Current Year Refunds

Refunding State with Local Funds

Current Year Refund (REF)- Refunding State with Local Funds

LEA must send the REF BUD Batch if the batch has a certified salary code.

Year ending: 06/30/2024 Creation date: 09/13/2023 Batch #: 675 Trans type: REF

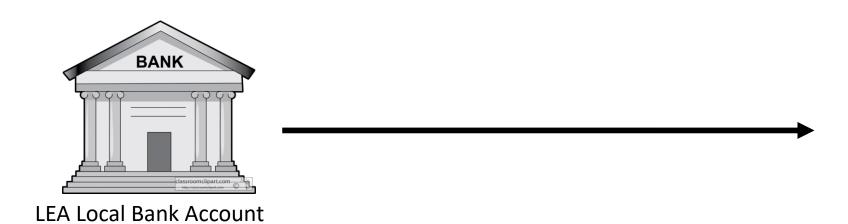
F Purp	Prc Obj	Amount
1 5110	037 121 037 211 037 221	3,800.00- 290.70- 871.72-
Fund 1	Total	4,962.42-
2 5110	001 121 001 211 001 221	3,800.00 290.70 871.72
Fund 2	Total	4,962.42

Since the batch contains certified salary account codes, this batch will process through the salary compliance system (LicSal). If the batch is approved in LicSal, DPI will process the batch as Approved and send the Communication form to the LEA.

DPI will not post any BUD activity to the External ledger.

LEA posts the State and Local expenditure activity to the appropriate ledgers and the refund activity will be included in the LEA's monthly MFR file. This records the \$4,962.42 reduction in the state expenditures.

After the monthly expenditures are posted, the zero-out will be processed. The reduction in expenditures will result in a negative certification of \$4,962.42 to pull the monies back from the LEA for the reduction in state expenditures.





LEA State Disbursing Account

\$4,962.42

LEA will submit a LOCAL CASH REQUEST to move the \$4,962.42 from their Local Bank Account to the State Disbursing Account.

	Cash -1101	10000		Certification	ns - 43000000		Expend	litures - 5*			
	5,000.00		(A)		5,000.00	(C)	4,962.42		Need to move funds fror	(A) LEA request Federal Cash	\$5,000.00
		4,962.42	(ZO)	5,000.00		(D)		4,962.42		(B) LEA Local Cash on Hand	\$7,000.00
	4,962.42			-						(C) Post Expenditures from DataFile	\$4,962.42
)	4	5,000.00								(D) Federal Refund Processed	\$4,962.42
										(ZO) - Zero Out for Prior Month	\$5,000.00
	-				-		-				
ND 2	- LOCAL										
	Cash -1101	10000		Certification	ns - 43000000		Expend	litures - 5*			
	7,000.00		(B)		7,000.00	(D)	4,962.42				
		4,962.52									
	2,037.48				7,000.00		4,962.42				
	,										
				Local Ba	nk Account		State Disbu	rsing Bank Acct			
			(B)		7,000.00	(A)		5,000.00			
						(C)	4,962.42				
						(ZO	5,000.00				
Re	funding Federal		(D)	4,962.42				4,962.42			
IVC	.runung redelal		(0)	4,502.42				4,502.42			-

Refunding Federal with Local Funds

Current Year Refund (REF)- Refunding Federal with Local Funds

LEA may submit a REF BUD Batch if there are no certified salary account codes, but it is not required.

Year ending: 06/30/2024 Creation date: 08/10/2023 Batch #: 11 Trans type: REF

F	Purp	Prc	Obj	Amount
_				
2	6300	051	188	95.35
2	6300	051	211	7.29
2	6300	051	221	21.87
Fı	and 2	Tota	al	124.51
3	6300	050	188	95.35-
3	6300	050	211	7.29-
3	6300	050	221	21.87-
Fı	and 3	Tota	al	124.51-

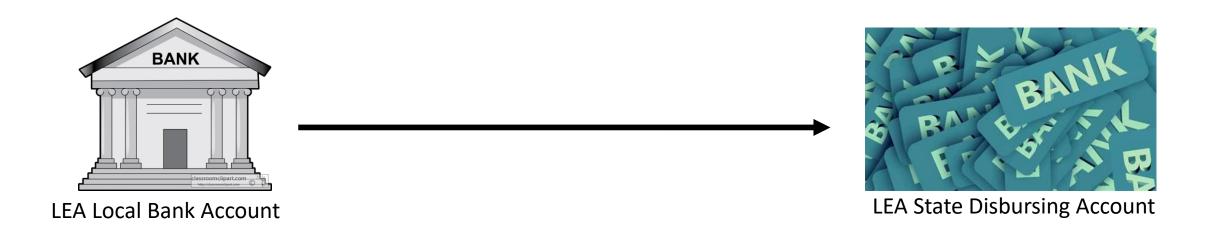
Prior Year Refund (PYR)- Refunding Federal with Local Funds

Since the batch does not contain certified salary account codes, this batch will not be processed in the salary compliance system (LicSal). DPI will process the batch as Approved and send the Communication form to the LEA.

