



PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Catherine Truitt, *Superintendent of Public Instruction*

WWW.DPI.NC.GOV

To: Local Career and Technical Education (CTE) Administrators
New/Initially Licensed CTE Teachers
From: Trey, Michael, CTE State Director
Danielle Rivenbark, CTE Professional Development Consultant
RE: 2023-24 CTE New Teacher Induction Program
Date: May 15, 2023



2023-24 CTE New Teacher Induction Program

The CTE division of NCDPI is offering five (5) modules to meet the DPI-sponsored staff development requirement for initially licensed CTE teachers:

- (1) Effective Curriculum Use
- (2) Instructional Tools and Classroom Management
- (3) Partnerships, Resources, Work-based Learning, and Support
- (4) CTE Proofs of Learning, Data, Assessment, and Teacher Evaluation
- (5) The CTSO Experience

These modules are especially designed for initially licensed Career and Technical Education teachers, but **all** new CTE teachers are encouraged to participate as each module has been carefully crafted to ensure success in today's CTE classroom. Modules consists of online coursework, live online conferences, and/or face-to-face (F2F) workshops.

CTE New Teacher Orientation Session

In conjunction with the 2023 CTE Summer Conference, there will be a pre-recorded CTE New Teacher Orientation presentation to provide information, clarify objectives, and address common questions that new teachers have regarding the program. The CTE New Teacher Orientation session is highly recommended.

In compliance with federal law, NC Public Schools administers all state-operated educational programs, employment activities and admissions without discrimination because of race, religion, national or ethnic origin, color, age, military service, disability, or gender, except where exemption is appropriate and allowed by law.

Inquiries or complaints regarding discrimination issues should be directed to: Dr. David Stegall, Deputy Superintendent of Innovation 301 N. Wilmington St. Raleigh, NC 27699 984-236-2754 (phone)

CTE New Teacher Induction Modules

Modules for 2022-2023	Course ID	Contact Hours/ CEU Credit Issued	Date(s)/Deadlines <i>All coursework must be submitted by the final submission date – no exceptions!</i>	Registration Deadlines and Fees
Effective Curriculum Use (Online)	CTE001	9 contact hours 0.9 CEUs	Complete only ONE. <ul style="list-style-type: none"> - Aug. 6 – Sept. 30, 2023 - Oct. 6 - Nov. 30, 2023 - Dec. 6, 2023 - Jan. 31, 2024 - Feb. 6 – Mar. 31, 2024 - Apr. 6 – May 31, 2024 Limited to 60 seats each session.	\$75 <i>Register and pay by last day of previous month of enrollment.</i>
Instructional Tools and Classroom Management (Option for either online OR face-to-face)	CTE002	6 hours 0.6 CEUs	Complete only ONE. <ul style="list-style-type: none"> - Virtual Meeting: Sep. 12, 2023 – 4 – 5 p.m. - Online Coursework: Sep. 12 – Oct. 12, 2023 - Face-to-face: Jan. 9, 2023 – 7:30 a.m. – 3:30 p.m. 	\$75 <i>Register and pay one week prior to face-to-face</i>
Partnerships, Resources, Work-based Learning, and Support (Online)	CTE003	9 hours 0.9 CEUs	Complete only ONE. <ul style="list-style-type: none"> - Sept. 6 – Oct. 31, 2023 - Nov. 6 - Dec. 31, 2023 - Jan. 6 - Feb. 28, 2024 - March 6 – Apr. 30, 2024 - May 6 – June 30, 2024 Limited to 60 seats each session.	\$75 <i>Register and pay by last day of previous month of enrollment.</i>
CTE Proofs of Learning, Data, Assessment, and Teacher Evaluation (Online)	CTE004	6 hours 0.6 CEUs	Complete only ONE. <ul style="list-style-type: none"> - Oct. 6 – Nov. 30, 2023 - Dec. 6, 2023 - Jan. 31, 2024 - Feb. 6 - March 31, 2024 - Apr. 6 - May 31, 2024 - June 6 – July 31, 2024 Limited to 60 seats each session.	\$75 <i>Register and pay by last day of previous month of enrollment.</i>
The CTSO Experience (Hybrid)	CTE005	12 hours 1.2 CEUs	Complete only ONE. <ul style="list-style-type: none"> - DECA – February 28-March 2, 2024 - FBLA – March 21-23, 2024 - FCCLA – March 17-20, 2024 - HOSA – April 3-6, 2024 - TSA – April 14-16, 2024 - SkillsUSA – April 23-25, 2024 ONLINE WORK BEFORE and AFTER CTSO Conference.	\$150 <i>Registration deadlines vary by CTSO</i>

