



To: Local Career and Technical Education (CTE) Administrators
New/Initially Licensed CTE Teachers

From: Danielle Rivenbark, Section Chief for CTE Professional Development

RE: 2025-26 CTE New Teacher Induction Program

Date: April 18, 2025

2025-26 CTE New Teacher Induction Program

The CTE division of NCDPI is offering five (5) modules to meet the DPI-sponsored staff development requirement for initially licensed CTE teachers:

- (1) Effective Curriculum Use
- (2) Instructional Tools and Classroom Management
- (3) Partnerships, Resources, Work-based Learning, and Support
- (4) CTE Proofs of Learning, Data, Assessment, and Teacher Evaluation
- (5) The CTSO Experience

These modules are especially designed for initially licensed Career and Technical Education teachers. But **all** new CTE teachers are encouraged to participate as each module has been carefully crafted to ensure success in today's CTE classroom. Modules consist of online coursework, live online meetings, and/or face-to-face (F2F) workshops.

Module	Date	Fee
Effective Curriculum Use (CTE001) <i>Online, Self-Paced</i> 9 contact hours / 0.9 CEUs	<ul style="list-style-type: none"> Sept. 15 – Dec. 15, 2025 Jan. 20 – Apr. 20, 2026 	\$75
Instructional Tools and Classroom Management (CTE002) <i>Online, Self-Paced</i> 6 contact hours / 0.6 CEUs	<ul style="list-style-type: none"> Sept. 15 – Dec. 15, 2025 Jan. 20 – Apr. 20, 2026 	\$75
Partnerships, Resources, and Professional Organizations (CTE003) <i>Online, Self-Paced</i> 9 contact hours / 0.9 CEUs	<ul style="list-style-type: none"> Sept. 15 – Dec. 15, 2025 Jan. 20 – Apr. 20, 2026 	\$75
CTE Proofs of Learning, Data, and Assessment (CTE004) <i>Online, Self-Paced</i> 6 contact hours / 0.6 CEUs	<ul style="list-style-type: none"> Sept. 15 – Dec. 15, 2025 Jan. 20 – Apr. 20, 2026 	\$75
The CTSO Experience (CTE005) <i>Blended Learning – 1 virtual meeting + attend 3-day face-to-face, in-person conference + online coursework</i> 18 contact hours / 1.8 CEUs	<ul style="list-style-type: none"> DECA – Feb. 26 – 28, 2026 FBLA – Mar. 12 – 14, 2026 FCCLA – Mar. 16 – 18, 2026 HOSA – Mar. 25 – 28, 2026 TSA – Apr. 9 – 11, 2026 SkillsUSA – Apr. 15 – 16, 2026 ONLINE COURSEWORK DUE WITHIN 2 WEEKS AFTER CONFERENCE	\$150

In compliance with federal law, NC Public Schools administers all state-operated educational programs, employment activities and admissions without discrimination because of race, religion, national or ethnic origin, color, age, military service, disability, or gender, except where exemption is appropriate and allowed by law.

Registration and Payment

COURSE REGISTRATION LINK

All courses can be found here: <https://bit.ly/CTE-NTIP>

Participants will register for CTE001, CTE002, CTE003, and CTE004 as a single registration. CTE005 will have a separate registration by CTSO.

Invoices will be sent by NCACTE and payment must be sent to: **NCACTE, PO Box 7810, Ocean Isle Beach, NC 28469**

Payment must be received no later than the registration deadlines noted above. Participants will not get access to the course until payment is received.

CANCELLATION

NCACTE/NCDPI reserves the right to cancel scheduled workshops due to low enrollment and unforeseen circumstances.

If NCACTE/NCDPI cancels a course, you will receive full reimbursement of the course/training fee or you may request a payment transfer to another course within a 12-month period. When selecting a different course/training, participants will be responsible for any difference in course/training cost at the time of the request or in some cases a participant may receive a credit on file. Please contact NCACTE for more information.

NCACTE is not responsible for any expenses incurred before the start of a program, e.g., airline tickets, hotel, or car rental.

NCACTE reserves the right to modify this cancellation policy with no advance notice.

INCLEMENT WEATHER

A notification will be sent by NCACTE/NCDPI to all participants in the event we delay our course/training session due to inclement weather. Additional information will be provided to each participant regarding rescheduling date for course/training session. NCACTE is not responsible for travel-related expenses in the event we cancel a course/training session.

REFUND POLICY

Request Received By:

- 7 business days before class start – 100% (minus \$25 administrative fee)
- 1-6 business days before class start – 50%
- Less than 24 hours before class start – None

Registration and Content Questions? Please contact CTE Professional Development Team: ctepd@dpi.nc.gov

Payment Questions? Please contact Robin Ward Miller wardmillercpa@gmail.com.

Coursework Policy

Participants must complete their own coursework by the deadline(s) to successfully complete the modules. No extensions will be granted. No refunds will be given for failing grades.

Attendance Policy

Late arrivals of more than 15 minutes to any of the live online or face-to-face modules will NOT be admitted and the entire module must be repeated. No refunds will be issued.

Hotel Reservations

CTE005 – The CTSO Experience

Participants are responsible for making their own hotel reservations. More information about each individual conference can be found on the local CTSO conference website or by contacting the State Adviser for each conference. **Participants are encouraged to attend the CTSO conference most closely aligned to their program area.** Contact information for DPI Consultants and CTSO State Advisers is listed below.

Contact Information - Program Area Consultants and CTSO State Advisers

Content Area	NC DPI Consultant	State Adviser
Business, Finance, and Marketing Education	Felisha.Davis@dpi.nc.gov Elizabeth.Matthews@dpi.nc.gov	DECA: pam.obrien@ncdeca.org FBLA: ncfbblastateadviser@gmail.com TSA: Jerianne.Taylor@dpi.nc.gov
Computer Science, IT, and Technology Education	Brent.Curran@dpi.nc.gov Eli.Hamrick@dpi.nc.gov Michael.Renne@dpi.nc.gov	
Family and Consumer Sciences Education	Gwen.Turner@dpi.nc.gov Valerie.Williams@dpi.nc.gov	FCCLA: ncfccla@fcclainc.org
Health Science Education	Barbara.Burt@dpi.nc.gov Melissa.Leeds@dpi.nc.gov	HOSA: jennifer.epperson@nchosa.org
Trade and Industrial Education	James.Pressly@dpi.nc.gov David.Barbour@dpi.nc.gov Nolan.Fahrer@dpi.nc.gov	SkillsUSA: paul@skillsusanc.org