DPI will not post any BUD activity to the External ledger.

LEA posts the Federal and Local expenditure activity on their books and the refund activity will be included in the LEA's monthly MFR file. This records the \$124.51 reduction in the federal expenditures.

After the monthly expenditures are posted, the zero-out will be processed. The reduction in expenditures will result in a negative certification of \$124.51 to pull the monies back from the LEA for the refund.



\$124.51

LEA will submit a LOCAL CASH REQUEST to move the \$124.51 from their Local Bank Account to the State Disbursing Account.

UND	3 - FEDERAI								•		Normal E	Balance	
	Cash -	-11010000		Certifications	- 43000000		Expen	ditures - 5*					
A)	150.00		(A)		150.00	(C)	124.51		Need to move funds	fro (A) LEA	request Fed	deral Cash	
C)		124.51	(ZO)	150.00		(D)		124.51		(B) LEA	Local Cash	on Hand	
D)	124.51									(C) Post	Expenditu	res from Da	itaFile
ZO)		150.00								(D) Fed	eral Refund	d Processed	ı
										(ZO) - Z	ero Out for	Prior Mont	h
	-				-		-						
UND	2 - LOCAL												
		-11010000		Certifications	- 43000000		Expen	ditures - 5*					
В)	5,000.00		(B)		5,000.00	(D)	124.51						
))		124.51	1			` '							
,													
	4,875.49				5,000.00		124.51						
	4,075145				5,000.00		124.01						
				Local Bank A	Account		State Dich	rsing Bank Acct					
			(B)	Local Ballica	5,000.00	(A)	State Disbe	150.00					
			(0)		3,000.00	(C)	124.51	150.00					
						(ZO	150.00						
						(20	130.00						
	Dofunding Cada	oral	(D)	124.51				124.51					
	Refunding Fede	ziai	(D)	124.51				124.51					
					4.075.40								
					4,875.49			-					

Refunding Federal with State Funds

Current Year Refund (REF)- Refunding Federal with State Funds

LEA must send the REF BUD Batch if the batch has a certified salary code

Since the batch does not contain certified salary account codes, this batch will not be processed in the salary compliance system (LicSal). DPI will process the batch as Approved and send the Communication form to the LEA.

DPI will not post any BUD activity to the External ledger.

Current Year Refund (REF)- Refunding Federal with State Funds

LEA will post the Federal and State expenditure activity on their books and the refund activity will be included in the LEA's monthly MFR file. This records the \$2,339.84 reduction in the federal expenditures and the \$2,339.84 increase in State expenditures.

After the monthly expenditures are posted, the zero-out will be processed. The reduction in the Federal expenditures will result in a negative certification of \$2,339.84 to pull the monies back from the LEA.

The increase in the State expenditures will result in a positive certification of \$2,339.84 to deposit the monies into the State Disbursing Account for the LEA.







\$2,339.84 LEA State Disbursing Account

FUND 3 -	- FEDERAI								`	Normal Balance	
	Cash -110	010000		Certifications -	13000000		Expend	litures - 5*			
A)	2,339.84		(A)		2,339.84	(C)	2,339.84		Need to move fur	nds fror (A) LEA request Federal Cash	\$2,339.8
C)		2,339.84	(ZO)	2,339.84		(D)	-	2,339.84		(B) State Cash on Hand	\$0.0
D)	2,339.84									(C) Post Expenditures from DataFile	\$2,339.84
ZO)		2,339.84								(D) Local Refund Processed	\$2,339.8
										(ZO) - Zero Out for Prior Month- State	\$2,339.84
										(ZO) - Zero Out for Prior Month- Federal	\$2,339.8
	-				-		-				
UND 1	- STATE										
3000	Cash -110	010000		Certifications -	13000000		Expend	litures - 5*			
В)	-		(B)		-	(C)					
C)			(ZO)		2,339.84	(D)	2,339.84				
D)		2,339.84									
ZO)	2,339.84										
	-				2,339.84		2,339.84				
				Local Bank A	count		State Disbu	rsing Bank Acct			
			(B)		-	(A)		2,339.84			
			(C)			(C)	2,339.84				
Re	efunding Federal		(D)			(D)	2,339.84	2,339.84			
						(ZO	2,339.84	2,339.84			
					-			-			

Refunding State with Federal Funds

Current Year Refund (REF)- Refunding State with Federal Funds

LEA must send the REF BUD Batch if there is a certified salary code in the batch.

