

1.0 Percent Participation Justification Form 2018–19

The *Every Student Succeeds Act (ESSA)* requires each district and charter school to complete and submit a justification when it anticipates exceeding 1.0 percent of students assessed in a subject area (i.e., English Language Arts/Reading, Mathematics, and/or Science) with the NCEXTEND1 alternate assessment. Justifications from each district and charter school will be reviewed by the North Carolina Department of Public Instruction (NCDPI), and follow up actions will be determined based on the information found in the justification document. Staff from the Exceptional Children and Accountability Divisions in each district and charter school should collaborate to provide the following information on the justification document. Responses to Sections 1–4 and the designated signatures are required; it is optional to include additional information (see page 5). This justification document will be publicly posted. As such, the document **must not contain any personally identifiable information**. If necessary, additional pages may be attached to this form.

Section 1: Contact Information

Enter contact information for the primary district/charter school staff member responsible for overseeing the completion of the justification form.

3-Digit LEA/Charter Code: 600
Contact Name: Stacie Levi
Contact Phone No.: 980-343-6164
District/Charter Name: Charlotte-Mecklenburg Schools
Contact Title: EC Director of Administrative Services
Contact E-Mail: stacie.levi@cms.k12.nc.us

Section 2: Analyzing Contributing Factors

Did the Individualized Education Program (IEP) teams utilize the alternate assessment eligibility criteria and the North Carolina Alternate Assessment Decision Making Flow Chart to make alternate assessment participation decisions?

☐ Yes ☒ No

Indicate how all members of the IEP teams have been informed or trained on the alternate assessment eligibility criteria and the North Carolina Alternate Assessment Decision Making Flow Chart. Check all that apply.

Training Method	School Administration	Special Education Staff	Parents	Related Service Staff
Face-to-face training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Online training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Given copy of guidance documents	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No training provided	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Other, please explain below	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

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Other, please explain below:

While CMS staff has not been explicitly trained on the two documents referenced above, CMS does use the criteria and process outlined by NCDPI when discussing a possible change of placement to an alternate curriculum. The CMS staff has developed a portfolio that is utilized as we make data based decisions.

Does the district or charter school identify students to participate in the alternate assessment that do not traditionally participate (i.e., Speech and Language Impairment, Specific Learning Disability, etc.)? If yes, please explain how the district determined these students meet the criteria for participation in the alternate assessment.

☐ Yes

☒ No

Explain below:

Click or tap here to enter text.

Does the district or charter school provide a targeted program that may contribute to a higher enrollment of students with significant cognitive disabilities?

☒ Yes

☐ No

Explain below:

Students who participate in the Extensions programs and may attend a public separate school receive instruction on the Extensions of the NC Standard Course of study and therefore are appropriately assessed on the NC Extend 1.

Does the district or charter school have a small overall student population that increased the likelihood of exceeding the 1.0 percent threshold?

☐ Yes

☒ No

Explain below:

Click or tap here to enter text.

Section 3: Assurances

Does the district or charter school have a process in place to monitor alternate assessment participation?

☐ Yes

☒ No

Explain below:

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Currently the district has processes and procedures in place to make data based decisions to determine level of support each student requires to be successful, however students taking the Extend 1 are not monitored on a regular basis.

Does the district or charter school have a process in place to identify and address disproportionality in alternate assessment participation (specifically, among race, gender, or socioeconomic status groups)?

☐ Yes

☒ No

Explain below:

Next Steps:

2019-2020 PD

- Provide professional development regarding eligibility criteria and the North Carolina Alternate Assessment Decision Making Flow Chart.
- Targeted professional development will be provided as needed for CMS school level compliance facilitators in regard to eligibility determination and level of service needed for students.
- Parent roundtables will be utilized to discuss eligibility requirements for the Extend one assessment.
- Review existing students assessed on the NCEXTEND 1 to determine if the assessment eligibility criteria have been met.
- Develop a quarterly monitoring tool to identify students being assessed on the NCEXTEND 1 to ensure appropriate state assessments are administered to each student.

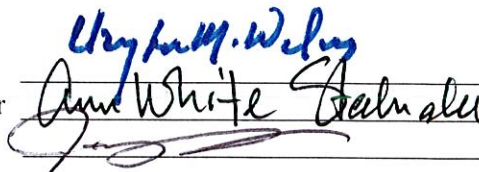
Section 4: Resources and Technical Assistance

What resources and technical assistance does the district or charter school need from the North Carolina Department of Public Instruction to ensure that students are being assessed using the appropriate assessment?

We would welcome any additional support the state can provide to our LEA.

Signatures

Superintendent/Charter School Director
Exceptional Children Director/Coordinator
LEA/Charter School Test Coordinator



Date

Date

Date

5/2/2019

4/29/19

4/29/18

The completed justification form must be signed by the superintendent/charter school director, exceptional children's director/coordinator, and LEA/charter school testing coordinator. The form must be scanned and emailed to alternatesassessment@dpi.nc.gov by May 3, 2019.

The NCDPI will notify districts/charter schools in writing if further information is needed and will include next steps. For questions, please contact your Exceptional Children Director or Regional Accountability Coordinator.