Registration and Payment

COURSE REGISTRATION LINK

All courses can be found here: <https://bit.ly/ncdpictereg>

Invoices will be sent by NCACTE and payment must be sent to: **NCACTE, 4224 Glen Erin Way, Raleigh, NC 27613**

Payment must be received no later than the registration deadlines noted above. Participants will not get access to the course until payment is received.

CANCELLATION

NCACTE/NCDPI reserves the right to cancel scheduled workshops due to low enrollment and unforeseen circumstances.

If NCACTE/NCDPI cancels a course, you will receive full reimbursement of the course/training fee or you may request a payment transfer to another course within a 12-month period. When selecting a different course/training, participants will be responsible for any difference in course/training cost at the time of the request or in some cases a participant may receive a credit on file. Please contact NCACTE for more information.

NCACTE is not responsible for any expenses incurred before the start of a program, e.g., airline tickets, hotel, or car rental.

NCACTE reserves the right to modify this cancellation policy with no advance notice.

INCLEMENT WEATHER

A notification will be sent by NCACTE/NCDPI to all participants in the event we delay our course/training session due to inclement weather. Additional information will be provided to each participant regarding rescheduling date for course/training session. NCACTE is not responsible for travel related expenses in the event we cancel a course/training session.

REFUND POLICY

Request Received By:

- 7 business days before class start – 100% (minus \$25 administrative fee)
- 1-6 business days before class start – 50%
- Less than 24 hours before class start – None

Registration and Content Questions? Please contact Danielle Rivenbark danielle.rivenbark@dpi.nc.gov.

Payment Questions? Please contact Robin Ward Miller wardmillercpa@gmail.com.

Attendance Policy

**Late arrivals of more than 15 minutes to any of the live online or face-to-face modules will NOT be admitted and the entire module must be repeated. No refunds will be issued.

Hotel Reservations

CTE002 - Instructional Tools and Classroom Management (January 9, 2024) face-to-face program will be held 7:30 a.m. to 3:30 p.m. and conducted at:

Hilton Raleigh North Hills
3415 Wake Forest Rd,
Raleigh, NC 27609
(919) 872-2323

Participants are responsible for making their own hotel reservations by calling the above listed telephone number or visiting the direct booking links below.

January 2024 course: <https://group.hilton.com/lqpz1i>

Group/SRP Code: TEACH

Deadline to Book: December 8, 2023

\$139 per night (available until hotel block is full)

CTE005 – The CTSO Experience

Participants are responsible for making their own hotel reservations. More information about each individual conference can be found on the local CTSO conference website or by contacting the State Adviser for each conference. **Participants are encouraged to attend the CTSO conference most closely aligned to their program area.** Contact information for DPI Consultants and CTSO State Advisers are listed below.

Contact Information - Program Area Consultants and CTSO State Advisers

Content Area	NC DPI Consultant	State Adviser
Business, Finance, and Marketing Education	Ashleigh.Wagoner@dpi.nc.gov Elizabeth.Matthews@dpi.nc.gov	FBLA: Maryjane.Thomas@dpi.nc.gov DECA: Pam.Obrien@dpi.nc.gov TSA: Jerianne.Taylor@dpi.nc.gov
Computer Science, IT, and Technology	Brent.Curran@dpi.nc.gov Eli.Hamrick@dpi.nc.gov	
Family and Consumer Sciences Education	Gwen.Turner@dpi.nc.gov Valerie.Williams@dpi.nc.gov	FCCLA: clewis@fcclainc.org
Health Science Education	Barbara.Burt@dpi.nc.gov Melissa.Leeds@dpi.nc.gov	HOSA: jennifer.epperson@nchosa.org
Trade and Industrial Education	James.Pressly@dpi.nc.gov David.Barbour@dpi.nc.gov Nolan.Fahrer@dpi.nc.gov	SkillsUSA: paul@skillsusanc.org