Year ending: 06/30/2024 Creation date: 09/10/2023 Batch #: 618 Trans type: REF

F Purp	Prc Obj	Amount
1 5240	032 132	4,970.00-
1 5240	032 211	373.94-
1 5240	032 221	1,140.12-
1 5240	032 231	584.96-
Fund 1	Total	7,069.02-
3 5240	060 132	4,970.00
3 5240	060 211	373.94
3 5240	060 221	1,140.12
3 5240	060 231	584.96
Fund 3	Total	7,069.02

Current Year Refund (REF)- Refunding State with Federal Funds

Since the batch contains certified salary account codes, this batch will be processed in the salary compliance system (LicSal). If approved in LicSal, the batch is approved and DPI will send the Communication form to the LEA.

LEA posts the Federal and State expenditure activity on their books and the refund activity will be included in the LEA's monthly MFR file. This records the \$7,069.02 reduction in the State expenditures and the \$7,069.02 increase in Federal expenditures.

After the monthly expenditures are posted, the zero-out will be processed. The reduction in the State expenditures will result in a negative certification of \$7,069.02 to pull the monies back from the LEA .

The increase in the Federal expenditures will result in a positive certification of \$7,069.02 to deposit the monies into the State Disbursing Account for the LEA.







\$7,069.02

LEA State Disbursing Account

FUND	3 - FEDERAI								•		No	rmal Balance	
	Cash -11	1010000		Certification	ns - 43000000		Expend	ditures - 5*					
(A)			(A)		-	(C)	-		Need to	move funds fro	r (A)	Federal Cash on Hand	\$0.00
(C)			(ZO)		7,069.02	(D)	7,069.02	-			(B)	LEA State Cash Request	\$7,069.02
(D)		7,069.02									(C)	Post Expenditures from DataFile	\$7,069.02
(ZO)	7,069.02										(D)	Local Refund Processed	\$7,069.02
											(ZC) - Zero Out for Prior Month- State	\$7,069.02
											(ZC) - Zero Out for Prior Month- Federal	\$7,069.02
	-				7,069.02		7,069.02						
FUND	1 - STATE												
	Cash -11	1010000		Certification	ns - 43000000		Expend	ditures - 5*					
(B)	7,069.02		(B)		7,069.02	(C)	7,069.02						
(C)		7,069.02	(ZO)	7,069.02		(D)		7,069.02					
(D)	7,069.02												
(ZO)		7,069.02											
	-				-		-						
				118	l. A		State Bird	orio - Book And					
				Local Ban	k Account	(D)	State Disbu	rsing Bank Acct					
			(0)	<u></u>		(B)	7,069.02	7,069.02					
	Refunding Federal	1	(C)			(C)	7,069.02	7.060.00					
	nerunaing redera	1	(D)			(D) (ZO	7,069.02	7,069.02 7,069.02					
						(20	7,003.02	7,003.02					
					-			-					

Refunding Local with Federal Funds

Refund (REF)- Refunding Local with Federal Funds

LEA may send the REF BUD Batch

Since there are no certified salary account codes in the batch, this batch will not be processed in the salary compliance system (LicSal). DPI will process the batch as Approved and send the Communication form to the LEA.

DPI will not post any BUD activity to the External ledger.

LEA posts the Federal and Local expenditure activity to the appropriate ledgers and the refund activity will be included in the LEA's monthly MFR file. This records the \$100,227.47 reduction in the Local expenditures and an \$100,227.47 increase in Federal expenditures.

After the monthly expenditures are posted, the zero-out will be processed. The increase in the Federal expenditures will result in a positive certification of \$100,227.47 to deposit funds into the LEA disbursing account.





LEA State Disbursing Account

\$100,227.47

LEA will initiate a wire transfer to move the \$100,227.47 from their State Disbursing Account into their Local Bank Account.

