

Yours, Mine, or OURs?

A Guide to Collaboration between LEAs and PRTFs

The items in this guide are specific to the relationship between LEAs and PRTFs. Responsibilities identified here should not be generalized beyond the collaboration with PRTFs.

Facts First:

- PRTF = Private, Psychiatric Residential Treatment Facilities
- LEA = Local Education Agency (includes traditional LEAs and Charter Schools)
- PRTFs have a basic education program as defined by the Division of Non-Public Education.
- PRTFs are required to have an approved EC Program monitored through the EC Division.
- Opportunities/Activities below are Shared Responsibilities/Requirements to Collaborate for students that WERE NOT PLACED in the PRTF by an IEP Team.
- For items with a “YES” for two or more entities, the LEA in which the PRTF is located participates in the collaboration. The exception would be during transition activities- which would involve the LEA/Charter School to which the child will be returning.

Opportunity/Activity	Shared Responsibility/Requirement to Collaborate		
	PRTF	Traditional LEAs	Charter Schools
1. Records Requests/Information Sharing	Yes	Yes	Yes
2. Child Find	Yes	Yes	No
3. Invitation to Conference	Yes	No	No
4. Initial Evaluations	Yes	Yes	No
5. Reevaluations	Yes	Yes	No
6. Initial IEP	Yes	No	No
7. Annual IEP	Yes	No	No
8. Addendum IEP	Yes	No	No
9. Related Services	Yes	Optional	No
10. Private School Services Plan	No	No	No
11. Funding/Budgeting through DHHS	Yes	No	No
12. Transition: IEP Team Meeting	Yes	Yes	Yes
13. Part B: Proportionate Share/Consultation	No	No	No
14. December 1/April 1 Headcount	No	No	No
15. CECAS	No	No	No
16. Professional Development	Optional	Optional	Optional

For Additional Information:

<http://ec.ncpublicschools.gov/policies/non-public-schools>
(EC Division>Policies>Non-Public Schools)