$7,240.13
ANNUAL Costs			
Weeks per Year (projected)			4
Costs Per Slot	$389.15	$474.76	$579.21
Total Program Cost	$19,457.49	$23,738.14	$28,960.52
HOURLY Costs			
Costs Per Slot	$4.86	$5.93	$7.24
Total Program Cost	$243.22	$296.73	$362.01
DAILY Costs			
Days per Week (projected)			1
Costs Per Slot	$97.29	$118.69	$144.80
Total Program Cost	$4,864.37	$5,934.53	$7,240.13
MONTHLY Costs (assuming 4.33 weeks/month)			
Costs Per Slot	$421.25	$513.93	$627.00
Total Program Cost	$21,062.73	$25,696.53	$31,349.77

Calculate Program Funding Eligibility

School year program	$493,576.42
Summer program	$23,738.14
Sub total	$517,314.56
Times 85%	.85
TOTAL	**$439,717.38**
Annual NCDPI 21st CCLC Funding Eligibility	**$400,000**

- Program in Asheville
- Buncombe County
- Serving 100 students in afterschool & 50 students in summer program
- 2021 County Tier Designation = 2
- Wallace Calculator Results – Annual Total Cost Amount = Median
- Eligible Percent = 85%

Determine the Budget

21st Century Community Learning Centers
Total Cost Worksheet

Expenditure Categories	Amount Requested (Grant Funds)	Amount of Matching Funds (if any)	Combined Federal and Matching Funds	Number of Students to Be Served	Total Cost per Student
		Matching Funds are Not Required			
	enter dollar amount (column will auto total)	*enter dollar amount (column will auto total)*	*(rows and column will auto calculate and total)*	*enter number of students to be served on line 50*	*(column will auto calculate)*
Director/Coordinator			$0.00		
Certified Teachers			$0.00		
Teacher Assistants			$0.00		
Tutors			$0.00		
Salary Benefits			$0.00		
Contracted Services			$0.00		
Printing/Binding Fees			$0.00		
Postage			$0.00		
Lease/Rental			$0.00		
Telephones/Mobile Devices			$0.00		
Workshop Expenses/Allowable Travel			$0.00		
Curriculum Development			$0.00		
Other Non-State Line Item (specify)			$0.00		
Other Non-State Line Item (specify)			$0.00		
TOTALS	**$0.00**	**$0.00**	**$0.00**		**#DIV/0!**

Signature of PSU/Non-PSU Fiscal Agent Chief Administrator or Designee:

Date:

Upload documents to the Related Documents section in CCIP

- **Required Documents** (see the NCDPI Resources Page for 21st CCLC)
  - 21st CCLC Basic Organization Information form – Organization Information, Fiscal Agent, Program Director (template provided) ★
  - Organizational Chart – illustrates executive and key personnel of Fiscal Agent Organization and partners (no template)
  - Statement of *Assurances* (template provided) ★
  - Debarment Certification (template provided) ★
  - Criminal Background Check Certification (template provided) ★
  - Organization's Written Fiscal Procedures (no template)
  - Financial Audit/Status Statement (no template)
  - Private Schools Consultation (template provided)
  - Total Cost Worksheet (Excel template provided)
  - Wallace Foundation Out-of-School Time Cost Calculator Outputs (no template provided, use Output form(s))
  - 21st CCLC Proposed Feeder School(s) with School Poverty & Performance Status (Excel template provided)
  - 21st CCLC Data Integrity and Confidentiality Certification form (template provided)
  - System for Award Management (SAM) Registration Confirmation Notices - (no template provided)

★ Denotes multiple uploads required for Joint Applications

Upload documents to the Related Documents section in CCIP

- **Optional Documents**
  - Memorandum of Understanding (MOU) (template provided) *(NOTE: The MOU is a Required Document if applicant is filing as a Jointly Submitted application between an LEA and public or private community organization.)*
  - Letters of Commitment/Partnership Agreement (Used to support rating for section 9, Capacity to Implement, Partner, and Sustain)
  - Budget Form FPD 208 (Not submitted with initial application; will be submitted for approved proposals prior to release of funds)

Accessing Document Templates in the CCIP NCDPI Resources Section

Public Schools of North Carolina
State Board of Education | Department of Public Instruction

- NCCCIP Home
- Administer
- Search
- Reports
- Inbox
- Planning
- Funding
- Project Summary
- LEA Document Library
- Address Book
- NCDPI Resources
- Help for Current Page
- Contact NCDPI
- NCCCIP Sign Out

Smith, Jennifer

Production

Session Timeout
00:59:45

NCDPI Resources

American Renaissance School (49B) Charter District - FY 2021

NCDPI Resources Search

Choose Keyword: Choose Keyword

Or Enter Text:

Search

Below are the NCDPI Resources. Expand the nodes to view the folders and documents

NCDPI Resources [Expand All] [Collapse All] [Hide Documents]

21st CCLC Cohort 15 Competition

- 21st CCLC CCIP Access Request Form
- Poverty Percentages for All NC Public Schools
- 21st CCLC Basic Organization Information
- Statement of Assurances
- Debarment Certification
- Criminal Background Check Certification
- Private Schools Consultation
- Total Cost Worksheet
- 21st CCLC Proposed Feeder School(s) w School Poverty and Performance Status
- 21st CCLC Data Integrity and Confidentiality Certification
- 21st CCLC 208 Form 2021-2022 No Carryover
- Memorandum of Understanding (MOU) - Req'd if jointly submitted by LEA and another eligible entity

Submit the application in CCIP

- Once you have obtained a D-U-N-S number, an NCID, and drafted a proposal, all information (including Document uploads,) must be entered into the web-based grant management system CCIP
- Only proposals submitted through CCIP as **'Draft Completed'** by **12:00 p.m. NOON EDT May 13, 2021** will be reviewed/evaluated
- Once an application is submitted, no changes can be made to the proposal

21st Century Community Learning Centers
NC Comprehensive Continuous Improvement Plan (CCIP)
Virtual Technical Assistance Webinars

Training 1: Preparing for the Cohort 15 Competition

March 17, 2021 ~ 1pm-3pm

Click Here to Register

Training 2: Cohort 15 CCIP Introduction & Training

March 24, 2021 ~ 1pm-3pm

Click Here to Register

21st Century Community Learning Centers Request for Proposals (RFP) Virtual Technical Assistance Webinar Part II

Application Guidance and Rubric Overview

Technical Assistance Webinar ~ March 19, 2021 9am-11am

To Register for this Session: Go to https://ncgov.webex.com/ncgov/k2/j.php?MTID=t5e3317816a68e1563fa9352ab47fa8ae

21st CCLC Cohort 15 Technical Support - Contact Information

Name	Position	Email	Phone
Susan Brigman	Section Chief - 21st CCLC	susan.brigman@dpi.nc.gov	984-236-2806
Megan Orleans	Program Administrator	megan.orleans@dpi.nc.gov	N/A
Jennifer Smith	Program Administrator	jennifer.smith@dpi.nc.gov	984-236-2791