UND	3 - FEDERAI								•		Normal Balance	
	Cash -11	.010000		Certifications	- 43000000		Expendi	tures - 5*				
۸)	-		(A)		-	(C)			Need to	move funds fror	(A) LEA request Federal Cash	\$0.00
C)			(ZO)	-	100,227.47	(D)	100,227.47				(B) LEA Local Cash on Hand	\$150,000.00
D)		100,227.47									(C) Post Expenditures from DataFile	\$100,227.47
ZO)	100,227.47										(D) Local Refund Processed	\$100,227.47
											(ZO) - Zero Out for Prior Month	\$100,227.47
-												
7	-				100,227.47		100,227.47					
							,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,					
UND	2 - LOCAL											
	Cash -11	.010000		Certifications				tures - 5 *				
в)	150,000.00		(B)		150,000.00	(C)	100,227.47					
C)		100,227.47				(D)		100,227.47				
D)	100,227.47											
_												
-	150,000.00				150,000.00	-	-					
	130,000.00				130,000.00		-					
+												
				Local Bank	Account		State Disbur	sing Bank Acct				
			(B)		150,000.00	(A)		-				
			(C)	100,227.47		(C)						
1	Refunding Federal		(D)		100,227.47	(D)	100,227.47					
						(ZO)		100,227.47				
-												
\dashv						+						
\dashv												
					150,000.00			-				
\dashv												
\dashv						+						
-						+						

Refunding Local with State Funds

Refund (REF)- Refunding Local with State Funds

LEA must send the REF BUD Batch if there is a certified salary code in the batch.

Year ending: 06/30/2024 Creation date: 08/07/2023 Batch #: 7 Trans type: REF

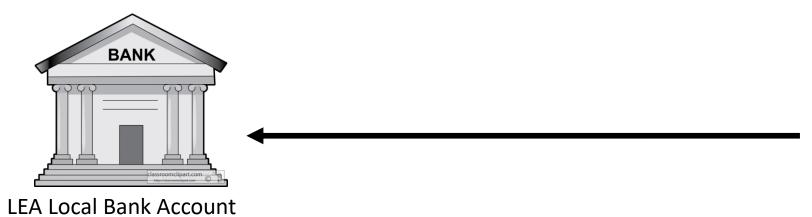
F	Purp	Prc	Obj	Amount
_				
1	5260	034	411	50.14
1	5310	069	411	1,376.84
1	5330	069	311	1,493.94
Fι	ınd 1	Tota	al	2,920.92
2	5110	015	343	2,920.92-
Fι	and 2	Tota	al	2,920.92-

Since there are no certified salary account codes in the batch, this batch will not be processed in the salary compliance system (LicSal). DPI will process the batch as Approved and send the Communication form to the LEA.

DPI will not post any BUD activity to the External ledger.

LEA posts the State and Local expenditure activity to the appropriate ledgers and the refund activity will be included in the LEA's monthly MFR file. This records the \$2,920.92 reduction in the Local expenditures and the \$2,920.92 increase in State expenditures.

After the monthly expenditures are posted, the zero-out will be processed. The increase in State expenditures will result in a positive certification of \$2,920.92 to certify monies into the LEA's Local bank account.





LEA State Disbursing Account

\$2,920.92

LEA will initiate a wire transfer to move the \$2,920.92 from their State Disbursing Account to their Local Bank.

FUNE	1 - STATE								`		Normal Balance	
		11010000		Certifications			Expend	itures - 5*				
(A)	-		(A)		-	(C)	-		Need to m	ove funds fro	or (A) LEA request State Cash	\$0.00
(C)		-	(ZO)	-	2,920.92	(D)	2,920.92				(B) LEA Local Cash on Hand	\$3,000.00
(D)	2,920.92										(C) Post Expenditures from DataFile	\$2,920.92
(ZO)		2,920.92									(D) Local Refund Processed	\$2,920.92
											(ZO) - Zero Out for Prior Month	\$2,920.92
	_				2,920.92		2,920.92					
					2,320.32		2,320.32					
FUNE	2 - LOCAL	4040000		0 1:5: 1:	4000000							
(D)		11010000	(D)	Certifications		(6)		itures - 5*				
(B)	3,000.00	0.000.00	(B)		3,000.00	(C)	2,920.92					
(C)		2,920.92				(D)		2,920.92				
(D)	2,920.92											
	3,000.00				3,000.00		-					
				Local Bank A	Account		State Dichur	sing Bank Acct				
			(B)	LOCAL BALLY	3,000.00	(A)	State Disbai	-				
			(C)	2,920.92	3,000.00	(C)			•			
	Refunding Feder	al	(D)	2,520,52	2,920.92	(D)	2,920.92					
	8		(-/			(ZO)	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	2,920.92				
					3,000.00							
					5,000.00			-				

Refunding Current Year Transportation

Current Year Refund (TDR)- Refunding State Transportation with Local Funds

Year ending: 06/30/2024 Creation date: 09/01/2023 Batch #: 10 Trans type: TDR

Batch approval: A Bat app userid: IRMNOSUTI Date: 09/05/2023

Received date: 09/05/2023 Proc: 3

F	Purp	Prc	Obj	Loc	Use	503	Description	Amount	
1	6550 6550 6550	056	424	000	000	00	SPSF Accounts Transportation - Salary - Tra Transportation - Oil Transportation - Repair Parts *** Total SPSF Accounts	350.83- 30.66- 404.23- 785.72-	
							LEA cash account for fund 1 *** Total SPSF Cash	785.72 785.72	
2	6550	706	175	000	000	00	Local Accounts Salary - Skilled Trades	350.83	+

Year ending: 06/30/2024 Creation date: 09/01/2023 Batch #: 10 Trans type: TDR

Batch approval: A Bat app userid: IRMNOSUTI Date: 09/05/2023

Received date: 09/05/2023 Proc: 3

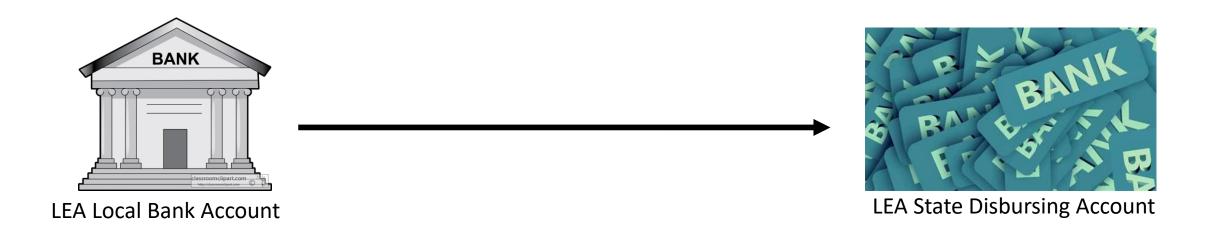
F	Purp	Prc	Obj	Loc	Use	503	Description	Amount
_								
2	6550	706	424	000	000	00	Oil	30.66
2	6550	706	422	000	000	00	Repair Parts, Materials & Lab	404.23
							*** Total Local Accounts	785.72
							LEA cash account for fund 2	785.72-
							*** Total Local Cash	785.72-

Since there are no certified salary account codes in the batch, this batch will not process through the salary compliance system (LicSal). DPI will process the batch as Approved and send the Communication form to the LEA.

DPI will not post any BUD activity to the External ledger.

LEA posts the State and Local expenditure activity to the appropriate ledgers and the refund activity will be included in the LEA's monthly MFR file. This records the \$785.72 reduction in the state expenditures.

After the monthly expenditures are posted, the zero-out will be processed. The reduction in expenditures will result in a negative certification of \$785.72 to pull the monies back from the LEA.



\$785.72

LEA will submit a LOCAL CASH REQUEST to move the \$785.72 from their Local Bank Account to the State Disbursing Account.

Major Replacements and Tort Insurance Payments

Tort and Major Replacement Expenditures are not posted to DPI's External Ledger. DPI Financial Services will post Tort and Major Replacement Expenditures on the Agency books, and this can only be done with a paper check from the LEA.

The LEA must submit to Financial Services the Payment Memo Form and a check written on their Local Bank Account for Tort and/or Major Replacements.

					DEPARTMENT OF PUBLIC INSTRUCTION CHOOL BUSINESS	PAGE:		OF_	
			5.0.	P	AYMENT MEMO FORM	· AGE	_		
					ANY COUNTY LEA		999		
					LEA NAME	- N	UMBER		
				GENERAL	EXPENSE AND NON-CERTIFIED PERSONAL		ADJUSTMENTS	S	
Α	В	С	D	E	F	G	н		
NAME	FUND SOURC E	STATE/FEDERAL BUDGET CODES	AMOUNT OF ADJUSTMENT	REFUND CHECK NUMBER	REASON	TRANS . TYPE	Denote (X) if Refunding State with Federal**	BATCH NUMBER	
	2	5500.706.333	478.08		Major Replacement - Field Trips	TDR			
	2	5500.706.333	49.14		Tort Insurance - Field Trips	TDR			
						-			
		TOTAL	527.22						
NANCE OFFICER		DATE			INDICATE FIS	CAL YEAR		22-23	
					INDICATE FIS	S. IL ILAK			
		Form and Check to	0			NSACTION			
I Financial Services					CURRENT YEAR			55.	
36 Mail Service Center					_	Penalty =		PEN	
leigh, NC 27699	9					ansportation	on = Program =	TDR OVR	
								2 111	
					PF	RIOR YEAR			
						Refund =		PYR	
					_	Penalty = ransportati		PEN PYT	

DPI Contacts for REFUNDS

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Tina Moore - <u>Tina.Boyce@dpi.nc.gov</u>